Town Clerk Stamp

TOWN OF MILFORD
Milford, Massachusetts

NOTICE OF MEETING

Board or Commission _____Milford Board of Selectmen_____
Date and Time of Meeting __August 10, 2020 7:00 PM
Place of Meeting__ Room 03, 52 Main Street

A.) SIGNING OF WARRANT, APPROVAL of Minutes, July 27, 2020 EXECUTIVE SESSION Minutes,

B.) INVITATION TO SPEAK

The Board of Selectmen invites public participation on an in-person basis during its August 10, 2020 meeting. Due to restrictions imposed by Governor Baker's March 2020 Declaration of a State of Emergency prohibiting gatherings of more than ten people, participation in Invitation to Speak shall be limited to one such participant entering the meeting room at a time, wearing appropriate protective equipment, and leaving immediately upon conclusion of the participation to allow others to enter the room and participate equally. Those wishing to participate shall be cued outside the building, at least six-feet apart, and permitted to enter one at a time.

C.) PUBLIC HEARINGS- CALL IN TEL NO. 1-857-444-0744 - Conference Code 143644

Note for public testimony - All comments or testimony at a public hearing including documents or exhibits must be in connection with the matter being considered and confined to the matter at hand and will be limited to 5 minutes to allow for the opportunity for others to speak.

1. 7:00 PM Prezo Grille & Bar, Inc., re: Change of Manager

D.) SCHEDULED APPOINTMENTS

1. Adoption of the Town Administrator's Decisions on the following Applications to Temporarily Amend Liquor Licenses and/or Food Licenses Pursuant to Governor Baker's June 1, 2020 Executive Order:

- **a) Southside Bar & Grill**

2. Personnel Board Chair, re: Update Personnel By-Laws

E.) TOWN ADMINISTRATOR'S REPORT

F.) OLD BUSINESS

G.) NEW BUSINESS

1. Milford Youth Center, re: Resignation
2. Town Administrator, re: BVT Request Cares Funding
3. Selectman O'Loughlin, re: Management, re: Personnel & Facilities Under Selectmen Jurisdiction
4. Selectman O'Loughlin, re: Hiring/Promoting- Police Department
5. Town Administrator, re: Special Town Meeting Date
6. Town Administrator, re: Walden Woods/ TMSIC Town Meeting Warrant Articles
7. Human Resources, re: Travel Policy
8. Town Treasurer, re: Bonnetti- Tax Title

H.) CORRESPONDENCE

1. Town Treasurer, re: Public Auction
2. Finance Director, re: Resident Request- Waive/Reduce Taxes/Fees

I.) EXECUTIVE SESSION

1. Town Administrator, re: Accountant Contract

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Signature _____ **Dated** 8/6/20

C-1
8-10-20

The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

AMENDMENT-Change of Manager

☒ **Change of License Manager**

1. BUSINESS ENTITY INFORMATION

Entity Name	Municipality	ABCC License Number
Prezo Grille & Bar, Inc.	Milford	00011-RS-0706

2. APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
Thomas M. Oliveri	Manager/President	tboliv2@aol.com	774-239-3364

3A. MANAGER INFORMATION

The individual that has been appointed to manage and control of the licensed business and premises.

Proposed Manager Name: Jon M. Oliveri Date of Birth: 10/24/1967 SSN:

Residential Address: 39 Whispering Pine Circle, Worcester, MA 01606

Email: joliveri01545@hotmail.com Phone: 774-239-3363

Please indicate how many hours per week you intend to be on the licensed premises: 20 Last-Approved License Manager: Thomas M. Oliveri

3B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen?* ☒ Yes ○ No *Manager must be U.S. citizen

If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.

Have you ever been convicted of a state, federal, or military crime? ○ Yes ☒ No

If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

3C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
10/7/10	present	manager/owner	Oli's Italian Eatery	Jon M. Oliveri
4/18/02	12/31/09	manager/owner	Elsa's Eatery	Jon M. Oliveri

3D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? ○ Yes ☒ No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature: [signature] Date: 7/21/20

DEPARTMENT HEAD REVIEW FORM

1. Name of Business: **Prezo Grille & Bar, Inc.**
2. Business Address: **229 ½ East Main Street**
   Assessors ID#: Map _**32**_Block _**72**__ Lot__**5**__ ZONE- **IC**

3. Has applied for: **CHANGE OF MANAGER**
4. Selectmen will take action on: _____**August 10, 2020**_____
5. Hearing Continued/Postponed/MGL Deadline:_____
6. Abutters Notified: _____ Published: _____
7. **Inquiry Sent To Dept. Heads on: ___7/27/2020**_____
8. **Please Respond By: __7/31/2020**
9. License Approved: _____Denied: _____Tabled: _____On_____

.....

Building Commissioner: (Zoning, Occupancy, Building/Handicap Access, Restroom Handicap Access, etc) **IC ZONE, OCC LOAD 215, NO VIOLATIONS, ACCESSIBLE BUILDING AND RESTROOMS**

Town Planner: (Site Plan/Special Permit; Other Requirements/Stipulations) **OK-NO CHANGE OF ACTUAL USE**

Tax Collector: (Outstanding Taxes) **NO OUTSTANDING TAXES**

Town Treasurer: (Outstanding Tax Liens) **NONE**

Fire Chief: (Information/Comment) **APPROVED**

Police Chief: (Information/Comment) **NO CONCERNS**
Criminal Offense Record Info: (CORI) Approved ☐ Disapproved ☐

Board of Health: (Information/comment**) UP TO DATE, INSPECTION (June 2020)**

Sewer Commission: (Information/Comment) _____

Milford Water Company: (Information/comment) _____

Commission on Disability: (Information/comment) _____

Dept. Head Signature: _____ Date: _____

.....

Contact Name/Manager**: Jon M. Oliveri* ***D.O.B.
SS #
***Phone**: 774-239-3363* ***e-mail**: joliveri01545@hotmail.com*

D-1
8-10-20

LICENSING DECISION

This decision is entered on the application of **Southside Bar & Grill, 146 South Main Street, Milford, MA** pursuant to Governor Baker's June 1, 2020 Executive Order entitled, "Order Clarifying the Progression of the Commonwealth's Phased Workplace Re-Opening Plan and Authorizing Certain Re-Opening Preparations at Phase II Workplaces", and the Executive Office of Housing and Economic Development, whereby licensees for on-premises consumption of alcohol may commence outdoor seated service, provided food is prepared on-site under a retail food permit issued by a municipal authority pursuant to 105 CMR 590.000.

Upon receipt of the above application, a public hearing was scheduled for **Monday, July 27, 2020 at 12:00 P.M.** via remote participation pursuant to Governor Baker's March 12, 2020 Order suspending certain provisions of the Open Meeting Law, G.L. c. 30A, § 18 due to the novel COVID 19 pandemic. Notice of the time, place and subject matter of the petition were given as required by law.

The matter came on for hearing at the time and place set forth above. Present were Richard A. Villani, Town Administrator and Christopher George, Information Technology Director.

The Applicant **was not** present remotely to give evidence in favor of the application. At the close of the hearing, the licensing authority considered the matter and thereafter granted the temporary license extension based upon the following conditions:

1. This license is granted and accepted upon the express condition that the license shall, in all respects conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws as amended, and any rules or regulations made thereunder by the Board of Selectmen.

2. The outdoor area shall remain fenced or cordoned off area, adequately supervised, having at least 50 % of the perimeter of any covered dining space open and unobstructed by any form of siding or barriers at all times, and operated in conformance with the social-distancing and other guidelines set forth by the Massachusetts Department of Public Health, as submitted in the Application to Amend the License.

3. The outdoors premises shall remain accessible to the disabled with the ground surface firm, stable, and smooth; a width of 36 inches shall be maintained between chairs at their normal position; aisles and passageways shall be kept clear, especially around poles; the licensee shall not remove or reduce the number of handicapped parking spaces; handicapped individuals shall be seated closest to the exits; the outdoor space shall be safe to consumers even during inclement weather.

4. The temporary amended licenses shall expire no later than November 1, 2020, by operation of law.

MILFORD BOARD OF SELECTMEN

July 27, 2020

BY: R A Villani
Richard A. Villani, Town Administrator

D-2
8-10-20

MILFORD PERSONNEL BOARD

Brief Review with Milford Board of Selectmen
July 27, 2020

Responsibilities for FY2021 – Article 2 Employees

1. **To propose useful updates to Milford's Personnel By-Laws**
   - **Approved Update to By-Law 3.10 (previously approved) – Starting Salary**
     "The starting rate shall be the minimum of the rate range for the position as classified. Under special circumstances, upon the recommendation of the department head, and with approval of both the appointing authority and the Personnel Board, such a person may: 1) start at a higher rate than the minimum, or 2) be advanced to a higher pay rate, but not in excess of the maximum, without regard to normal pay review schedules, periods or cycles. Refer to Administrative Requirements in Appendix A for additional information."

     Example: Enable an Out-of-Cycle change in Level/Step due to a change in an employee's responsibilities and duties.
   - **Possible Update to By-Law 5.5 – Bereavement Policy**
   - **Possible Update to By-Law 5.8 – Vacation Carry Over *(clarification only)***
   - **Review of By-Law 5.11 – Sick Leave Buy-Back for Superior Officers of the Milford Police and Fire Departments**

All proposals Update Personnel By-Laws are comprehensively vetted before presentation to the Board of Selectmen.

2. **To review the Classification and Compensation Plan**
   - ***No plan to review during FY2021***

3. **To have developed job descriptions for new employees**
   - ***As Needed***

4. **To propose updates to existing job descriptions**
   - ***As Needed***

5. **To propose new employee hiring priority list for BoS review**
   - ***Not Started***

E-1
8-10-20

7/21/2020

Jen Ward

Milford Youth Center

24 Pearl St.

Milford, MA

Dear Jen & Katie,

Please accept this letter as notice of my resignation from my position as Program Coordinator. My last day of employment will be August 7, 2020.

