

TOWN OF MILFORD
Milford, Massachusetts
NOTICE OF MEETING

Board or Commission Milford Board of Selectmen
 Date and Time of Meeting September 14, 2020 7:00 PM
 Place of Meeting Room 03, 52 Main Street

MILFORD TOWN CLERK
 2020 SEP 10 PM 2:47

A.) SIGNING OF WARRANT, APPROVAL of Minutes, August 24, 2020, August 31, 2020
EXECUTIVE SESSION Minutes, August 24, 2020, August 31, 2020

B.) INVITATION TO SPEAK

The Board of Selectmen invites public participation on an in-person basis during its September 14, 2020 meeting. Due to restrictions imposed by Governor Baker's March 2020 Declaration of a State of Emergency prohibiting gatherings of more than ten people, participation in Invitation to Speak shall be limited to two such participants entering the meeting room at a time, wearing appropriate protective equipment, and leaving immediately upon conclusion of the participation to allow others to enter the room and participate equally. Those wishing to participate shall be cued outside the building, at least six-feet apart, and permitted to enter one at a time.

C.) PUBLIC HEARINGS- CALL IN TEL NO. 1-857-444-0744 - Conference Code 143644

Note for public testimony - All comments or testimony at a public hearing including documents or exhibits must be in connection with the matter being considered and confined to the matter at hand and will be limited to 5 minutes to allow for the opportunity for others to speak.

1. 7:00PM Nouria Energy Corporation, re: Chapter 148 Amendment
2. 7:05PM Mariscos Lagunas, LLC, re: New Common Victualler Wine and Malt Beverages License

D.) SCHEDULED APPOINTMENTS

1. IT Director, re: Security Cameras
2. SDM Corporation D/B/A Sabor De Minas Restaurant, re: Change of Business Name-Cassia's Restaurant, Inc.

E.) TOWN ADMINISTRATOR'S REPORT

F.) OLD BUSINESS

1. Town Hall- New Hours

G.) NEW BUSINESS

1. Milford Cultural Council, re: Appointment
2. Plumbing and Gas Inspector, re: Permit Fee Waiver
3. Milford Police Chief, re: Crosswalk-Depot and Whitney Streets
4. Town Administrator, re: Appointment to Metropolitan Area Planning Council
5. Planning Board, re: Remand Proposed Zoning By-Law Amendments
6. Milford National, LLC, re: No Trailer Parking Signs
7. Crossing Guards: Appointments/Reappointments

H.) CORRESPONDENCE

1. Memo, Milford Police Chief, re: Public Access
2. Woodland School Building Committee, re: Resignation

I.) EXECUTIVE SESSION

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Signature R. A. Quilley Dated 9/10/20

C-1
9-14-20

DEPARTMENT HEAD REVIEW FORM

1. Name of Business: **Nouria Energy Corporation**
2. Mailing Address: **139 Medway Road (Street)**
3. Property Address: **91 Medway Road (Street)**
Assessors ID#: Map 43 Block 0 Lot 5A **IB ZONE**
4. Has applied for: **Amendment to Ch. 148 License- Said amendment seeks to store underground, 30,000 gallons of Class I Flammable Liquids and 6,000 gallons of Class II Combustible Liquids. It also seeks to store Aboveground, 200 gallons of LP-gas.**
5. Selectmen will take action on: **Monday September 14, 2020**
6. Hearing Continued/Postponed/MGL Deadline: _____
7. Abutters Notified: N/A Published: _____
8. Inquiry Sent To Dept. Heads on: 9/1/2020
9. **Please Respond By:** 9/4/2020
10. License Approved: _____ Denied: _____ Tabled: _____ On _____

Building Commissioner: (Zoning, Occupancy, Building/Handicap Access, Restroom Handicap Access, etc.) **IB ZONE, NO VIOLATIONS, ACCESSIBLE BUILDING**

Town Planner: (Site Plan/Special Permit; Other Requirements/Stipulations) **OK- PLANING BOARD SPECIAL PERMIT GRANTED 8/11/20 (SITE PLAN APPROVED IN DECISION) ZBA SPECIAL PERMIT GRANTED 5/21/20**

Tax Collector: (Outstanding Taxes) **NO OUTSTANDING TAXES**

Town Treasurer: (Outstanding Tax Liens) **NONE**

Fire Chief: (Information/Comment) **THE FIRE DEPARTMENT HAS NO OBJECTIONS**

Police Chief: (Information/Comment) **NO CONCERNS**

Criminal Offense Record Info: (CORI) Approved ☐ Disapproved ☐

Board of Health: (Information/comment) **IF PERMITTED BY MA DEP & MILFORD FIRE DEPARTMENT, BOARD OF HEALTH APPROVES ALSO**

Sewer Commission: (Information/Comment) _____

Milford Water Company: (Information/comment) _____

Commission on Disability: (Information/comment) _____

Dept. Head Signature: _____ **Date:** _____

Contact Name/Manager: *Dylan O'Donnell- Bohler Engineer- 508-480-9900 (project contact), and Tom Healey- 508-762-3727 (Nouria Energy Corp.)*



352 Turnpike Road
Southborough, MA 01772
508.480.9900

August 17, 2020

Milford Town Hall
Board of Selectmen
52 Main Street
Milford, MA 01757

**RE: Amended Fuel Storage Application
Proposed Nouria Convenience Store and Fueling Facility
139 Medway Road
Map #43, Lot #5A (AKA 91 Medway Road)**

Dear Members of the Board:

On behalf of the leasee of the subject property, Nouria Energy Corporation, Bohler is submitting an "Application for License" pursuant to the Board of Selectmen for the redevelopment of the existing Shell convenience store and fueling facility at 139 Medway Road (Map #43, Lot #5A, also known as 91 Medway Road).

This site is proposed to be updated with the removal and replacement of the existing fueling facility and underground fuel storage tanks. The project requires an Amended Fuel Storage License for the increased capacity of underground petroleum storage proposed.

Enclosed herewith, please find stamped/sealed (as appropriate) copies of the following materials:

- The Application for License (FP-002A) signed by Fire Chief Mark Nelson
- The existing fuel storage license
- Massachusetts Department of Revenue "Revenue Enforcement and Protection (REAP) Attestation" form (signed)
- "Instructions for Completion of C148 Application" form (signed)
- 2 copies (24"x36") of the "Plot Plan" which includes:
 - "Proposed Site Plan Documents" Prepared by Bohler, Dated 08/17/20 ("Site Layout Plan" & "Overall Parking Plan" sheets only)

Please note that the tank installation notes and instructions on page two of the existing fuel storage license attached are null and void. These notes and instructions should not be reflected on the amended fuel storage license. Current underground storage tank installation and maintenance standards will be addressed on the proposed underground storage tank plans and installation permits that will need to be approved/authorized by the Milford Fire Department prior to installation.

We trust that the above as well as the attached information is sufficient for your review of the project.

Should you have any questions or require additional information, please do not hesitate to contact me at (508) 480-9900. Thank you.

Sincerely,

James A Bernardino, PE



FP-002A
(Rev. 1.2018)

The Commonwealth of Massachusetts
City/Town of Milford

Application For License

Massachusetts General Law, Chapter 148 §13

☐ New License ☒ Amended License

GIS Coordinates

LAT. _____

LONG. _____

License Number _____

Application is hereby made in accordance with the provisions of Chapter 148 of the General Laws of Massachusetts for a license to store flammables, combustibles or explosives on land in buildings or structures herein described.

Location of Land: 139 Medway Road - Map #43, Lot #5A

Number, Street and Assessor's Map and Parcel ID

Attach a plot plan of the property indicating the location of property lines and all buildings or structures.

Owner of Land: Molinari John + Adele Tr c/o GP Milford Trust Realty

Address of Land Owner: 1 Hartfield Boulevard, East Windsor, CT 06088

Use and Occupancy of Buildings and Structures: Gasoline station and convenience store

If this is an application for amendment of an existing license, indicate date of original license and any subsequent amendments
Date of original license (attached): October 21, 1985

Attach a copy of the current license

Flammable and Combustible Liquids, Flammable Gases and Solids

Complete this section for the storage of flammable and combustible liquids, solids, and gases; see 527 CMR 1.00 Table 1.12.8.50; Attach additional pages if needed. All tanks and containers are considered full for the purposes of licensing and permitting.

PRODUCT NAME	CLASS	MAXIMUM QUANTITY	UNITS gal., lbs, cubic feet	CONTAINER UST, AST, IBC, drums
Regular Unleaded Gasoline (Class IB)		30,000	gal.	UST
Diesel Gasoline (Class II)		6,000	gal.	UST

Total quantity of all flammable liquids to be stored: 30,000 gal.

Total quantity of all combustible liquids to be stored: 6,000 gal.

Total quantity of all flammable gases to be stored: _____

Total quantity of all flammable solids to be stored: _____

LP-gas (Complete this section for the storage of LP-gas or propane)

Indicate the maximum quantity of LP-gas to be stored and the sizes and capacities of all storage containers.
(See 527 CMR 1.00 Table 1.12.8.50)

❖ Maximum quantity (in gallons) of LP-gas to be stored in aboveground containers: 200
List sizes and capacities of all aboveground containers used for storage: 42 containers, 4.7 gal. each

❖ Maximum quantity (in gallons) of LP-gas to be stored in underground containers: _____
List sizes and capacities of all underground containers used for storage: _____

Total aggregate quantity of all LP-gas to be stored: 200 gal.

