



TOWN OF MILFORD BOARD OF ASSESSORS

JOSEPH F. ARCUDI

JOSHUA M. LIOCE

JEFFREY J. NIRO

JENNIFER M. SCLAR, MAA
ASSESSOR/ADMINISTRATOR

52 MAIN STREET
MILFORD, MA 01757
508-634-2306 • FAX 508-634-2324

ASSESSORS@TOWNOFMILFORD.COM
WWW.MILFORD.MA.US

MINUTES OF REGULAR SESSION – NOVEMBER 15, 2021

Room 14 – Town Hall

6:00 P.M.

Present:

Joe Arcudi

Joshua Lioce

Jennifer Sclar, Assessor/Administrator

A motion to open the meeting was made by Joe Arcudi and seconded by Joshua Lioce. The motion passed and the meeting was called to order at 6:00 p.m.

NEW BUSINESS

The Board reviewed departmental bills for fiscal year 2022 as follows:

WCAA	\$84.00
WCAA	\$210.00
Patriot Properties	\$11,628.00
Worcester Registry of Deeds	\$18.00
Conway Technology Group	\$57.62
Rebecca Alger	\$16.32

The Board reviewed the presentation for the classification hearing and signed the final tax rate recap documents for submission to the Department of Revenue for approval after the Select Board votes the residential factor at the classification hearing.

The Board reviewed and signed the Assessor/Administrator job description and job analysis questionnaire to be used for the classification and compensation study. The Data Lister job description is still under review with Human Resources and will be made available at a future meeting. Joe Arcudi questioned whether that position should be moved to exempt status. Jennifer informed the Board she was reviewing that with the Human Resource Director. Further discussion will follow.

SET MEETING DATES

The next Board Meeting is scheduled for November 30, 2021 at 10:00 a.m.

ADJOURNMENT

A motion was made by Joshua Lioce at 6:48 p.m. to adjourn the open session and not go into executive session. The motion was seconded by Joe Arcudi. By roll call, Joshua Lioce – Yes, Joe Arcudi – Yes. The motion passed.



TOWN OF MILFORD BOARD OF ASSESSORS

JENNIFER M. SCLAR, MAA
ASSESSOR/ADMINISTRATOR

52 MAIN STREET
MILFORD, MA 01757
508-634-2306 • FAX 508-634-2324

JOSEPH F. ARCUDI

JOSHUA M. LIOCE

JEFFREY J. NIRO

ASSESSORS@TOWNOFMILFORD.COM
WWW.MILFORD.MA.US

The Board will attend the Select Board meeting tonight at 7:00 p.m. for the tax classification hearing.

Respectfully submitted,

Jennifer Sclar, Clerk

BOARD OF ASSESSORS

Exhibits: Departmental Bills
 Assessor/Administrator job description
 Assessor/Administrator job analysis questionnaire
 Tax rate recap
 Tax classification hearing presentation