In the past year it has been wonderful to work with the both of you. I have enjoyed my experience and met some amazing people along the way. I appreciate all that you have taught me and also for fighting to keep me on and become a Town paid employee. This has not gone unnoticed; however, I have received an offer that I cannot refuse. This has not been an easy decision for me as serving the community has always been a passion of mine, but due to financial hardships and lack of support from the Town, I can no longer continue my employment here. I feel that this new position will allow more growth and opportunity for my future.

Thank you for taking me in as one of your own and for your continued fight in keeping my position afloat. With a heavy heart I will miss this place, the kids and future memories here. Please don't hesitate to call me in the future if there is anything I can do. Thank you.

Sincerely,

Kathleen Irwin

E-2
8-10-20

MILFORD
Massachusetts

Please consider the environment before printing this e-mail.

PUBLIC RECORDS NOTICE: Please be advised that the Massachusetts Secretary of State considers email to be a public record, and therefore subject to the Massachusetts Public Records Law, M.G.L. c. 66 § 10.

CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is for the sole use of the intended recipient's and may contain confidential or proprietary information. Any unauthorized review, use, disclosure or distribution is prohibited under the 201 CMR 17 of M.G.L c. 93H. If you are not the intended recipient, immediately contact the sender by reply e-mail and destroy all copies of the original message

From: rvillani@milfordma.com <rvillani@milfordma.com> **On Behalf Of** Dr. Michael F. Fitzpatrick
Sent: Friday, July 10, 2020 2:51 PM
To: rvillani@milfordma.com
Cc: Chris Morin <morin_chris@hotmail.com>; Paul J. Braza (paulb@brazamancini.com) <paulb@brazamancini.com>
Subject: Milford: CARES Act Request for BVT
Importance: High

Richard,

As the current president of the Massachusetts Association of Regional Schools, I have been made aware that several regional school systems are embarking on joint planning with their member municipalities to share in the unique resources made available in the second round of federal Coronavirus relief funding via the CARES Act. I reach out to you now to request thoughtful and equitable consideration for Milford's vocational technical system as you prepare CARES Act reimbursement eligibility documentation.

As you most surely are aware, the first round of federal relief included a limited amount of funding directly available to school systems on a predetermined formula basis; but this second, more substantial aid package has been designed at the federal level to be disbursed through local municipalities. Given that the listing of potential municipal uses for this funding shared by the Massachusetts Secretary of Administration and Finance included school distance learning and cleaning/disinfection of public buildings, it is reasonable to assume that you have included local school department distance learning and disinfection expenses as you have estimated FY20 COVID-19 costs eligible for CARES Act reimbursement. May the Blackstone Valley Vocational Regional School District anticipate at least some consideration for the distance learning and other COVID-19 related expenses we have incurred or anticipate on behalf of our students and the member towns in which they reside?

The thirteen member towns of the BVT district are eligible for a combined allotment in excess of $14.2 million in CARES Act reimbursement. Kindly consider how Milford might include an affordable contribution toward our modest costs within your documentation. It is not our intent to disrupt your planning, but rather to encourage simple consideration for all facets of the town's educational budget within the amount for which Milford has been deemed eligible. As I have approached some of the other member municipalities, it has become clear that our member towns prefer that we identify the amount requested. To date, those town officials who have responded to my request have agreed to allocate between 2.9% and 4.5% of their CARES

Act eligibility for BVT. I am therefore now prepared to request a rough 3% of each town's available allocation, or $75,000 from Milford.

Please be assured that your timely approval of this request will ensure that Milford's vocational technical delivery system will be able to continue to serve the educational needs of those career technical students entrusted to us during the ongoing pandemic. As has been our longstanding practice, we remain committed to exploring any additional available grant opportunities to complement this important funding.

Obviously, a timely response is necessary to guide us as we gear up for the next school year. Once the amount available through Milford is confirmed and we can tally the total allocated by the other member town partners, we will then be able to begin the necessary infrastructure upgrades to facilitate ongoing distance learning. We are prepared to provide proper documentation of all COVID-19 related expenses within the amount identified as being available to us, and look forward to working cooperatively with you.

Thank you for your thoughtful consideration and your assistance moving forward.

Respectfully,

Dr. Michael F. Fitzpatrick

Dr. Michael F. Fitzpatrick
Superintendent-Director

BVT
Transforming Education

Blackstone Valley Vocational Regional School District
65 Pleasant Street, Upton, MA 01568-1499
(508) 529-7758 ext. 3034
www.valleytech.k12.ma.us

TOWN OF MILFORD, MASSACHUSETTS
DEPARTMENT OF MUNICIPAL FINANCE
FINANCE DIRECTOR

TOWN HALL
52 MAIN STREET, ROOM 19
MILFORD, MASSACHUSETTS 01757

Telephone (508) 634-2309
Fax (508) 634-2324
E-Mail: ztaylor@townofmilford.com
E-Mail: tbrown@townofmilford.com

ZACHARY A. TAYLOR
FINANCE DIRECTOR

THOMAS BROWN
TOWN ACCOUNTANT

August 7, 2020

TO: Richard Villani, Town Administrator

FROM: Zachary A. Taylor
Finance Director

RE: BVT Request for CARES funding

In an email a few weeks back, Dr. Fitzpatrick reached out to the Town respectively requesting if the Town would allow a portion of the CARES Act funding, allocated to Milford, to be used to support distant learning cost for BVT. After careful research, I was able to determine that the Town could support such a request with a vote of the Board of Selectmen. Subsequent to the initial email, as you may recall, we held a conference call to discuss the procedures that must be followed in order to properly satisfy the strict criteria of the CARES Act. The request discussed is for $75,000 to purchase Chromebooks. This expenditure is an allowable CARES reimbursement per the list of categories published through the Division of Local Services. As a reminder, the allocated available funding to the Town, through the CARES Act, provided by the Commonwealth, is approximately $2.7 million. To date, The Town has not identified the majority of this funding and therefore the request seems reasonable. However, as the impact of the virus continues, and the unknown impact is still apparent, I would not recommend any further commitment above the $75,000 invoice requested. Should the Board of Selectmen choose to support this request, my office will handle the processing and audit requirements to execute proper reimbursement to the Town. If you have any further question or concerns please do not hesitate to ask.

Thank you
Zachary Taylor

Purchase Order

Blackstone Valley Vocational RSD
65 Pleasant Street
Upton MA 01568

No. 2100131

Sales Tax Exempt >>>>>>>>>>>>>>>>>

Federal I.D. 04-2317111
Mail Invoices to above address

<<<<<<<<<<<<<<<<< Sales Tax Exempt
MSDS sheets must accompany all products

P.O. Date: 07/20/2020 **Questions ?** Rosetta Spino (508) 529-7758 **Ext:** 3062 **Account:** 006018371

P.O. Issued To :

Dell Computer Corporation
One Dell Way
Round Rock TX 78682

Ship To:

Blackstone Valley Vocational RSD
Attn: Rosetta Spino
Shipping & Receiving
65 Pleasant Street
Upton MA 01568
(508) 529-7758

Contact: Andre Sexton Location: Technology District-Wide
Phone: (512) 725-0332 Fax: (512) 283-1138 **Project:** UNDEFINED **Req#** 210164
Reference: MHEC #MC12-F05 **Date Required:** 07/20/2020 **Award Number:**

Qty	Unit	Part#	Description	Account Number	Unit Price	Extended	Tax	Freight
88	EA		Dell Latitude 5510	1000.50.2250.580.8 Tech Dept (Tech-Hardware)	849.00	74,712.00	0.00	0.00

Special PO Instructions: Reference Municipal CARES Act for Town of Milford

APPROVAL SIGNATURES: Kristin M. Johnson

Sub-Total:	74,712.00
Freight:	0.00
Tax:	0.00
Total Amount:	74,712.00

NOTES: Blackstone Valley Regional Vocational Technical High School

Order Via: Website [Use P.O.#]

FILE COPY

E-3
8-10-20

MOTION CONCERNED WITH THE DAY TO DAY MANAGEMENT OF THE PERSONNEL, FACILITIES AND EQUIPMENT WITHIN THE JURISDICTION AND RESPONSBILITY OF THE BOARD OF SELECTMEN

I MOVE THAT EFFECTIVE WITH THE PASSAGE OF THIS MOTION, THE DAY-TO-DAY SUPERVISORY RESPONSIBILITY OF THE BOARD OF SELECTMEN FOR THE FOLLOWING PERSONNEL, FACILITIES AND EQUIPMENT IS DELEGATED TO THE TOWN ADMINISTRATOR AND FURTHER THAT THE ORGANIZATIONAL CHART FOR TOWN HALL WILL BE SO AMENDED TO REFLECT SAME AND THAT A COPY OF THIS MOTION WILL BE PROVIDED TO THE PERSONNEL HOLDING SAID POSITIONS AND A COPY WILL BE PROVIDED TO THE OTHER TOWN BOARDS, COMMITTEES AND COMMISSIONS OCCUPYING OR UTILIZING THESE FACILITIES OR EQUIPMENT.

