

BOARD OF ASSESSORS
52 MAIN STREET
MILFORD, MA 01757
1-508-634-2306

MINUTES January 29, 2013

The meeting opened at 2:30pm in room 14

Present:

Joseph Arcudi

Joe Niro

Priscilla Hogan, Clerk

Rui Pereira

Absent: Samuel Bonasoro

OLD BUSINESS

The Board reviewed the minutes of December 11, 2012. A motion was made by Joseph Arcudi to approve the minutes as written. The motion was seconded by Joseph Niro. The motion passed.

NEW BUSINESS

The Board reviewed and signed the departmental payroll warrant for FY2013 dated 1/29/2013 in the amount of \$3,961.23.

The Board reviewed and signed the departmental bills Warrant for FY 2013 dated 1/29/2013 in the amount of \$42.06

The Board reviewed and signed the 2010 Motor Vehicle monthly abatement report for the month of January, 2013 in the amount of \$150.94.

The Board reviewed and signed the 2011 Motor Vehicle monthly abatement report for the month of January, 2013 in the amount of \$567.61.

The Board reviewed and signed 2012 Motor Vehicle monthly abatement report for the month of January, 2013 in the amount of \$2,396.13.

The Board reviewed and signed FY2009 Personal Property monthly abatement report for the month of December, 2012 in the amount of \$78.26.

The Board reviewed and signed FY2010 Personal Property monthly abatement report for the month of December, 2012 in the amount of \$87.91.

The Board reviewed and signed FY2011 Personal Property monthly abatement report for the month of December, 2012 in the amount of \$93.86.

The Board reviewed and signed FY2012 Personal Property monthly abatement report for the month of December, 2012 in the amount of \$100.31.

The Board reviewed and signed FY2013 Real Estate monthly exemption report for the month of December, 2012 in the amount of \$11,595.22.

The Board reviewed and signed 2011 Motor Vehicle monthly abatement report for the month of December, 2012 in the amount of \$585.41.

The Board reviewed and signed 2012 Motor Vehicle monthly abatement report for the month of December, 2012 in the amount of \$769.45.

The Board reviewed and signed the 2008 Motor Vehicle monthly abatement report for the month of December, 2012 in the amount of \$78,934.30 (2008 Uncollectable Excise tax).

The Board reviewed a 2012 Motor Vehicle excise tax abatement for bill# 24099 (2012 Toyota). A motion was made by Joseph Arcudi to deny the application, the plates were not turned in until December and no abatement is due. The motion was seconded by Joseph Niro. The motion passed.

The Board reviewed a 2012 Motor Vehicle excise tax abatement for bill#26695 (2012 Toyota). A motion was made by Joseph Arcudi to deny the application, the plates were not turned in until December and no abatement is due. The motion was seconded by Joseph Niro. The motion passed.

The Board reviewed and signed a FY2013 Omitted Warrant and Commitment for parcel 8-54-A.

The Board reviewed and signed a FY2013 Omitted Warrant and Commitment for parcel 40-0-68.

The Board reviewed and signed a FY2008-2013 recommitment for parcel 52-0-70.

A motion was made by Joseph Arcudi to go into executive session at 3:15 p.m.to discuss exemption and abatement applications and that the Board will reconvene at the conclusion of the executive session. The motion was seconded by Joseph Niro. The motion passed.

The meeting reconvened at 4:15 p.m.

The Board reviewed the letter from Town Counsel regarding Small Claims Court No. 66SC484 decision for Personal Property account #002768 for Fiscal Years 2008-2013. A motion was made by Joseph Arcudi to abate for FY 08 \$837.70, FY 09 \$749.43, FY 10 \$673.37, FY 11 \$585.00, FY 12 \$482.05 and FY 13 \$355.63 as required by the decision. The motion was seconded by Joseph Niro. The motion passed.

The Board reviewed the letter from Town Counsel regarding the Small Claims Court No. 1266SC533 decision for account # 000083 for Personal Property for FY 2005 for 495 Toyota. A motion was made by Joseph Arcudi to abate \$492.43 as required by the decision of the court. The motion was seconded by Joseph Niro. The motion passed.

The Board reviewed a FY2012 Appellate Tax Board, Docket No. F315039-12 (CVS) withdrawal as negotiated.

The Board reviewed the annual report from the Board of Assessors for Fiscal Year 2012. A motion was made by Joseph Arcudi to approve the report as written. The motion was seconded by Joseph Niro. The motion passed.

The Board had a discussion regarding this year's budget and Priscilla's retirement to take place in the January-February timeframe. The Board decided they would budget for a 3 month salary overlap for a smooth transition to take place along with a one month salary for consulting. A discussion took place around the time frame of advertising for the position (possibly starting in September), where to advertise (The Beacon, MAAO Website, Newspaper and when they would like to have someone on board as the replacement(possibly November for tax

rate setting process). A rough timeline will be put into place along with a job description by Priscilla and the Board will review that at a future meeting.

The board requested an update from the memo that Priscilla had sent to the Selectmen regarding the IT issues we have had and if we were current with back-up tapes. Their questions to Priscilla were:

- How vulnerable are we right now?
- List of back-up dates, our last back-up tape was 12/24/2012 and 12/11/2012
- Do we have a schedule of future back-up dates?
- What would the cost be to the town if we are compromised?

A motion was made by Joseph Arcudi to request a meeting with the Selectmen and the IT director to discuss how to resolve these questions. The Board requested that Priscilla put together a letter to the selectmen requesting a meeting to discuss their concerns.

The Board reviewed correspondence from Robert Peck.

The next Board meeting will be February 13, 2013 at 2:00 p.m.

A motion was made by Joseph Arcudi to adjourn at 4:45 p.m. The motion was seconded by Joseph Niro. The motion passed.

Respectfully submitted,

Priscilla Hogan, Clerk

Cc: Selectmen
