



TOWN OF MILFORD BOARD OF ASSESSORS

Joseph F. Niro, Chairman

Samuel J. Bonasoro

Joseph F. Arcudi

Jennifer M. Sclar, MAA
Assessor/Administrator

MINUTES MAY 23, 2016

Present:

Joseph Niro

Samuel Bonasoro

Joseph Arcudi

Jennifer Sclar, Assessor/Administrator

A motion to open the meeting was made by Sam Bonasoro and seconded by Joe Niro. The motion passed unanimously and the meeting was called to order at 10:00 A.M. in Room 14.

A motion was made by Samuel Bonasoro for Joseph Niro to continue as Chairman of the Board of Assessors. Joe Arcudi seconded the motion. The motion passed unanimously.

OLD BUSINESS

The Board reviewed the minutes from the April 11, 2016 Board Meeting. A motion to accept the minutes was made by Sam Bonasoro and seconded by Joe Arcudi. The motion passed unanimously.

The Board will send a letter requesting a meeting with the Board of Selectmen regarding security.

NEW BUSINESS

Liz Sher has successfully taken and passed the exam for MAAO Course 1 – Sales Approach to Value. Congratulations on a job well done.

Jennifer provided a brief overview of the classification study to be discussed at Town Meeting later this evening.

Reimbursement requests were sent to the Department of Revenue for:

Motor Vehicle Excise Exemptions in the amount of \$1,018.75

Real Estate Exemptions in the amount of \$50,425.00.

Jennifer will research what language and when the Clause 18 policy was adopted by the Board.

Jennifer received an ATB withdrawal for fiscal year 2011 for property at 91 Medway Road.

Jennifer informed the Board that Courtney Dias has graduated from school and her seasonal employment with the Assessors' Office has ended. Coryn Dias has been selected as the new seasonal clerk.

It has been identified that the deed book and pages in the Patriot software are not in the correct fields for uploading to the GIS database. This data is being moved to the appropriate fields so the GIS will contain that information in the future.



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Jennifer has assigned parcel numbers for all condo mother lots. This information can now be entered to create the exempt parcels in Patriot.

The preliminary tax files will be prepared and committed to the Tax Collector by the end of the month.

A motion was made by Joe Arcudi to go into executive session at 10:30 A.M. to review 3ABC filings. The Board will return to open session upon completion. The motion was seconded by Sam Bonasoro. The motion passed unanimously.

The Board returned to open session at 10:45 A.M.

SET MEETING DATES

The Board will hold meetings as needed during the summer.

A motion was made by Joe Arcudi to adjourn at 10:50 A.M. The motion was seconded by Joe Niro. The motion passed unanimously.

Respectfully submitted,

Jennifer Sclar, Clerk

Cc: Selectmen

