

TOWN OF MILFORD
Milford, Massachusetts
NOTICE OF MEETING

Board or Commission _____ Milford Board of Selectmen
Date and Time of Meeting _____ October 5, 2020 7:00 PM
Place of Meeting _____ Room 03, 52 Main Street

MILFORD TOWN CLERK
2020 OCT - 1 PM 3:50

**A.) SIGNING OF WARRANT, APPROVAL of Minutes, September 28, 2020
EXECUTIVE SESSION Minutes, September 28, 2020**

B.) INVITATION TO SPEAK

The Board of Selectmen invites public participation on an in-person basis during its October 5, 2020 meeting. Due to restrictions imposed by Governor Baker's March 2020 Declaration of a State of Emergency prohibiting gatherings of more than ten people, participation in Invitation to Speak shall be limited to two such participants entering the meeting room at a time, wearing appropriate protective equipment, and leaving immediately upon conclusion of the participation to allow others to enter the room and participate equally. Those wishing to participate shall be cued outside the building, at least six-feet apart, and permitted to enter two at a time.

C.) PUBLIC HEARINGS- CALL IN TEL NO. 1-857-444-0744 - Conference Code 143644

D.) SCHEDULED APPOINTMENTS

1. Town Administrator, Town Counsel, IT Director, re: Special Town Meeting

E.) TOWN ADMINISTRATOR'S REPORT

F.) OLD BUSINESS

1. Town Administrator, re: Special Town Meeting Warrant
2. Town Administrator, re: Animal Control Officer
3. Town Administrator, re: Appointment- HR Director
4. Town Administrator, re: Custodian Starting Salary
5. War Memorial Revitalization Committee, re: Appointments

G.) NEW BUSINESS

1. Christina Seaver, re: Cares Request
2. Town Clerk, re: Election Grant
3. Knights of Columbus, re: Tootsie Roll Drive- Permit to Obstruct
4. Milford Scout Organizations Scouting for Food, re: Permit to Obstruct
5. Town Treasurer, re: Surplus Disposition Property- Bandy lane

H.) CORRESPONDENCE

1. Commission on Disability, re: Resignation
2. Richard Heller, re: Letter-War Memorial Revitalization Committee

I.) EXECUTIVE SESSION

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Signature  Dated 10/1/20



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

Phone 508-634-2303 Fax 508-634-2324

William E. Kingkade, Jr., Chairman

Michael K. Walsh

Thomas J. O'Loughlin, Esq.

Richard A. Villani

Town Administrator

October 5, 2020

TO: William E. Kingkade, Jr., Chairman
Michael K. Walsh
Thomas O'Loughlin

FROM: Richard A. Villani, Town Administrator *RAW*

RE: Reschedule Location of Town Meeting

DATE: October 5, 2020

Department Heads Town Counsel Charles Boddy, Police Chief Mike Pighetti, Fire Chief Mark Nelson, Town Clerk Amy Neves, IT Director Chris George, Director of Public Health Jackie Murphy and Town Moderator Mike Noferi continue to discuss and prepare for the Special Town Meeting now scheduled for Monday, November 9, 2020.

Members of the team have concerns regarding the original plan to use three (3) locations, namely Upper Town Hall, Youth Center and the Senior Center. Specifically, we are concerned about the reliability of the technology to be used over three different site locations, the need for additional personnel to staff the meeting and the need for more PPE supplies.

Therefore, I called Superintendent Kevin McIntyre to ask if it were possible to use the High School as we did for the Annual Town Meeting in June. He advised me they have a different set up at the School, but he invited me to visit the School to determine if the setup, as is, would work. Chris George and I went to the School and we believe the setup would work very well for us to hold the Special Town Meeting using the High School Auditorium and the Cafeteria. In fact, the Cafeteria has 140 desks with chairs already set up at six feet intervals. Dr. McIntyre said we could hold the meeting at the High School on November 9, 2020 and November 10th, if needed.

Chris George and I both believe the High School is the better venue to hold the Town Meeting for a number of reasons:

1. We only would be using one building, not three.
2. The required Technology would be more reliable and easier to set up.
3. There is ample parking.
4. We have the prior experience of already holding a Town Meeting at the High School.

