



TOWN OF MILFORD BOARD OF ASSESSORS

JENNIFER M. SCLAR, MAA
ASSESSOR/ADMINISTRATOR

52 MAIN STREET
MILFORD, MA 01757
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JOSEPH F. ARCUDI

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MINUTES OF REGULAR SESSION – OCTOBER 19, 2021

Room 14 – Town Hall

10:00 a.m.

Present:

Joe Arcudi

Jeffrey Niro

Jennifer Sclar, Assessor/Administrator

A motion to open the meeting was made by Jeffrey Niro and seconded by Joe Arcudi. The motion passed and the meeting was called to order at 10:05 a.m.

NEW BUSINESS

A motion was made by Mr. Niro to accept the minutes of the August 31, 2021 and September 15, 2021 meetings and seconded by Mr. Arcudi. The motion passed.

The Board reviewed departmental bills for fiscal year 2021 as follows:

WB Mason	\$32.98
WB Mason	\$72.96
MAAO	\$40.00
MAAO	\$40.00
MAAO	\$375.00
Patriot Properties	\$6,201.60
Patriot Properties	\$8,000.00
Patriot Properties	\$3,672.00
Patriot Properties	\$14,688.00
Conway Technology Group	\$57.62
Conway Technology Group	\$57.62
Rebecca Alger	\$126.84
Rebecca Alger	\$267.88
Rebecca Alger	\$106.18

A motion was made by Mr. Niro to amend Article 38 of the Special Town Meeting to include that it be retroactive and will read as follows:

ARTICLE 38: To see if the Town will vote to amend the Wage and Salary Schedule of the Wage and Salary Administration Plan of the Milford Personnel Board by reclassifying the position of Assessor/Administrator from Salary Level 3 to a Salary Level 4 retroactive to July 1, 2021, or take any other action in relation thereto.

Mr. Arcudi seconded the motion. The motion passed. The original article was sponsored by the Personnel Board. Jennifer will notify the Personnel Board Chair and Town Counsel of this proposal.



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The tax classification hearing is scheduled for November 15, 2021. The Board discussed the tax rate recap process. Jennifer will provide the Board with copies of the Board's draft presentation and tax rate recap.

The classification and compensation plan review is underway. Job descriptions for Article 2 employees are being reviewed by the Select Board. Employees will be asked to complete job analysis questionnaires in the coming weeks.

SET MEETING DATES

The next Board Meeting will be scheduled at a later date.

ADJOURNMENT

A motion was made by Jeffrey Niro at 10:35 a.m. to adjourn the open session and go into executive session pursuant to G.L. c.30A section 21(a) purpose number 7. The motion was seconded by Joe Arcudi. By roll call, Jeffrey Niro – Yes, Joe Arcudi – Yes. The motion passed.

Respectfully submitted,

Jennifer Sclar, Clerk

BOARD OF ASSESSORS

Exhibits: Draft minutes 8/31/21 and 9/15/21
Departmental Bills
Special Town Meeting warrant
Amendment to Article 38