

MILFORD BOARD OF SELECTMEN: AGENDA
April 22, 2019– 7:00PM, ROOM 03, TOWN HALL
CITATION – JOSHUA AHRENS
PROCLAMATION - ARBOR DAY – GIRL SCOUTS

A.) SIGNING OF WARRANT, APPROVAL OF April 8, 2019 MINUTES

B.) INVITATION TO SPEAK

C.) PUBLIC HEARINGS*

D.) SCHEDULED APPOINTMENTS

7:00PM	1. Pizza 85, re: Transfer of Common Victualler License
7:05PM	2. Central Street Resale, re: Transfer of Second Hand License
7:10PM	3. Finance Director, re: Town Meeting/Financial Update
7:30PM	4. HR Director, re: Hiring Policy
7:45PM	5. Celebrate Milford Committee, re: Update
8:00PM	6. Town Engineer, re: Courtland Street

E.) TOWN ADMINISTRATOR'S REPORT

F.) OLD BUSINESS

1. Town Engineer, re: Disposition Surplus Property Rear Cedar Street – I-495
2. Discussion – Interim Police Chief beginning July 1, 2019

G.) NEW BUSINESS

1. Town Administrator, re: Evaluation
2. St. Mary's Parish, re: One Day licenses/Permit to Obstruct
3. Fire Department, re: Acceptance of gift, re: Benjamin Moore
4. Police Chief, re: Traffic aid – Water and South High Streets

H.) CORRESPONDENCE

1. Historical Commission, re: appointment

I.) EXECUTIVE SESSION

1. Milford Permanent Firefighters – collective bargaining

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.





Proclamation

Whereas: The Commonwealth of Massachusetts celebrates Arbor Day on the last Friday in April of each year; and

Whereas: On April 26, 2019, Massachusetts will observe another Arbor Day, giving its citizens an opportunity to plant trees and celebrate the gifts that community trees give all year long; and

Whereas: The Town of Milford recommits itself to its community streetscapes and forest, and seeks to become a better steward of its community trees; and

Whereas: Milford establishes trees as a priority for the Town and will endeavor to make good decisions about their care and management; and

NOW THEREFORE, be it resolved that we, William D. Buckley, William E. Kingkade, Jr., and Michael K. Walsh as Selectmen of the Town of Milford, Massachusetts, proclaim Arbor Day, April 26, 2019 to be a day of celebration in our Town. On this day we shall be thoughtful of the role trees play in improving the quality of our neighborhoods, streets, yards, and lives and shall respect our trees as a great natural resource that contributes to the cycle of life.

In Witness Whereof, we hereby set our hands and cause the seal of the Town of Milford to be affixed this 22nd day of April in the year of our Lord, Two Thousand Nineteen.

William D. Buckley, Chairman

William E. Kingkade, Jr.

Michael K. Walsh



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303

Fax 508-634-2324

www.milford.ma.us.com

LICENSE APPLICATION

(CHECK ONE)

☐ APPLICATION FOR A NEW LICENSE

☒ TRANSFER OF AN EXISTING LICENSE

☐ AMENDMENT TO EXISTING LICENSE (Change of operating days/hours, change of location, etc.) describe on reverse

- | | |
|--|--|
| 1. _____ AUCTIONEER | 11. _____ LIVE ENTERTAINMENT (describe on reverse) |
| 2. _____ BOARDING HOUSE | 12. _____ AUTOMATIC AMUSEMENT
(Coin-Operated Games) |
| 3. _____ BOWLING ALLEY(S) | 13. _____ TRANSIENT VENDORS |
| 4. <input checked="" type="checkbox"/> COMMON VICTUALLER | 14. _____ CARNIVAL/CIRCUS |
| 5. _____ FORTUNE TELLER | Location: _____ |
| 6. _____ HAWKERS/PEDDLERS | 15. _____ CHRISTMAS TREE SALES |
| 7. _____ INNHOLDERS | \$ _____ VALUE OF GOODS |
| 8. _____ POOL TABLES | 16. _____ CLASS I (NEW CARS) |
| 9. _____ 2 ND HAND/ANTIQUE DEALER | _____ CLASS II (USED CARS) |
| 10. _____ PAWNBROKER | _____ CLASS III (JUNK CARS) - Public Hearing Required
(Describe on Reverse) |
| | 17. _____ WORKERS COMPENSATION IF NEEDED |

SEE ADDITIONAL INFORMATION REQUIRED BELOW

BUSINESS NAME: Pizza 85

BUSINESS ADDRESS: 130 cedar st Milford MA 01757

DAYS/HOURS OF OPERATION _____
(Some Sunday licenses may require approval of State DPS)

I/We, the undersigned, apply for this license in accordance with the provisions of all Statutes relating thereto. I/We further certify, under penalties of perjury, that, to the best of my/our knowledge and belief, I/We have filed all state tax returns and paid all state taxes required under law.

NAME OF APPLICANT: Ehab Shehata

HOME ADDRESS: 206 B main st Wayland MA 01778

APPLICANT'S SIGNATURE: [Signature] DATE: 04-04-2019
(Individual or Corporate Officer)

The name signed above must be typed or printed on this line

Weekday Telephone Number _____

APPLICANT'S MAILING ADDRESS: _____

No. & Street
Or

Town

State

Zip

Social Security No. (Voluntary)

Federal Identification No. (Mandatory)

IMPORTANT: Read this section carefully. Provide required information on reverse side.

Additional Information Required:

License # Above

- | | |
|--------------|---|
| 1 | Provide copy of State and/or County Auctioneer's License |
| 3, 8, 12 | Indicate number of alleys, pool tables and number and types of coin-operated games |
| 6, 9, 10, 13 | Request Town By Laws, which states applicant's responsibility |
| 6, 13 | Describe in detail: type, quantity, and cost (to you) of goods to be offered for sale |
| 11 | Describe in detail: type of live entertainment to be licensed |
| 14 | Applicant must request and agree to abide by established policy |

CONTINUE APPLICATION PROCESS ON REVERSE SIDE OF THIS FORM

DEPARTMENT HEAD REVIEW FORM

1. The following Applicant: **Pizza 85**
130 Cedar Street, Milford, MA
2. Has applied for: **Common Victualler License Transfer**
3. Selectmen will take action on: **Monday April 22, 2019**
4. Hearing Continued/Postponed/MGL Deadline: _____
5. Abutters Notified: **N/A** Published: **N/A**
6. Inquiry Routed To Dept. Heads: **X** Please Respond By: **April 12, 2019**
7. License Approved _____ Denied _____ Tabled _____ On _____

Building Commissioner (Zoning, Occupancy, Building/Handicap Access, Restroom Handicap Access) **No violations. Building is accessible.**

Town Planner: (Site Plan Review/Waiver; Other Requirements/Stipulations) **Ok, no change of actual use.**

Tax Collector: (Outstanding Taxes) **No outstanding taxes**

Town Treasurer: (Outstanding Tax Liens) **None**

Fire Chief (Information/Comment) **Approved**

Police Chief (Information/Comment) **No issues or concerns**

Criminal Offense Record Info: (CORI) Approved ☐ Disapproved ☐

Board of Health: (Information/comment) **They are ok**

Sewer Commission: (Information/comment) _____

Milford Water Company: (Information/comment) _____

Commission on Disability: (Information/comment) _____

Applicant: _____ D.O.B. _____ SS Number: _____

Dept. Head Signature: _____ Date: _____



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303

Fax 508-634-2324

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LICENSE APPLICATION (CHECK ONE)

- ☐ APPLICATION FOR A NEW LICENSE
☒ TRANSFER OF AN EXISTING LICENSE
☐ AMENDMENT TO EXISTING LICENSE (Change of operating days/hours, change of location, etc.) describe on reverse

1. ☐ AUCTIONEER
2. ☐ BOARDING HOUSE
3. ☐ BOWLING ALLEY(S)
4. ☐ COMMON VICTUALLER
5. ☐ FORTUNE TELLER
6. ☐ HAWKERS/PEDDLERS
7. ☐ INNHOLDERS
8. ☐ POOL TABLES
9. ☒ 2ND HAND/ANTIQUA DEALER
10. ☐ PAWNBROKER

11. ☐ LIVE ENTERTAINMENT (describe on reverse)
12. ☐ AUTOMATIC AMUSEMENT
(Coin-Operated Games)
13. ☐ TRANSIENT VENDORS
14. ☐ CARNIVAL/CIRCUS
Location: _____
15. ☐ CHRISTMAS TREE SALES
16. ☐ \$ VALUE OF GOODS
16. ☐ CLASS I (NEW CARS)
16. ☐ CLASS II (USED CARS)
16. ☐ CLASS III (JUNK CARS) - Public Hearing Required
(Describe on Reverse)
17. ☐ WORKERS COMPENSATION IF NEEDED

SEE ADDITIONAL INFORMATION REQUIRED BELOW

BUSINESS NAME: Central Street Resale

BUSINESS ADDRESS: 2 Central St Milford MA 01757

DAYS/HOURS OF OPERATION Wednesday - Saturday 11am-5pm
(Some Sunday licenses may require approval of State DPS)

I/We, the undersigned, apply for this license in accordance with the provisions of all Statutes relating thereto. I/We further certify, under penalties of perjury, that, to the best of my/our knowledge and belief, I/We have filed all state tax returns and paid all state taxes required under law.