5. The Vendor we will use is the same vendor who provided screens and related technology for the June meeting and is already familiar with the High School building.
6. Each Department Head has the prior experience of putting protocols in place to hold the meeting at the High School.
7. Town Meeting members also are familiar with conducting a Town Meeting at the High School.

Further, we viewed a demonstration of the remote meeting technology equipment to be used at Town Meeting and we are confident it will work for both remote voting and in person voting at the Meeting.

In conclusion, we are now recommending the Board vote to authorize a hybrid format for Town Meeting to include both in person and remote participation. We are also requesting the Board vote to change the location of the Special Town Meeting to the Milford High School.

Thank you for your consideration.

Enclosures



Be it ordered and enacted by the Milford Board of Selectmen,

in light of the current state of emergency in the Commonwealth of Massachusetts declared by Governor Charles D. Baker in response to the novel COVID 19 pandemic, acting pursuant to the executive authority granted to the Board of Selectmen by the General Court, as follows:

Upon recommendation and request of the Town Moderator, Michael Noferi, who:

- 1.) diligently exercised his responsibilities as Milford Town Moderator;
- 2.) determined that it is not possible to safely assemble the town meeting members and interested members of the public in a common location while complying with the applicable state or local orders, directives or guidance concerning public assemblies;
- 3.) consulted with the local disability commission and coordinator for Americans with Disabilities Act compliance;
- 4.) certified that he, through Christopher George, Milford's Information Technology Director, tested the video or telephone conferencing platform; and the platform satisfactorily enables the town meeting to be conducted in substantially the same manner as if the meeting occurred in person at a physical location and in accordance with the operational and functional requirements set forth in law. The platform provides for, at a minimum: (i) the moderator, town meeting members, town officials and any other interested members of the public to identify and hear the moderator and each town meeting member who attends and participates in the remotely-held town meeting, as well as any other individuals who participate in the remotely-held town meeting; (ii) the ability to determine whether a quorum is present; (iii) a town

meeting member, town official or other individual to request recognition by the moderator without prior authorization; and, to the extent technologically feasible, the request will be visible or audible to the public in real time and upon review of the recording of the town meeting proceedings, preserved according to subsection; (iv) the moderator to determine when a town meeting member wishes to be recognized to speak, make a motion, raise a point of order or object to a request for unanimous consent; (v) the moderator to recognize a town meeting member, town official or other individual to speak and to enable that person to speak; (vi) the ability to conduct a roll call vote; (vii) any interested members of the public to access the meeting remotely for purposes of witnessing the deliberations and actions taken at the town meeting; and (viii) the town meeting to be recorded.

2. Order that a warrant be prepared and issued that calls for the Special Town Meeting scheduled for 7:00p.m. on Monday, November 9, 2020 and Tuesday November 10, 2020 to be held both through in-person and through remote participation, including, but not limited to, by means of the Keypoint video or telephone conferencing platform.

Dated: September 28, 2020

William E. Kingkade Jr. , Chairman

Michael K. Walsh

Thomas O'Loughlin

1. **Motion:** In light of the current state of emergency in the Commonwealth of Massachusetts, I move, pursuant to the executive authority granted to the Board of Selectmen by the General Court, that: a warrant be prepared and issued that calls for the Special Town Meeting scheduled for 7:00p.m. on Monday, November 9, 2020 and Tuesday November 10, 2020 to be held both through in-person and through remote participation, including, but not limited to, by means of the keypoint video or telephone conferencing platform.



Be it ordered and enacted by the Milford Board of Selectmen,

in light of the current state of emergency in the Commonwealth of Massachusetts declared by Governor Charles D. Baker in response to the novel COVID 19 pandemic, acting pursuant to the executive authority granted to the Board of Selectmen by the General Court, as follows:

1. The Special Town Meeting scheduled for 7:00p.m. on Monday, November 9, 2020 and Tuesday November 10, 2020 shall be held at the Milford High School for those members of Town Meeting who wish to participate in-person. Those locations shall be:

Milford High School, 31 West fountain Street, Milford, MA

Dated: October 5, 2020

William E. Kingkade Jr. , Chairman

Michael K. Walsh

Thomas O'Loughlin

Motion: In light of the current state of emergency in the Commonwealth of Massachusetts, I move, pursuant to the executive authority granted to the Board of Selectmen by the General Court, that: The Special Town Meeting scheduled for 7:00p.m. on Monday, November 9, 2020 and Tuesday November 10, 2020 be held at the Milford High School, 31 West Fountain Street, Milford.



