

BOARD OF ASSESSORS
52 MAIN STREET
MILFORD, MA 01757
1-508-634-2306

MINUTES JANUARY 14, 2014

The meeting opened at 10:00 in room 14

Present:

Joseph Arcudi

Joe Niro

Priscilla Hogan, Clerk

Absent: Samuel Bonasoro

OLD BUSINESS

The Board reviewed the minutes from the December 23, 2013 Board Meeting. A motion was made by Joseph Arcudi to approve the minutes as written. The motion was seconded by Joseph Niro. The motion passed.

NEW BUSINESS

The Board reviewed and signed the December monthly reports for 2013 Motor Vehicle Excise abatements in the amount of \$1,683.62.

The Board reviewed and signed the December monthly reports for 2014 Real Estate Exemption in the amount of \$36,687.01.

The Board reviewed the letter from the Milford Personnel Board – discussing the follow up to the January 9th Orientation Sessions.

The Board reviewed the Data Collector's job description to be submitted to the Milford Personnel Board by January 31st. A motion was made by Joseph Arcudi to approve the job description as presented. The motion was seconded by Joseph Niro. The motion passed.

Priscilla will be reviewing and updating her job description for the Board's review.

A motion was made by Joseph Arcudi to go into executive session at 10:50 a.m. to discuss exemptions and abatements and reconvene to open session. The motion was seconded by Joseph Arcudi. The motion passed.

The Board reconvened to open session at 11:15 a.m.

The Board has asked that Priscilla write a memo to Town Counsel to get his opinion on if the Town or Board could be liable if our Data Collector, using her own car on town business, had any type of an incident. Can The Board purchase any insurance that might protect the town or the Board against any liability.

The Board has asked Priscilla to send a memo to the Town Administrator regarding the possibility of the town having a car that might be going to auction (from any other department) being used by our Data Collector, or any other department that might need a car for inspection purposes if they are interested.

Priscilla discussed she will be having a staff meeting on Wednesday, January 15 to go over office procedures, questions etc.

The Board discussed the when to be starting the process to replace the Assessor/Administrator.

The next Board meeting will be February 4, 2014 at 10:00 a.m.

Respectfully submitted,

Priscilla Hogan, Clerk

Cc: Selectmen