NAME OF APPLICANT: Michelle Crowley

HOME ADDRESS: 33 Dilla St Milford, MA 01757

APPLICANT'S SIGNATURE: Michelle Crowley DATE: 11-18-18
(Individual or Corporate Officer)

The name signed above must be typed or printed on this line

Weekday Telephone Number _____

APPLICANT'S MAILING ADDRESS: 33 Dilla St Milford, MA 01757
No. & Street Town State Zip

Social Security No. (Voluntary) _____

Federal Identification No. (Mandatory) _____

IMPORTANT: Read this section carefully. Provide required information on reverse side.

Additional Information Required:

License # Above

- 1 Provide copy of State and/or County Auctioneer's License
- 3, 8, 12 Indicate number of alleys, pool tables and number and types of coin-operated games
- 6, 9, 10, 13 Request Town By Laws, which states applicant's responsibility
- 6, 13 Describe in detail: type, quantity, and cost (to you) of goods to be offered for sale
- 11 Describe in detail: type of live entertainment to be licensed
- 14 Applicant must request and agree to abide by established policy

CONTINUE APPLICATION PROCESS ON REVERSE SIDE OF THIS FORM

DEPARTMENT HEAD REVIEW FORM

1. The following Applicant: Central Street Resale
2 Central Street, Milford, MA
2. Has applied for: **Second Hand License** Transfer
Wednesday – Saturday 11AM-5PM
3. Selectmen will take action on: Monday April 22, 2019 7:05PM
4. Hearing Continued/Postponed/MGL Deadline: _____
5. Abutters Notified: N/A Published: N/A
6. Inquiry Routed To Dept. Heads: X Please Respond By: April 16, 2019
7. License Approved _____ Denied _____ Tabled _____ On _____

.....
Building Commissioner (Zoning, Occupancy, Building/Handicap Access, Restroom Handicap Access) No violations. Building is not accessible.

Town Planner: (Site Plan Review/Waiver; Other Requirements/Stipulations) _
Ok, no change of actual use.

Tax Collector: (Outstanding Taxes) Outstanding Personal Property \$19.97

Town Treasurer: (Outstanding Tax Liens) None

Fire Chief (Information/Comment) Recommend installing smoke detector-No system in building.

Police Chief (Information/Comment No issues or concerns

Criminal Offense Record Info: (CORI) Approved ☐ Disapproved ☐

Board of Health: (Information/comment)

Sewer Commission: (Information/comment) _____

Milford Water Company: (Information/comment) _____

Commission on Disability: (Information/comment) _____

.....
Applicant: _____ D.O.B. _____ SS Number: _____
Dept. Head Signature: _____ Date: _____



Department of Human Resources

Town of Milford, MA

52 Main Street – Room 10

Milford, MA 01757

MAUREEN GIFFIN

HUMAN RESOURCES DIRECTOR

Telephone: (774) 462-330

Fax: (508) 634-2324

E-mail: mgiffin@townofmilford.com

TO: William D. Buckley, Chairman
William E. Kingkade, Jr.
Michael K. Walsh

FROM: Maureen Giffin, Human Resources Director

RE: Starting Step wage increases

DATE: April 22, 2019

Following up on the Board of Selectmen's request to explore alternative processes for salary step increases at time of hire, I am pleased to report that we have a proposed solution to which the Personnel Board has unanimously agreed. This process will only be implemented when there is a recommendation for a higher starting step than is normally expected of the position.

If the Board of Selectmen accept our proposal, the following steps will be put into effect: At the time a final candidate is selected for an open position, but prior to an offer being extended, a special meeting with the Department Head, HR Director and Personnel Board will be held to determine a starting salary. The chosen candidate will then be given a "contingent" offer, based on final approval from the Board of Selectmen.

I believe this approach will alleviate the concerns we've raised in past, and make for a much smoother process both for the candidate and the hiring manager.

Please let me know if you have any questions, or need additional information.

cc: Board of Selectmen
Richard Villani, Town Administrator
Files

D-6
4/22/19



TOWN OF MILFORD

52 MAIN STREET, MILFORD, MASSACHUSETTS 01757
508-634-2317 Fax 508-473-2394
mdean@townofmilford.com

OFFICE OF PLANNING
AND ENGINEERING

Michael Dean, P.E.
Town Engineer

M E M O R A N D U M

TO: Richard Villani, Town Administrator
FROM: Michael Dean, P.E.
DATE: April 16, 2019
SUBJECT: Courtland Street – Diana Circle – Land Clearing and Drainage

As we are all aware, there is a parcel of land that fronts on Courtland Street, near the intersection of Courtland and South Main and approximately 6.5 acres of land has had the trees cleared. The clearing took place sometime towards the end of the summer / early fall of 2018. The clearing is associated with a parcel of land that has land in two Towns, Milford and Hopedale. The approximate 6.5 Acres of land that has been cleared is in the Town of Milford. Following the clearing and several storm events there has been several inquiries and complaints from abutters regarding this parcel concerning the clearing of the trees and the drainage / run-off from the site and its effects on the abutting land and in Courtland Street itself.

The public land is Courtland Street, the run – off into the street and the icing that occurred due to the run-off has been part of the complaints received. If catch basins are installed in Courtland Street to mitigate the icing this will not address the concerns of the private properties listed below, as these properties are in different locations than the run off that drains into Courtland Street.

The private properties associated with received complaints:

- 10 Diana Circle – Michael & Elizabeth Fernandes
- 47 Courtland Street – Rosalino & Maria Fraga

First complaints received by 10 Diana Circle to the Office of Planning & Engineering regarding the tree clearing and run off from the cleared 6.5 acres of land. A site inspection was performed by myself in the rear yard of 10 Diana Circle on November 13, 2018. See attached pictures (Exhibit A).

A complaint was received either late November 14 or early November 15 by 47 Courtland Street, regarding run off entering the rear yard and flowing across the brick patio and pool area. The

land owner stated the run off never drained over the brick patio area before and made it clear that the land owner of the large parcel was doing something with a piece of heavy equipment on November 14, 2018. See attached pictures (Exhibit A).

I performed a site inspection on November 15, 2018 in the morning. The inspection included the larger cleared parcel of land, 47 Courtland Street and the rear property of 10 Diana Circle. What was discovered was that a trench was excavated by the land owner of the larger parcel to redirect the run off draining into the rear yard of 10 Diana Circle. The run off associated with 10 Diana Circle is at the highest (elevations) portion of the cleared area. Water only flows "downhill", so the only place downhill is towards Courtland Street (eastern direction), therefore this is the direction in which the trench was excavated, down gradient. The excavated trench was a couple hundred feet in length and at the end of the trench a piece of PVC pipe was installed to "daylight". It appeared this new trench and pipe allowed more run off to flow towards the rear yard of 47 Courtland Street which has the brick patio and pool area. I instructed the land owner / representative (David Pyne) to fill in the newly excavated trench to allow for the run off to flow in the natural swale (toward 10 Diana Circle) and that the redirection of run off from one place to another is not allowed if not done properly through engineering, drainage analysis, detention basins, etc. Dave also stated he was just trying to help out with all the complaints he received pertaining to 10 Diana Circle. I also suggested the owner hire a civil engineer for the project.

The owner hired a civil engineer. The engineer filed a Notice of Intent (NOI) with the EPA, for land clearing. The engineer prepared a site plan showing some mitigating measures such as silt fence and haybales.

Following the termination of the excavated trench, the flooding in the rear yard of 47 Courtland "appeared" to subside and I did not hear from 47 Courtland until a call / complaint was received on March 15, 2019. The complaint came in late afternoon on March 15, 2019, following some rain and the fast snow melt. I performed a site inspection at 47 Courtland at 6:30 PM that evening, just to witness what was taking place. It appears that run off from the larger parcel is still draining towards the pool / patio area. There was evidence of crushed stone, commonly used as a base for brick patios that was deposited 30 to 40 feet down gradient from the patio area, in the same path of the run off / flow pattern.

Following the first site inspection (November 2018) I reviewed the old file associated with the Definitive Subdivision for Diana Circle, there are plans and correspondences associated with the run off from the larger parcel that existed prior to the development associated with Diana Circle Subdivision and the house lots. The designer of the Diana Circle Subdivision understood the run off patterns from the larger parcel and designed the subdivision accordingly by proposing drainage pipes, catch basins and swales to handle such run off (see Exhibit B). I have also reviewed the most recent plan prepared by Allen Engineering (Exhibit C).