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

Phone 508-634-2303 Fax 508-634-2324

William E. Kingkade, Jr., Chairman
Michael K. Walsh
Thomas J. O'Loughlin, Esq.

Richard A. Villani
Town Administrator

October 5, 2020

TO: William E. Kingkade, Jr., Chairman
Michael K. Walsh
Thomas O'Loughlin

FROM: Richard A. Villani, Town Administrator

RE: Salary for Appointment of Building Custodian to Facilities Department

DATE: October 5, 2020

At its September 28th meeting the Board approved the appointment of Jason Vaz as to be placed at Level 1/Step 1 under Article 2 with a starting salary of \$17.79/hour.

The placement in fact should be at Level 1/Step 2 under Article 2 with a starting salary of \$18.76/hour.

Thank you for your consideration.

Enclosures

F-5
10-5-20

Richard Villani

From: Joe Lutfy <lut557@yahoo.com>
Sent: Wednesday, September 23, 2020 12:37 PM
To: Peter Scandone
Cc: WMRC
Subject: Re: WMRC update new members

I'm in for both new members. Know each of them well and believe they will be a great addition to the committee.

Joe

On Sep 23, 2020, at 10:45 AM, Peter scandone <pscandone4@outlook.com> wrote:

Good Morning

Rick Villani forward me 2 applications he received from Vinnie Cifizzari and Ronald Howland to become members of WMRC. I also received notice that Frank Andreotti will submit a letter of resignation to Rick . As a result Vinnie and Ron will fill the two vacancies created by Steve's passing and Frank's resignation. Both applications attached. Let me know if you have any question.

Thank you and have a good day.
Peter

<Ronald Howland Application.pdf>
<Vinnie Cifizzari.pdf>



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main Street (Route 16), Milford, MA 01757
508-634-2303 Fax 508-634-2324

APPLICATION FOR APPOINTMENT TO BOARD OR COMMITTEE

If you would like to serve on any of the local government boards whose members are appointed by the Board of Selectmen, please complete this application, providing all information requested, and return to the Board of Selectmen at the above address. Your application will remain on file for **three years**. If you have not had an opportunity for appointment within that time period, please reapply, so that your application can remain current. Thank you for your interest. (All information required on this form should be typed or printed clearly.)

YOUR NAME Vincent J. Cifizzari

YOUR ADDRESS 90 Stanphyl Rd Uxbridge Ma.

TELEPHONE NO. FOR WEEKDAYS (X) 774 287 0004 & EVENINGS (X) 774 287 0004

EMAIL ADDRESS VinnieCif@yahoo.com

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD(S) YOU HAVE CHOSEN.

EDUCATION Founder of The Massachusetts Medal of Liberty Committee of Milford

EXPERIENCE 36 yrs law enforcement
21 yrs military

INTERESTS

Milford Veterans and their families

Please indicate below if you are a Town Employee or serve on any Town Board.

NO

Please place "x" beside the Board(s) on which you are interested in serving:

- | | |
|---|--|
| <input type="checkbox"/> Cedar Swamp Pond Development Committee | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Commission on Disability | <input type="checkbox"/> Industrial Development Commission |
| <input type="checkbox"/> Community School Use Committee | <input type="checkbox"/> Memorial Hall Cultural Center Committee |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Milford Cultural Council |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> (formerly Arts Lottery Council) |
| <input type="checkbox"/> Fair Housing Committee | <input type="checkbox"/> Milford Geriatric Authority |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Milford Youth Commission |
| <input checked="" type="checkbox"/> War Memorial Rev. Committee | <input type="checkbox"/> Personnel Board |
| | <input type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Other (Describe Below) |

FOR OFFICE USE ONLY: Date Rec'd 9-4-20 Recorded _____ Application Expires _____
Referred to Board Chair for Review/Comment/Recommendation _____



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YOUR NAME RONALD E. HOWLAND

YOUR ADDRESS 285 CENTRAL ST MILFORD

TELEPHONE NO. FOR WEEKDAYS 508 473-5435 & EVENINGS ()

EMAIL ADDRESS RHOWLAND1@Comcast.net

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD(S) YOU HAVE CHOSEN.

