

TOWN OF MILFORD
Milford, Massachusetts
NOTICE OF MEETING

RECEIVED
MILFORD TOWN CLERK
2020 MAR 26 PM 2:30

Board or Commission _____ Milford Board of Selectmen _____
Date and Time of Meeting _____ March 30, 2020 7:00PM _____
Place of Meeting _____ Room 03, 52 Main Street _____

MILFORD BOARD OF SELECTMEN: AGENDA
March 30, 2020 – 7:00 PM, ROOM 3, TOWN HALL

- A.) SIGNING OF WARRANT, APPROVAL of Minutes, March 23, 2020, Executive Session Minutes, March 23, 2020**
- B.) PUBLIC HEARINGS**
 - 1. 7:00 PM Manning Food, LLC dba Sky Buffet, re: Transfer of All Alcoholic Beverages License
 - 2. Central Street Resale, re: Transfer of Secondhand License
- C.) SCHEDULED APPOINTMENTS**
 - 1. Milford Police Chief, Milford Fire Chief, IT Director and Milford Director of Public Health, re: Coronavirus Update
 - 2. Town Administrator, re: Local Election Update
 - 3. Town Counsel, re: Milford-Hopkinton Wastewater Collection, Treatment Agreement
- D.) TOWN ADMINISTRATOR'S REPORT**
- E.) OLD BUSINESS**
- F.) NEW BUSINESS**
 - 1. Town Administrator, re: Award of Bid - Purchase Street School
 - 2. Town Administrator, re: Seasonal Club License Renewals
 - 3. Milford Special Olympics, RE: Permit to Obstruct
 - 4. Police Department, RE: Acceptance of Gift
 - 5. Town Administrator, RE: Acceptance of Gift from National Grid
- G.) CORRESPONDENCE**
- H.) EXECUTIVE SESSION**
 - 1. Town Administrator, re: Police Chief Contract
 - 2. Town Counsel, re: MACE Claim

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Signature: _____ *Reuben* _____

Dated: _____ *3/26/20* _____

B-1
3/30/20
Richard Villani

From: Michael Juster <mj@gglaw409.com>
Sent: Thursday, March 26, 2020 12:53 PM
To: Richard Villani
Cc: Brian; Judy Cheng; lcbqing3346@gmail.com
Subject: Sky Buffet transfer of Liquor License

Attorney Villani:

At the Selectmen's meeting scheduled for March 30, 2020, this is to request that you continue the hearing on the above matter to April 13, 2020, or the next Selectmen's meeting if on a different date.



Michael Juster, Esq.
409 Fortune Boulevard
Milford, MA 01757
Tel.: (508) 478 - 8611 x 267
Fax: (508) 634 - 3959

*In order to avoid wire fraud, please be advised that this office will no longer send wire transfers for funds related to real estate closings.

*If you are going to wire funds to us, please do not send us a wire based solely on instructions received via e-mail. Please call first and verbally verify all wiring instructions directly with our office.



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303

Fax 508-634-2324

www.milfordma.gov

LICENSE APPLICATION

(CHECK ONE)

- ☐ APPLICATION FOR A NEW LICENSE
☒ TRANSFER OF AN **EXISTING** LICENSE
☐ **AMENDMENT** TO EXISTING LICENSE (Change of operating days/hours, change of location, etc.) *describe on reverse*

1. ☐ AUCTIONEER
2. ☐ BOARDING HOUSE
3. ☐ BOWLING ALLEY(S)
4. ☐ COMMON VICTUALLER
5. ☐ FORTUNE TELLER
6. ☐ HAWKERS/PEDDLERS
7. ☐ INNHOLDERS
8. ☐ POOL TABLES
9. ☒ 2ND HAND/ANTIQUA DEALER
10. ☐ PAWNBROKER

11. ☐ LIVE ENTERTAINMENT (*describe on reverse*)
12. ☐ AUTOMATIC AMUSEMENT
(Coin-Operated Games)
13. ☐ TRANSIENT VENDORS
14. ☐ CARNIVAL/CIRCUS
Location: _____
15. ☐ CHRISTMAS TREE SALES
- \$ ☐ VALUE OF GOODS
16. ☐ CLASS I (NEW CARS)
- ☐ CLASS II (USED CARS)
- ☐ CLASS III (JUNK CARS) - Public Hearing Required
(Describe on Reverse)
17. ☐ WORKERS COMPENSATION IF NEEDED

SEE ADDITIONAL INFORMATION REQUIRED BELOW

BUSINESS NAME: Central St. Resale

BUSINESS ADDRESS: 2 Central St, Milford, Ma 01757

DAYS/HOURS OF OPERATION Sunday - Saturday 9am - 5pm
(Some Sunday licenses may require approval of State DPS)

I/We, the undersigned, apply for this license in accordance with the provisions of all Statutes relating thereto. I/We further certify, under penalties of perjury, that, to the best of my/our knowledge and belief, I/We have filed all state tax returns and paid all state taxes required under law.