Fireworks (Complete this section for the storage of fireworks)

Indicate classes of fireworks to be stored and maximum quantity of each class. (See 527 CMR 1.00 Table 1.12.8.50)

❖ Maximum amount (in pounds) of Class 1.3G: _____ Type/class of magazine used for storage: _____

❖ Maximum amount (in pounds) of Class 1.4G: _____ Type/class of magazine used for storage: _____

❖ Maximum amount (in pounds) of Class 1.4: _____ Type/class of magazine used for storage: _____

Total aggregate quantity of all classes of fireworks to be stored: _____

Explosives (Complete this section for the storage of explosives)

Indicate classes of explosive to be stored and maximum quantity of each class. (See 527 CMR 1.00 Table 1.12.8.50)

❖ Maximum amount (in pounds) of Class 1.1: _____ Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.2: _____ Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.3: _____ Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.4: _____ Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.5: _____ Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.6: _____ Number of magazines used for storage: _____

I, John + Victoria Molinar hereby attest that I am authorized to make this application. I acknowledge that the information contained herein is accurate and complete to the best of my knowledge and belief. I acknowledge that all materials stored pursuant to any license granted hereunder must be stored or kept in accordance with all applicable laws, codes, rules and regulations, including but not limited to Massachusetts Chapter 148, and the Massachusetts Fire Code (527 CMR 1.00). I further acknowledge that the storage of any material specified in any license granted hereunder may not exceed the maximum quantity specified by the license.

Signature John Molinar Date 8-5-20 Name John Molinar, TR
Victoria Molinar Victoria Molinar, TR

Fire Department Use Only

I, Mark A. Nelson, Head of the Milford Fire Department endorse this application with my

☒ Approval ☐ Disapproval

Mark A. Nelson
Signature of Head of the Fire Department

8/18/2020
Date

Recommendations: _____

COPY



COPY

The Commonwealth of Massachusetts

DEPARTMENT OF PUBLIC SAFETY—DIVISION OF FIRE PREVENTION

1010 COMMONWEALTH AVENUE, BOSTON

MILFORD, MA OCTOBER 21 19 85
(City or Town) (Date)

LICENSE

In accordance with the provisions of Chapter 148 of the General Laws, a license is hereby granted to use the land herein described for the lawful use of the building or other structure which is/are or is/are to be situated thereon, and as described on the plot plan filed with the application for this license.

Location of land 89 MEDWAY STREET Nearest cross street INTERSTATE 495
Owner of land MOLINARI TRUST OF 1968 Address 89 MEDWAY ROAD, MILFORD, MA
Number of buildings or other structures to which this license applies ONE
Occupancy or use of such buildings GASOLINE SERVICE STATION & THREE-BAY LUBRITORIUM
Total capacity of tanks in gallons:—Aboveground 1,575 gallons Underground 31,000 gallons
Kind of fluid to be stored in tanks ABOVE: 1000 gals motor oil; 500 gals. antifreeze; 75 gals. gas in vehicles
~~Restrictions from~~ UNDERGROUND: 30,000 gals gasoline; 500 gals. fuel oil; 500 gals. waste oil

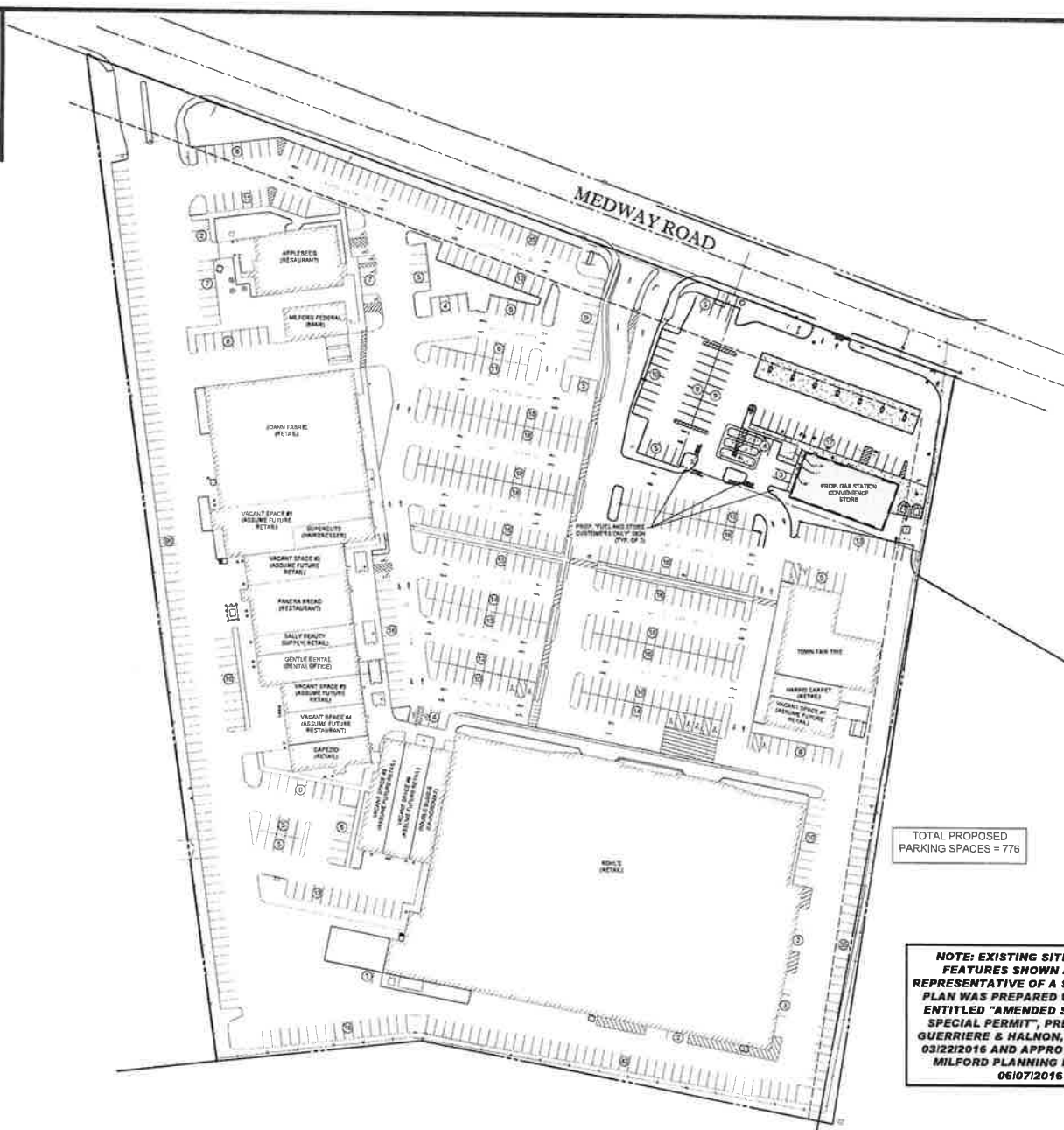
THIS LICENSE IS SUBJECT TO RESTRICTIONS AND
CONDITIONS AS OUTLINED ON REVERSE SIDE

Phyllis A. Ahearn
CLERK, MILFORD BOARD OF SELECTMEN

THIS LICENSE OR A PHOTOSTATIC OR CERTIFIED COPY THEREOF MUST BE CONSPICUOUSLY
POSTED IN A PROTECTED PLACE ON THE LAND FOR WHICH IT IS GRANTED

89 Medway Street COPY *page 2*

- 1) Tanks shall be installed on concrete pad with steel reinforcement and inspected prior to being poured. Tanks to be tied down to pad.
- 2) Tanks are to be air tested prior to installation and inspected by Fire Dept.
- 3) No traps in pipes, all piping to be galvanized pipe (no fibreglas) with double swing joints.
- 4) Soil test is required.
- 5) Highway-type guard rail to be installed along perimeter of lot. A speed bump to be installed at opening. Appropriate signs to be installed. All as described in memo of 10/15/85 from Town Engineer and as drawn in plan D85-224.
- 6) Item (5) above to be completed prior to 12/31/85, and inspected by Town Engineer.

[illegible][illegible][illegible]

SOUTHERN DEPARTMENT STORE AREA

EASTING CAPT (M) [C] 48 = 1 4E / B'F
SOUTH FACE (I) 000 BF = 12A SOUTH OF DEPTD

EASTING + OH = 2 6 COPIED C/D USE HARTALB = 96 BEAR F
SOUTH FACE (I) 100 BF = 12B SOUTH OF DEPTD

PC HST-AN-DTH-A / BAY 0A @ 1008 BT (EVB) PC BAY-A / 470 BT
QTY SPACE W/OUT DR + 5 SAS 9T / 180 + 116 SPACE REQUIREDCR TO MAX OUTCFL
PC HST-AN-SUPP-BAY-A / 470CVR 0A TO BAY 0A 470CVR / BAY - IN 3406LX 0B 0C 0D FOR RPT
TOTAL TOWEL PAIR FRAMING = 72 X 544 PC CDR/BAY

PROPOSED GAA STATION

PROPOSED GAA STATION
REAR 3 W/OUT PC / 1 TOW RT + 10 EPHW 0B 0C 0D

1. $\text{Pr}(X_1 = 1) = \frac{1}{2}$
 2. $\text{Pr}(X_1 = 0) = \frac{1}{2}$
 3. $\text{Pr}(X_1 = 1 | X_2 = 1) = \frac{1}{2}$
 4. $\text{Pr}(X_1 = 0 | X_2 = 1) = \frac{1}{2}$
 5. $\text{Pr}(X_1 = 1 | X_2 = 0) = \frac{1}{2}$
 6. $\text{Pr}(X_1 = 0 | X_2 = 0) = \frac{1}{2}$
 7. $\text{Pr}(X_1 = 1, X_2 = 1) = \frac{1}{4}$
 8. $\text{Pr}(X_1 = 0, X_2 = 1) = \frac{1}{4}$
 9. $\text{Pr}(X_1 = 1, X_2 = 0) = \frac{1}{4}$
 10. $\text{Pr}(X_1 = 0, X_2 = 0) = \frac{1}{4}$

LAYOUT RE NOT **CONCEPT LAYOUT PLAN NOTES**

INC., DATED
ED BY THE
OARD ON

[illegible]