Findings:

- It appears the clearing of the trees is not within the 100-foot buffer zone to a bordering vegetated wetland under the jurisdiction of the Milford Conservation Commission

- It appears that the flow associated with the rear yard of 10 Diana Circle is flowing in a natural swale created by the existing contours of the land, of which some of the contributing drainage area still has trees that were not cleared. These trees (not cleared) are in the Town of Hopedale.
- The land owner of the larger parcel had an application in front of the local ZBA for an earth removal project. Applications to the ZBA do not get submitted to the Town Engineer for review. During the ZBA process there may have been dialogue between the abutters and the land owner and / or the owner's representative. Those conversations I am not privy to, however it has been mentioned to me that following the tree clearing there was some type of weather event (high winds, microburst, etc.) that blew over some of the newly exposed trees (from clearing the 6.5 acres). The trees fell into or towards the rear yards of the houses along Diana Circle and Courtland Street. It is my understanding the land owner, of the larger parcel tried to keep some type of buffer strip between the clearing and the rear yards. After the trees blew over, it was requested that the trees / buffer strip be removed. When the skid steer or clearing machine went back to clear the buffer strip, the land / ground was saturated due to the previous rain events and created tire ruts. These ruts may have altered some of the flow patterns of the existing run off from the site. Without witnessing the run off patterns prior to the tire ruts it is not possible for me to determine the impacts of the tire ruts.

The town received an email from the States D.E.P. on January 28, 2019, stating that the D.E.P.'s Service Center received a complaint (by someone) stating: *"New owners of land off Courtland street (0 or 1 Courtland Street) cut 7 acres of land and there are wetlands. Caller claims no NOIs filed, no RDAs filed...because local conservation commission is involved in the project."* It is unclear to me what the last portion of the complaint means. I followed up with Denise Child, **Wetlands Section Chief** (from D.E.P.), submitted information provided by the land owners civil engineer and mentioned to her that it was my understanding there are no wetlands within the 100-foot buffer zone under the Town of Milford's jurisdiction. I assume the D.E.P. performed their due diligence, I followed up with D.E.P. to see if there was any more information or any further assistance was needed. Denise Child referenced the States Forestry Division and did not seem to be overly concerned. I assume they had the same findings as myself.

I suggested to the land owners to get together to try to address the run off issues, specifically 10 Diana Circle could have the land owner install a pipe from the larger parcel of land and connect the new pipe to the existing catch basins in the rear yard of 10 Diana Circle (Exhibit D). If 47 Courtland **in fact** never had this much water pouring over their patio / pool area then the two parties need to determine how to stop the run off from entering the rear yard.

I have spent tens of hours on this issue, I have mentioned to the both land owners that it appears to be a civil matter. When a private land owner impacts another land owner it is my understanding this is a civil matter. If this is not correct please let me know as soon as possible and if there is anything you need from me please let me know at your convenience.



Property Information
 Property ID 59-0-19
 Location COURTLAND ST
 Owner COURTLAND STREET INC

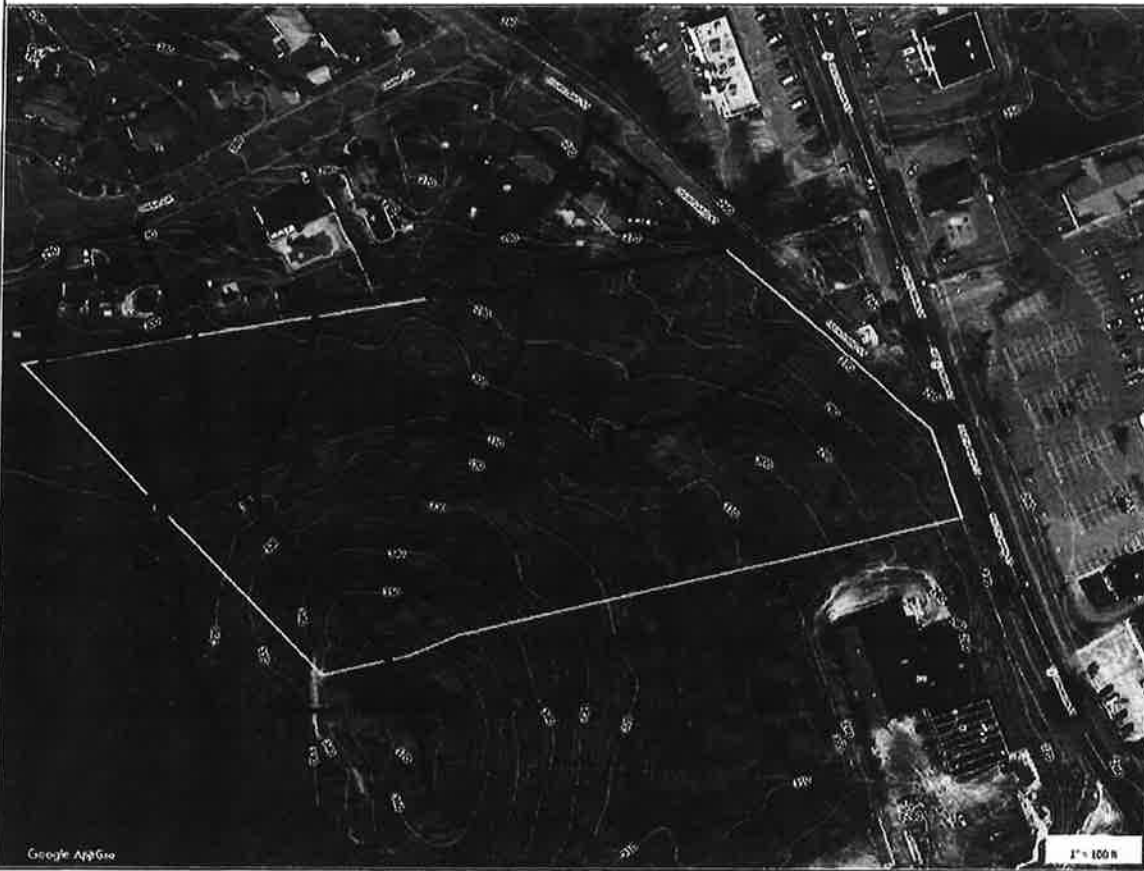


**MAP FOR REFERENCE ONLY
 NOT A LEGAL DOCUMENT**

Town of Milford, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated March 2018
 Data updated 11/16/2018

1" = 100 ft



Property Information
 Property ID 59-0-19
 Location COURTLAND ST
 Owner COURTLAND STREET INC



MAP FOR REFERENCE ONLY
 NOT A LEGAL DOCUMENT

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Geometry updated March 2018
 Data updated 11/18/2018

Exhibit A



Larger Parcel- Rear of 10 Diana Circle-November 13, 2018



Larger Parcel- Looking towards rear of 10 Diana Circle-November 13, 2018



Run off at base of hill and from woods remaining in Town of Hopedale draining towards 10 Diana Circle

November 13, 2018



47 Courtland Street Patio and pool area November 15, 2018 (looking from the cleared larger parcel)



47 Courtland Street Patio and pool area November 15, 2018 (looking up to the cleared larger parcel)



47 Courtland Street patio area November 15, 2018



47 Courtland Street looking up to pool / patio area from side yard

Exhibit B

AFONSO ESTATES SUBDIVISION

DEFINITIVE PLAN OF LAND ON
COURTLAND STREET
MILFORD, MA.

INDEX

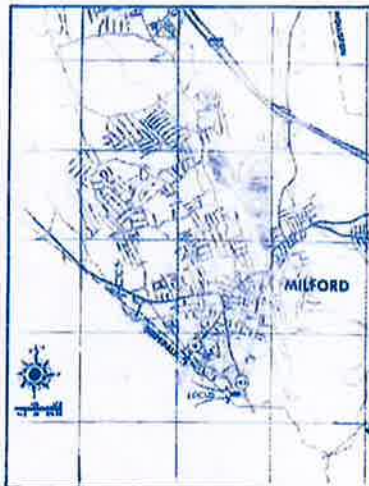
SHEET NO. TITLE

- 1 OF 1 SUBDIVISION PLAN
- 16 OF 16 SITE PLAN
- 17 OF 17 PLAN AND PROFILE OF ROAD
- 18 OF 18 STANDARD DETAILS

I HEREBY CERTIFY THAT NOTICE OF APPROVAL OF THIS PLAN BY THE MILFORD PLANNING BOARD WAS RECEIVED AND RECORDED AT THIS OFFICE AND NO APPEAL WAS RECEIVED DURING THE 30 DAYS NEXT AFTER SUCH ACCEPT OF RECORDING SAID NOTICE.

[Signature] DATE *10/2/88*
TOWN CLERK MILFORD

PLANNING BOARD APPROVAL UNDER SUBDIVISION CONTROL, LAW REQUIRED
MILFORD PLANNING BOARD
[Signature] DATE *10/2/88*
[Signature] DATE *10/2/88*
DATE *10/2/88*



LOCATION MAP

I CERTIFY THAT THIS PLAN CONFORMS WITH THE RULES AND REGULATIONS SET FORTH IN THE AMENDMENT TO THE ZONING LAWS, CHAPTER 21A, SECTION 15A.