NAME OF APPLICANT: Heidi Burri

MAILING ADDRESS: 245 Purchase St Milford Ma 01752

APPLICANT'S DATE OF BIRTH: 12/3/1970

011609415
Social Security No.

Or

Federal Identification No. (Mandatory)

APPLICANT'S SIGNATURE: Heidi Burri
(Individual or Corporate Officer)

DATE: _____

Heidi Burri
Type or print name on this line

(508) 734 0277
Daytime Telephone Number

IMPORTANT: Read this section carefully. Provide required information on reverse side.

Additional Information Required:

License # Above

- | | |
|--------------|---|
| 1 | Provide copy of State and/or County Auctioneer's License |
| 3, 8, 12 | Indicate number of alleys, pool tables and number and types of coin-operated games |
| 6, 9, 10, 13 | Request Town By Laws, which states applicant's responsibility |
| 6, 13 | Describe in detail: type, quantity, and cost (to you) of goods to be offered for sale |
| 11 | Describe in detail: type of live entertainment to be licensed |
| 14 | Applicant must request and agree to abide by established policy |

CONTINUE APPLICATION PROCESS ON REVERSE SIDE OF THIS FORM

TRANSFERS: Proposed new owner should complete application form. Current license holder must sign below, indicating agreement to transfer of license.

I/We, the undersigned, agree to the transfer of existing license(s) to the applicant named on the face of this form.

SIGNATURE

Michelle Guley

DATE:

3-11-20

_____ **AMENDMENTS:** specific changes desired should be explained below in detail.
_____ **LIVE ENTERTAINMENT:** explain below, times and location

ADDITIONAL REQUIREMENTS:

* **This application must be returned with all required documents at least two weeks prior to a scheduled Selectmen's Meeting**

*License will not be issued unless Tax Certification Clause is signed by the applicant.

*License will not be issued unless all local (Town of Milford) taxes and assessments are paid by the business entity and/or all principals involved in the business activity.

*License will not be issued without Workers Compensation Affidavit

*Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Chapter 62A, Section 49A of the Massachusetts General Laws.

DEPARTMENT HEAD REVIEW FORM

1. Name of Business: **Central St. Resale**
2. Business Address: **2 Central Street**
Assessors ID#: Map _____ Block _____ Lot _____
3. Has applied for: **Transfer of Secondhand License ******
4. Selectmen will take action on: **Monday March 30, 2020** _____
5. Hearing Continued/Postponed/MGL Deadline: _____
6. Abutters Notified: N/A Published: _____
7. Inquiry Sent To Dept. Heads on: 3/16/2020 _____
8. **Please Respond By:** 3/19/2020 _____
9. License Approved: _____ Denied: _____ Tabled: _____ On _____

.....
Building Commissioner: (Zoning, Occupancy, Building/Handicap Access, Restroom Handicap Access, etc.) **CA ZONE, N/A, NO VIOLATIONS, BUILDING IS PRE EXISTING NONCONFORMING WITH REGARDS TO HANDICAP ACCESSIBILITY**

Town Planner: (Site Plan/Special Permit; Other Requirements/Stipulations) **OK. Change of actual use.**

Tax Collector: (Outstanding Taxes) **Outstanding 2019 Personal Property \$64.24.**

Town Treasurer: (Outstanding Tax Liens) **NONE**

Fire Chief: (Information/Comment) **APPROVED**

Police Chief: (Information/Comment) **No issues**

Criminal Offense Record Info: (CORI) Approved ☐ Disapproved ☐

Board of Health: (Information/comment) **Trainings are up to date, in good standing**

