

Milford Town Library
Board of Library Trustees
Thursday November 9, 2023
Meeting Minutes

Present: Sue Edmonds, Stephanie Abisla, Mary Frances Best, Ed Bertorelli, Sarah Moazeni, Marco Bon Tempo, Absent: None, Public: Bethany Vilandry

I. Call to Order - Stephanie Abisla calls the meeting to order at 7:00pm.

II. **Motion** for approval of the Oct 12 minutes as amended by Marco, second by Ed. Vote unanimous.

III. Approval of Warrants: Warrants read aloud, **Motion** to approve by Marco, second by Mary Frances. Vote unanimous.

IV. Invitation to Speak: None.

V. Appointments: None at this time.

VI. Reports and Statistics:

- a. Committee Reports: As discussed.
- b. Staff Reports: ESL is going well. Summer reading booklet is being established. Pumpkin Stroll was successful.
- c. Director Report: Two new staff members will be joining the library.

VII: Old Business:

- A. Budget Update: As discussed.
- B. IT Updates: Phone update: Verizon wants to go digital.
- C. Capital Plan: Special Town Meeting: Still trying to resolve the fire suppression system bid. Looking for some youth committee members.
- D. Strategic Plan: State Aid should be approved by January.

VII: New Business: Elevation of Circulation Library Clerk to Associate Librarian: A **Motion** to approve the reassignment of positions by Mary Frances, seconded by Marco. Vote Unanimous.

IX: Adjournment: **Motion** to adjourn at 7:45pm by Mary Frances, second by Marco. Vote

Unanimous. Next meeting December 14, 2023.