EDUCATION MASTERS Degree WPI

EXPERIENCE RETIRED MAJOR - USAF
WORK AT MASS MILITARY RECORD (MILSOCD)
50 maple ST

INTERESTS member of MASS MEDICAL LIBERTY TEAM
MILFORD

Please indicate below if you are a Town Employee or serve on any Town Board.

Please place "x" beside the Board(s) on which you are interested in serving:

- | | |
|---|--|
| <input type="checkbox"/> Cedar Swamp Pond Development Committee | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Commission on Disability | <input type="checkbox"/> Industrial Development Commission |
| <input type="checkbox"/> Community School Use Committee | <input type="checkbox"/> Memorial Hall Cultural Center Committee |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Milford Cultural Council |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> (formerly Arts Lottery Council) |
| <input type="checkbox"/> Fair Housing Committee | <input type="checkbox"/> Milford Geriatric Authority |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Milford Youth Commission |
| <input checked="" type="checkbox"/> War Memorial Rev. Committee | <input type="checkbox"/> Personnel Board |
| | <input type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Other (Describe Below) |

FOR OFFICE USE ONLY: Date Rec'd 9/22/20 Recorded _____ Application Expires _____
Referred to Board Chair for Review/Comment/Recommendation _____



Router PILOT Program at BVT

FAIR CHANCE GRANT REQUEST

10-5-01
15-5-01

ABOUT BLACKSTONE VALLEY TECH

- Blackstone Valley Regional Vocational Technical High School ("BVT") is one of the highest ranked, public vocational school located in Massachusetts.
- BVT has a rigorous admissions process and waiting lists within the 18 fields of study they offer.
- According to 2019 MCAS scores:
 - 91% of students are at least proficient in math and 99% in reading.
 - 53% of the student body (approx. 1230 students) is enrolled in at least one AP class





THE PROBLEM

- The game changed in 2020 with College Board's all online AP Exams as a result of COVID-19. Financially challenged students were reporting routine disconnections or could not submit exams.
- Although the CARES ACT "Federal ReConnect Program" provided funds to acquire broadband equipment, the one-month application window for funding closed on April 15, 2020.
- As a Regional School, BVT required 13 town meeting approvals as part of this process and was timed out.
- Online learning has amplified the underlying socio-economic issue that persists in American education.
- Financially challenged students at BVT could certainly enhance their opportunity with additional equipment. Outdated equipment does not allow continual access to stable online learning.
- Hardworking students deserve the same quality, standardized course instruction for AP Classes that were formatted for College Board's online-only platform.
- BVT additionally recognized that this same challenge persists with special education students, who require home-based remote learning accommodations or online one-on-one instruction.

FAIR CHANCE

- To assist with AP instruction, I approached BVT with the idea for Fair Chance. Its a website that created to provide access to learning tools (notes, videos, practice resources, etc.) for popular social science AP Classes. The next step included ensuring these students had continual access to these educational materials.
- The reason for starting with AP students was that it could help in 2 ways - BVT can maintain its academic track record and students with a proven desire to learn would be properly supported.
- Of the 1250 BVT students, Fair Chance identified students that are enrolled in APs and require upgraded internet access.
- Fair Chance aimed to deliver routers/hot spots to these BVT students.
- When the data was shared with BVT regarding online-only materials, BVT recognized that the target population was broader than AP students.
- BVT shared that the special education students who rely on non-constructional remote learning would have the same connectivity problems.
- Working together, we determined the population of students in need of connectivity assistance during COVID-19's remote learning.





WHY MILFORD SHOULD HELP

- BVT provides a path for students that either choose not to pursue traditional education or those that prefer to demonstrate an early passion in a field.
- AP students are dedicated learners and some are being boxed out of both college-readiness and equal opportunity to educational resources during COVID-19.
- Special education students require uninterrupted instruction and online materials.
- The impact of remote learning will continue to impact financially-challenged students, especially those required to access instruction fully online. Without these funds, a quality learning environment will surely impact their access to educational materials and instruction.
- Fair Chance will work with BVT to distribute the routers/hot spots, provide instruction on installing/maintaining them, and offer support throughout the academic year.
- BVT has established a long term track record of educating Milford's student population. The funds will go directly to BVT to procure routers/hot spots for this financially distressed population.