PROJECT No :	WSP1118
DRAWN BY :	DJO
CHECKED BY :	JAB
DATE :	05/12/2008
CSD LD :	XREF-WSP1118-OVL-3-RPR

FOR

BOHLER //

J.A. BERNARDINO
DIRECTOR
FARMACIA S. MARIA TIGRATER

OVERALL PARKING PLAN

9-14-20

DEPARTMENT HEAD REVIEW FORM

1. Name of Business: **Mariscos Lagunas, LLC**
2. Business Address: **206 East Main Street, Unit 1**
Assessors ID#: _____ Map 32 Block 0 Lot 14B, IB/IC ZONES
3. Has applied for: **New Common Victualler Wine and Malt Beverages License**
4. Selectmen will take action on: **September 14, 2020**
5. Hearing Continued/Postponed/MGL Deadline: _____
6. Abutters Notified: _____ Published: _____
7. Inquiry Sent To Dept. Heads on: **8/3/2020**
8. Please Respond By: **8/7/2020**
9. License Approved: _____ Denied: _____ Tabled: _____ On _____

.....
Building Commissioner: (Zoning, Occupancy, Building/Handicap Access, Restroom Handicap Access, etc) **IC ZONE, OCC LOAD 34, NO VIOLATIONS, ACCESSIBLE BUILDING**

Town Planner: (Site Plan/Special Permit; Other Requirements/Stipulations
OK-NO CHANGE OF ACTUAL USE

Tax Collector: (Outstanding Taxes-
OUTSTANDING REAL ESTATE FEES OF \$ 53.73

Town Treasurer: (Outstanding Tax Liens)
NONE

Fire Chief: (Information/Comment)
APPROVED

Police Chief: (Information/Comment)
Criminal Offense Record Info: (CORI) Approved ☐ Disapproved ☐
NO ISSUES OR CONCERNS

Board of Health: (Information/comment)
ALL CERTIFICATIONS UP TO DATE & RECENT INSPECTIONS FOUND OWNERS IN COMPLIANCE WITH FOOD SAFETY REGULATIONS

Sewer Commission: (Information/Comment) _____

Milford Water Company: (Information/comment) _____

Commission on Disability: (Information/comment) _____

Dept. Head Signature: _____ **Date:** _____

.....
Contact Name/Manager: Mariana Felipe **D.O.B.** _____ **SS #** _____

Phone: 774-431-1800_ **e-mail:** marianapalomer@yahoo.com



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

APPLICATION FOR A NEW LICENSE

Municipality

1. LICENSE CLASSIFICATION INFORMATION

ON/OFF-PREMISES

TYPE

CATEGORY

CLASS

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

WE ARE APPLYING FOR A WINE AND MALT BEVERAGES LICENSE. OUR CONCEPT IS "MEXICAN SEAFOOD". WE WILL BE SERVING AN ARRAY OF MEXICAN STYLE SEAFOOD DISHES.

Is this license application pursuant to special legislation?



Yes



No

Chapter

Acts of

2. BUSINESS ENTITY INFORMATION

The entity that will be issued the license and have operational control of the premises.

Entity Name

FEIN

DBA

Manager of Record

Street Address

Phone

Email

Alternative Phone

Website

3. DESCRIPTION OF PREMISES

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

The premises is situated in a shopping plaza located at 206 East Main Street, Unit #1, Milford, MA, and contains approximately 1,250 square feet of ground floor area. There is no outdoor seating.

Total Square Footage:

Number of Entrances:

Seating Capacity:

Number of Floors

Number of Exits:

Occupancy Number:

4. APPLICATION CONTACT

The application contact is the person whom the licensing authorities should contact regarding this application.

Name:

Phone:

Title:

Email:

APPLICATION FOR A NEW LICENSE

5. CORPORATE STRUCTURE

Entity Legal Structure	LLC	Date of Incorporation	OCTOBER 1, 2019
State of Incorporation	MASSACHUSETTS	Is the Corporation publicly traded? <input type="radio"/> Yes <input checked="" type="radio"/> No	

6. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:
On Premises (E.g. Restaurant/ Club/Hotel) Directors or LLC Managers - At least 50% must be US citizens;
Off Premises (Liquor Store) Directors or LLC Managers - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal	Residential Address	SSN	DOB
MARIANA FELIPE			01/07/1978
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
MANAGER/OWNER	100	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Additional pages attached? ☐ Yes ☒ No

CRIMINAL HISTORY

Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions.

☐ Yes ☒ No

APPLICATION FOR A NEW LICENSE

6A. INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 6, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes ☐ No ☒ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

6B. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 6, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held? Yes ☐ No ☒ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

6C. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 6A or 6B ever been suspended, revoked or cancelled? Yes ☐ No ☒ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

7. OCCUPANCY OF PREMISES

Please complete all fields in this section. Please provide proof of legal occupancy of the premises.

- If the applicant entity owns the premises, a deed is required.
- If leasing or renting the premises, a signed copy of the lease is required.
- If the lease is contingent on the approval of this license, and a signed lease is not available, a copy of the unsigned lease and a letter of intent to lease, signed by the applicant and the landlord, is required.
- If the real estate and business are owned by the same individuals listed in question 6, either individually or through separate business entities, a signed copy of a lease between the two entities is required.

Please indicate by what means the applicant will occupy the premises

Lease

Landlord Name MOSHE ATTIAS

Landlord Phone 508-320-6262

Landlord Email DARNPROPERTIES@YAHOO.COM

Landlord Address

Lease Beginning Date 11/01/2019

Rent per Month \$2,700.00

Lease Ending Date 11/1/2021

Rent per Year \$32,400.00

Will the Landlord receive revenue based on percentage of alcohol sales?

☐ Yes ☒ No

APPLICATION FOR A NEW LICENSE

8. FINANCIAL DISCLOSURE

A. Purchase Price for Real Estate	
B. Purchase Price for Business Assets	
C. Other * (Please specify below)	
D. Total Cost	

*Other Cost(s): (i.e. Costs associated with License Transaction including but not limited to: Property price, Business Assets, Renovations costs, Construction costs, Initial Start-up costs, Inventory costs, or specify other costs):"

SOURCE OF CASH CONTRIBUTION

Please provide documentation of available funds. (E.g. Bank or other Financial institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
Mariana Felipe	\$28,635.00
Total:	\$28,635.00

SOURCE OF FINANCING

Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
None			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No

FINANCIAL INFORMATION

Provide a detailed explanation of the form(s) and source(s) of funding for the cost identified above.

The costs for renovation of the leased space, initial start up costs, inventory and initial rent was \$28,635.00 as set forth in the enclosed Affidavit as to Source of Funds which were paid from my personal saving in my Bank of America account #xxxx xxxx 1557 (Dec/Jan monthly statement attached to Affidavit.

9. PLEDGE INFORMATION

Please provide signed pledge documentation.

Are you seeking approval for a pledge? ☐ Yes ☐ No

Please indicate what you are seeking to pledge (check all that apply) ☐ License ☐ Stock ☐ Inventory

To whom is the pledge being made?

A. MANAGER INFORMATION

Proposed Manager Name	MARIANA FELIPE	Date of Birth	01/07/1978	SSN	
-----------------------	----------------	---------------	------------	-----	--

Residential Address _____

Email	MARIANAPALOMAR@YAHOO.COM	Phone	773-431-1800
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Please indicate how many hours per week you intend to be on the licensed premises	60
-----------------------------------------------------------------------------------	----

Date	Municipality	Charge	Disposition

Start Date	End Date	Position	Employer	Supervisor Name
08/2009	02/2013	Client Relations Manager	Total Coordination Professionals	Tabula Lowe
02/2008	06/2009	Project Manager	Kimco Corporation	Veronica Cardenas
04/2006	11/2007	Office Manager	GMAS Mortgage	Susan White

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

Manager's Signature _____

Date 1-17-2020

D-1
9-14-20



**TOWN OF MILFORD, MASSACHUSETTS
OFFICE OF INFORMATION TECHNOLOGY
INFORMATION TECHNOLOGY DIRECTOR**

CHRISTOPHER W. GEORGE
INFORMATION TECHNOLOGY
DIRECTOR

ANDREW DIORIO
SYSTEMS ADMINISTRATOR

TOWN HALL
52 MAIN STREET, ROOM 8
MILFORD, MASSACHUSETTS 01757

Telephone (774) 462-3328
Fax (508) 634-2324
E-Mail: cgeorge@townofmilford.com
E-Mail: adiorio@townofmilford.com

MEMORANDUM

TO: Board of Selectmen
FROM: Christopher George, Information Technology Director
DATE: September 10, 2020
RE: Security Camera Information

The following is for the Board's information:

Town Hall and Memorial Hall are in the process of having a security camera system installed. With the increasing concerns over violent behavior, active shooter/shelter in place scenarios, bomb threats, B&E / theft, being blind as a first responder is the last thing anyone needs. Not to mention the protection this offers to our staff and the community when business is being performed on a day to day basis. We have also had issues with illegal, hazardous material dumping at our dumpster in the parking lot, nighttime suspicious activity, and kids climbing on the stairs and ramp areas.

These cameras only record video. These cameras do not record audio. In the state of Massachusetts, there is a "two-party consent" law. The law states that you need the consent of both parties to legally record a conversation.

Facilities Director, Town Administrator, 911 Dispatch, Police Chief and Fire Chief are to be given access upon completion unless otherwise requested. This system is being recorded two ways; one through a network video recorder (NVR) with a rolling 6-month backup and the other through a cloud-based recording with a three-month backup as redundancy. Any issue reported, would be downloaded as a clip, and stored on a network folder for a period of no more than 7 years unless otherwise requested.

All the internal cameras only cost about \$60 each. There will be 4 outdoor PTZ (pan/tilt/zoom) cameras on the corners of Town Hall which cost about \$350 each. The PTZ cameras which will automatically pan and zoom areas of interest based on motion.

Town Hall will have a total of 20 high definition cameras being installed. Memorial Hall will only have 8 cameras.