REPORTING TO THE TOWN ADMINSTRATOR:

Animal Control

Building Commissioner

Facilities Director

Finance Director

Fire Chief

Human Resources

Information Technology Director

Police Chief

Senior Center Director

Town Counsel

Town Engineer

Town Planner

Veteran's Agent

TOWN FACILITIES AND EQUIPMENT UNDER THE DAY-TO-DAY SUPERVISION OF THE TOWN ADMINISRATOR:

Animal Control Facility

Fire Headquarters – Mechanical Systems Only

Fire Station – Spruce Street – Mechanical Systems Only

Main Street Decorative Street Lights

Memorial Hall

Police Headquarters

Purchase Street Fire Station

Senior Center

Town Hall

Youth Center

E-4
8-10-20

MOTION CONCERNED WITH HIRING AND PROMOTIONS WITHIN THE MILFORD POLICE DEPARTMENT

THE BOARD OF SELECTMEN HEREBY DIRECTS POLICE CHIEF MICHAEL PIGHETTI AS FOLLOWS:

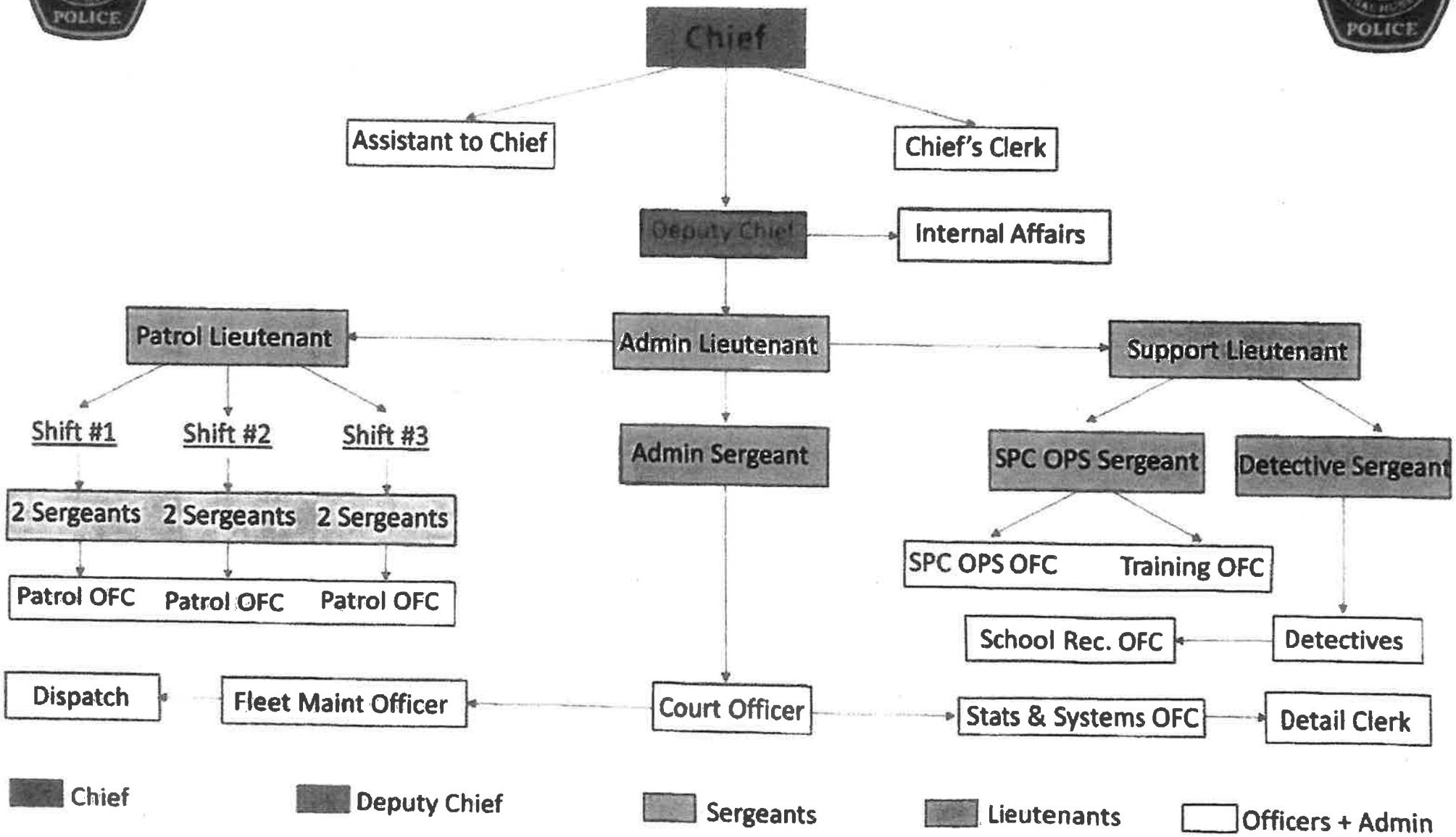
a. The Organizational Plan developed by or on behalf of the police department as part of the departments proposed FY 2021 Budget, and as shown in the attached document, shall not be implemented.

b. Promotions shall only be made upon notice to the Board of Selectmen and only within the following parameters or positions:
   i. One Deputy Chief.
   ii. One Lieutenant, provided there are only 9 Sergeant positions.
   iii. Nine Sergeants. Ten if the Lieutenant position is vacant.
   iv. Thirty-Seven Police Officers.

   For a total of forty-nine (49) sworn police personnel, which includes the above listed positions and the position of Chief of Police.

c. Any promotions to the position of Lieutenant or Sergeant shall be conducted in conformance with Milford Police Department Policy and Procedures, 4.18 PROMOTIONS POLICY AND PROCEDURE. Any hiring to the position of police officer shall be conducted in conformance with Milford Police Department Policy and Procedures 4.23 – PERSONNEL SELECTION – POLICE OFFICERS.

Milford Police Department Proposed Organizational Chart



B-5
8-10-20

SPECIAL TOWN MEETING: MONDAY, OCTOBER 26, 2020

1. Monday, August 10, 2020	Selectmen set date for Special Town Meeting
2. Monday, August 10, 2020	Selectmen open Warrant, which closes at 12:00 Noon, Thursday, September 17, 2020
3. Tuesday, August 25, 2020*	Town Counsel begins preparation of official Warrant
4. Monday, September 21, 2020	Selectmen approve final Warrant
5. Tuesday, September 22, 2020	Warrant to printer for reproduction.
6. September 22- October 26, 2020	Finance Committee, Personnel Board and Selectmen schedule meetings to review articles, as necessary
7. Tuesday, September 22, 2020	Town Clerk posts copies of Warrant in all precincts (a minimum of) 14 days prior to Special and 7 days prior to Annual Town Meeting, per MGL.
8. Friday, October 16, 2020*	Town Clerk posts copies of Warrant in ten (10) public places and mails Warrant to Town Meeting membership (at least) 7 days prior to Special or Annual Town Meeting, per Article 37 of June 13, 1989 ATM
9. Tuesday, October 20, 2020	Pre Town Meeting Forum at Milford Town Hall at **7:00 PM**
10. Monday, October 26, 2020	**TOWN MEETING CONVENES AT 7:00 PM AT MILFORD TOWN HALL, 52 MAIN STREET**
11. Wednesday, October 28, 2020	Adjourned Town Meeting, if required.

*Denotes action must be taken on or before specified date.

CC: Selectmen, Town Administrator, Town Counsel, Town Clerk, Town Moderator, Finance Director, Town Accountant, Personnel Board, Finance Committee.

REFERENCES:

MASS.GEN.LAWS: Warrant shall be posted in all precincts at least 14 days prior to Special Town Meeting and at least 7 days prior to Annual Town Meeting.
Annual Town Meeting of June 13, 1989. Article 37: (Amends standing vote of 9/16/35 TM)
Notice of every Town Meeting shall be given at least 7 days before such meeting by posting attested copies of the Warrant therefore in ten or more public places located in the Town of Milford, and by publishing a summary of the Warrant in a newspaper having a general circulation in the Town of Milford. A copy of the Warrant shall be received by first class mail to all Town Meeting members at least 7 days before such meetings. UNAN. VOICE VOTE.
Special Town Meeting of October 25, 2000. Article 2: Amends standing vote of 6/13/89
Notice of every Town Meeting shall be given at least 7 days before such meeting by posting attested copies of the Warrant therefore in ten or more public places located in the Town of Milford. A copy of the Warrant shall be mailed by first class mail to all Town Meeting members at least 7 days before said meetings. UNAN. VOICE VOTE.

STMTIMELINE.DOC

E-6
3-10-20

Richard Villani

From:	Reno Deluzio <renodeluzio@comcast.net>
Sent:	Wednesday, August 5, 2020 9:26 AM
To:	Richard Villani
Cc:	Charles Boddy; Scott Crisafulli
Subject:	October 26, 2020 Special Town Meeting Warrant
Attachments:	Rt, 85 Crossing - WW Citizen Petition Article (revised 8-5-20).pdf; Electronic Voting Demo. Postponement Article.pdf; TMSIC Standing Vote Amendment - Article Sumbission Form (2-21-20).pdf

Rick:

Follow up to our conversation yesterday and other related matters that pertain to the subject warrant.
Please have the Selectmen consider including the following Articles (all attached):
1. Rt. 85 Crossing – WW Citizen Petition Article --- Article 6 was passed over at the June 29th Town Meeting.
2. TMSIC Standing Vote Amendment --- The Article was withdrawn prior to the issuance of the June 29th Warrant.
3. TMSIC Electronic Voting Demo. Postponement --- The Article was withdrawn prior to the issuance of the June 29th Warrant.

The TMSIC Budget Article (withdrawn prior to the issuance of the June 29th Warrant) should not be included in the Oct. 26th Warrant.
The funding request was predicated on having an Electronic Voting Demonstration at the 2020 Annual Town meeting which did not happen.

Regards,
Reno DeLuzio,
TMSIC Chairman
Walden HOA Rt. 85 Crossing Ad Hoc Committee Member

Proposed Article from Town Counsel as revised per agreement by Scott Crisafulli and Richard Villani (8/4/20)

Proposed October 26, 2020 ~~Annual~~ Special Town Meeting Warrant Article:
To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized under the jurisdiction of the ~~Board of Selectmen and/or the~~ Milford Highway Surveyor ~~and/or the Town Engineer~~, for any and all items required to design a safe pedestrian crossing of Route 85, to be located in the vicinity of the Walden Woods Planned Residential Development's northern entrance, which crossing will provide pedestrian and bicycle access between the existing path on Assessors Map lot 6-0-8 and the Milford Upper Charles Trail, or take any other action in relation thereto.