Sewer Commission: (Information/Comment) _____

Milford Water Company: (Information/comment) _____

Commission on Disability: (Information/comment) _____

Dept. Head Signature: _____ Date: _____

.....
Contact Name/Manager: *Heidi Burrill* **D.O.B.** _____ **SS #** _____

Phone: 508-734-0277 **e-mail:** _____

C-2
3/30/20
Motion: In light of the current state of emergency in the

Commonwealth of Massachusetts and after consultation with the
Milford Town Clerk, Milford Board of Registrars, Milford
Board of Health, Milford Town Manager, Milford Police and
Fire Chiefs as to logistics, I move, pursuant to the authority
granted to the Board of Selectmen by the General Court, that
the current Milford Town Election scheduled for **Tuesday,**
April 7, 2020 be rescheduled to **Tuesday, June 16, 2020**, on
which date the election shall take place in accordance with all
otherwise applicable election laws, and under all the conditions
required by General Court.



Be it ordered and enacted by the

Milford Board of Selectmen, in light of the current state

of emergency in the Commonwealth of Massachusetts declared by Governor Charles D. Baker in response to the novel COVID 19 pandemic, after consultation with the Milford Town Clerk, Milford Board of Registrars, Milford Board of Health, Milford Town Manager, Milford Police and Fire Chiefs as to logistics, acting pursuant to the authority granted to the Board of Selectmen by the General Court, as follows:

- 1. RESCHEDULING**-The current Milford Town Election scheduled for **Tuesday, April 7, 2020** is hereby rescheduled to **Tuesday, June 16, 2020**, on which date the election shall take place in accordance with all otherwise applicable election laws.
- 2. NOTICE**-A copy of this Order and its corresponding vote, along with a copy of Chapter 45 of the Acts of 2020, and sample ballot shall be placed on the official municipal website no later than May 26, 2020, and notice of this action shall be provided to the

public in other ways reasonable calculated to enable eligible voters to learn of the rescheduled election date and to cast ballots therein.

- 3. INCUMBANCY**-Consistent with section 107 of chapter 41 of the General Laws, an incumbent elected official whose term would have expired at a municipal annual town election if the election was not postponed pursuant to this act shall continue to serve in the official's position until a successor is elected and qualified.
- 4. VOTER REGISTRATION**-The last day to register to vote for this postponed election shall be 10 days before June 16, 2020; provided, however, that the Board of Registrars shall hold a registration session on that date not less than from 2 PM to 4 PM and from 7 PM to 8 PM. The voting list to be used at such rescheduled election shall include all eligible voters registered as of that date.
- 5. ELECTION MATERIALS**-The election materials, including, but not limited to, absentee and official ballots, prepared for the April 7th municipal election and bearing that date shall be used for the rescheduled election to the extent practicable. If additional ballots are required to be printed, the ballots shall be identical in form to those prepared for the original election.
- 6. ABSENTEE VOTING**-Absentee ballots cast in connection with the original election date, whether returned before the original election or otherwise, and received by the Board of Registrars before the close of polls on the date of the rescheduled election, shall be processed in accordance with applicable law; provided, however, that any voter who chooses to vote in person at the rescheduled election may do so if his or her absentee ballot has not yet been counted. Completed applications to vote by absentee ballot in the

rescheduled election shall be accepted by the Board of Registrars until 12:00 noon on the last business day before the rescheduled election.

7. QUARANTINED VOTERS- Any person taking precaution related to COVID-19 in response to the declared state of emergency or from guidance from a medical professional, local or state health official, or any civil authority shall be deemed to be unable by reason of physical disability to cast their vote in person at a polling location.

8. EARLY VOTING- any eligible voter may vote early by mail for the rescheduled election. Any qualified voter wanting to vote early by mail may file with the Town Clerk an application for an early voting ballot. Any form of written communication evidencing a desire to have an early voting ballot be sent for use for voting at an election shall be given the same effect as an application made in the form prescribed by the State Secretary. The Board of Registrars shall send early voting by mail ballots to those who have applied as soon as ballots are available. No application shall be deemed to be seasonably filed unless it is received in the office of the Board of Registrars before noon on the last business day before the date on which the rescheduled election is held.

9. EARLY VOTING BALLOTS-The Board of Registrars may use absentee ballots for those voters requesting to vote early by mail in municipal elections. An early voting ballot along with an envelope bearing an affidavit as set forth in section 25B of chapter 54 of the General Laws shall be provided to each qualified voter who participates in early voting by mail.