Town Hall indoor coverage areas: upper town hall, upper town hall doors/stairs, basement and 1st floor town hall lobbies, clerk's entrance door, court street entrance (upper and lower levels), basement and 1st floor hallways, basement mechanical rooms, and upper town hall mechanical and sprinkler systems.

Town Hall outside coverage areas: 4 corners of Town Hall using the PTZ cameras and back alley egress door camera.

Memorial Hall coverage areas: upper and lower level common areas, bulkhead door, access doors, museum, outdoor ramp, and outside stairs.

A camera diagram will be supplied to the Board, Police, Fire and 911 Dispatch upon completion.

Thank You

PLEASE SEE SAMPLE IMAGES ON SECOND PAGE

Sample Indoor Views:



Planned Outdoor Cameras:



D-2
9-14-20

DEPARTMENT HEAD REVIEW FORM

1. Name of Business: **Cassia's Restaurant, Inc.**
2. Business Address: **122 East Main Street**
Assessors ID#: Map 42 Block 0 Lot 266 CB ZONE
3. Has applied for: **AMENDMENT TO COMMON VICTUALLER LICENSE-
CHANGE OF BUSINESS NAME**
4. Selectmen will take action on: September 14, 2020
5. Hearing Continued/Postponed/MGL Deadline: _____
6. Abutters Notified: _____ Published: _____
7. Inquiry Sent To Dept. Heads on: 9/3/2020
8. Please Respond By: 9/9/2020
9. License Approved: _____ Denied: _____ Tabled: _____ On _____

.....
Building Commissioner: (Zoning, Occupancy, Building/Handicap Access, Restroom Handicap Access, etc) **CB ZONE, NO VIOLATIONS, PRE-EXISTING NON CONFORMING BUILDING**

Town Planner: (Site Plan/Special Permit; Other Requirements/Stipulations)
-OK-NO CHANGE OF ACTUAL USE

Tax Collector: (Outstanding Taxes)-
NO OUTSTANDING TAXES

Town Treasurer: (Outstanding Tax Liens) **NONE**

Fire Chief: (Information/Comment) **APPROVED**

Police Chief: (Information/Comment) **NO CONCERNS**
Criminal Offense Record Info: (CORI) Approved ☐ Disapproved ☐

Board of Health: (Information/comment) **NO VIOLATIONS**

Sewer Commission: (Information/Comment) _____

Milford Water Company: (Information/comment) _____

Commission on Disability: (Information/comment) _____

Dept. Head Signature: _____ **Date:** _____

.....
Contact Name/Manager: Cassia B. Viana **D.O.B.** **SS #**

Phone: 508-933-8147 **e-mail:** ncbviana@yahoo.com



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303

Fax 508-634-2324

www.milfordma.gov

LICENSE APPLICATION

(CHECK ONE)

____ APPLICATION FOR A NEW LICENSE

____ TRANSFER OF AN EXISTING LICENSE

☒ AMENDMENT TO EXISTING LICENSE (Change of operating days/hours, change of location, etc.) describe on reverse

- | | |
|----------------------------------------------|--------------------------------------------------------------------------------|
| 1. _____ AUCTIONEER | 11. _____ LIVE ENTERTAINMENT (describe on reverse) |
| 2. _____ BOARDING HOUSE | 12. _____ AUTOMATIC AMUSEMENT
(Coin-Operated Games) |
| 3. _____ BOWLING ALLEY(S) | 13. _____ TRANSIENT VENDORS |
| 4. _____ COMMON VICTUALLER | 14. _____ CARNIVAL/CIRCUS |
| 5. _____ FORTUNE TELLER | Location: _____ |
| 6. _____ HAWKERS/PEDDLERS | 15. _____ CHRISTMAS TREE SALES |
| 7. _____ INNHOLDERS | \$ _____ VALUE OF GOODS |
| 8. _____ POOL TABLES | 16. _____ CLASS I (NEW CARS) |
| 9. _____ 2 ND HAND/ANTIQUA DEALER | _____ CLASS II (USED CARS) |
| 10. _____ PAWNBROKER | _____ CLASS III (JUNK CARS) - Public Hearing Required
(Describe on Reverse) |
| | 17. _____ WORKERS COMPENSATION IF NEEDED |

SEE ADDITIONAL INFORMATION REQUIRED BELOW

BUSINESS NAME: CASSIA'S RESTAURANT, INC.

BUSINESS ADDRESS: 122 EAST MAIN ST MILFORD MA

DAYS/HOURS OF OPERATION _____

(Some Sunday licenses may require approval of State DPS)

I/We, the undersigned, apply for this license in accordance with the provisions of all Statutes relating thereto. I/We further certify, under penalties of perjury, that, to the best of my/our knowledge and belief, I/We have filed all state tax returns and paid all state taxes required under law.

NAME OF APPLICANT: CASSIA B. VIANA

MAILING ADDRESS: _____

EMAIL ADDRESS: NCBVIANA @ YAHOO.COM

APPLICANT'S DATE OF BIRTH: 01/27/1961

Social Security No. _____

Or

Federal Identification No. (Mandatory) _____

APPLICANT'S SIGNATURE: _____

(Individual or Corporate Officer)

DATE: 09/01/2020

Type or print name on this line

(508) 9338147

Daytime Telephone Number

IMPORTANT: Read this section carefully. Provide required information on reverse side. Additional Information Required:
License # Above

- | | |
|--------------|---------------------------------------------------------------------------------------|
| 1 | Provide copy of State and/or County Auctioneer's License |
| 3, 8, 12 | Indicate number of alleys, pool tables and number and types of coin-operated games |
| 6, 9, 10, 13 | Request Town By Laws, which states applicant's responsibility |
| 6, 13 | Describe in detail: type, quantity, and cost (to you) of goods to be offered for sale |
| 11 | Describe in detail: type of live entertainment to be licensed |
| 14 | Applicant must request and agree to abide by established policy |

CONTINUE APPLICATION PROCESS ON REVERSE SIDE OF THIS FORM

TRANSFERS: Proposed new owner should complete application form. Current license holder must sign below, indicating agreement to transfer of license.

I/We, the undersigned, agree to the transfer of existing license(s) to the applicant named on the face of this form.

SIGNATURE _____ DATE: _____

X **AMENDMENTS:** specific changes desired should be explained below in detail.
____ **LIVE ENTERTAINMENT:** explain below, times and location

Change of Business Name

ADDITIONAL REQUIREMENTS:

*** This application must be returned with all required documents at least two weeks prior to a scheduled Selectmen's Meeting**

*License will not be issued unless Tax Certification Clause is signed by the applicant.

*License will not be issued unless all local (Town of Milford) taxes and assessments are paid by the business entity and/or all principals involved in the business activity.

*License will not be issued without Workers Compensation Affidavit

*Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Chapter 62A, Section 49A of the Massachusetts General Laws.

F-1
9-14-20

Effective Monday, September 14, 2020, the Milford Town Hall hours will change, with all offices open until 6:30 PM on Wednesdays, and open 8:30 am - noon on Fridays.

Additional office hours are as follows:

All offices on the first floor will be open from 8:30 – 5:00 Monday, Tuesday and Thursday. These offices include: Town Administrator, Town Clerk, Assessor, Tax Collector, Legal, Benefits, Retirement, Accounting and Treasurer.

All offices on the ground floor will be open as follows: Monday and Tuesday: 8:00 – 4:30 and Thursday 8:00 – 4:00.

All hours will be posted on the Town website at www.milfordma.gov

All first-floor departments and Human Resources:

**Accounting, Assessor, Benefits, Legal, Retirement, Selectmen, Tax Collector, Town Clerk,
Treasurer**

Monday: 8:30 – 5:00
Tuesday: 8:30 – 5:00
Wednesday: 8:30 – 6:30
Thursday: 8:30 – 5:00
Friday: 8:30 – 12:00

Ground floor offices:

Health, Inspections, IT, Planning and Engineering, Veterans

Monday: 8:00 – 4:30
Tuesday: 8:00 – 4:30
Wednesday: 8:00 – 6:30
Thursday: 8:00 – 4:00
Friday: 8:30 – 12:00

7-1
9-14-20
Richard Villani

From: Geri Eddins <geri@eddins.net>
Sent: Friday, August 21, 2020 10:33 AM
To: Richard Villani
Cc: Bryan Cole
Subject: Request to Appoint New Member to Cultural Council
Attachments: Gary Bonetti Talent Bank Application.pdf

Good morning,

I would like to request that the Board of Selectmen appoint Mr. Gary Bonetti as a new member to the Milford Cultural Council. He is a former member of the council, and he is eager to work with us again. His appointment will fill our remaining vacant seat and bring our membership to our maximum of 13 as stipulated in our rules and regulations.

Could you please include this appointment request on the agenda at an upcoming BOS meeting? Mr. Bonetti's talent bank application is attached.

Thank you for your help with this matter.

All best,

Geri

Geri Eddins, Chair
Milford Cultural Council
Email: CulturalCouncil@TownofMilford.com
Web: milfordma.gov/milford-cultural-council



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main Street (Route 16), Milford, MA 01757
508-634-2303 Fax 508-634-2324

APPLICATION FOR APPOINTMENT TO BOARD OR COMMITTEE

If you would like to serve on any of the local government boards whose members are appointed by the Board of Selectmen, please complete this application, providing all information requested, and return to the Board of Selectmen at the above address. Your application will remain on file for **three years**. If you have not had an opportunity for appointment within that time period, please reapply, so that your application can remain current. Thank you for your interest. (All information required on this form should be typed or printed clearly.)

YOUR NAME GARY BONETTI
YOUR ADDRESS 64 CONGRESS ST MILFORD, MA
TELEPHONE NO. FOR WEEKDAYS (508-517-7475) & EVENINGS()
EMAIL ADDRESS BONETTI@COMCAST.NET

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD(S) YOU HAVE CHOSEN.