(Walden Woods Homeowners' Association)

From Town Counsel (4-22-20)

Electronic Voting Demo. Postponement

ARTICLE ____: To see if the Town will vote to amend its action under Article 38 of the October 18, 2019 Special Town Meeting which authorized the one-time trial use of (anonymous) electronic voting equipment by deleting the language "the 2020 Annual Town Meeting" and inserting in its place and stead the language "At any Annual or Special Town Meeting, as voted upon and approved by the Town Meeting Study and Improvement Committee", or take any other action in relation thereto.

(Town Meeting Study and Improvement Committee)

MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679
Phone 508-634-2303 Fax 508-634-2324

TO: MUNICIPAL BOARDS AND DEPARTMENT HEADS

FROM: MILFORD BOARD OF SELECTMEN

RE: *ANNUAL TOWN MEETING*

DATE: January 28, 2020

THE 2020 ANNUAL TOWN MEETING WILL BE HELD AT THE MILFORD TOWN HALL, 52 MAIN STREET, AT 7:00PM, ON MONDAY, MAY 18, 2020.

A Pre-Town Meeting Forum will be held on Tuesday, MAY 12, 2020 at the Milford Town Hall at 7:00PM

THIS FORM CAN ALSO BE FOUND ON THE TOWN'S WEBSITE www.milfordma.gov under Town Administrator/Selectmen's Page. Please submit Warrant Articles now. *The warrant will remain open until* ***12 NOON, THURSDAY, FEBRUARY 27TH, 2020.***

Reproduce this form for *each warrant article* and submit *one copy only* to the Town Administrator by the deadline date.

COMPLETE SECTIONS A THROUGH D. INCOMPLETE FORMS WILL BE RETURNED.

A. PROPOSED: That the Town vote to…(insert text of article here)

To see if the Town will vote to amend the Town Meeting Study and Improvement Committee Standing vote as amended by deleting section (b) Committee Appointments; Term of Office; Termination of Membership; Committee Vacancies in its entirety and inserting a new section (b). And further to delete section (c) Committee Internal Organization and Procedures: Officers, Subcommittees, Minutes – Subcommittees subsection in its entirety and insert a new Subcommittees subsection.

(Ref. Memorandum, same subject, to R. Villani dated Feb, 21, 2020 for the full text of the Article).

B. SOURCE OF FUNDING: Bonding ☐ Approp. ☐ Transfer N/A ☐ **AMOUNT**: $ 0

C. SPONSOR (Board or Official) Town Meeting Study and Improvement Committee

D. BACKGROUND INFORMATION: Explain in detail why this Article is being proposed.
Include account title(s) and number(s) if transfer of funds is involved.

(Ref. Memorandum, same subject, to R. Villani dated Feb. 21, 2020 for Background Information text.)

For office use: BOS_____FinCom_____ DATE_____W#_____

Submit by Email

E-7
8-10-20

DRAFT

Town of Milford, Massachusetts
COVID-19 Employee Policy:
Recreational Travel & Mandatory Self-Quarantine

This policy is temporary, issued in response to the COVID-19 pandemic, and shall remain in effect until further notice. The Town of Milford reserves the right to amend, modify, alter, supplement, suspend, or rescind this policy at any time, as the pandemic situation constantly evolves and as more information becomes available. Any such amendments, etc., to this policy will be published in the same manner as this initial policy.

1. BACKGROUND:

On July 1, 2020, Governor Baker updated the Commonwealth's travel advisory. Effective August 1, 2020, all travelers to Massachusetts, including Massachusetts residents returning home, are instructed to self-quarantine for 14 days. Travelers from Rhode Island, Connecticut, Vermont, New Hampshire, Maine, Hawaii, New York and New Jersey arriving in Massachusetts are *exempt* from this directive and need not self-quarantine for 14 days. (Please note: The list of states in the travel advisory will be updated regularly. Please check with the HR Director and/or Director of Public Health to confirm the status of the location included in your travel plans.)

2. PURPOSE:

It is the purpose of this Policy to protect Town employees and the public they serve from contracting COVID-19 from Town employees who have recently returned from travel to a location that posed a high-risk of infection.

3. AUTHORITY:

Consistent with the Commonwealth's travel advisory and supportive of the Governor's instructions to self-quarantine, the Town of Milford developed this policy in its own interest in maintaining the health and safety of its workforce, which may be jeopardized by an employee returning from an area affected by COVID-19. This Travel policy requires all employees to notify the Town's Human Resources Department and Board of Health of personal travel outside the region, or to COVID-19 hotspots. The travel policy, designed to ensure the safety of employees, is a term and condition of employment for all "at-will" employees. An employee may be disciplined, up to and including termination, for failing to comply with this travel policy by placing co-workers at risk. The policy shall be applied to all employees in a non-discriminatory manner.

This policy is a lawful exercise of management rights reserved to the Town within its collective bargaining agreements as a measure to protect its employees. Further, the implementation if this policy is a valid response to an emergency situation: an extremely contagious world-wide pandemic with no currently known prophylactic remedy, and high mortality rates.

This policy is tailored in conformity with the Commonwealth's and CDC's guidance regarding travel restrictions. This policy does not affect the retained vacation time employees have already earned.

4. POLICY:

A. **TRAVEL ADVISORY**- Town of Milford employees are strongly encouraged to refrain from travelling out of the country, or to areas within the country which are experiencing a spike in corona virus cases. Town of Milford employees are also strongly encouraged to disclose their travel plans to their immediate supervisor.

B. **RETURN FROM TRAVEL**-If you travel to an area of the country for non-work purposes that is experiencing a spike in corona virus cases, or which is not listed as exempt from Governor Baker's July 1, 2020 directive, then you are to notify your supervisor and the Human Resources Department, and are required to quarantine for 14 days prior to returning to the workplace. (Alternatively, you may comply by providing evidence of a negative COVID-19 test result, dated less than 72 hours prior to your intended return to the workplace.) Prior to returning to work after quarantine, you are required to perform a COVID-19 self-assessment, checking for the following symptoms and detecting none: congestion or runny nose, nausea or vomiting, diarrhea, chills, repeated shaking with chills, lost sense of taste or smell, headache, muscle pain, sore throat. You must complete and submit a *Self-Certification of No Symptoms form* to your supervisor, with a copy to the Human Resources Department prior to the start of your shift upon return to work.

C. **WORKING REMOTELY**-You may work remotely, where possible during the self-quarantine period. You will be paid regular wages to the extent of your remote work, whether full-time or part-time. If remote work is unavailable, or only available part-time, you are required to use any accrued leave available to you during such absence. This includes sick, vacation, personal, and compensatory time. If you have no available accrued leave, or after you have exhausted your accrued leave, you will be required to take the time off unpaid.

D. **TESTING**-You may also be required to obtain a COVID-19 test after returning from personal travel to determine if you are entering the workplace with the virus and thus imposing a direct threat to the health of others.

E. **VACATION DENIALS**- The Town of Milford reserves the right to deny vacation requests that will require a protracted period of self-quarantine upon return, based upon operational needs or impact of the absence.

F. **APPLICABILITY OF FFCRA**-The two weeks of paid sick leave under the FFCRA are not available for quarantine that results from voluntarily going out of state.

G. **APPLICABILITY OF EPSLA**-Employees may qualify for Emergency Paid Sick Leave during their quarantine period, depending upon whether the state quarantine order is "advisory" or "ordered" at the time of the employee's return to Massachusetts. Currently, EPSLA benefits do not apply.

E-8
8-10-20

July 28, 2020

Lawrence F. Bonetti Jr
22 Concord Lane
Uxbridge, MA 01569

Town of Milford
Board of Selectmen
Town Hall
Milford, MA 01757

Dear Board of Selectmen,

I am requesting that you consider a "Deed in Lieu of Foreclosure" for the below list property that is now in Tax Title:

Parcels of land situated south of Medway Street and northerly and easterly of Beaver Street in Milford. Lots numbered 41, 46, 57, 67, 72, 79, 92, 95, 119, 120, 121, & 122. These are the lot numbers listed on my deed.

I have attached a copy of my deed.

Respectfully,

Lawrence F. Bonetti Jr

Lawrence F. Bonetti Jr

c: property deed

eturn to: WILLIAM A. MURRAY
260 Main St., P.O. Box 696
Milford, MA 01757

BOOK 15803 PAGE 361

MASSACHUSETTS QUITCLAIM DEED SHORT FORM (INDIVIDUAL) 881

We, LAWRENCE F. BONETTI, JR. AND PAUL T. BONETTI, both

of Milford, Worcester County, Massachusetts,

~~being unmarried~~ for consideration paid, and in full consideration of less than $100.00

grant to LAWRENCE F. BONETTI, JR. *

of 8 Dewey Circle, Milford, MA 01757 with quitclaim covenants

the land in Milford situated south of Medway Street and northerly and easterly of Beaver Street

Being the third parcel described in deed from Augusto Bega to John J. Bonetti, dated April 24, 1945, recorded with Worcester District Registry of Deeds, Book 2952, Page 101 and bounded and described therein as follows:

"Also all the parcels of land situated south of Medway Street and northerly and easterly of Beaver Street in said Milford, being Lots numbered 41, 46, 52, 57, 67, 72, 79, 91, 92, 94, 95, 114, 119, 120, 121, 122 and 124 as shown on Plan of Fairview Tract, property of Frank P. Clough, October 1897, A. Hussey, C.E. recorded with said Deeds Book 1552, page 655. Together with and subject to all rights of way or other easements which may exist for the benefit of or as encumbrances to all of the remaining lots on said plan.

