

BOARD OF ASSESSORS  
52 MAIN STREET  
MILFORD, MA 01757  
1-508-634-2306

**MINUTES APRIL 30, 2014**

The meeting opened at 10:00 A.M. in room 14

Present:

Samuel Bonasoro, Chairman

Joseph Arcudi

Joe Niro

Priscilla Hogan, Clerk

OLD BUSINESS

A motion was made by Joseph Niro to vote to have Samuel Bonasoro as Chairman of the Board. The motion was seconded by Joseph Arcudi. The motion passed. Mr. Bonasoro thanked the Board for their support.

A motion was made by Joseph Niro to have Priscilla Hogan as Clerk of the Board. The motion was seconded by Joseph Arcudi. The motion passed unanimously.

The Board reviewed the minutes from the April 8, 2014 Board Meeting. A motion was made by Joseph Arcudi to accept the minutes as written. The motion was seconded by Joseph Niro. The motion passed. Chairman Bonasoro abstained, was not at the meeting.

The Board reviewed the log of IT issues. Priscilla invited Rick Villani, Town Administrator and Lawney Tinio from Worldband in to go over the concerns of the office with the Board. Both were in at 10:10 a.m. Rick gave the Board an update on the IT staffing and where the town hall stands at this point and the progress he feels they have made. He also spoke of the lack of resources available to do better.

The Board discussed their major concern of back-ups off site and the loss of data. Mr. Tinio discussed the log of issues and explained what, why and how to move forward. Mr. Tinio also advised the Board he would work with this office to be sure we continue to move forward and resolve any issues that may arise. Mr. Tinio agreed to continue working with Becky regarding the lost data for the week of 3/21-3/27.

After discussion it was decided that back-ups will be done by Worldband in the cloud. Priscilla will get daily e-mails notifying her that the back-up was completed either successfully, with errors, etc. Mr. Tinio out at 10:40 a.m.

The Board had a further discussion with Rick regarding the safety of an electrical wire that has been running across the office floor since December to supply heat to Priscilla's office. Priscilla had a fall on Monday (attached incident report) getting caught up in the wires in front of Dawn's desk. Rick stated he had been looking into his budget to see if he has the resources to replace the heater. The Board offered to go with Rick to the finance committee for an emergency fund transfer to replace this heater. Rick will get back to them if he feels that is necessary. Rick was out at 10:50 a.m.

## NEW BUSINESS

The Board reviewed the April monthly report for 2014 Personal Property abatements in the amount of \$366.29. A motion was made by Joseph Niro to approve the report. The motion was seconded by Joseph Arcudi. The motion passed unanimously.

The Board reviewed the April monthly reports for 2013 Motor Vehicle Excise abatements in the amount of \$268.22. . A motion was made by Joseph Niro to approve the report. The motion was seconded by Joseph Arcudi. The motion passed unanimously.

The Board reviewed the April monthly reports for 2014 Motor Vehicle Excise abatements in the amount of \$6,463.18. . A motion was made by Joseph Niro to approve the report. The motion was seconded by Joseph Arcudi. The motion passed unanimously.

The Board reviewed the April monthly reports for 2014 Real Estate Exemptions in the amount of \$1400.00. . A motion was made by Joseph Niro to approve the report. The motion was seconded by Joseph Arcudi. The motion passed unanimously.

A motion was made by Joseph Niro to go into executive session at 10:55 a.m.to discuss Motor Vehicle Abatements and a Personal Property Abatement. The Board will reconvene to the open session at the completion. The motion was seconded by Joseph Arcudi. The motion passed unanimously.

The Board reconvened to open session at 11:30 a.m.

Priscilla discussed the need to allow Dawn Naff to have the authority to sign attendance, payroll and bills if Priscilla is not available and only one Board member is available. A motion was made by Joseph Arcudi to allow Dawn to have signature authorization for those circumstances only. The motion was seconded by Joseph Niro. The motion passed unanimously.

The next two board meetings will be May 13, 2014 and June 17, 2014, both at 10:00 a.m.

A motion was made by Joseph Niro to adjourn at 11:55. The motion was seconded by Joseph Arcudi. The motion passed unanimously.

Respectfully submitted,

Priscilla Hogan, Clerk

Cc: Selectmen

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