
MINUTES OF REGULAR SESSION – April 8, 2024
ROOM 03 – TOWN HALL
6:00 PM

PRESENT: Chairman Michael K. Walsh and Select Board members Thomas J. O’Loughlin and Paul A. Mazzuchelli and Town Administrator Richard A. Villani.

1. Mr. Mazzuchelli opened the meeting for re-organizational purposes. Mr. O’Loughlin moved, seconded by Mr. Mazzuchelli: To appoint Michael K. Walsh as Chairman, UNANIMOUS.
2. Mr. O’Loughlin moved, seconded by Mr. Mazzuchelli: To sign the warrant. UNANIMOUS.
3. Mr. O’Loughlin moved, seconded by Mr. Mazzuchelli: To approve the Regular Session Minutes of March 25, 2024, as submitted. UNANIMOUS.
4. Mr. O’Loughlin moved, seconded by Mr. Mazzuchelli: To approve the Executive Session Minutes of March 25, 2024, as submitted. UNANIMOUS.
5. Reno Deluzio, Chair of the Milford Upper Charles Trail Committee, was present to submit a Final Report of the Committee. Several members of the Committee were also present. He said there are 6.5 miles of the Trail in Milford. The cost of construction was \$6.47 million. The Town’s portion of the overall cost was \$580,000.00. Reno presented five (5) recommendations to the Board: 1. Dissolve the Committee, 2. Continuity - to have the Town Planner as the Trail contact person, 3. Maintenance – Highway, Parks, Police Departments along with the Friends of the Upper Charles trail to continue their maintenance responsibilities via a Memorandum of Understanding to be amended to remain in effect, 4. Comprehensive Maintenance Assessment - to be performed every 25 years and 5. Proposed Trail Enhancements - to be continued by consulting the Parks Department to be pursued by the proponent of the enhancement or an Ad-hoc Committee appointed by the Parks Commission or the Select Board. Mr. Walsh thanked Reno and said the Final Report was efficiently done. Mr. O’Loughlin said the Committee did amazing work. Mr. Mazzuchelli said it is a safe route, scenic and provides exercise for its users. Frank Perriello, a member of the Committee, thanked Reno’s wife for “sharing Reno with the Town”. Mr. O’Loughlin moved, seconded by Mr. Mazzuchelli: To dissolve the Milford Upper Charles Trail Committee

and to approve all five (5) recommendations as outlined in the Final Report.
UNANIMOUS.

6. ADMINISTRATOR'S REPORT – April 8, 2024

- A. Wine and Malt/Wine and Malt with Cordials Alcohol Licenses – The Town currently has two (2) Wine and Malt or Wine and Malt with Cordials Alcohol Licenses available. Anyone wishing to apply for such a License should go to the Alcohol Beverage Control Commission website and complete an application and then submit the application to the Select Board for consideration. We will be scheduling a meeting in June for the Board to review any applications received and award the two Licenses.
- B. Tree City USA Approval - I am pleased to report that the Town of Milford's Tree City USA Application has again been approved by the Department of Conservation and Recreation.
- C. Comprehensive Plan Community Meeting – The first Milford Comprehensive Plan will be held on Monday, May 13th from 7:00 PM to 8:30 PM in the Milford Upper Town Hall. An introduction to the Comprehensive Plan will be presented. There will be interactive exercises to learn about residents' vision for the Town, including challenges and opportunities there are for the Town. Light refreshments will be served, and interpretation will be offered.

- 7. The Board reviewed a Licensing Decision from the Town Administrator, regarding Milford Hospitality, LLC DBA Rail Trail Flatbread Co., approving an extension of the License for temporary outdoor seating. Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To approve the License for temporary outdoor seating. UNANIMOUS.
- 8. The Board reviewed an application from St. Mary's Parish, for a Permit to Obstruct for a candlelight procession in honor of Our Lady of Fatima following Mass on Monday, May 13, 2024, at around 8 PM. The Procession will begin at the Church, down Winter Street to East Main Street to Pearl Street to Granite Street and return to the Church. The Police Chief has approved the Permit. Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To approve the Permit to Obstruct from 6:30 PM to 9 PM. UNANIMOUS.
- 9. The Board reviewed an application from Italian American WW Veterans Post 40 seeking a One Day All Alcoholic Beverage License for their Bike Run Fundraiser to be held on Saturday, May 18, 2024, at the Italian Vets. Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To approve the One Day All Alcoholic Beverage License from 8 AM to 10 PM. UNANIMOUS.

10. The Board reviewed the Annual Town Meeting Warrant for the Annual Town Meeting to be held on May 20, 2024. Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To approve the Annual Town Meeting Warrant. UNANIMOUS.
11. The Board read a letter of retirement from Tax Collector Teri Dias. All three Board members thanked Teri for her years of service as the Tax Collector. Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To accept the Letter of Retirement. UNANIMOUS. Town Administrator Villani advised the Board he will be recommending the Board consolidate the Treasurer and Tax Collector positions into one Treasurer/Collector Position. The new position has been approved by the Personnel Board and added to Article 2 to be voted on at the May Annual Town Meeting.
12. Mr. Mazzuchelli informed the Board that the Planning Board and the members of the Comprehensive Plan Committee met on April 2, 2024. The purpose was to "lay the foundation for the Plan". The Town's consultant interviewed Department Heads as well as Board and Committee Chairpersons seeking input in the preparation of the Plan.
13. Invitation to Speak: NONE.
14. Mr. Walsh informed the board there will be an Executive Session. Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To enter into Executive Session: To discuss the case of O'Loughlin v Town of Milford et al, Worcester Superior Court Civil Action No. 1885CV01750C, to receive Attorney/Client Communication of legal advice regarding reasonably anticipated litigation or legal issues the disclosure of which would compromise the Town's Position. ROLL CALL VOTE – UNANIMOUS. Mr. O'Loughlin informed the Board he will recuse himself from participating in the Executive Session as he is a participant in the litigation to be discussed. UNANIMOUS.
15. Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To adjourn the Select Board meeting at 6:47 PM, UNANIMOUS.

Richard A. Villani
Minutes Recorder

Michael K. Walsh, Chair

Thomas J. O'Loughlin

Paul A. Mazzuchelli