EDUCATION M.ED. BOSTON COLLEGE
EXPERIENCE - FORMER MEMBER - MILFORD ARTS LOTTERY COUNCIL
- RAN NON-PROFIT MUSIC VENUE IN MILFORD
INTERESTS ART, MUSIC, PHOTOGRAPHY, SPORTS

Please indicate below if you are a Town Employee or serve on any Town Board.

Please place "x" beside the Board(s) on which you are interested in serving:

<input type="checkbox"/> Cedar Swamp Pond Development Committee	<input type="checkbox"/> Historical Commission
<input type="checkbox"/> Commission on Disability	<input type="checkbox"/> Industrial Development Commission
<input type="checkbox"/> Community School Use Committee	<input type="checkbox"/> Memorial Hall Cultural Center Committee
<input type="checkbox"/> Conservation Commission	<input checked="" type="checkbox"/> Milford Cultural Council
<input type="checkbox"/> Council on Aging	<input type="checkbox"/> (formerly Arts Lottery Council)
<input type="checkbox"/> Fair Housing Committee	<input type="checkbox"/> Milford Geriatric Authority
<input type="checkbox"/> Finance Committee	<input type="checkbox"/> Milford Youth Commission
	<input type="checkbox"/> Personnel Board
	<input type="checkbox"/> Zoning Board of Appeals
	<input type="checkbox"/> Other (Describe Below)

FOR OFFICE USE ONLY: Date Rec'd 7-31-20 Recorded 7-31-20 Application Expires 7-31-23
Referred to Board Chair for Review/Comment/Recommendation

E-2
9-14-20
Richard Villani

From: Joseph Zacchilli
Sent: Monday, August 24, 2020 9:10 AM
To: Richard Villani
Cc: Matt Marcotte
Subject: Permit fee waiver for MHS replacement ovens in kitchen.

Good morning Mr. Villani

I have received a gas permit application for the replacement of eight ovens in the MHS cafeteria. Before I can issue this permit I believe I would need a letter from the Board of Selectman for the permit fee waiver.

Thank you
Joseph Zacchilli
Town of Milford Plumbing and Gas Inspector



**TYPE OR
PRINT
CLEARLY**

MASSACHUSETTS UNIFORM APPLICATION FOR A PERMIT TO PERFORM PLUMBING WORK

CITY/TOWN Milford MA DATE 9/4/20 PERMIT # _____
JOBSITE ADDRESS 110 Congress St OWNER'S NAME Town of Milford
OWNER ADDRESS Brookside School TEL. 508-478-1177 FAX _____

OCCUPANCY TYPE COMMERCIAL ☐ EDUCATIONAL ☒ RESIDENTIAL ☐
NEW: ☐ RENOVATION: ☐ REPLACEMENT: ☒ PLANS SUBMITTED: YES ☐ NO ☐

[illegible]

INSURANCE COVERAGE:

I have a current liability insurance policy or its substantial equivalent which meets the requirements of MGL Ch. 142. YES ☒ NO ☐

IF YOU CHECKED YES, PLEASE INDICATE THE TYPE OF COVERAGE BY CHECKING THE APPROPRIATE BOX BELOW

LIABILITY INSURANCE POLICY ☒ OTHER TYPE OF INDEMNITY ☐ BOND ☐

OWNER'S INSURANCE WAIVER: I am aware that the licensee does not have the insurance coverage required by Chapter 142 of the Massachusetts General Laws, and that my signature on this permit application waives this requirement.

CHECK ONE ONLY: OWNER ☐ AGENT ☐

SIGNATURE OF OWNER OR AGENT

I hereby certify that all of the details and information I have submitted or entered regarding this application are true and accurate to the best of my knowledge and that all plumbing work and installations performed under the permit issued for this application will be in compliance with all Pertinent provision of the Massachusetts State Plumbing Code and Chapter 142 of the General Laws.

PLUMBER'S NAME Thomas C. Marini LICENSE # M9160 SIGNATURE [Signature]

MP ☒ JP ☐ CORPORATION ☐ # _____ PARTNERSHIP ☐ # _____ LLC ☐ # _____

COMPANY NAME Buddy Martin Plg & Hg ADDRESS 104 Beaver St

CITY Millford STATE MA ZIP 01757 TEL 508-473-8116

FAX _____ CELL _____ EMAIL _____



MASSACHUSETTS UNIFORM APPLICATION FOR A PERMIT TO PERFORM GAS FITTING WORK

G
TYPE OR
PRINT
CLEARLY

CITY Milford MA DATE 9/4/20 PERMIT # _____
JOBSITE ADDRESS 116 Congress St OWNER'S NAME Town of Milford
OWNER ADDRESS Brookside School TEL 508-478-1177 FAX _____
OCCUPANCY TYPE COMMERCIAL ☐ EDUCATIONAL ☒ RESIDENTIAL ☐
NEW: ☐ RENOVATION: ☐ REPLACEMENT: ☒ PLANS SUBMITTED: YES ☐ NO ☒

APPLIANCES ↓	FLOORS →	BSM	1	2	3	4	5	6	7	8	9	10	11	12	13	14
BOILER																
BOOSTER																
CONVERSION BURNER																
COOK STOVE																
DIRECT VENT HEATER																
DRYER																
FIREPLACE																
FRYOLATOR																
FURNACE																
GENERATOR																
GRILLE																
INFRARED HEATER																
LABORATORY COCKS																
MAKEUP AIR UNIT																
OVEN																
POOL HEATER																
ROOM / SPACE HEATER																
ROOF TOP UNIT																
TEST																
UNIT HEATER																
UNVENTED ROOM HEATER																
WATER HEATER			X													
OTHER																

INSURANCE COVERAGE

I have a current liability insurance policy or its substantial equivalent which meets the requirements of MGL. Ch. 142 YES ☒ NO ☐

IF YOU CHECKED YES, PLEASE INDICATE THE TYPE OF COVERAGE BY CHECKING THE APPROPRIATE BOX BELOW

LIABILITY INSURANCE POLICY ☒OTHER TYPE INDEMNITY ☐BOND ☐OWNER'S INSURANCE WAIVER: I am aware that the licensee does not have the insurance coverage required by Chapter 142 of the Massachusetts General Laws, and that my signature on this permit application waives this requirement.CHECK ONE ONLY: OWNER ☐ AGENT ☐

SIGNATURE OF OWNER OR AGENT

I hereby certify that all of the details and information I have submitted or entered regarding this application are true and accurate to the best of my knowledge and that all plumbing work and installations performed under the permit issued for this application will be in compliance with all Pertinent provision of the Massachusetts State Plumbing Code and Chapter 142 of the General Laws.

PLUMBER-GASFITTER NAME Thomas C Mainini LICENSE # 119160 SIGNATURE Thomas C Mainini
MP ☒ MGF ☐ JP ☐ JGF ☐ LPGI ☐ CORPORATION ☐ # _____ PARTNERSHIP ☐ # _____ LLC ☐ # _____
COMPANY NAME: Buddy Mainini plz ADDRESS 104 Beaver St
CITY Milford STATE MA ZIP 01757 TEL _____
FAX _____ CELL _____ EMAIL _____

9-14-20
E-3




MILFORD POLICE DEPARTMENT

Michael A. Pighetti
Chief of Police

250 Main Street * Milford, MA 01757 * Tel. (508) 473-1113 * Fax (508) 634-2346

TO: Richard Villani

FROM: Michael A. Pighetti, Chief of Police 

DATE: August 31, 2020

For

RE: Request To Install Crosswalk (Depot St. @ Whitney St.)

Dear Mr. Villani,

Upon receipt of a request from a neighborhood resident requesting a crosswalk at the intersection of Depot & Whitney Sts., I remit the following recommendation:

In collaboration with Highway Surveyor Scott Crisafulli and Town Engineer Michael Dean, we investigated the proposed site. Quickly we realized there was no safe place to cross Depot St. from Whitney St. One critical piece missing is a sidewalk on the westerly side of Depot St. which would provide safe access to existing crosswalks at Forest or Fruit Sts.

Vehicle and pedestrian traffic observations were conducted, along with Engineer's and Surveyor's assessments. All respective Department's concur that to provide safe pedestrian crossing would require the installation of a crosswalk. During our initial review, it was discovered that the correct curb-cut is already in place. This will significantly reduce the installation time as a large portion of required construction has been done.

In the interest of public safety, the best and most cost effective solution is to add two white painted crosswalks at Depot & Whitney Sts. as follows:

- 1) Across Depot St. connecting the southerly sidewalk on Whitney St. to the easterly sidewalk on Depot St.
- 2) Across Whitney St. connecting the northerly sidewalk to the southerly sidewalk at the intersection with Depot St.

NOTE: A measure of reconstruction will be necessary to accommodate ADA compliant Handicap Ramps at this location.

Thank you for your time and consideration of this request.

Pighetti, Michael

To: RoselleHiatt@gmail.com
Cc: Richard Villani; Scott Crisafulli; Michael Dean
Subject: Request For Crosswalk Installation (Depot St. & Whitney St.)

Good Day Ms. Hiatt:

I am writing today to inform you that, upon investigation of your request, it has been determined that the installation of a crosswalk at Depot & Whitney Sts. is warranted and in the best interest of the public safety. I will be making a formal request at the next Selectmen's meeting scheduled for September 14, 2020. Upon the Board's approval, we will be able to move the process forward.

I would like to take this opportunity to thank you for your interest in the safety of our community and forwarding your request to our attention.

Should you have any questions or concerns please contact us.

Please Be Safe,



Michael A. Pighetti
Chief of Police
Milford Police Department
250 Main Street
Milford, MA 01757
508.473-1113 x3612



Please consider the environment before printing this e-mail.