All of the premises hereby conveyed are described in a deed from Enrico Tassinari to Augusto Bega dated May 12, 1914, recorded with said Deeds book 2054, page 307."

For title see deed of Anna M. Bonetti to Lawrence F. Bonetti, Jr. et al dated November 24, 1992 recorded with Worcester District Registry of Deeds Book 14802, Page 16.

7 Milford, MA

NOV 29 1993 RECORDED 9 AM

Grantee Address: 8 Dewey Circle, Milford, MA 017
Property Address: Birch, Broad and Fairview Ave.,

Witness our hands and seals this 3rd day of November, 19 93

Anna M. Todd

Lawrence F. Bonetti Jr.

Paul T. Bonetti

The Commonwealth of Massachusetts

Worcester ss. November 3, 1993

Then personally appeared the above named Lawrence F. Bonetti, Jr. and Paul T. Bonetti

and acknowledged the foregoing instrument to be their free act and deed before me

William A. Murray

WILLIAM A. MURRAY Notary Public — ~~Justice of the Peace~~

My commission expires February 28, 1997

(*Individual — Joint Tenants — Tenants in Common.)

CHAPTER 183 SEC. 6 AS AMENDED BY CHAPTER 497 of 1969

Every deed presented for record shall contain or have endorsed upon it the full name, residence and post office address of the grantee and a recital of the amount of the full consideration thereof in dollars or the nature of the other consideration therefor, if not delivered for a specific monetary sum. The full consideration shall mean the total price for the conveyance without deduction for any liens or encumbrances assumed by the grantee or remaining thereon. All such endorsements and recitals shall be recorded as part of the deed. Failure to comply with this section shall not affect the validity of any deed. No register of deeds shall accept a deed for recording unless it is in compliance with the requirements of this section.

ATTEST: WORC. Anthony J. Vigliotti, Register

OFFICE OF THE TOWN TREASURER

TOWN OF MILFORD, MASSACHUSETTS

52 MAIN STREET, ROOM 18

MILFORD, MA 01757

CHRISTOPHER C. PILLA
TOWN TREASURER

JANET A. FERREIRA
ASSISTANT TREASURER

HELENA DOIRON
ADMINISTRATIVE ASSISTANT

Telephone: (508) 634-2300
Fax: (508) 634-2324
E-Mail: cpilla@townofmilford.com
Web: milford.ma.us

TO: Board of Selectmen

FROM: Christopher Pilla, Town Treasurer CMMT

SUBJECT: Deed in Lieu of Foreclosure

DATE: August 10, 2020

Mr. Chairman,

Attached you will find a letter from Lawrence F. Bonetti requesting the Town accept his deed in lieu of foreclosure. The parcels are currently in Tax Title. Below is a list of parcels and the amounts owed:

43-0-17 ($1,832.98)

43-0-34 ($1,049.51)

43-0-37 ($1,021.44)

43-0-39 ($1,077.34)

43-0-41 ($1,077.34)

43-0-57 ($1,217.29)

I recommend the Town accept the deed in lieu of the foreclosure process.

Thank you,

Christopher Pilla

Town Treasurer

Town of Milford

Interest Calculated thru: 8/5/2020

Receivables Detail

Parcel ID: 43 -0 -17
Owner of Record: BONETTI LAWRENCE F JR
Subsequent Owner:
Property Location: 0 FAIRVIEW AV REAR

2015 Bill 854	31-1 Tax	6/14/2017	169.46	Tax Title Receivables:	361.79
	71-1 Ad Prep Fee	6/14/2017	10.00	Treasurer Charges:	182.07
	71-2 Ad Cost Fee	6/14/2017	23.52	Total Due For 2015:	543.86
	71-3 Posting Fee	6/14/2017	5.00		
	71-4 Deed Prep Fee	6/14/2017	10.00		
	71-5 Recording Fee	6/14/2017	75.00		
	81-1 Demand	6/14/2017	10.00		
	91-1 Collector's Interest	6/14/2017	58.81		
	91-2 Treasurers Interest	08/05/2020	182.07		
2016 Bill 890	31-1 Tax	6/14/2017	165.59	Tax Title Receivables:	210.32
	81-1 Demand	6/14/2017	10.00	Treasurer Charges:	105.84
	91-1 Collector's Interest	6/14/2017	34.73	Total Due For 2016:	316.16
	91-2 Treasurers Interest	08/05/2020	105.84		
2017 Bill 887	31-1 Tax	6/26/2017	170.35	Tax Title Receivables:	192.70
	81-1 Demand	6/26/2017	10.00	Treasurer Charges:	95.96
	91-1 Collector's Interest	6/26/2017	12.35	Total Due For 2017:	288.66
	91-2 Treasurers Interest	08/05/2020	95.96		
2018 Bill 895	31-1 Tax	6/25/2018	173.94	Tax Title Receivables:	196.55
	81-1 Demand	6/25/2018	10.00	Treasurer Charges:	66.51
	91-1 Collector's Interest	6/25/2018	12.61	Total Due For 2018:	263.06
	91-2 Treasurers Interest	08/05/2020	66.51		
2019 Bill 886	31-1 Tax	7/23/2019	172.93	Tax Title Receivables:	197.48
	81-1 Demand	7/23/2019	10.00	Treasurer Charges:	32.81
	91-1 Collector's Interest	7/23/2019	14.55	Total Due For 2019:	230.29
	91-2 Treasurers Interest	08/05/2020	32.81		
2020 Bill 881	31-1 Tax	7/14/2020	165.98	Tax Title Receivables:	189.12
	81-1 Demand	7/14/2020	10.00	Treasurer Charges:	1.83
	91-1 Collector's Interest	7/14/2020	13.14	Total Due For 2020:	190.95
	91-2 Treasurers Interest	08/05/2020	1.83		

Tax Title Receivable: 1,347.96
Treasurers Charges: 485.02
Account Balance: 1,832.98
Per Diem Rate: 0.59
Last Payment Info: 0.00 00/00/0000

31-01 Tax	1,018.25
71-01 Ad Prep Fee	10.00
71-02 Ad Cost Fee	23.52
71-03 Posting Fee	5.00
71-04 Deed Prep Fee	10.00
71-05 Recording Fee	75.00
81-01 Demand	60.00
91-01 Collector's Interest	146.19
91-02 Treasurer's Interest	485.02
Total	1,832.98

Parameter Selection
Type of Listing: Detailed Report
Report Sequence: Name Sequence
Beginning Sequence: BONETTI LAWRENCE F JR * 43 -0 -17 = 43 0 17
Ending Sequence: BONETTI LAWRENCE F JR * 43 -0 -17 = 43 0 17
R/E Classification:
Interest Date: Wednesday, August 5, 2020

Interest Calculated thru: 8/5/2020 Receivables Detail

Parcel ID: 43 -0 -34
Owner of Record: BONETTI LAWRENCE F
Subsequent Owner:
Property Location: 0 BROAD ST REAR

2015 Bill 849	31-1 Tax	6/14/2017	84.73	Tax Title Receivables:	247.71
	71-1 Ad Prep Fee	6/14/2017	10.00	Treasurer Charges:	124.66
	71-2 Ad Cost Fee	6/14/2017	23.52	Total Due For 2015:	372.37
	71-3 Posting Fee	6/14/2017	5.00		
	71-4 Deed Prep Fee	6/14/2017	10.00		
	71-5 Recording Fee	6/14/2017	75.00		
	81-1 Demand	6/14/2017	10.00		
	91-1 Collector's Interest	6/14/2017	29.46		
	91-2 Treasurers Interest	08/05/2020	124.66		
2016 Bill 885	31-1 Tax	6/14/2017	82.80	Tax Title Receivables:	110.15
	81-1 Demand	6/14/2017	10.00	Treasurer Charges:	55.43
	91-1 Collector's Interest	6/14/2017	17.35	Total Due For 2016:	165.58
	91-2 Treasurers Interest	08/05/2020	55.43		
2017 Bill 882	31-1 Tax	6/26/2017	85.18	Tax Title Receivables:	101.36
	81-1 Demand	6/26/2017	10.00	Treasurer Charges:	50.48
	91-1 Collector's Interest	6/26/2017	6.18	Total Due For 2017:	151.84
	91-2 Treasurers Interest	08/05/2020	50.48		
2018 Bill 890	31-1 Tax	6/25/2018	86.97	Tax Title Receivables:	103.28
	81-1 Demand	6/25/2018	10.00	Treasurer Charges:	34.95
	91-1 Collector's Interest	6/25/2018	6.31	Total Due For 2018:	138.23
	91-2 Treasurers Interest	08/05/2020	34.95		
2019 Bill 881	31-1 Tax	7/23/2019	86.46	Tax Title Receivables:	103.73
	81-1 Demand	7/23/2019	10.00	Treasurer Charges:	17.23
	91-1 Collector's Interest	7/23/2019	7.27	Total Due For 2019:	120.96
	91-2 Treasurers Interest	08/05/2020	17.23		
2020 Bill 876	31-1 Tax	7/14/2020	82.99	Tax Title Receivables:	99.57
	81-1 Demand	7/14/2020	10.00	Treasurer Charges:	0.96
	91-1 Collector's Interest	7/14/2020	6.58	Total Due For 2020:	100.53
	91-2 Treasurers Interest	08/05/2020	0.96		

Tax Title Receivable: 765.80
Treasurers Charges: 283.71
Account Balance: 1,049.51
Per Diem Rate: 0.34
Last Payment Info: 0.00 00/00/0000

Parcel ID: 43 -0 -41
Owner of Record: BONETTI LAWRENCE F
Subsequent Owner:
Property Location: 0 BROAD ST REAR