DRAWN

PREPARED BY:

CROWELL ENGINEERING & SURVEY

22 WEST MAIN STREET
HOPKINTON MA. 01757
PHONE (617) 438-9028

PREPARED FOR:

DOMINIC AFONSO
8 ANNE J. CIRCLE
MILFORD, MA. 01757

OWNED BY:

D & F AFONSO REALTY TRUST
8 ANNE J. CIRCLE
MILFORD, MA. 01757

NOTE:
THIS PLAN IS APPROVED SUBJECT TO AGREEMENTS AND COVENANTS, AS INCLUDED IN THE SUBORDINATE CONTRACT DATED FEB. 7, 1984.



DESIGN: M.S.H. DRAFTING: S.H. CHECK: D.T.W. FIELDWORK: M.B. RESEARCH: S.S. JOB NO. 7184 DATE: 1-18-88

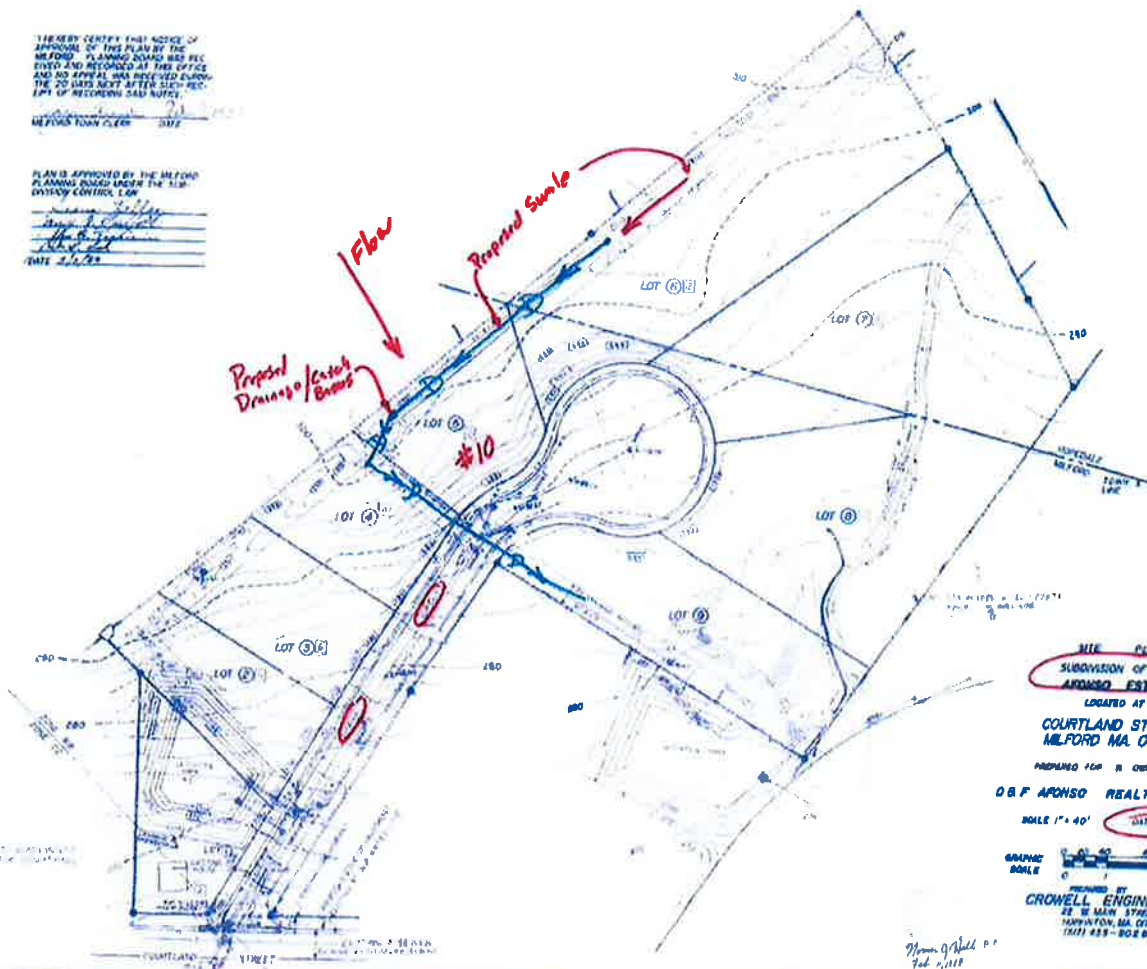
#135

ME PONS TON & CO. 2017

Hesperis matronalis
DATE 9/10/80

[illegible]

NOTE
The date of the SUBJECT is 1/1/68
The original of the SUBJECT is 1/1/68
The original of the SUBJECT is 1/1/68

**LOCATED AT**

COURTLAND STREET
MILFORD MA 01757

PROBATION 228 ■ JUNE 2006

DB F AFONSO REALTY TRUST

SOLE 1" x 40"

DATE _____

GROUP
2011

FLIGHT
BOOKING

PREPARED BY
CROWELL ENGINEERING
22 W MAIN STREET
HARRINGTON, MA 01930
(508) 433-8080

Norman G. Hall P.
Feb. 4, 1918

REVISION NO. & DATE: NOV 09, 1/78

SHEET OF 8 OF 204

Exhibit C

Exhibit D

CONSENT OF THE BOARD OF
SUPERVISORS OF THE TOWN OF
MILFORD, MASSACHUSETTS, IS
HEREBY GRANTED TO THE
PLANNING BOARD FOR THE TOWN
OF MILFORD, MASSACHUSETTS,
ON THE 20th DAY OF JULY, 1978.

RECEIVED BY: _____ DATE: _____

PLANS APPROVED BY THE TOWN
PLANNING BOARD FOR THE TOWN
OF MILFORD, MASSACHUSETTS.

DATE: 3/2/78

LEGEND

- 1. EXISTING LOT LINES
- 2. PROPOSED LOT LINES
- 3. EXISTING DRIVE
- 4. PROPOSED DRIVE
- 5. EXISTING SIDEWALK
- 6. PROPOSED SIDEWALK
- 7. EXISTING CURB
- 8. PROPOSED CURB
- 9. EXISTING DRIVE
- 10. PROPOSED DRIVE
- 11. EXISTING SIDEWALK
- 12. PROPOSED SIDEWALK
- 13. EXISTING CURB
- 14. PROPOSED CURB
- 15. EXISTING DRIVE
- 16. PROPOSED DRIVE
- 17. EXISTING SIDEWALK
- 18. PROPOSED SIDEWALK
- 19. EXISTING CURB
- 20. PROPOSED CURB