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Map data ©2020, Map data ©2020 20 ft

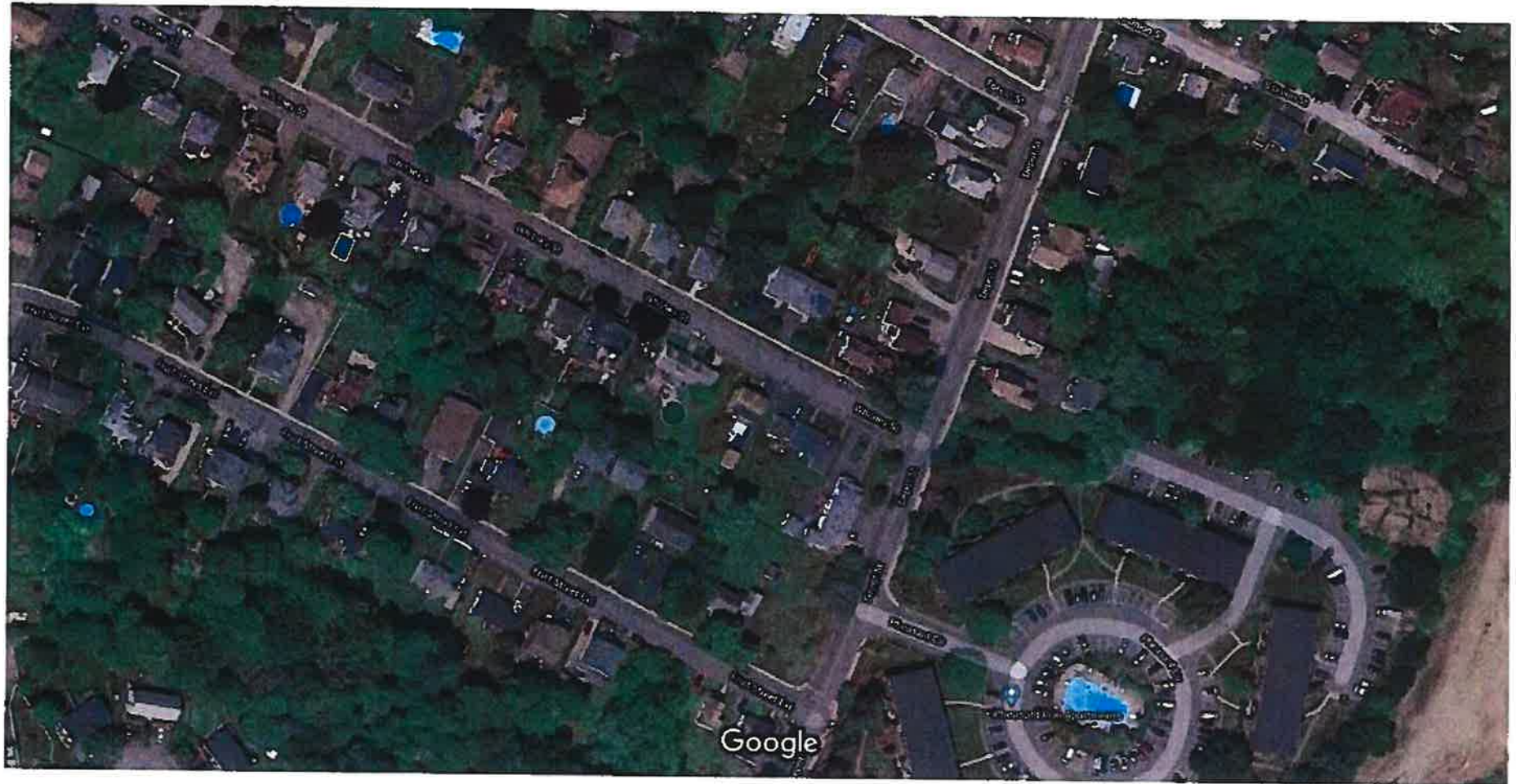


Map data ©2020, Map data ©2020 21 ft

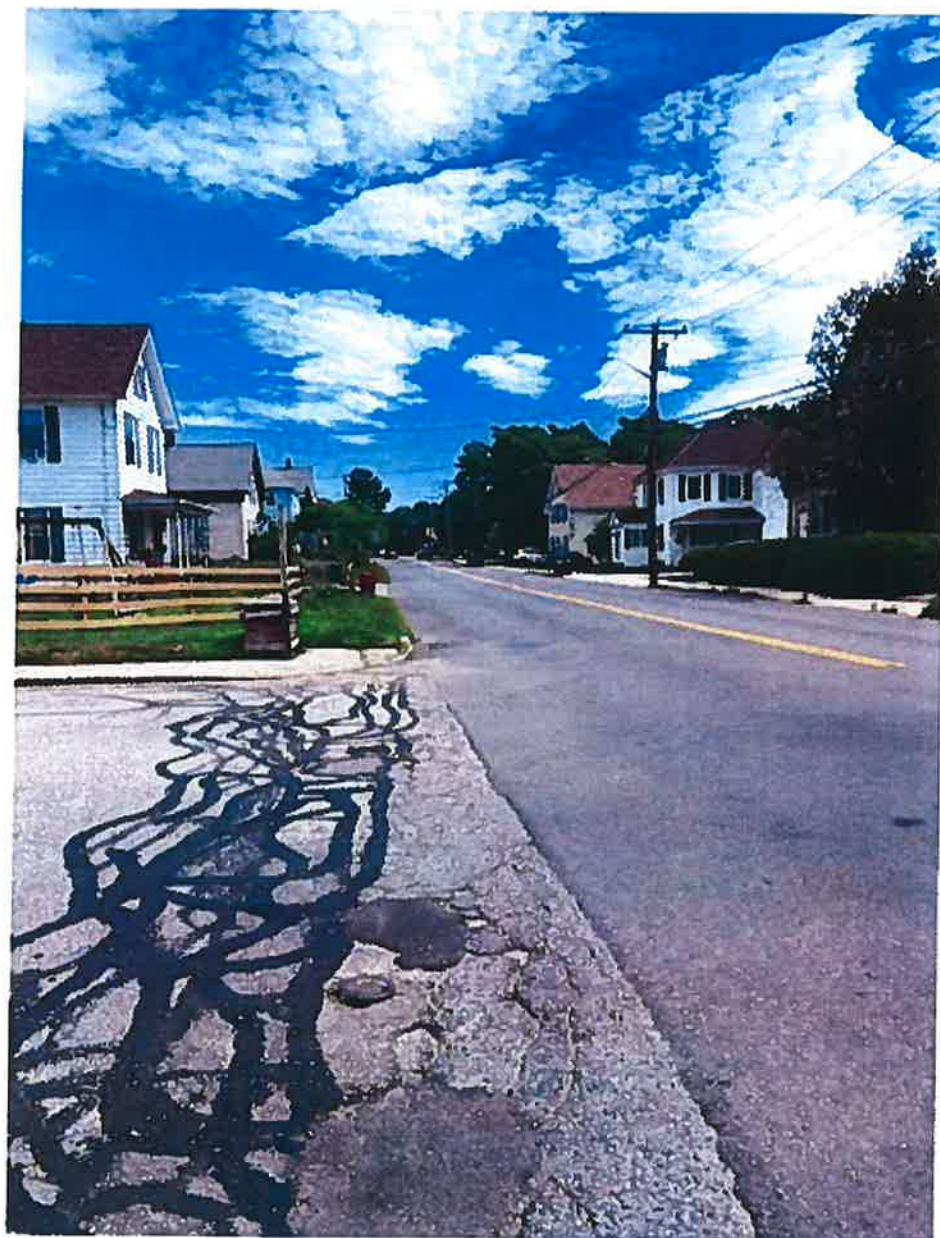
Google Maps



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SMART GROWTH AND REGIONAL COLLABORATION

September 1, 2020

Richard A. Villani, Town Administrator
Town of Milford
52 Main Street
Milford, MA 01757

Dear Mr. Villani:

The position of Milford's Representative to the Metropolitan Area Planning Council (MAPC) is **currently vacant**. It is my hope that the Town will participate on the Council by appointing a Representative for a three-year term, and I have outlined this process below.

In accordance with the provisions of Massachusetts General Laws, Chapter 40B, Section 24, when the term of an appointed member expires, his/her successor shall be appointed **for a term of three years**. This term should commence on the date of appointment and must comply with the statute in order to be considered valid. The Board of Selectmen is the appointing authority for the Town of Milford.

We recommend that the Town select an elected or appointed official or resident who can effectively represent Milford's interests in the region, and who will appropriately report back to the Town on MAPC's projects and policy priorities.

In keeping with MAPC's ongoing efforts to diversify our staff and members of the Council, we always appreciate it if an appointing authority can give due consideration to candidates who might help MAPC to reflect more accurately the population of our region, and for those reasons, we especially encourage you to consider appointing a woman or person of color.

Please be aware that in the capacity of Council Representative, individuals hold a statutory office and are considered to be special state employees within the meaning of various statutes, including the Conflict of Interest Law.

This is an exciting time for smart growth and regional collaboration and MAPC is rising to the challenge:

- *MetroFuture: Making a Greater Boston Region*, our long-range regional plan, was adopted in 2008, and the region has changed a great deal in the intervening 10 years. We are now working to update the plan to incorporate the significant changes in demographics, land use, market forces and technologies that are transforming our region and will be releasing our *MetroCommon* plan in 2020. We have had the good fortune to receive funding resource to help achieve the goals of the *MetroFuture* plan and we are excited to update it and create a vision that will serve as a roadmap for a sustainable and equitable region.
- MAPC provides top-notch technical assistance to its member communities – drafting zoning bylaws, preparing applications to state government, helping communities to prepare for natural or human-caused disasters, protecting water supplies, establishing 40R or 43D districts, etc. We assist our communities to develop and implement all manner of plans, including housing, economic

development, open space protection, and/or downtown vibrancy. Often, MAPC can cover all or part of the costs of these efforts.