2015 Bill 852	31-1 Tax	6/14/2017	87.75	Tax Title Receivables:	251.67
	71-1 Ad Prep Fee	6/14/2017	10.00	Treasurer Charges:	126.65
	71-2 Ad Cost Fee	6/14/2017	23.52	Total Due For 2015:	378.32
	71-3 Posting Fee	6/14/2017	5.00		
	71-4 Deed Prep Fee	6/14/2017	10.00		
	71-5 Recording Fee	6/14/2017	75.00		
	81-1 Demand	6/14/2017	10.00		
	91-1 Collector's Interest	6/14/2017	30.40		
	91-2 Treasurers Interest	08/05/2020	126.65		
2016 Bill 888	31-1 Tax	6/14/2017	85.75	Tax Title Receivables:	113.74
	81-1 Demand	6/14/2017	10.00	Treasurer Charges:	57.23
	91-1 Collector's Interest	6/14/2017	17.99	Total Due For 2016:	170.97
	91-2 Treasurers Interest	08/05/2020	57.23		
2017 Bill 885	31-1 Tax	6/26/2017	88.22	Tax Title Receivables:	104.63

	81-1 Demand	6/26/2017	10.00	Treasurer Charges:	52.10
	91-1 Collector's Interest	6/26/2017	6.41	Total Due For 2017:	156.73
	91-2 Treasurers Interest	08/05/2020	52.10		
2018 Bill 893	31-1 Tax	6/25/2018	90.07	Tax Title Receivables:	106.60
	81-1 Demand	6/25/2018	10.00	Treasurer Charges:	36.07
	91-1 Collector's Interest	6/25/2018	6.53	Total Due For 2018:	142.67
	91-2 Treasurers Interest	08/05/2020	36.07		
2019 Bill 884	31-1 Tax	7/23/2019	89.55	Tax Title Receivables:	107.09
	81-1 Demand	7/23/2019	10.00	Treasurer Charges:	17.79
	91-1 Collector's Interest	7/23/2019	7.54	Total Due For 2019:	124.88
	91-2 Treasurers Interest	08/05/2020	17.79		
2020 Bill 879	31-1 Tax	7/14/2020	85.96	Tax Title Receivables:	102.77
	81-1 Demand	7/14/2020	10.00	Treasurer Charges:	1.00
	91-1 Collector's Interest	7/14/2020	6.81	Total Due For 2020:	103.77
	91-2 Treasurers Interest	08/05/2020	1.00		

Tax Title Receivable: 786.50
Treasurers Charges: 290.84
Account Balance: 1,077.34
Per Diem Rate: 0.34
Last Payment Info: 0.00 00/00/0000

Parcel ID: 43 -0 -39
Owner of Record: BONETTI LAWRENCE F
Subsequent Owner:
Property Location: 0 BROAD ST REAR

2015 Bill 851	31-1 Tax	6/14/2017	87.75	Tax Title Receivables:	251.67
	71-1 Ad Prep Fee	6/14/2017	10.00	Treasurer Charges:	126.65
	71-2 Ad Cost Fee	6/14/2017	23.52	Total Due For 2015:	378.32
	71-3 Posting Fee	6/14/2017	5.00		
	71-4 Deed Prep Fee	6/14/2017	10.00		
	71-5 Recording Fee	6/14/2017	75.00		
	81-1 Demand	6/14/2017	10.00		
	91-1 Collector's Interest	6/14/2017	30.40		
	91-2 Treasurers Interest	08/05/2020	126.65		
2016 Bill 887	31-1 Tax	6/14/2017	85.75	Tax Title Receivables:	113.74
	81-1 Demand	6/14/2017	10.00	Treasurer Charges:	57.23
	91-1 Collector's Interest	6/14/2017	17.99	Total Due For 2016:	170.97
	91-2 Treasurers Interest	08/05/2020	57.23		
2017 Bill 884	31-1 Tax	6/26/2017	88.22	Tax Title Receivables:	104.63
	81-1 Demand	6/26/2017	10.00	Treasurer Charges:	52.10
	91-1 Collector's Interest	6/26/2017	6.41	Total Due For 2017:	156.73
	91-2 Treasurers Interest	08/05/2020	52.10		
2018 Bill 892	31-1 Tax	6/25/2018	90.07	Tax Title Receivables:	106.60
	81-1 Demand	6/25/2018	10.00	Treasurer Charges:	36.07
	91-1 Collector's Interest	6/25/2018	6.53	Total Due For 2018:	142.67
	91-2 Treasurers Interest	08/05/2020	36.07		
2019 Bill 883	31-1 Tax	7/23/2019	89.55	Tax Title Receivables:	107.09
	81-1 Demand	7/23/2019	10.00	Treasurer Charges:	17.79
	91-1 Collector's Interest	7/23/2019	7.54	Total Due For 2019:	124.88
	91-2 Treasurers Interest	08/05/2020	17.79		
2020 Bill 878	31-1 Tax	7/14/2020	85.96	Tax Title Receivables:	102.77
	81-1 Demand	7/14/2020	10.00	Treasurer Charges:	1.00
	91-1 Collector's Interest	7/14/2020	6.81	Total Due For 2020:	103.77
	91-2 Treasurers Interest	08/05/2020	1.00		

Tax Title Receivable: 786.50
Treasurers Charges: 290.84
Account Balance: 1,077.34

Per Diem Rate: 0.34
Last Payment Info: 0.00 00/00/0000

Parcel ID: 43 -0 -37
Owner of Record: BONETTI LAWRENCE F
Subsequent Owner:
Property Location: 0 BROAD ST REAR

2015 Bill 850	31-1 Tax	6/14/2017	81.70	Tax Title Receivables:	243.62
	71-1 Ad Prep Fee	6/14/2017	10.00	Treasurer Charges:	122.59
	71-2 Ad Cost Fee	6/14/2017	23.52	Total Due For 2015:	366.21
	71-3 Posting Fee	6/14/2017	5.00		
	71-4 Deed Prep Fee	6/14/2017	10.00		
	71-5 Recording Fee	6/14/2017	75.00		
	81-1 Demand	6/14/2017	10.00		
	91-1 Collector's Interest	6/14/2017	28.40		
	91-2 Treasurers Interest	08/05/2020	122.59		
2016 Bill 886	31-1 Tax	6/14/2017	79.84	Tax Title Receivables:	106.58
	81-1 Demand	6/14/2017	10.00	Treasurer Charges:	53.63
	91-1 Collector's Interest	6/14/2017	16.74	Total Due For 2016:	160.21
	91-2 Treasurers Interest	08/05/2020	53.63		
2017 Bill 883	31-1 Tax	6/26/2017	82.13	Tax Title Receivables:	98.08
	81-1 Demand	6/26/2017	10.00	Treasurer Charges:	48.84
	91-1 Collector's Interest	6/26/2017	5.95	Total Due For 2017:	146.92
	91-2 Treasurers Interest	08/05/2020	48.84		
2018 Bill 891	31-1 Tax	6/25/2018	83.86	Tax Title Receivables:	99.93
	81-1 Demand	6/25/2018	10.00	Treasurer Charges:	33.81
	91-1 Collector's Interest	6/25/2018	6.07	Total Due For 2018:	133.74
	91-2 Treasurers Interest	08/05/2020	33.81		
2019 Bill 882	31-1 Tax	7/23/2019	83.38	Tax Title Receivables:	100.39
	81-1 Demand	7/23/2019	10.00	Treasurer Charges:	16.67
	91-1 Collector's Interest	7/23/2019	7.01	Total Due For 2019:	117.06
	91-2 Treasurers Interest	08/05/2020	16.67		
2020 Bill 877	31-1 Tax	7/14/2020	80.03	Tax Title Receivables:	96.37
	81-1 Demand	7/14/2020	10.00	Treasurer Charges:	0.93
	91-1 Collector's Interest	7/14/2020	6.34	Total Due For 2020:	97.30
	91-2 Treasurers Interest	08/05/2020	0.93		

Tax Title Receivable: 744.97
Treasurers Charges: 276.47
Account Balance: 1,021.44
Per Diem Rate: 0.33
Last Payment Info: 0.00 00/00/0000

Parcel ID: 43 -0 -57
Owner of Record: BONETTI LAWRENCE F
Subsequent Owner:
Property Location: 0 BIRCH ST

2015 Bill 853	31-1 Tax	6/14/2017	102.88	Tax Title Receivables:	272.10
	71-1 Ad Prep Fee	6/14/2017	10.00	Treasurer Charges:	136.93
	71-2 Ad Cost Fee	6/14/2017	23.52	Total Due For 2015:	409.03
	71-3 Posting Fee	6/14/2017	5.00		
	71-4 Deed Prep Fee	6/14/2017	10.00		
	71-5 Recording Fee	6/14/2017	75.00		
	81-1 Demand	6/14/2017	10.00		
	91-1 Collector's Interest	6/14/2017	35.70		
	91-2 Treasurers Interest	08/05/2020	136.93		
2016 Bill 889	31-1 Tax	6/14/2017	100.54	Tax Title Receivables:	131.62
	81-1 Demand	6/14/2017	10.00	Treasurer Charges:	66.24

