



TOWN OF MILFORD BOARD OF ASSESSORS

JENNIFER M. SCLAR, MAA
ASSESSOR/ADMINISTRATOR

52 MAIN STREET
MILFORD, MA 01757
508-634-2306 • FAX 508-634-2324

JOSEPH F. NIRO
CHAIRMAN

JOSEPH F. ARCUDI

JOSHUA M. LIOCE

ASSESSORS@TOWNOFMILFORD.COM
WWW.MILFORD.MA.US

MEETING MINUTES JULY 31, 2018

Present:

Joe Niro
Joseph Arcudi
Joshua Lioce
Jennifer Sclar, Assessor/Administrator

A motion to open the meeting was made by Joe Arcudi and seconded by Joshua Lioce. The motion passed and the meeting was called to order at 10:00 a.m. in Room 14.

A motion to accept the minutes from June 5, 2018 was made by Joe Arcudi and seconded by Joshua Lioce. The motion passed.

OLD BUSINESS

Jennifer did not have any new information relative to security or record storage. The Board asked Jennifer to email Rick regarding the record storage. The Board discussed how to get funding and what measures could be taken to improve security in the Assessors' Office. Jennifer will contact other towns and reach out to Zach regarding funding.

NEW BUSINESS

The Board reviewed the following departmental bills payable for FY2018:

Rebecca Alger mileage for April	\$111.18
Jennifer Sclar reimbursement	\$201.19
Joanne Dillon reimbursement	\$153.17
Northeast Office Systems	\$41.00
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WB Mason	\$848.00
WB Mason	\$43.99
WB Mason	\$242.99
Worcester Registry of Deeds	\$6.00
Zobrio	\$1,080.00
Commonwealth of MA Class	\$100.00

The Board signed motor vehicle commitments as follows:

2018 #4 totaling	\$202,308.85
2018 dealer plates totaling	\$10,200.00

The Board signed the second supplemental real estate tax commitment for 2018 totaling \$12,760.62.



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Jennifer informed the Board the TIF for Ardagh Glass was decertified by the state and any exemptions will be removed for fiscal year 2019.

The Board signed two reassessment of real estate tax:
Estate of James T. Dauphinee to Heirs of James T. Dauphinee
Heirs of William W. Casey to Heirs of William H. Casey

The Board discussed the personnel classification plan and asked why the stipend for the Board Secretary stopped. Jen will research this and bring back to the next meeting.

Jennifer informed the Board that Joanne Dillon successfully completed course 101. Joshua Lioce made a motion to send her a congratulatory letter. Joe Niro seconded the motion. The motion passed unanimously. The Board inquired if there were any employee stipends for certification or completed coursework. Jennifer will inquire and bring back to the next meeting.

Jennifer provided the Board with a list of towns in the area and whether the Assessors have the use of a town vehicle for inspections. Jennifer will look into grant money or other sources of funding. Some towns have old police vehicles and seized vehicles that can be designated surplus. It would be difficult to share a vehicle with another department since appointments are scheduled in addition to daily cyclical inspections.

The Board discussed the lack of funding available for a clothing allowing for the Data Lister. Jennifer will research further.

Joshua shared correspondence with the Board regarding the sponsorship of articles at town meeting. A representative from the Department should be available for pre town meeting forums.

Jennifer informed the Board she will be away at a MAAO team building class on August 23rd and 24th. Training and accommodation is paid for by the MAAO.

Jennifer informed the Board that Patriot properties had a delay entering permit data. They thought they lost all the field work, but it was recovered and subsequently entered.

Jennifer informed the Board she has been in contact with the lease company who owns several of the amazon delivery vehicles being parked at 196 East Main Street. She has emailed the attorney who represents the real estate owner for more information on the term of the lease.



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SET MEETING DATES

The next Board Meeting will be Thursday September 6, 2018.

A motion was made by Joe Arcudi at 11:10 a.m. to adjourn the open session and go into executive session pursuant to G.L. c.30A section 21(a) purpose number 7. The Board will not return to open session. By roll call, Joe Arcudi – Yes, Joshua Lioce – Yes, Joe Niro – Yes.

Respectfully submitted,

Jennifer Sclar, Clerk

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