- MAPC does not stand still. In recent years we have added new programs for our members, covering topics such as clean energy, public health, arts and culture planning, food policy, and “aging in place.” Many cities and towns have taken advantage of these new services, either individually or in concert with their neighbors.
- The Council has an active legislative agenda, overseen by its Legislative Committee. MAPC was actively engaged in successful efforts to expand funding for the Community Preservation Act (CPA), and we continue to work on efforts to reform the state’s antiquated zoning and subdivision laws, and to increase transportation funding opportunities for cities and towns.
- As vice chair of the region’s Metropolitan Planning Organization (MPO), we play an active role in making sure that the voice of our member communities is heard in regional efforts to program federal transportation funds.
- We continue to assist communities in the bulk purchase of goods and services – everything from fire trucks to office supplies. Buying as a group keeps the price low and helps to ensure quality products and services. We have added many new products and services that are consistent with our mission, such as smart parking systems that include smart meters and mobile payment applications; local produce, meat and fish for schools; and automated vehicle locator systems for public works vehicles.
- We believe that achieving equity is paramount to the long-term economic and social wellbeing of the Metro Boston region and the Commonwealth. MAPC is committed to advancing equity in the region through our organization policies, planning projects, and public policy positions.

You can learn more about MAPC’s ongoing activities by consulting our website, www.mapc.org, or you can follow us on Facebook or Twitter.

MAPC takes pride in playing a critical role to promote sustainable growth and inter-local cooperation across the region. We value Milford’s involvement in deliberations about the region’s physical, social and economic condition, and we need your participation. We look forward to the involvement of your new appointee.

I would also like to point out that the Town has the option of appointing an Alternate member to serve conterminously with the Representative. Details on this process are enclosed with this letter. The Alternate member can vote at all Council meetings on behalf of the City in the absence of the Representative.

Please address any questions regarding the appointment process to Heidi Anderson, Operations Manager, at (617) 933-0764 or handerson@mapc.org. Or, if you have broader questions about the role of MAPC and its Council members, feel free to call me directly at (617) 933-0701, or contact me by email at mdraisen@mapc.org. Thank you for your attention.

Respectfully,

A handwritten signature in black ink, appearing to read "Marc D. Draisen". The signature is fluid and cursive, with a long horizontal stroke at the end.

Marc D. Draisen
Executive Director

Enclosure

5-5
9-14-20



TOWN OF MILFORD

52 MAIN STREET, MILFORD, MASSACHUSETTS 01757


508-634-2317 Fax 508-473-2394

ldunkin@townofmilford.com

OFFICE OF PLANNING
AND ENGINEERING

Larry L. Dunkin, MCRP
Town Planner

M E M O R A N D U M

TO: Board of Selectmen
FROM: Larry L. Dunkin, MCRP 
DATE: 9-9-2020
SUBJECT: Proposed Zoning Bylaw Amendments

At their regular meeting on 9-8-20, the Planning Board voted to forward the following Zoning Bylaw amendment proposals to the Board of Selectmen for inclusion on the up-coming Special Town Meeting Warrant. The amendments relate to the following:

1. Amend Section 3.9 of the Zoning Bylaw relating to Inflatable Signs definition.
2. Amend Section 4.1 of the Zoning Bylaw relating to the definition of Massage Parlor.

A full Warrant Article for each proposed amendment is attached hereto. I recommend that you refer these amendments to the Planning Board for public hearing and report to Town Meeting for the 10-26-20 Special Town Meeting.

ARTICLE _____: To see if the Town will vote to amend Section 3.9 Sign Regulations of the Zoning Bylaw relating to Inflatable Signs as noted hereinafter:

BY ADDING in 3.9.3 Definitions, the words “except for balloons under two feet in diameter.” at the end of the current definition of Inflatable Sign.

Or take any other action related thereto.

(Planning Board)

ARTICLE _____: To see if the Town will vote to amend Article VI Definitions of the Zoning Bylaw relating to Massage Parlor uses as noted hereinafter:

BY DELETING in Section 4.1 the current definition of Massage Parlor and adopting in lieu thereof the following new definition:

“Massage Parlor - Any establishment in which a person practices an activity of treating the soft tissues of the body by manipulation with the hands through touching, handling, rubbing, or the use of pressure, friction, stroking, percussion, kneading, or vibration by manual or mechanical means, but excluding an athletic club or gymnasium the primary use of which is physical conditioning or athletics, or any establishment such as a hospital or medical clinic where such activity is performed by or under the direction of a licensed medical practitioner, a licensed chiropractor, or a licensed physical therapist.”

Or take any other action related thereto.

(Planning Board)

6
9-14-20

Richard Villani

From: Jason McLevy <JMcLevy@pda2000.com>
Sent: Wednesday, September 9, 2020 10:19 AM
To: Richard Villani
Cc: Larry Dunkin; Michael Dean; Joe Antonellis
Subject: 1 National Street -signage
Attachments: 1 National St -signs.pdf

Mr. Villani,

Attached is a letter and supporting documents for "NO TRAILER PARKING" signs that have been requested by the Milford Planning Board. I would appreciate your time to read this document and provide direction to move forward. I can be reached by email or my mobile phone number listed below.
Thank you and have a great day,

Jason McLevy
Project Captain



16 Huron Drive
Natick, MA 01760
Office direct: 508.652.1656
mobile: 508.397.1754
jmclevy@dacon1.com



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PDA ASSOCIATES INC.
18 HURON DR VE
NATICK, MASSACHUSETTS 01760-1337
TEL 508 651 3800 FAX 508 655 2229
WWW.PDA2000.COM

MEMORANDUM

TO: Mr. Rick Villani
FROM: Jason McLevy
DATE: September 9, 2020
RE: 1 National Street -requested signage

Mr. Villani,

I am writing to you with regard to the ongoing construction project at 1 National Street. The Milford Planning Board has approved the final stage of the project with a list of conditions which I have attached to this letter. Item #4 calls for "No trailer parking" signs to be placed along National Street. Ms. Janice Coogan at the Highway Department directed us to provide you with a letter requesting approval to do this. Also attached to this letter is a partial site map with proposed sign locations. Please let us know if this is an acceptable plan. If you have any questions or suggestions for alterations, I can be reached directly on my cell phone or email. Thank you for your attention to this matter.

Sincerely,

Jason McLevy

Cc: Larry Dunkin, Mike Dean



PLANNING BOARD OF MILFORD, MASS.

TOWN HALL, 52 MAIN STREET
634-2317

Joseph Calagione
John H. Cook
Patrick J. Kennelly
Marble Mainini, III
Lena McCarthy

7-15-2020

Mr. Matt Marcotte
Building Commissioner
Town Hall
Milford, MA 01757

RE: Notice of Site Plan approval with conditions.

Dear Mr. Marcotte:

This is to notify you that, at their regularly scheduled meeting of 7-14-2020, the Planning Board approved with conditions the Site Plan for:

1 National Street – Milford National LLC

The Site Plan concerns: The proposal is to occupy the remodeled warehouse building and redeveloped site as a Parcel Hub warehouse and distribution facility.


The Site Plan was approved subject to the following conditions:

1. The owner/applicant shall be responsible for the roadway improvements within the Town's right of way, at the intersection of South Main Street and Depot Street, all of which improvements are shown on the sketch prepared by MDM Consultants, entitled "Conceptual Intersection Improvement Plan" dated July 7, 2020.
2. The owner/applicant shall submit a bond to the Town of Milford in an amount of not less than \$115,000.00 to provide funding for the reconstruction of the Depot Street/South Main Street intersection utilizing the design noted above in condition #1 herein.
3. The owner/applicant shall submit a bond to the Town of Milford in an amount of not less than \$35,000.00 to provide funding for the possible re-timing and other signalization improvements at the Route 140 Cape Road/South Main Street Intersection.
4. The owner/applicant shall post signage on its property in a location where it can be easily seen by Trailer Truck Drivers exiting the Site, which sign shall state "No right turns onto Depot Street". The owner/ applicant shall also apply to the Milford Highway Department for permission to install "No Trailer Parking" signs along National Street
5. Unless otherwise approved by a Modified Site Plan, the owner/applicant and any tenant of the Site shall be prohibited from having refrigerated trucks running at the site.

6. With the exception of tractor trailers scheduled to be loaded or unloaded at the Site, the owner/applicant shall not allow overnight parking of tractor trailers that are not being loaded or unloaded at this site.
7. The owner/applicant shall coordinate any new sanitary line installation work in accordance with Milford Sewer Department guidelines and regulations. No new sanitary lines will connect to National Street and shall instead connect to the existing sanitary line within the site.
8. The owner/applicant shall conduct a monitoring study of the Cape Road/South Main Street intersection during a weekday morning and weekday evening peak period within 3 months of full occupancy to determine whether signal timing adjustments are warranted based on site traffic conditions.
9. The owner/applicant shall clear and trim select vegetation at the National Street/Depot Street intersection to enhance sight lines as shown on the sketch plan prepared by MDM Consultants, entitled "Intersection Sight Distance Analysis" dated July 9, 2020
10. The Site Plan shall be clearly labeled as being for a proposed Parcel Hub Warehouse and Distribution Facility.
11. To document the information submitted in the Supplemental Traffic Evaluation dated 5-19-2020 prepared by MDM Consultants, the owner/applicant shall devise a 3-year on-site traffic monitoring scheme, to be approved by the Town Engineer, within 3 months of full occupancy.
12. The owner/applicant shall install traffic counters at the National Street main truck driveway to be maintained for a period of three years following the date of condition #11 herein, with reports of same to be submitted to the Planning Board every 6 months during said 3-year term.

NO OCUPANCY PERMITS ARE TO BE ISSUED
UNTIL ALL SITE WORK IS COMPLETED

Respectfully,

 Chairman,
Milford Planning Board
cc: applicant

Google Maps 1 National Street



Imagery ©2020 MassGIS, Commonwealth of Massachusetts EOE, Maxar Technologies, Map data ©2020 100 ft

Kevin R. McIntyre, Ed.D.
Superintendent of Schools



Kathleen S. Perry
Assistant Superintendent
for Business and
Human Resources

Craig A. Consigli
Assistant Superintendent
for Curriculum, Instruction
and Assessment

Milford Public Schools

31 West Fountain Street • Milford, Massachusetts 01757
www.milfordpublicschools.com • Telephone: 508-478-1100 • Facsimile: 508-478-1459

September 3, 2020

Richard Villani, Town Administrator
52 Main Street
Milford, MA 01757

Dear Rick,

Please see the attached list of crossing guards, who will need to be sworn in at your earliest convenience.