NOTE

1. ALL

2. ALL

3. ALL

4. ALL

5. ALL

6. ALL

7. ALL

8. ALL

9. ALL

10. ALL

11. ALL

12. ALL

13. ALL

14. ALL

15. ALL

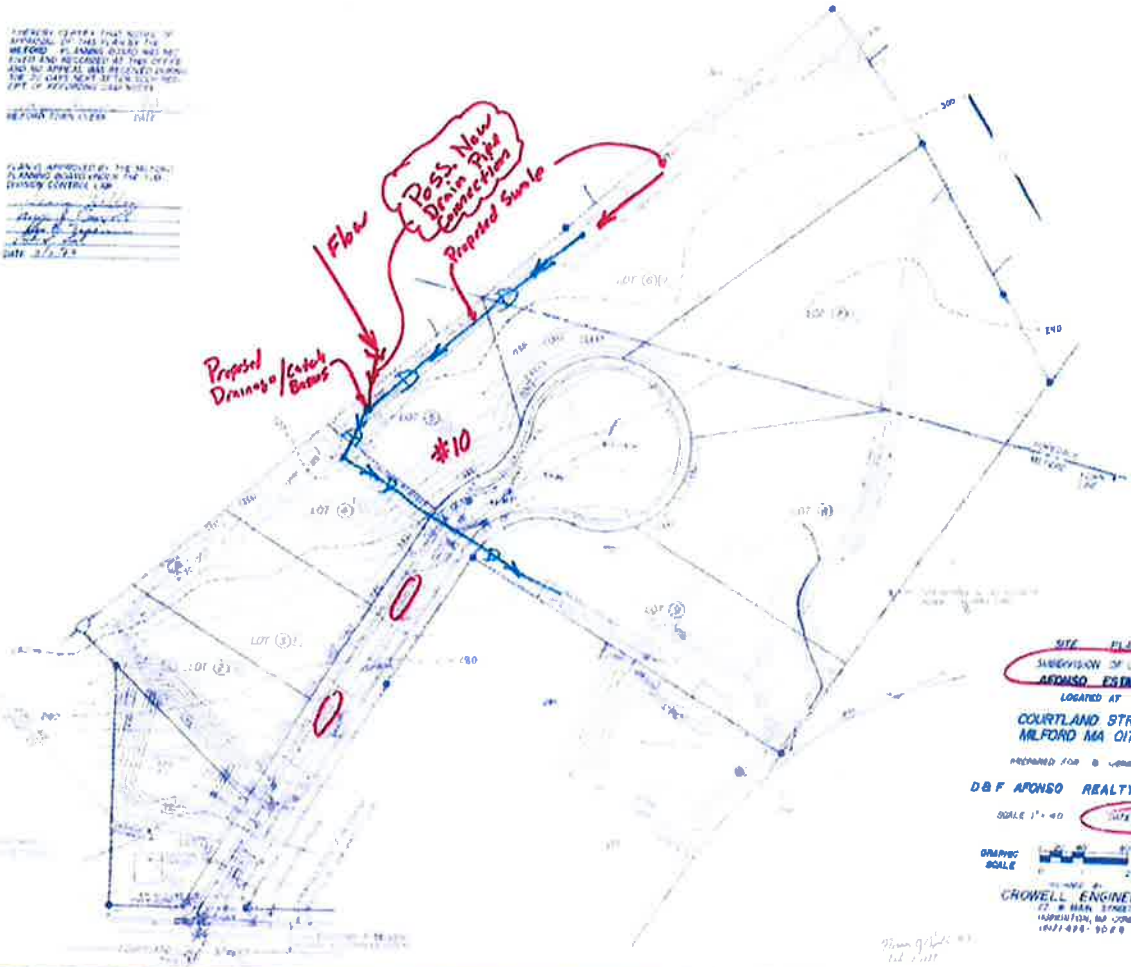
16. ALL

17. ALL

18. ALL

19. ALL

20. ALL



SITE PLAN
SUBDIVISION OF LAND
ADDRESS: 10000

LOCATED AT
COURTLAND STREET
MILFORD MA 01757

PREPARED FOR & OWNED BY

DBF APONSO REALTY TRUST

SCALE 1" = 40'

GRAPHIC SCALE

FEET

CHOWELL ENGINEERING

22 W. MAIN STREET

MILFORD, MA 01757

(617) 425-1000

SHEET OF 1

D-6
4/22/19

Reno DeLuzio
148 Walden Way
Milford, MA 01757

April 16, 2019

Board of Selectmen
52 Main Street
Milford, MA 01757

Re; Sale of Lots 19-0-15, 16-0-2, 19-0-2, 29-0-4

Dear Board Members:

When I learned of these 4 lots being proposed for sale it triggered three of my long standing concerns so I attended the Planning Board and Conservation Commission meetings that addressed the sale of these lots and expressed my concerns.

We can all agree that these lots are located within the Upper Charles River Watershed and therefore require special consideration.

My first concern is that the sale of these 4 land locked (and perhaps unbuildable) lots may send a signal that other town lands within the watershed could be proposed for sale.

My second concern is the preservation of as much of the watershed as possible in its natural state to protect the quality and quantity of the town's water supply. We already have a stressed water supply and additional stress will be applied by private development on the lands that the Town does not own. Pro-actively adding to this stress by the sale of these lots when the only apparent benefit is tax revenue is not advisable. It is difficult (but not impossible) to put a dollar value on the benefits of preserving land in the watershed in its natural state vs. tax revenue.

If and when the Town purchases the Milford Water Co. their landholdings in the watershed will become the Town's responsibility to manage. The Water Co. has long recognized that keeping these lands in their natural state is an essential and cost effective way to assure the quality and quantity of the water supply. They have been good stewards of land and that practice should be continued under the Town's stewardship.

My third concern is probably more appropriate for your Board. It deals with the process of selling Town Owned Land. I want to take us back to the year 2000 when the Selectmen formed the Town Owned Land Use and Open Space Committee consisting of 14 members. I served as Town Planner at the time and was a member. Lena McCarthy was the chairwoman. A report was submitted to the Selectmen in 2002 and has been periodically updated by the Town Planner. It had 5 recommendations.

The first recommendation was, and I quote:

"Any Town owned land within the Watershed and Water Resource Protection District should not be sold."

Another recommendation: The Selectmen petition the Town Meeting to establish a Town Owned Land Advisory Committee to provide recommendations to the Town Meeting Members on warrant articles that relate to the use or disposition of Town Owned Land.

The Advisory Committee was never established. To the best of my recollection, one of the arguments against establishing an advisory committee was that the Town has a Town Planner, Town Engineer, Planning Board, and Conservation Commission to advise the Town Meeting.

In this case the Town Planner, Planning Board, Conservation Commission, the Town Owned Land Use and Open Space Committee report, and one former Town Planner advise against selling these parcels.

For the reasons cited above and the fact that State Statute allows the Selectmen to sell land acquired by foreclosure of tax title without Town Meeting approval, I recommend the following:

1. You seriously consider retaining ownership of these parcels
2. You explore Legislation/Town By-Law that requires the sale or disposition of any town owned land within the Upper Charles River Watershed, by whatever means acquired, be approved by Town Meeting.

Thank you for your consideration.

Sincerely,

Reno De Luzio

CC: Richard Villani

F-1
4/22/19



OFFICE OF PLANNING
AND ENGINEERING

TOWN OF MILFORD

52 MAIN STREET, MILFORD, MASSACHUSETTS 01757
508-634-2317 Fax 508-473-2394
mdean@townofmilford.com

Michael Dean, P.E.
Town Engineer

M E M O R A N D U M

TO: Richard Villani, Town Administrator
FROM: Michael Dean, P.E. *MD*
DATE: April 19, 2019
SUBJECT: Cedar Street (Parcel 16-0-2) & Rear 495 (Parcel 29-0-4)

At your request, a review of information pertaining to Parcels 16-0-2 off of Cedar Street and 29-0-4 Rear of 495 has been performed. More specifically the Watershed to the Charles River, the Topography and the Soil Composition.

The area including these parcels are part of the Charles River Watershed and the adjacent land to the east (in Holliston) is also part of the Charles River Watershed (see Exhibit A). The portion of the Charles River that is located in Milford is associated with drinking water supplies for the Town of Milford. The supplies are both surface water supplies (Echo Lake) and Wells that are located along the Charles River and Milford Pond. The Charles River is an important Resource to the Town of Milford and the Environment as a whole.

The water shed areas associated with the portion of the Charles River located in Milford, specifically north of the Milford Pond are designated as Surface Water Supply **Protection Zones** (see Exhibit B). These areas are designated by the State D.E.P. due to the significance of their contribution to the Charles River base flows, drinking water supplies and habitat. These areas should be evaluated as a whole, however it is safe to say these two parcels specifically, do contribute to the overall watershed of the Charles River, both in the Town of Milford and the overall watershed of the Charles River. Less development in the watershed the more beneficial it is to the natural resources and drinking water supplies.

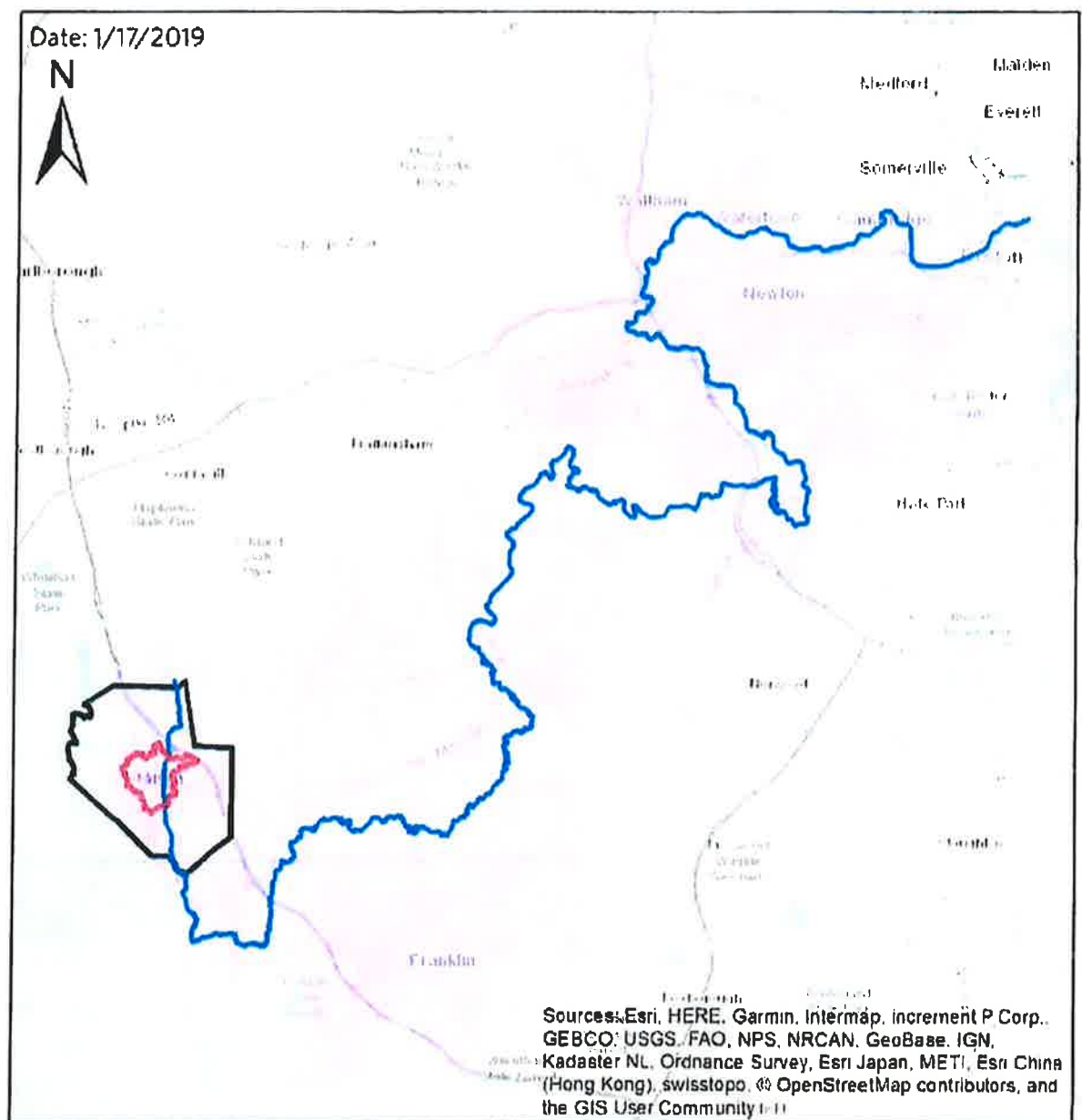
The topography on the parcels are steep, the parcel off of Cedar Street (Parcel 16-0-2) has approximately a 30-foot vertical difference and the parcel Rear of 495 (parcel 29-0-4) has approximately a 76-foot vertical difference. The Parcel Rear of 495 is also part of / adjacent to a large wetland system (see Exhibit C).

