



# TOWN OF MILFORD BOARD OF ASSESSORS

JOSEPH F. NIRO  
CHAIRMAN

JOSEPH F. ARCUDI

JOSHUA M. LIOCE

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JENNIFER M. SCLAR, MAA  
ASSESSOR/ADMINISTRATOR

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## MEETING MINUTES AUGUST 7, 2019

### Present:

Joseph Niro  
Joseph Arcudi  
Joshua Lioce  
Jennifer Sclar, Assessor/Administrator

A motion to open the meeting was made by Joshua Lioce and seconded by Joe Arcudi. The motion passed and the meeting was called to order at 10:45 a.m. in Room 14.

### OLD BUSINESS

The Board reviewed the minutes from the June 6, 2019 meeting. A motion to accept the minutes as amended was made by Joshua Lioce and seconded by Joe Niro. The motion passed. Jennifer corrected the address 9-12 Industrial Road to 6-12 Industrial Road.

Jennifer informed the Board that King Information Systems has moved all of the historical assessors' records and inventory is complete. They have stated that the storage location is ideal for temperature control and humidity.

### NEW BUSINESS

The Board reviewed the following departmental bills payable for FY2020:

Amazon	\$177.98
Charles Haven	\$5000.00
Rebecca Alger mileage	\$160.08
Conway Tech Group	\$41.00
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WB Mason	\$23.99
WB Mason	\$77.97
WB Mason	\$87.63
WB Mason	\$137.96
MAAO	\$350.00
UMass Conference Services	\$283.25
Patriot Properties	\$8119.20
Worcester Registry of Deeds	\$18.00
Jennifer Sclar reimbursement	\$198.03
Elizabeth Sher reimbursement	\$150.07
Zobrio conversion	\$1080.00

The Board discussed the need for a town vehicle to conduct property inspections. Jennifer compiled a list of towns that have vehicles and how they acquired them. She shared the list



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with the Building Inspector. The Board of Selectmen discussed inspection vehicles at their meeting this week. The Board asked Jennifer to look into this further and report back.

The Board discussed the potential for extended office hours and early release on Friday. The Board had no objection to a change in hours.

The Board discussed the Assistant to the Assessor vacancy and Part Time Clerk vacancy. The Assistant position was posted internally and the part time clerk position was posted on the Town website. Joanne Dillon was appointed as the Assistant and Wesley Murdock as the part time clerk. The Administrative Specialist position will be posted on the Town website and the MAAO website this week.

Jennifer informed Zach Taylor and Paul Abbondanza that the new estimated growth will be approximately \$1,000,000.

Jennifer informed the Board that all statistical analysis for FY20 has been completed and submitted the Department of Revenue for certification review. Once preliminary certification is received public disclosure will begin.

The Board reviewed the sale of 9 Industrial Road.

The Board reviewed the building and site plans for Landmark Place at 45 Main Street.

The Board reviewed the conversion plans for 1 National Street.

Jennifer will be attending the MAAO Fall Conference on October 30<sup>th</sup> and participating in the panel discussion.

A motion was made by Joshua Lioce to assess the present interest for FY20 for the following properties, the motion was seconded by Joe Arcudi, the motion passed unanimously:

9, 12, 14, 15 and 20 Kate Lane to Snowflake LLC and 128, 130, 132, 134, 136, 138, 140 and 142 Beaver Street to AFCO Land and Development Corp.

Jennifer and Terry Dias have been researching the Amazon delivery vehicles and potential excise tax revenue. It appears most of the vehicles are leased under different lease company names. Terry reached out to Amazon to find out what lease companies are being used, with no response. Without knowing the lease companies, it is impossible to measure the volume of vehicles registered in Milford. A memo outlining their findings was sent to Rick Villani on July 26, 2019 to share with the Board of Selectmen.

## **SET MEETING DATES**

The next Board Meeting will be scheduled at a later date.



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## **ADJOURNMENT**

A motion was made by Joshua Lioce at 11:45 a.m. to adjourn the open session and go into executive session pursuant to G.L. c.30A section 21(a) purpose number 7, and seconded by Joe Arcudi. The Board will not return to open session. By roll call, Joshua Lioce – Yes, Joe Niro – Yes, Joe Arcudi – Yes, the motion passed unanimously.

Respectfully submitted,

Jennifer Sclar, Clerk

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