Thank you,

Kathleen Perry
Assistant Superintendent for Business & Human Resources

NAME	LOC Phone
Brogioli, Richard	508-473-3655
Connolly, Lauris	508-478-6979
Davidson, Paul	508-887-0742
Farrell, Peggy	508-282-0878
Fonseca, Manuel	508-282-0249
Gorbey, Myron	508-381-0364 or 508-282-7305
Iacovelli, Don	508-473-1282
Jackson, Barbara	508-478-2063
Jackson, Toussaint	508-478-2063
Kozlowski, Sue	508-282-0412
Ladeau, Nadine	508-922-9011
Linnell, Gloria	508-314-0322
Lowther, Larry	774-573-2282
Mason, Donna	508-482-0860
O'Neill, Francis	508-473-0169
Whitney, Bill	508-400-1162
Wypianski, Christine	508-478-2753 or 508-868-3904

REV/ September 3, 2020



MILFORD POLICE DEPARTMENT

Michael A. Pighetti
Chief of Police

250 Main Street * Milford, MA 01757 * Tel. (508) 473-1113 * Fax (508) 634-2346

TO: Richard Villani, Town Administrator

FROM: Michael A. Pighetti, Chief of Police

DATE: August 27, 2020

RE: Public Access To Police Headquarters

Dear Mr. Villani,

Thank you for your inquiry. Public access to the Police Headquarters facility remains as follows:

1. Excepting the Main Entrance to the facility, all points of ingress are secure 24/7/365. A Card Access System allows authorized personnel access at all times. This system has been in place since the facility was reconstructed in 1996.
2. The Main Entrance is accessible to the public, with restrictions, resulting from the on-going COVID-19 pandemic by way of a doorbell/2-way intercom system that connects directly to the 911 Dispatch Room, staffed by 2 Dispatchers 24 hours a day. NOTE: This equipment recently malfunctioned and has subsequently been replaced with new equipment. It is fully functional at this time with a redundant back up system. Directions to make contact via telephone/cellphone are posted at the entrance in multiple languages.
3. Our ability to obtain and record vital Contact-Tracing Information can only be accomplished by limiting who enters the facility and under specifically controlled conditions.
4. The Main Entrance, as well as all other points of entry, are monitored by real time video camera capability. Entrances are monitored by Dispatch personnel 24 hours a day.
5. Public/Police face-to-face interactions continue to be kept to a minimum and are conducted outside police headquarters in open air settings as much as possible so as to reduce interpersonal exposure as COVID pandemic conditions continue. Equally as important, it limits the virus from entering the facility and potentially contaminating interior spaces and other personnel. You will recall several months ago we had an incident where we had to shut down two floors of the building as a result of a presumed exposure which significantly impacted our ability to function as we would under normal conditions. Several officers were also quarantined for 14 days as a direct result of this single occurrence.

Baby Safe Haven Facility: Police Headquarters is a designated Baby Safe Haven facility. As provided in M.G.L. c.119 s.39 1/2, designated facilities are hospitals, police departments and manned fire stations. Access to these facilities, under the current COVID-19 Pandemic conditions, restricts public entry as follows:

HOSPITAL: (Private Facility) MRMC - During daytime hours, the public has limited access. Hospital personnel require everyone to check in and state their purpose. Entry may or may not be allowed and is decided on a case-by-case basis. Personal information is recorded, in part, for COVID related contact tracing purposes. These points of entry are also manned by uniformed security guards. During off-hours, all points of entry are locked and secured from public access. Entry is only allowed via the main emergency entrance. This location is also manned by uniformed security and hospital personnel who allow entry based upon necessity and only after completing the aforementioned protocols to assure the health and safety of the facility and its personnel.

FIRE STATIONS: (Public Facilities) Spruce Street Station and Birch Street Station are both secure facilities with no public access without authorization. All points of ingress are secure and accessible by fire personnel only. Contact is made via a doorbell/2-way intercom system with personnel inside the facility who ascertain the purpose of the visit. Access is allowed on a case-by-case basis so as to reduce potential exposure to personnel and facilities. When fire personnel respond to calls for service, many times these facilities are locked and unmanned for an undetermined period of time.

Baby Safe Haven facilities are designated, in part, because they are staffed with personnel who are more highly trained and are typically staffed at all times. There are no provisions in the law that require the facility to be unlocked and freely accessible with no restrictions. These designated facilities are publicized locations where a parent of a newborn infant, 7 days of age or less, can be placed in the care of hospital, police or fire personnel safely and securely. As it always has, Police Headquarters continues to be an active and viable Baby Safe Haven facility in lawful compliance.

With respect to Police Headquarters and its personnel, I am proud to report, we remain safe as a direct result of all our COVID protocols. One of these imperative protocols is restricting uncontrolled access to the main lobby. As you are aware, under normal, non-pandemic conditions, the public enjoys free access to the main lobby area where personnel can make contact via a glass partition which can provide a relatively safe environment. The problem exists where we cannot control how many people enter that relatively small lobby area at any given time. People are free to come and go from this area which exposes everyone, employees and the public, to potential infection. More importantly, we have no ability to contact trace these people should it be determined that someone may have been exposed while in our lobby.

Town Hall has recently reopened to the public. Access, however, is greatly restricted. Entry is only allowed via one point of ingress where everyone is immediately stopped at a checkpoint that is staffed at all times the building is open.

An employee is behind a protective Plexiglas partition and engages everyone that enters. Everyone must sign in and state there business prior to being allowed entry.

Police and Fire facilities are not set up to provide the same accessibility safely. Following the Town Hall protocols, police and fire personnel would have to be assigned to entry points at their respective facilities to provide contact protocols and public access. Speaking only as the Head of the Police Department, I would not recommend utilizing already stretched police resources in this manner. It is non-productive and very cost prohibitive. The only identifiable alternative would be to hire additional personnel, as Town Hall was forced to do to reopen safely and in compliance. Please remember, this position would require staffing around the clock, seven days a week.

As you are fully aware, the Police Headquarters facility does not come under the control of the Police Chief. I am simply a tenant and custodian. Decision making authority ultimately comes from the Board of Selectmen through the office of the Town Administrator. For the litany of previously stated safety concerns, it would be my recommendation to continue to manage the COVID protocols currently in place that have a proven record of safety. However, should it be decided to reopen the front entrance at this time, I would respectfully request to be provided with new clearly defined safety protocols for all affected employees who occupy the facility, prior to the order to reopen being made effective. Their safety is paramount to me as well as the safety of the public for which we serve. Any guidance regarding this important concern is greatly appreciated.

In accordance with Governor Baker's COVID-19 Orders and guidance, Police Headquarters has been and continues to remain accessible to the public at all times. As was originally recommended by Milford's COVID-19 Task Force, to secure our public buildings as best as possible, we continue these best practices to protect everyone at the facility to the best of our ability, while providing all services effectively and safely.

As always, I am available and willing to work to identify a better solution. Any guidance regarding this important concern is greatly appreciated.

Thank you very much for your time and consideration of this matter.

Respectfully,

Michael A. Pighetti
Chief of Police

Cc: Files

H-2-9-14-20

Richard Villani

From: willkingkade <willkingkade@gmail.com>
Sent: Tuesday, September 1, 2020 3:18 PM
To: Richard Villani
Subject: FW: WSBC Warrant - Approvals Needed
Attachments: SKM_458e20090112590.pdf

Please add as correspondence to our next meeting agenda and packet.

----- Original message -----

From: billbuckley1 <billbuckley1@verizon.net>
Date: 9/1/20 1:33 PM (GMT-05:00)
To: willkingkade <willkingkade@gmail.com>
Subject: FW: WSBC Warrant - Approvals Needed

Dear Mr. Chairman,

Now that the Woodland School building is substantially complete it is my thinking that a member of the current Board of Selectmen would like to take over as a Member and representative to the Board. As you may recall, when Town Meeting first established the Woodland School Building Committee they ensured that it had broad based representation that included a member of the Board of Selectmen. When originally formed, Dino Debartolmeis served the in this capacity until his departure from the Board.

I have enjoyed my time as a member of this committee representing the town and Board of Selectmen and am proud to have served with such a hard working and competent building committee.

Thank you,

Bill Buckley

----- Original message -----

From: Melissa Bullock <mbullock@milfordma.com>
Date: 9/1/20 1:00 PM (GMT-05:00)
To: Richard Villani <rvillani@townofmilford.com>, Jen Parson <jenparson@milfordma.com>, Kevin McIntyre <kmcintyre@milfordma.com>, Contact <billbuckley1@verizon.net>, Richard Villani <rvillani@milfordma.com>, Aldo Cecchi <acecchi@comcast.net>, Timothy Kearnan <tkearnan@milfordma.com>, Alex Ohannesian <aohannesian@milfordma.com>, Rob Quinn <rquinn@milfordma.com>, Steve & Rosemary Trettel <srtrettel@comcast.net>, George Swymer <swymer08@gmail.com>, "Jonathan M. Bruce" <jbruce@armidainc.com>, Eric Dahlgren <ecdahlgren@verizon.net>, Patrick DiGregorio <pdigregorio@nordblom.com>, Lena McCarthy <jfm64@comcast.net>, Pat Kennelly <pat@hillviewequipment.com>
Cc: "Perry, Kathy" <kperry@milfordma.com>, Contact <ztaylor@townofmilford.com>, Rosemary Soderberg <rsoderberg@milfordma.com>, Melissa Bullock <mbullock@milfordma.com>
Subject: WSBC Warrant - Approvals Needed

Dear Members of the Woodland School Building Committee:

As we have done in the past few months, I am requesting your approval on the attached warrant. Detailed invoices are attached.