10. EARLY VOTING DESIGNATION-The Board of Registrars shall cause to be placed on the voting lists opposite the name of a qualified voter who participates in early voting the letters "EV" designating an early voter.

11. EARLY VOTING BALLOT COUNTING-The counting of early voting ballots at the rescheduled election shall be consistent with section 25B of chapter 54 of the General Laws and implemented regulations to the extent practicable. All early voting and absentee envelopes shall be retained with the ballots cast at the election and shall be preserved and destroyed in the manner provided by law for the retention, preservation or destruction of official ballots.

12. DEADLINE FOR ABSENTEE BALLOTS-All early voting ballots voted by mail shall be received by the town clerk before the hour fixed for closing the polls on June 16, 2020. Early voting ballots cast under the authority of this section shall be processed at the polls in a manner consistent with that set forth in said section 25B of said chapter 54.

Dated: March 30, 2020

William D. Buckley, Chairman

William E. Kingkade Jr.

Michael K. Walsh



Town Clerk's Office

Town Hall Room 12

52 Main Street • Milford, MA 01757

Ph: (508) 634-2307 • Fax: (508) 634-2324

aneves@townofmilford.com

Amy E. Hennessy Neves, Town Clerk

TO: Milford Board of Selectmen

FROM: Amy E. Hennessy Neves, Town Clerk

RE: Postponement of the Annual Town Election

DATE: March 23, 2020

Dear Sirs:

Today, both the House and Senate passed bill No. S2608 which grants local governments the authority to postpone 2020 municipal elections in the Commonwealth and increases voting options in response to the declaration of a public health emergency related to COVID-19.

In response, the Board of Selectmen should meet as soon as is feasibly possible to vote to postpone the April 7th Annual Election.

Like communities around the world and across the Commonwealth, the people in Milford are apprehensive about leaving their homes when all messages ask them to stay in their homes and distance themselves from others to prevent the spread of COVID-19. Holding the election on April 7 risks the health and safety of our public servants, our volunteer election workers, the police, and the voting public. Also, it is in sharp contrast to all guidance from public health experts, Governor Baker, and other state-level decision makers who issued the stay-at-home advisory.

Increasingly precarious as well are the logistics of hosting the election. Over 20 election workers have informed our office they will not be working the election, if it is held on April 7th.

I agree with the opinion of the Board of Registrars, the Board of Health, our Police Chief and Fire Chief that the best and most feasible option is to postpone the April 7th Election, to ensure the people of Milford access their right to vote in a manner that does not risk their health, I urge the Board of Selectmen to vote to postpone the election as soon as possible so we may notify the residents of Milford.

Sincerely,

Amy E. Hennessy Neves,
Town Clerk

Cc: William Touhey, Michael Pighetti, Jacquelyn Murphy

F-1
3/30/20

CONTRACT AWARD

TOWN OF MILFORD

INVITATION FOR BIDS

DESCRIPTION – PURCHASE OF THE HISTORIC PURCHASE STREET SCHOOL

AWARDING AUTHORITY – BOARD OF SELECTMEN

DATE – MARCH 30, 2020

BIDDER NAME/ADDRESS	QUOTE AMOUNT
1. LITTLE STARS DAYCARE & PRE-SCHOOL, LLC 229 Purchase Street, Milford, MA 01757	\$150,500.00
2. WETHERSFIELD, LLC 29 Freemont Ave., Chelsea, MA 02150	\$125,000.00

Contract Award - After reviewing the proposal the decision was made to award the Contract to LITTLE STARS DAYCARE & PRE-SCHOOL, LLC, as the most responsible vendor, based upon their BID.

F-2
3/30/20

SEASONAL CLUB – 2020 RENEWALS

- | | |
|---|-------------------|
| 1. Maspenock Rod & Gun Club, Inc. | McGill Lane |
| 2. Sons of Italy Dramatic & Sportmen Club, Inc. | 55 Depot Street |
| 3. Greater Milford Social Club, LLC | 28 Granite Street |

3-30-20

Board of Selectmen
Milford Town Hall
52 Main St.
Milford, MA 01757

March 4, 2020

Dear Sirs,

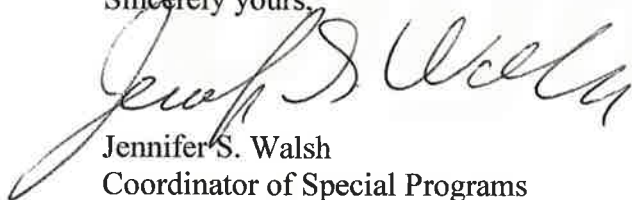
On behalf of the Milford Community Programs I would like to request your permission to hold our annual road race to benefit the Milford Special Olympics on Saturday, September 26th, 2020 at 9:00AM. We will be starting at the back of the high school.