The soils in Milford are predominantly glacial tills (mixture of sands, gravels, silts and boulders), the soil maps show this area having a Hydraulic Group "B" (see Exhibit D). Hydraulic Groups range from "A" (Good) soils down to "D" (Poor) soils (A, B, C, D). "A" soils have more sands and gravels than "B" soils, "B" soils have more sands and gravels than "C" soils, etc. The amount of sands and gravels that make up the soil's composition influence the amount of run-off (from the site). "A" soils infiltrate and retain more of the run off than a "B" soil, a "B" soil retains more of the run off than a "C" soil, etc. According to the soil maps this area has "fair" soils. To accurately know the depths of soils (overburden), type of soils, depth to ledge, etc., exploratory test pits would need to be performed.

These two parcels contribute to the Charles River Watershed and the watershed would benefit if these two parcels were to remain undeveloped. The topography on these parcels are steep and the soils in this area are "fair" soils.

Please let me know if you need any additional information pertaining to this request.

Exhibit "A"



Town of Milford: Watershed Context

0 1.5 3 6 miles

Blackstone River Watershed

Charles River Watershed

Charles River

Town of Milford

Project Area

Figure 1. Town of Milford and Project Area in Watershed Context

Exhibit "B"

Order Street

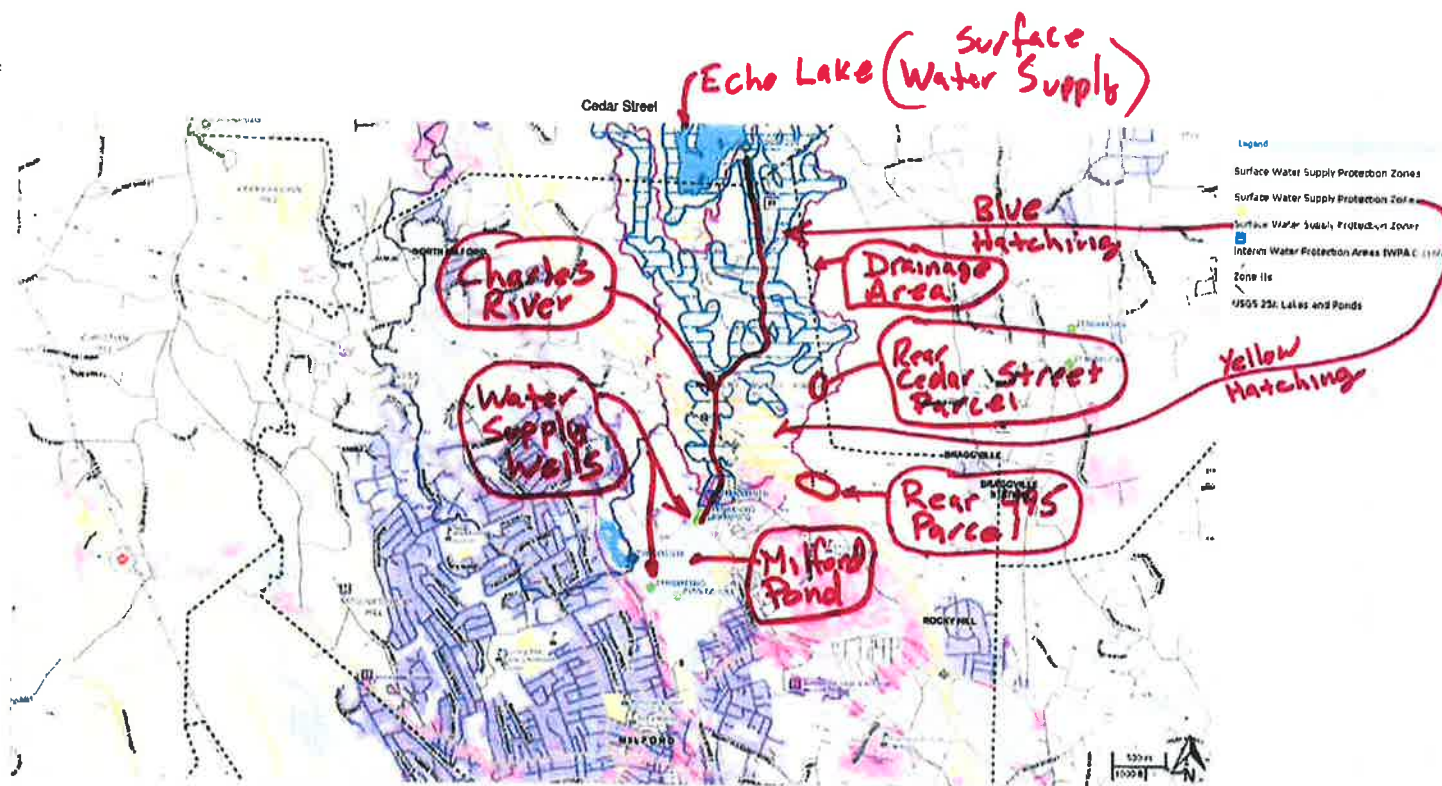
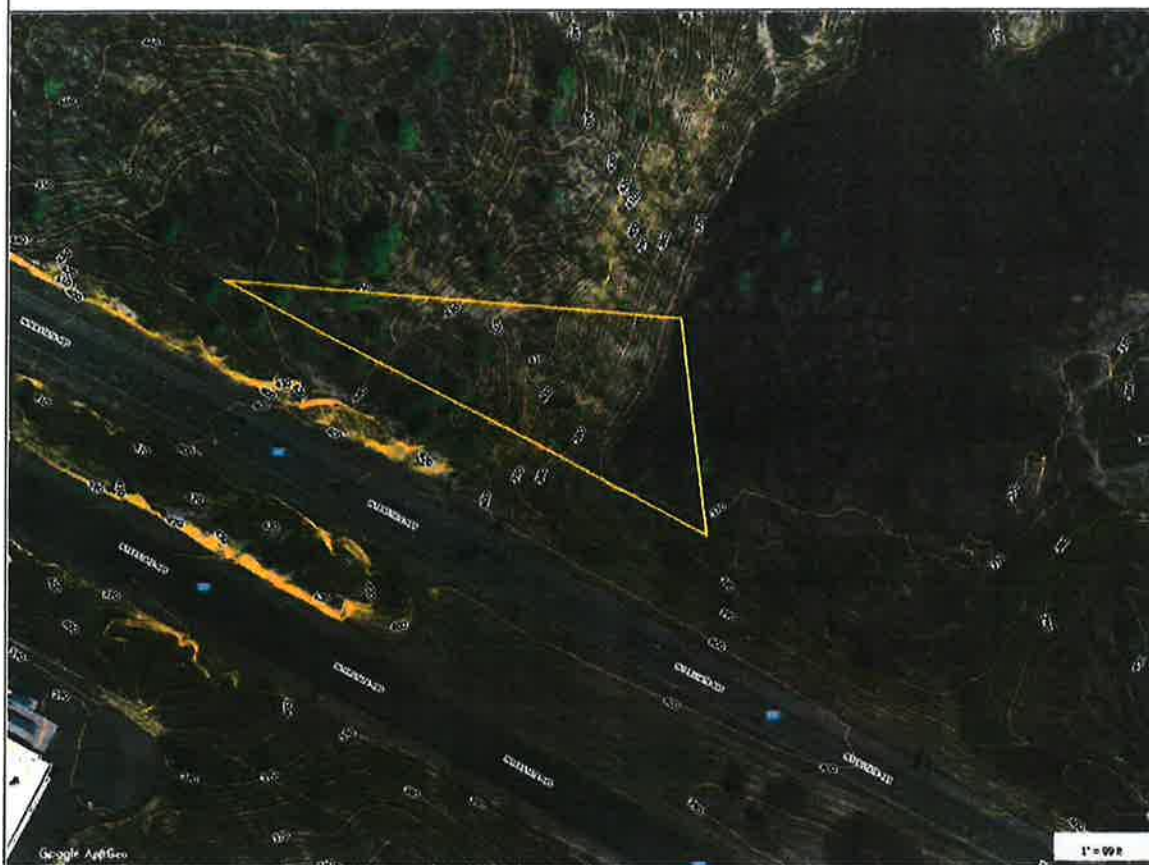