	91-1 Collector's Interest	6/14/2017	21.08	Total Due For 2016:	197.86
	91-2 Treasurers Interest	08/05/2020	66.24		
2017 Bill 886	31-1 Tax	6/26/2017	103.43	Tax Title Receivables:	120.93
	81-1 Demand	6/26/2017	10.00	Treasurer Charges:	60.22
	91-1 Collector's Interest	6/26/2017	7.50	Total Due For 2017:	181.15
	91-2 Treasurers Interest	08/05/2020	60.22		
2018 Bill 894	31-1 Tax	6/25/2018	105.60	Tax Title Receivables:	123.25
	81-1 Demand	6/25/2018	10.00	Treasurer Charges:	41.71
	91-1 Collector's Interest	6/25/2018	7.65	Total Due For 2018:	164.96
	91-2 Treasurers Interest	08/05/2020	41.71		
2019 Bill 885	31-1 Tax	7/23/2019	104.99	Tax Title Receivables:	123.81
	81-1 Demand	7/23/2019	10.00	Treasurer Charges:	20.57
	91-1 Collector's Interest	7/23/2019	8.82	Total Due For 2019:	144.38
	91-2 Treasurers Interest	08/05/2020	20.57		
2020 Bill 880	31-1 Tax	7/14/2020	100.78	Tax Title Receivables:	118.76
	81-1 Demand	7/14/2020	10.00	Treasurer Charges:	1.15
	91-1 Collector's Interest	7/14/2020	7.98	Total Due For 2020:	119.91
	91-2 Treasurers Interest	08/05/2020	1.15		

Tax Title Receivable:	890.47	
Treasurers Charges:	326.82	
Account Balance:	1,217.29	
Per Diem Rate:	0.39	
Last Payment Info:	0.00	00/00/0000

31-01 Tax	2,672.89
71-01 Ad Prep Fee	50.00
71-02 Ad Cost Fee	117.60
71-03 Posting Fee	25.00
71-04 Deed Prep Fee	50.00
71-05 Recording Fee	375.00
81-01 Demand	300.00
91-01 Collector's Interest	383.75
91-02 Treasurer's Interest	1,468.68
Total	5,442.92

Parameter Selection

Type of Listing:	Detailed Report
Report Sequence:	Name Sequence
Beginning Sequence:	BONETTI LAWRENCE F * 43 -0 -34 = 43 0 34
Ending Sequence:	BONETTI LAWRENCE F * 43 -0 -34 = 43 0 34
R/E Classification:	
Interest Date:	Wednesday, August 5, 2020
Totals Only?:	No

End of Job

H-1
8-10-20

OFFICE OF THE TOWN TREASURER

TOWN OF MILFORD, MASSACHUSETTS
52 MAIN STREET, ROOM 18
MILFORD, MA 01757

CHRISTOPHER C. PILLA
TOWN TREASURER

JANET A. FERREIRA
ASSISTANT TREASURER

HELENA DOIRON
ADMINISTRATIVE ASSISTANT

Telephone: (508) 634-2300
Fax: (508) 634-2324
E-Mail: cpilla@townofmilford.com
Web: milford.ma.us

TO: Board of Selectmen

FROM: Christopher Pilla, Town Treasurer CMMT

SUBJECT: Public Auction Foreclosure Properties Update

DATE: August 10, 2020

Mr. Chairman,

I wanted to provide your Board with an update regarding the public auction for the foreclosed properties. As previously discussed in February, the Town was planning on holding an auction in the month of May. Due to the Covid-19 pandemic, that auction had to be postponed. As places begin to re-open and restrictions begin to be lifted, I would like to set a date for the auction. I will work with the Jacquelyn Murphy to ensure the Town is following all Covid-19 restrictions.

At that time, the Town was in negotiations with The Zekos Group to over see the auction. Due to unforeseen circumstances as well as certain parcels being removed from the auction, The Zekos Group is no longer interested in overseeing the auction. I will work with Town Counsel to run the auction inhouse.

I would like to set a tentative date of November 5, 2020 for the auction. I will continue to update the Board as new information becomes available.

Thank you,

Christopher Pilla

Town Treasurer

Town of Milford

H-2
8-10-20

TOWN OF MILFORD, MASSACHUSETTS
DEPARTMENT OF MUNICIPAL FINANCE
FINANCE DIRECTOR

TOWN HALL
52 MAIN STREET, ROOM 19
MILFORD, MASSACHUSETTS 01757

Telephone (508) 634-2309
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ZACHARY A. TAYLOR
FINANCE DIRECTOR

THOMAS BROWN
TOWN ACCOUNTANT

August 7, 2020

TO: Richard Villani, Town Administrator

FROM: Zachary A. Taylor
Finance Director

RE: Citizen Participation - Request of Certain Financial Assistance

At the July 13, 2020 Board of Selectmen meeting, during Invitation to Speak, a resident asked the Board to consider the following requests:

1. Waive the collection of the Personal Property Tax for this year.
2. Reduce the fee for All Alcohol License from $2,000.00 to $1,200.00.
3. Reduce the commercial real estate tax by an agreed upon percentage.

As I can appreciate and understand the financial hardships that many business owners are experiencing during this unprecedented time, unfortunately there are not many options available to the Town to support these requests. Absent the recent legislation, as outlined in the attachment from the Division of Local Services that allowed the collection of the last quarters Real Estate and Personal Property taxes of fiscal year 2020 to be delayed without penalty, there is no legal avenue for the Town to "waive" the collection of Personal Property taxes to any individual business, group, or in total. Further, even if there were, it would have a significant impact on the Town's financial health as recent total Personal Property levy has surpassed $4 million annually.

The second request, to reduce the Alcohol License fee, is possible through a vote of the Board of Selectmen, as the Board is responsible for setting fee levels. The annual total of this particular license is approximately $110,000 per year. If the Board were to take this vote, the impact would be a loss of approximately $44,000 in total budgeted revenue. I will caution the Board that we had not considered this reduction in fees when presenting a balanced budget to Town Meeting on June

29th 2020. A $44,000 loss of revenue may not seem significant against a $116 million revenue projection, however, I will remind the Board that the revenue versus expense, as estimated, currently does not have significant room for error. Further, please keep in mind that a reduction of local revenue, of which license cost are a component, would result in a shift to the Levy of equal value absent the removal of expenditures of equal value. Finally, on a more positive note, the Town recently has received an updated version of the expected Cherry Sheet (state Aid) for fiscal year 2021. I am please to report that the figures are more promising than we conservatively projected, primarily through Chapter 70 resulting from the formula changes within allocation of funds to cities and towns. These figures are not final and still moving through the various stages of state government. Currently we are still receiving the same monthly funding of state aid as FY20. I provide this information to you to assist the Board in making an informed decision. Also, as a reminder, there are many other forms of licenses and fees in Town that make up our local receipts.

The final request, related to the agreed upon percentage of lowering the Real Estate levy is similarly situated as the Personal Property request. I am uncertain at this time if the request is related to the dual tax rate or the overall tax levy. As you know the Board has the power to set the tax shift that makes up the dual tax rate, within certain parameters. This process historically takes place in November, following the traditional October Special Town meeting. If the dual tax rate is the topic requested, we certainly can provide various options available to the Board when the tax rate hearing is conducted. If the request is in reference to reducing the current quarterly tax billing, it is not possible. As described in the Personal Property request and as you will read in the attachment from the Division of Local Services, there is no ability to reduce a Real Estate bill. Further, if there were a way to satisfy this request, it would have a significant impact on the annual revenue projection requiring a significant budget reduction.

If you have any further questions or concerns please do not hesitate to ask.

Thank you
Zachary Taylor

and MA IAAO Co-hosting Class 504 Workshops via Zoom

State Class Code 504 property is business personal property owned by regulated public utility companies used in the distribution of natural gas to customers or used in electric power transmission and distribution within each municipality. This property is subject to taxation based on assessed values determined by local boards of assessors under M.G.L. Ch. 59 and subject to review and certification by DOR.

Instructor: Gary McCabe, CAE

Continuing Education Credits: 2.0 hours

Cost: Free

Workshop 1: Tuesday, May 12th at 1:00pm
Workshop 2: Thursday, May 14th at 9:30am

To sign up for a workshop, please complete this registration form. A confirmation will be provided along with instructions for access instructions via email. Questions? Please contact Ellen Brideau at ebrideau@medford-ma.gov

U.S. Department of Commerce Grant Availability

The Coronavirus Aid, Relief, and Economic Security (CARES) Act provides the Economic Development Administration (EDA) with $1.5 billion for economic development assistance programs to help communities prevent, prepare for, and respond to coronavirus. Click here for additional information.

CANCELLED: 2020 New Officials Finance Forum

Due to the ongoing uncertainty surrounding the current COVID-19 state of emergency, the Division of Local Services (DLS) has cancelled its annual New Officials Finance Forum (NOFF) previously scheduled for Thursday, June 4th at the College of the Holy Cross in Worcester. Please note that DLS remains committed to providing helpful guidance and instruction to municipal officials through our recently developed Municipal Finance and Training Resource Center.

New 2020 IGRs

practice from across a variety of areas. These best practices are unique and reflect an opportunity to improve services within each municipality.

The flexible, community-tailored focus, and fiscal resources offered under the Community Compact Program have helped each of our Commonwealth's unique 351 cities and towns over the last four years. I write today to remind you that even though these are unprecedented times, we are currently accepting applications for participation and encourage you to submit an application by no later than mid-June.

The Governor and I have always said that our Commonwealth is only as strong as each of its 351 cities and towns. As we work together to battle this epidemic, that remains true. We will continue to work closely to address the needs of each one of our Commonwealth's municipalities and remain in constant contact with local officials. For non-COVID related municipal solutions, the Compact program is an additional tool to help serve the needs of your communities and we will continue to support them.

For more information on the Community Compact Program, reach out to DLS Senior Deputy Commissioner Sean Cronin at croninse@dor.state.ma.us.

Potential Impacts of COVID-19 on Property Taxes: Things to Consider

Joanne Graziano – Local Assessment Bureau Chief

The following article is intended to help local officials navigate challenges related to assessing property taxes.

Assessing at Fair Cash Value

Assessors are required by Massachusetts law to assess all real and personal property at its fair cash value as of January 1 each year. Fair cash value correlates to fair market value, the price a willing buyer and a willing seller would settle upon in an open market transaction. Property assessments are retrospective in Massachusetts and based on the market conditions that occurred in the previous calendar year. The date of value for the assessments

The Division of Local Services has issued the following Informational Guideline Releases (IGRs) regarding the form and content of tax bills and cost of living adjustments for FY2021 and the LOLV value limit for calendar 2020. You can view other recent IGRs on this webpage.