Through the years with your support as well as the help of the Milford Police and the Tri Valley Runners Club, and many other volunteers, our annual road race, walk, and kids run was a huge success and we would like to build on this once again.

If you need any further information or have any questions please feel free to contact me at Milford High School, 508-478-1100 ext. 1121 or jwalsh@milfordma.com.

Thanks so much for your time and consideration.

Sincerely yours,


Jennifer S. Walsh
Coordinator of Special Programs



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303

Fax 508-634-2324

www.milfordma.gov

PERMIT TO OBSTRUCT APPLICATION

- 1) Read appropriate By-Law on reverse side (Article and Section is identified below)
- 2) An Insurance Certificate (\$1,000,000/\$3,000,000) is required, worded as follows:
THE TOWN OF MILFORD IS AN ADDITIONAL INSURED.
- 3) If requesting a Permit to hang a Sign or Banner, first obtain a permit for the **Sign or Banner** itself from the Building Commissioner. Attach a copy of that permit.
- 4) If a Banner overhanging a public street is to be attached to a building, you must obtain permission from the property owner.
- 5) Applicant shall engage a responsible individual to hang banner: **town employees are prohibited from engaging in this activity.**
- 6) Submit complete application, including Insurance Certificate and any other required documents, to Selectmen's Office at least **two weeks prior to date requested below.**

Detach and retain top section for future use; Complete and submit bottom section to Selectmen's Office

NAME OF ORGANIZATION
MAILING ADDRESS:

Milford Special Olympics
31 West Fountain St.
Milford, MA 01757

CONTACT PERSON:
CHECK ONE:

Jennifer Walker

PHONE #

508-839-2414

- ☐ PERMIT TO OVERHANG PUBLIC WAY (Article 13, Section 5) \$10.00 Fee
☐ PERMIT TO OBSTRUCT A PUBLIC WAY (Article 12, Section 3) \$5.00 Fee
☐ PERMIT TO OBSTRUCT SIDEWALK (MERCHANDISE DISPLAY) (Article 13, Sec. 6) \$5.00 Fee

DESCRIBE IN DETAIL WHAT YOU PLAN TO DO:

On Saturday, Sept 26th we would like to hold our annual road race and walk to benefit Milford Special Olympics at 9AM. We will be working with the Milford Police depart to ensure safety!

INDICATE EXACT LOCATION (Street(s) & Number(s), EXACT DAY(S) AND DATE(S), TIMES OF DAY, AND ALL OTHER RELEVANT INFORMATION:

Jennifer S. Walker
Signature of person authorized to apply for permit

3/5/20
Date

Police Chief's Signature
Comments:

Date

12-1
3/13/20
Richard Villani

From: Christopher Pilla
Sent: Wednesday, March 18, 2020 2:59 PM
To: Richard Villani
Subject: Donation Police Department


Hi Rick,

The Police Department received a donation in the amount of \$50.00 from the LT. Robert C. Frascotti Post No. 1544 V.F.W.. This is a donation for the Milford Police Explorers.

Thanks,
Chris

Christopher C. Pilla, CMMT
Town Treasurer
Department of Municipal Finance
Office of the Town Treasurer
52 Main Street (Room #18)
Milford, MA 01757
508.634.2300 p
508.634.2324 f
cpilla@townofmilford.com



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F-5
3/30/20



March 10, 2020

Town of Milford
52 Main Street
Milford MA 01757

National Grid's Employee Giving Campaign allows employees to make a pledge through payroll deduction to a not-for-profit of their choice.

Please accept the enclosed check # 7001739154, totaling \$619.00 on behalf of the employee(s) listed on the attached spreadsheet. This covers payroll deductions for 2019.

We appreciate your continued good work and efforts in the community.

If you have any questions, please feel free to contact me via email at Linda.Clark@nationalgrid.com.

Sincerely,

Linda L Clark
Corporate Citizenship