Exhibit "C"

rear 495 parcel 29-0-4



Property Information
 Property ID 29-0-4
 Location 1495
 Owner TOWN OF MILFORD



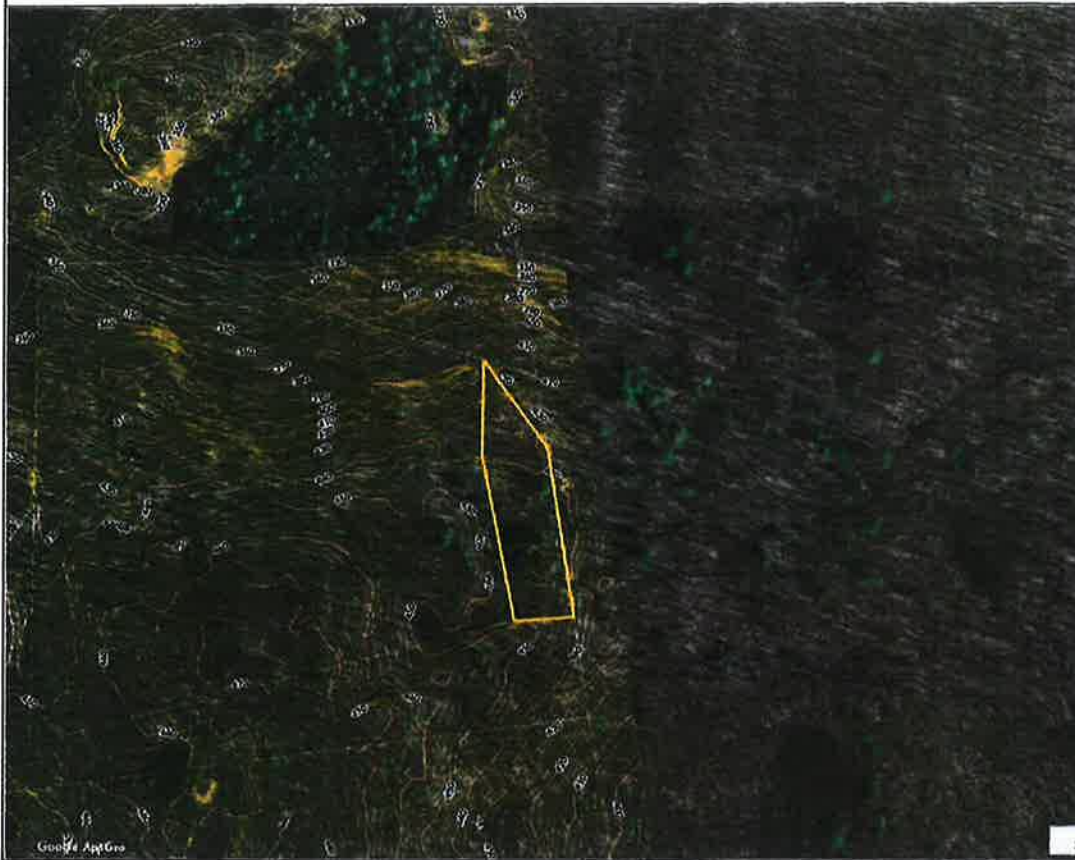
MAP FOR REFERENCE ONLY
 NOT A LEGAL DOCUMENT

Town of Milford, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated March 2018
 Data updated 11/16/2018

1" = 99 ft

Cedar Street parcel 16-0-2 Topo



Property Information
 Property ID 16-0-2
 Location REAR CEDAR ST
 Owner TOWN OF MILFORD



MAP FOR REFERENCE ONLY
 NOT A LEGAL DOCUMENT

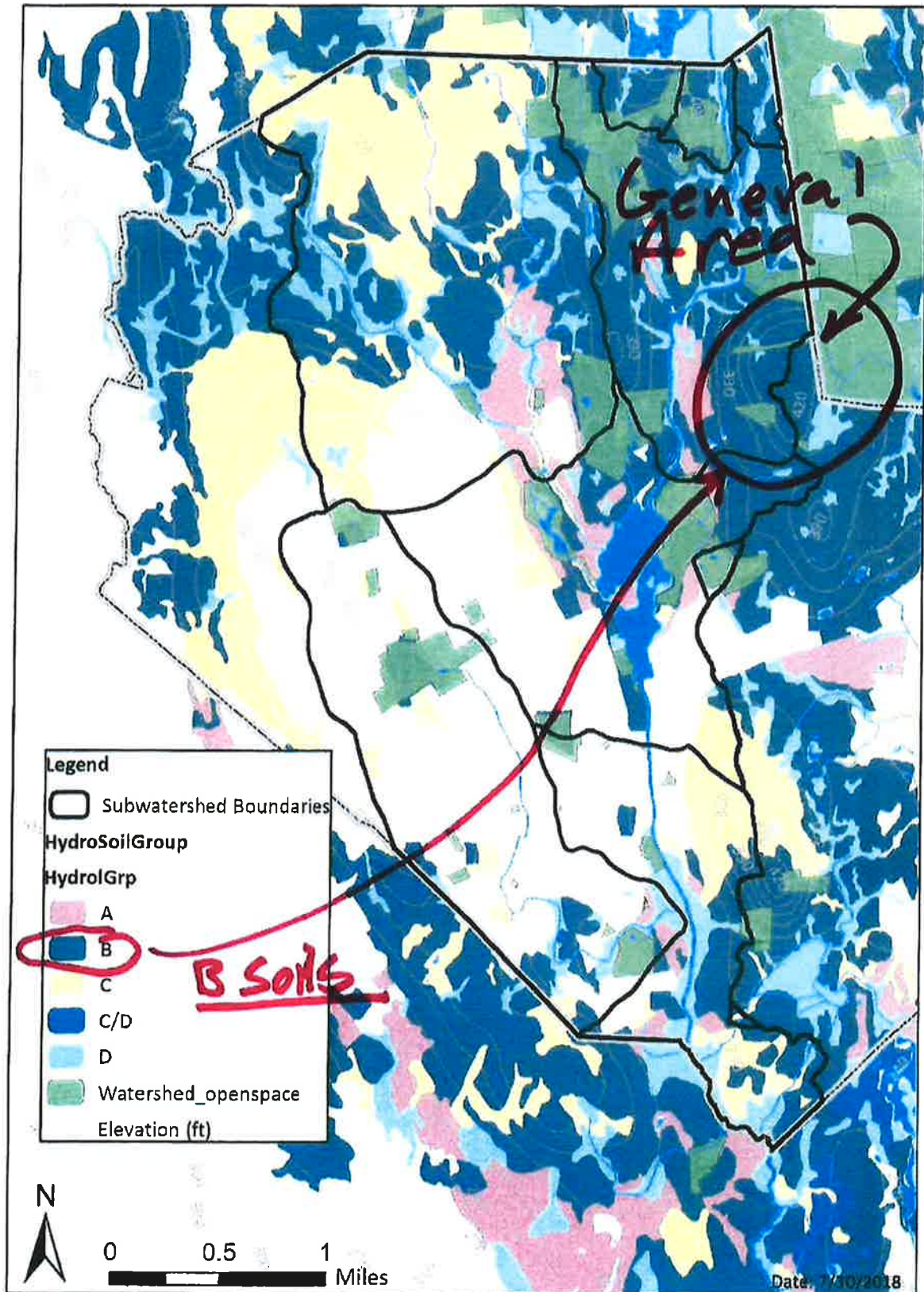
Town of Milford, MA makes no claims and no
 warranties, expressed or implied, concerning the
 validity or accuracy of the GIS data presented on this
 map

Geometry updated March 2018
 Data updated 11/16/2018

1" = 199 ft

Exhibit "D"

HYDROLOGICAL SOIL TYPES



G-2
4/22/19



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303

Fax 508-634-2324

www.milford.ma.us.com

PERMIT TO OBSTRUCT APPLICATION

- 1) Read appropriate By-Law on reverse side (Article and Section is identified below)
- 2) An Insurance Certificate (\$1,000,000/\$3,000,000) is required, worded as follows:
THE TOWN OF MILFORD IS AN ADDITIONAL INSURED.
- 3) If requesting a Permit to hang a Sign or Banner, first obtain a permit for the **Sign or Banner** itself from the Building Commissioner. Attach a copy of that permit.
- 4) If a Banner overhanging a public street is to be attached to a building, you must obtain permission from the property owner.
- 5) Applicant shall engage a responsible individual to hang banner: **town employees are prohibited from engaging in this activity.**
- 6) Submit complete application, including Insurance Certificate and any other required documents, to Selectmen's Office at least **two weeks prior to date requested below.**

Detach and retain top section for future use; Complete and submit bottom section to Selectmen's Office

NAME OF ORGANIZATION
MAILING ADDRESS:

St. Mary of the Assumption Parish
17 Winter St.
Milford - MA 01757

CONTACT PERSON:
CHECK ONE:

Father Mateus Souza PHONE # 508-315-9132

- ☒ PERMIT TO OVERHANG PUBLIC WAY (Article 13, Section 5)
☐ PERMIT TO OBSTRUCT A PUBLIC WAY (Article 12, Section 3)
☐ PERMIT TO OBSTRUCT SIDEWALK (MERCHANDISE DISPLAY) (Article 13, Sec. 6)

DESCRIBE IN DETAIL WHAT YOU PLAN TO DO:

Block Winter Street between Granite and Main St
for a festival.