IGR 20-1 Fiscal Year 2021 Tax Bills Semi-annual Payment System
IGR 20-2 Fiscal Year 2021 Tax Bills Semi-annual Payment System – Optional Preliminary Bills
IGR 20-3 Fiscal Year 2021 Tax Bills Semi-annual Payment System – Annual Preliminary Bills
IGR 20-4 Fiscal Year 2021 Tax Bills Quarterly Payment System
IGR 20-5 Social Security Deduction for Fiscal Year 2021
IGR 20-6 Optional Cost of Living Adjustment for Fiscal Year 2021 Exemptions
IGR 20-7 Calendar Year 2020 Adjustment in Land of Low Value Foreclosure Valuation Limit

GFOA Financial Policy Challenge

For 2020, the Government Finance Officers Association (GFOA) has launched a Financial Policy Challenge to encourage members to adopt and share financial policies. Financial policies provide guidelines for financial decision making and set the strategic intent for financial management and are central to a strategic, long-term approach to financial management.

To support this effort by GFOA, the Division of Local Services has built over a dozen financial policy manuals for cities and towns in Massachusetts. Click here to learn more about how the DLS Technical Assistance Bureau can help your community build a set of formal written financial policies to meet this challenge.

DLS Links:

COVID-19 Resources and Guidance for Municipal Officials

Municipal Finance Training and Resource

for the upcoming FY2021 reflects January 1, 2020. The LA3 Sales Analysis report demonstrates that assessments are at or near the statutory standard of fair market value and that there are not significant variances in assessment levels among the property classes. This is measured by an assessment to sales ratio with a median that must range between 90% to 110% for all classes. This requirement maintains an equitable approach to the allocation of the property tax burden.

Finalizing assessments for FY2021, the assessor will review the real estate market in calendar year 2019. While it's not possible to completely ignore the financial collapse of certain businesses due to the COVID19 crisis, the assessor is expected to minimize the influence of this new information by viewing through the eyes of market participant as of the assessment date, the beginning of the year. To learn more about property taxes, please view our Property Taxes webpage.

COVID19 Impact on Assessments: While the COVID19 crisis has severely impacted unemployment and certain businesses, it is unclear what effect it will have on the market for real estate. Because assessments are retrospective, any abatement due to overvaluation filed in FY2021 must be based on the analysis of market conditions that occurred in 2019 or an actual error in data and not on the COVID19 impact. It will be essential to continually communicate this message to taxpayers through information provided on community's websites. Over this next year, assessors will be monitoring the real estate market and see its impact on sales and investment properties in preparation for assessments for FY2022.

New Growth

Tools Available for Tracking New Growth with Restrictions on Inspections: This will likely be the most challenging area for assessor in the current situation. When property has changed due to building permits and other improvements to the property, it requires onsite inspections. For personal property, it requires visits to a business. Alternative approaches that allow for necessary inspections and adhere to public safety protocols are underway.

Tracking building permits in a database for new growth is important throughout the year. This will assist with monitoring the status of

Center

Local Officials Directory

Municipal Databank

Informational Guideline Releases (IGRs)

Bulletins

Publications & Training Center

Tools and Financial Calculators

completion. Also, there are many tools available that assist assessors with online parcel imagery. Products available in the market use oblique imagery (three dimensional views) that assist with measurements and parcel change detection software that can detect changes in property using aerial photography. GIS software can also assist with measurements. Be sure to review the Bureau of Local Assessment's resources on tracking new growth at BLA Tax Rate and New Growth Forms. For additional information on new growth, please see the DLS Municipal Finance Training and Resource Center's recently posted video on the subject.

Preparing for Preliminary Tax Bills

It is always a priority for municipalities to generate timely tax bills to maintain a predictable and relied upon cash flow to the community. Communities sending quarterly tax bills mail the 1st quarter tax bill by July 1. The 1st quarter bill is a preliminary or estimated tax bill primarily based on last year's assessed value. With the current situation, many of the data changes normally made by assessors, prior to the creation of the preliminary tax bill file, have been delayed. As May begins, time has become an important factor in the effort to generate timely 1st quarter tax bills. It is important to prioritize the data changes that most need to be accomplished before generating the preliminary tax bill file, such as new homes and condominium units, lot splits and new commercial development. The priority is to generate timely tax bills. The 1st and 2nd quarter tax bills are preliminary and the final tax amounts will be reconciled with the actual tax bills in the 3rd and 4th quarter.

Options for Valuation Related Delay

Given the current uncertainties, setting the FY2021 tax rate may present unique challenges locally due to valuation related delays caused by the pandemic. Assessors can choose the following options to prepare for any delay in the tax rate setting process.

- Semi-annual tax billing communities can issue semi-annual optional preliminary tax bills.
- Quarterly tax billing communities can issue third quarter preliminary tax bills.

These options would provide the community with a continued source of revenue until the tax rate is set and the actual tax bills issued.

Conducting a Virtual Hearing

The Classification Hearing is subject to the requirements of the Open Meeting Law. On March 12, 2020, Governor Baker issued an Executive Order modifying certain requirements of the Open Meeting Law. The Attorney General's website notes the following.

The Executive Order relieves public bodies from the requirement in the Open Meeting Law that meetings be conducted in a public place that is open and physically accessible to the public, provided that the public body makes provision to ensure public access to the deliberations of the public body through adequate, alternative means. "Adequate, alternative means" may include, without limitation, providing public access through telephone, internet, or satellite enabled audio or video conferencing or any other technology that enables the public to clearly follow the proceedings of the public body in real time. A municipal public body that for reasons of economic hardship and despite best efforts is unable to provide alternative means of public access in real time may instead post on its municipal website a full and complete transcript, recording, or other comprehensive record of the proceedings as soon as practicable afterwards.

In addition, all members of a public body may participate in a meeting remotely; the Open Meeting Law's requirement that a quorum of the body and the chair be physically present at the meeting location is suspended.

For more detailed information on Governor Baker's Executive Order, please visit the Attorney General's website.

Reviewing Options to Shift the Tax Rate

Each year, before the tax rate can be set, the select board, town council or city council hold the Classification Hearing and decide what percentage of the tax burden will be paid by each of the classes of property: residential, open space, commercial and industrial real estate and personal property. A policy choice is made between a single rate (taxing all property owners at the same rate) or a split tax rate (taxing the Commercial, Industrial and Personal Property (CIP) classes at a higher rate than the Residential and Open Space (RO) classes). This shift in the tax burden between

classes can only be done within legally defined limits. If the board or council votes for a split tax rate, a decision is made about how much to shift, within those legally defined limits.

It's not the assessors' job to make these decisions. However, it is the assessors' responsibility to provide the select board, town council or city council with the information they need to make informed decisions about tax rates and the effects different shifts in the tax burden between classes will have on the tax rates.

In the coming months, assessors will be analyzing the real estate market and the effects of these changes to prepare the FY2021 property assessments. The pandemic crisis could impact new growth estimates. There could also be changes in assessment levels between classes. There is a tool in Gateway that could help assessors monitor the effects of these changes in anticipation of their responsibilities for the Classification Hearing. Here is an excerpt from a previous *City & Town* article (October 5,2017).

Gateway's Options Table, found in the Reports section of the Tax Rate and District Tax Rate modules, is a useful tool for reviewing shift options prior to the classification hearing. It can be used to investigate the impact of various CIP shifts, residential exemptions and small commercial exemptions. Note, the resulting data is not saved in Gateway but can be exported to Excel for distribution. The table is meant to be independent of most tax rate forms, making it useful year-round. Valuation data loads from the LA-4 form if available, or it can be data entered or changed as necessary while values are still being finalized. The Max Shift Allowed field uses the same logic found on the LA7 and Chapter 200 reports, but it uses the valuation totals on the Options Table instead of the actual LA4.

Assessors can use the Gateway Options Table even before they've generated final assessed values. They can test "what if" scenarios with estimated values to measure the impact of any potentially dynamic changes in the local real estate market that could impact decisions about possible shifts in the tax rate.

Important Upcoming Release Dates for FY2021 Valuations

The following valuation programs will be issued timely. On June 1, the Bureau of Local Assessment will post the 2020 Equalized Valuations (EQVs) representing the full and fair cash value of all

taxable property for each municipality as of January 1, 2020 to the DLS Gateway website.

In early June, informal virtual hearings will be conducted for the convenience of communities who wish to question their proposed EQV. A formal hearing will follow. Details will be noted in the release as to how this will be conducted. Final State-Owned Land Values and DCR Water Supply Protection Land Values for FY2021 will also be posted on June 1 on the DLS website and by June 15 assessors can review the FY2021 Central Valuation of Telephones and Pipelines assessments.

Data Highlight of the Month: FY2021 Community Preservation State Match

Lisa Krzywicki – Data Analytics & Research Bureau

FY2021 Community Preservation State Match - *May 1, 2020*

DLS customarily provides guidance on the estimated first round state match for the Community Preservation Act (CPA). While current events have made estimating the state match a challenge, we have calculated a conservative estimate for use in municipal budget discussions.

A change to fees collected by the Registry of Deeds went into effect on January 1, 2020. This change was implemented to boost the CPA trust fund balance to provide for a greater state match. The COVID-19 outbreak will undoubtedly have an impact on the transactions at the Registry of Deeds. Unfortunately, the magnitude of that impact is impossible to project. The best estimate we can provide, based on the current fund balance and an estimate of locally committed surcharges, would be a match of 11.2%.

We will provide updated guidance on the state match percentage as additional data becomes available. This can be found on the DLS website by clicking here. For more information or help using any of these reports, contact us directly at databank@dor.state.ma.us.