



# TOWN OF MILFORD BOARD OF ASSESSORS

52 MAIN STREET  
MILFORD, MA 01757  
508-634-2306 • FAX 508-634-2324

JENNIFER M. SCLAR, MAA  
ASSESSOR/ADMINISTRATOR

JOSEPH F. NIRO  
CHAIRMAN

JOSEPH F. ARCUDI

JOSHUA M. LIOCE

[ASSESSORS@TOWNOFMILFORD.COM](mailto:ASSESSORS@TOWNOFMILFORD.COM)  
[WWW.MILFORD.MA.US](http://WWW.MILFORD.MA.US)

## MEETING MINUTES FEBRUARY 20, 2018

### Present:

Joseph Niro, Chairman

Joseph Arcudi

Joshua Lioce

Jennifer Sclar, Assessor/Administrator

Rebecca Alger, Data Lister

A motion to open the meeting was made by Joshua Lioce and seconded by Joe Arcudi. The motion passed unanimously and the meeting was called to order at 10:00 a.m. in Room 14.

### OLD BUSINESS

The Board reviewed the minutes from the January 30, 2018 meeting. A motion to accept the minutes was made by Joe Niro and seconded by Joe Arcudi. The motion passed unanimously.

The Board requested an update on the security of the town hall. Jen will email Rick and ask what the results of the survey were and if they Board of Selectmen have taken any further action.

The Board requested an update on a record storage solution. Jen informed the Board that Rick met with a company who evaluated all of the space at town hall. Jen will email Rick and ask for an update.

Rebecca Alger updated the Board on the status of the Task Force. Rebecca and Joe Arcudi attended the inspection of 42-48 Main Street last week along with representatives from Building, Zoning, Health, Police, Fire and the Town Administrator, Rick Villani. Street numbering issues were observed. A letter will be sent to the owner explaining what numbers should be used for the residential and commercial spaces. The building sketch was corrected, the commercial use was changed from retail to office, the percent of commercial space was increased, basement area was added to a portion of the building sketch and the overall condition was reduced. Beds and refrigerators were observed in living areas, families appearing to live in single rooms with locked doors, doors were blocked and unclean kitchens, baths, walls and floors. Inspection findings will be sent to the Town Administrator and the Board of Selectmen.

The Board told Rebecca she is doing a phenomenal job with this project. She is compiling a list of properties for the Task Force to review.

The Board has asked Jennifer to send a memo to the Board of Selectmen asking for Task Force objectives, a list of participants, and a potential meeting schedule.



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## **NEW BUSINESS**

The Board reviewed maps and ownership of the two lots behind town hall for potential parking expansion. The Town has recently taken three parcels on Central Street. The Board asked Jennifer to send a memo to the Board of Selectmen and the Downtown Revitalization Committee recommending these parcels for potential parking and supporting any initiative to acquire them if it is feasible.

Jennifer spoke with Joey Giovino, EDIP Program Manager for the Massachusetts Office of Business Development and Jeff Shonkwiler, Tax Director for the Ardagh Group regarding the closure of the glass manufacturing plant on National Street. Jeff was able to explain the reasoning for the closure. Jennifer explained that the TIF agreement was still in place and would need to be decertified. Joey will contact Jeff to see if the company is willing to voluntarily withdraw the TIF. Jennifer will wait for further instruction from Joey for any local action to be taken.

The Board reviewed the following departmental bills payable for FY2018:

ESRI	\$766.03
WB Mason	\$45.55
Worcester Registry of Deeds	\$22.00
Rebecca Alger	\$98.10
WB Mason	\$822.96
WB Mason	\$85.98
Northeast Office Systems	\$41.00
WB Mason	\$460.00

## **SET MEETING DATES**

The next Board Meeting will be scheduled at a later date.

A motion was made by Joshua Lioce at 11:30 a.m. to adjourn the open session and go into executive session pursuant to G.L. c.30A section 21(a) purpose number 7. The Board will not return to open session. By roll call, Joe Arcudi – Yes, Joe Niro – Yes, Joshua Lioce – Yes.

Respectfully submitted,

Jennifer Sclar, Clerk

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