INDICATE EXACT LOCATION (Street(s) & Number(s), EXACT DAY(S) AND DATE(S), TIMES OF DAY, AND ALL OTHER RELEVANT INFORMATION:

Winter Street between Main St and Granite St.
June 1st, 2019 from 5 pm to 12 am.

Rev. Mateus Souza
Signature of person authorized to apply for permit

04/04/2019
Date

Police Chief's Signature
Comments:

Date



MILFORD BOARD OF SELECTMEN

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MAILING ADDRESS:

St. Mary of the Assumption Parish
17 Winter St.
Milford - MA 01757

CONTACT PERSON:

Father Mateus Souza

PHONE #

508-315-9132

CHECK ONE:

☒
☐
☐

PERMIT TO OVERHANG PUBLIC WAY (Article 13, Section 5)

PERMIT TO OBSTRUCT A PUBLIC WAY (Article 12, Section 3)

PERMIT TO OBSTRUCT SIDEWALK (MERCHANDISE DISPLAY) (Article 13, Sec. 6)

DESCRIBE IN DETAIL WHAT YOU PLAN TO DO:

Procession around St. Mary's Parish.

INDICATE EXACT LOCATION (Street(s) & Number(s), EXACT DAY(S) AND DATE(S), TIMES OF DAY, AND ALL OTHER RELEVANT INFORMATION:

May 12th, 2019 at 7:30pm to 8:30 pm.

granite st, summer st, main st, Pearl st, Winter st.

Rev. Mateus Souza

Signature of person authorized to apply for permit

04/04/2019

Date

Police Chief's Signature

Comments:

Date



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303

Fax 508-634-2324

www.milford.ma.us.com

APPLICATION FOR ONE-DAY LICENSE PER MGL, C138, S14

Please contact this office with any licensing questions you may have. This application must be returned at least two (2) weeks prior to requested date (s)

Name of Organization St. Mary of the Assumption
Address 17 Winter St.
Contact Person Fr. Mateus Souza Weekday Telephone 508 315 9132

License is requested for the sale of: (check one) Fee = \$100.00 per day

All-alcoholic Beverages _____ Wine Only _____ Wine & Malt Only ☒ Malt Beverages Only _____

Purpose of Event Fundraiser for the Parish

Name of Applicant/Organization St. Mary of the Assumption

Address 17 Winter St.

Telephone 508 - 315 - 9132 Email FR.MATEUS SOUZA@GMAIL.COM

Non-Profit Organization Yes ☒ No _____

Date of Event May 11th, 2019

Event will take place at the following location: St. Mary's Parish Hall

Between the hours of 6 pm - 12 AM

Is the event held by, or held for the benefit of, a business or non-profit group? Yes ☒ No _____

Will there be a cash bar? Yes ☒ No _____

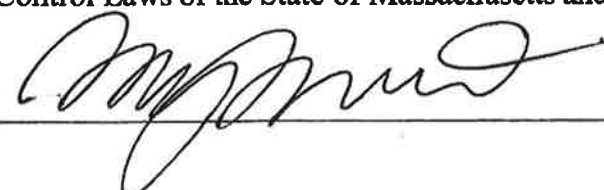
Is there an entrance fee or donation required? Yes ☒ No _____

Is the event open to the general public? Yes ☒ No _____

If the answer to ANY of these questions is YES:

A One-Day Special license is required. License applications must go before the Board of Selectmen. **ALL** alcohol must be purchased by the licensee from a **wholesaler**. (List can be found at www.mass.gov/abcc)

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Milford.

Applicant's Signature 



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303

Fax 508-634-2324

www.milford.ma.us.com

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Please contact this office with any licensing questions you may have. This application must be returned at least two (2) weeks prior to requested date (s)

Name of Organization St. Mary of the Assumption
Address 17 Winter St. Milford - MA 01757
Contact Person Fr. Mateus Souza Weekday Telephone 508-315-9132

License is requested for the sale of: (check one) Fee = \$100.00 per day

All-alcoholic Beverages ☐ Wine Only ☐ Wine & Malt Only ☒ Malt Beverages Only ☐

Purpose of Event Fundraiser for the Parish

Name of Applicant/Organization St. Mary of the Assumption

Address 17 Winter St. Milford - MA 01757

Telephone 508-315-9132

Email FR. MATEUS SOUZA@GMAIL.COM

Non-Profit Organization Yes ☒ No ☐

Date of Event June 1st, 2019

Event will take place at the following location: 17 Winter St. Milford - MA 01757

Between the hours of 5pm - 12AM

Is the event held by, or held for the benefit of, a business or non-profit group? Yes ☒ No ☐

Will there be a cash bar? Yes ☒ No ☐

Is there an entrance fee or donation required? Yes ☐ No ☒

Is the event open to the general public? Yes ☒ No ☐

If the answer to ANY of these questions is YES:

A One-Day Special license is required. License applications must go before the Board of Selectmen. **ALL** alcohol must be purchased by the licensee from a **wholesaler**. (List can be found at www.mass.gov/abcc)

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Milford.

Applicant's Signature

4/15/19

Dear Chief O'Laughlin,

We greatly appreciate the service that the Milford Police Department provides to the community, and are pleased to provide the department with the enclosed first responder donation of \$2,500. Please keep up the great work.

Thank you,

**Scott Kaplan
Distribution Center Manager**

**Benjamin Moore & Co
49 Sumner Street
Milford, MA 01757
(t) 508-482-5615
(f) 508-482-5643**

101 PARAGON DRIVE
MONTVALE NJ 07645

[illegible]

Benjamin Moore®

Robert Gittes

AUTHORIZED SIGNATURE

G-4
4/22/19



MILFORD POLICE DEPARTMENT

Thomas J. O'Loughlin
Chief of Police

250 Main Street * Milford, MA 01757 * Tel. (508) 473-1113 * Fax (508) 473-5087
chief@milfordpolice.org

April 17, 2019

TO: RICHARD VILLANI,
TOWN ADMINISTRATOR

FROM: THOMAS O'LOUGHLIN,
CHIEF OF POLICE

SUBJECT: WATER STREET AT SOUTH HIGH STREET

In response to the request of Ms. Barbara Savage to have a "NO PARKING HERE TO CORNER" sign posted on Water Street at the intersection with South High Street, I believe that a sign is warranted at this location because:

1. Enforcement and ticketing of vehicles has not had the desired result of people not parking their vehicles too close to the crosswalk and the intersection as evidenced by the fact that an officer ticketed the vehicle in the photograph within Ms. Savage email.
2. Parking of vehicles at this location diminishes the line of sight for vehicles entering Water Street from South High Street.
3. Parking of the vehicles at this location diminishes the line of sight for vehicles travelling along Water Street, thus they can't see the vehicle coming from South High Street.
4. Water Street is a heavy traffic roadway and the area is thickly settled.
5. There was a fatality of young child at this location when he was struck by a vehicle.

Sincerely yours,

A handwritten signature in blue ink, appearing to be "T. O'Loughlin", written over a horizontal line.

Thomas O'Loughlin
Chief of Police

H-1
4/22/19



HISTORICAL COMMISSION OF MILFORD

Memorial Hall, School Street
Milford, MA 01757



To: Milford Selectmen and Town Administrator

From: Milford Historical Commission

Re: Appointment, Reappointments, Keys

Date: April 11, 2019

The commissioners and the associate commissioners of the Historical Commission unanimously request the Board of Selectmen to act on the following items:

- Due to the passing of our devoted and dedicated long-time commissioner, Marilyn M. Lovell, the commissioners request the Board of Selectmen to appoint associate commissioner Steven E. Zaloga to fill her unexpired term. He has been serving as associate commissioner for many years.
- Commissioners seeking reappointment are Anne L. Lamontagne and Robert A. Samiagio. Their terms expire June 30, 2019. Their personal commitment provides continuity for the preservation of our history.
- Transfer of Museum keys to Anne L. Lamontagne, Secretary. These keys were held by Marilyn M. Lovell, Secretary.

The Commission seeks to maintain ongoing continuity in order to better preserve and protect the historical and archaeological assets of our town.

Your consideration to these matters is appreciated.

Respectfully,

Robert M. Andreola

Chairman