



TOWN OF MILFORD BOARD OF ASSESSORS

Joseph F. Niro, Chairman

Samuel J. Bonasoro

Joseph F. Arcudi

Jennifer M. Sclar, MAA
Assessor/Administrator

MINUTES JANUARY 12, 2016

Present:

Joseph Niro

Joseph Arcudi

Samuel Bonasoro via internet

Jennifer Sclar, Assessor/Administrator

A motion to open the meeting was made by Joe Arcudi and seconded by Joe Niro. The motion passed unanimously and the meeting was called to order at 10:00 A.M. in room 14.

OLD BUSINESS

The Board reviewed the minutes from the December 15, 2015 Meeting. A motion to accept the minutes was made by Samuel Bonasoro and seconded by Joe Arcudi. The motion passed unanimously.

Jennifer informed the Board that she has cancelled the monthly backups done by Patriot Properties. A previous meeting was held with Lawney Tinio who assured the Board adequate backups were recently put into place within the Town.

The Patriot Property database has been upgraded and migration to a new SQL server will be completed by the end of this month.

The Board met with John Erickson, Building Commissioner regarding the assignment of street numbers. In previous conversations with the post office, John has notes that the post office cannot process half numbers. In a recent conversation with the post office, Jennifer was told they can process half numbers and want half numbers to maintain sequential numbering. The Board expressed their concern with existing street numbers that are out of order and odds and even numbers on the same side of streets. John thinks renumbering properties is too much of an inconvenience to the property owner. Jennifer expressed her concern for the safety of residents in need of emergency services.

The Board asked John if we agree that half numbers should be used. He is concerned with the post office still. Jennifer suggested a meeting be called with Jennifer, John, Karen from the post office, and a representative from the Police Department to address any concerns to establish a proper procedure for numbering. All parties agreed and a meeting will be set up.



TOWN OF MILFORD BOARD OF ASSESSORS

Joseph F. Niro, Chairman

Samuel J. Bonasoro

Joseph F. Arcudi

Jennifer M. Sclar, MAA
Assessor/Administrator

MINUTES JANUARY 12, 2016

PAGE 2 OF 3

NEW BUSINESS

The Board met with Maria Agresta at 10:15 A.M. Mrs. Agresta wanted to discuss the condition of her home and her property assessment. The Board noted all of her concerns. Mrs. Agresta has also filed for a statutory exemption. The Board is waiting for additional documentation from her to take action. Mrs. Agresta indicated she did not want to spend time looking for the proper paperwork. The Board explained that without this information, the application will be denied. The Board will hold her application for action at a later meeting date.

Joe Arcudi asked for an update on the increased security plan for the Assessors' Office as well as the Tax Collector and Town Clerk. A disoriented man was in the building late in the day when half the building staff was gone. Jennifer spoke with Rick Vilani who stated they are moving forward, starting with the schools then the town buildings. He did not give any time frame. Jennifer will see if this project is funded yet.

A motion to get information from Lawney regarding security was made by Samuel Bonasoro, seconded by Joe Niro. The motion passed unanimously. Jennifer will ask Lawney for his advice on obtaining additional security features.

The Board reviewed and signed the monthly lists as follows:

November	
2015 Motor Vehicle Excise	\$ 3,072.50
December	
2016 Senior Work-off Abatements	\$ 22,717.73
2016 Exemptions	\$145,629.95
2015 Motor Vehicle Abatements	\$ 3,663.72
2014 Motor Vehicle Abatements	\$ 282.92

Jennifer informed the Board the annual map updates have been prepared. Jen sent the plans to Applied Geographics. They will update the Assessors maps, the online GIS and the Assessors neighborhood map. The estimated cost of this update is \$3,600.00.

The Board signed the annual notice calling for property returns due by March 1, 2016.

The Board of Assessors has reviewed and approved the Town Report as prepared.



TOWN OF MILFORD BOARD OF ASSESSORS

Joseph F. Niro, Chairman

Samuel J. Bonasoro

Joseph F. Arcudi

Jennifer M. Sclar, MAA
Assessor/Administrator

MINUTES JANUARY 12, 2016 PAGE 3 OF 3

The Board asked Jennifer to request a time frame from Zach to review the overlay balances.

The Board discussed the limited storage space available in the office and downstairs. Several documents could be disposed of if their levy years were closed. The Board asked Jennifer to find out why we do not close old levy years.

A motion was made by Joe Arcudi to go into executive session at 11:00 A.M. to review abatements and exemptions. The Board will return to open session upon completion. The motion was seconded by Joe Niro. The motion passed unanimously.

The Board returned to open session at 11:45 A.M.

SET MEETING DATES

The next meeting was scheduled for February 2, 2016 at 10:00 A.M.

A motion was made by Joe Niro to adjourn at 11:55 A.M. The motion was seconded by Joe Arcudi. The motion passed unanimously.

Respectfully submitted,

Jennifer Sclar, Clerk

Cc: Selectmen