



# TOWN OF MILFORD BOARD OF ASSESSORS

Joseph F. Niro, Chairman

Samuel J. Bonasoro

Joseph F. Arcudi

Jennifer M. Sclar, MAA  
Assessor/Administrator

## MINUTES FEBRUARY 22, 2016

### Present:

Joseph Niro

Joseph Arcudi

Jennifer Sclar, Assessor/Administrator

A motion to open the meeting was made by Joe Niro and seconded by Joe Arcudi. The motion passed unanimously and the meeting was called to order at 10:00 A.M. in Room 14.

### OLD BUSINESS

The Board reviewed the minutes from the February 10, 2016 Board Meeting. A motion to accept the minutes was made by Joe Arcudi and seconded by Joe Niro. The motion passed unanimously.

The Board reviewed and signed a memo to the Board of Selectmen expressing their concerns with security in the Town Hall. Jennifer will forward.

### NEW BUSINESS

The Board reviewed the request for warrant articles. The Board has no articles they wish to submit.

The Board reviewed the budget memo from Zach Taylor and the budget will be prepared for submission accordingly. A one-time request will be included for a new printer if the 2016 budget does not cover that expense.

Several hundred tax bills are returned due to the mailing address requirements of the post office. Any addresses including the abbreviation CR for Circle needed to be changed to CIR. All changes have been made in Patriot. It was also discovered that Kelley and Ryan was changing mailing addresses through a program using postal information. Address changes will not be made in the future without authorization from the property owner.

On January 12, 2016 and February 10, 2016 the Board of Assessors met with two members present and one member participating remotely. It has come to our attention that remote participation has not been adopted in Milford.

A motion was made by Joe Niro to reaffirm all action taken in open session on January 12, 2016 and February 20, 2016. The motion was seconded by Joe Arcudi. The motion passed.

A motion was made by Joe Niro to go into executive session at 10:30 A.M. to review abatements and exemptions. The Board will return to open session upon completion. The motion was seconded by Joe Arcudi. The motion passed unanimously.



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The Board returned to open session at 11:00 A.M.

## SET MEETING DATES

The next meeting will be scheduled at a later date.

A motion was made by Joe Arcudi to adjourn at 11:00 A.M. The motion was seconded by Joe Niro. The motion passed unanimously.

Respectfully submitted,

Jennifer Sclar, Clerk

Cc: Selectmen