THANK YOU!

Richard Villani

From: Cristina Seaver <cseaver100@gmail.com>
Sent: Tuesday, September 29, 2020 8:21 PM
To: Richard Villani
Subject: Re: Fair Chance Presentation - Updated and Approved
Attachments: BBBNestQuote.pdf

Dear Mr. Villani,

I have attached the cost documentation for the Fair Chance proposal for routers on October 5th. I was able to negotiate a discount and free delivery and shipping. Please let me know if there is anything else I need to supply you with before the presentation.

Thank you.

Best,
Cristina Seaver

On Thu, Sep 24, 2020 at 3:19 PM Richard Villani <rvillani@townofmilford.com> wrote:

Great. Thanks.

Richard A. Villani

Town Administrator

Town of Milford

52 Main Street (Room #11)

Milford, MA 01757

508.634.2303 p

508.634.2324 f



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Quotation Number: 237699012

Best Buy For Business
7601 Penn Avenue South
Richfield, MN 55422-3645

To	Info	From
TOWN OF MILFORD 52 MAIN ST MILFORD, MA 01757	Request Date: 09/29/20 Expiration Date: 10/29/20 Customer Number: 3612143 Customer PO#: N/A Payment Type: Account	brian.quinlan2@bestbuy.com Business Professional Best Buy For Government and Education Phone: 612-292-0388 Fax: 952-430-9011

Thank you for requesting a quote for the following item(s) from Best Buy For Business:

Qty	Description	Item#/Mfr#	Price	Ext. Price
60	<u>Google - Nest Wifi AC2200 Router - Snow</u> Availability: Usually ships in 4 – 7 business days	BB21331641 172190 GA00595-US	\$162.50	\$9,750.00

Notes:

Product Total:	\$9,750.00
Delivery/Shipping:	FREE
Est. Tax:	\$0.00
Quote Total:	\$9,750.00

We will honor the prices on this quote through the expiration date noted above. Please know that rapid changes in our business, from changes in technology to product availability, prevent us from guaranteeing that all the items on this quote will be available for purchase in the future. In that case we promise to work with you to make changes or modifications to your order.

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9/29/2020 Nest Wifi Tech Specs - Google Store https://store.google.com/us/product/nest_wifi_specs

3/6 Performance Router and point can each handle up to ... 2 Security built in WPA3 encryption Wi-Fi standard Simultaneous dual-band (2.4 GHz/5 GHz) Speaker & microphones 360-degree sound with 40 mm driver Sensors Capacitive touch controls Processor Quad-core 64-bit ARM CPU 1.4 GHz Memory PoE & connectors Barrel jack power Power 15 W power adapter Colors Snow • Mist • Sand Dimensions & weight From \$149 or \$24.83/month suggested payments with 6 months special financing. Learn more Buy Nest Wifi Tech Specs 9/29/2020 Nest Wifi Tech Specs - Google Store https://store.google.com/us/product/nest_wifi_specs

4/6 Sustainable materials External enclosure made from post-consumer recycled plastic Compatibility Nest Wifi router and points are also compatible with 4G LTE broadband internet connection Each device requires a nearby electrical outlet Google Account Compatible mobile device (minimum OS requirements are available at https://store.google.com/us/product/nest_wifi_specs) Nest Wifi points require a Nest Wifi router or Google Wifi router [g.co/nestwifi/req](https://store.google.com/us/product/nest_wifi_specs) Nest Wifi router (1 pack): • 1 Nest Wifi router • 1 Ethernet cable (6.5 ft) • 1 power adapter Nest Wifi (2 pack): • 1 Nest Wifi router • 1 Nest Wifi point • 1 Ethernet cable (6.5 ft) • 2 power adapters Nest Wifi (3 pack): • 1 Nest Wifi router • 2 Nest Wifi points • 1 Ethernet cable (6.5 ft) • 3 power adapters Nest Wifi add on point (1 pack): Requirements What's in the box From \$149 or \$24.83/month suggested payments with 6 months special financing. Learn more Buy Nest Wifi Tech Specs 9/29/2020 Nest Wifi Tech Specs - Google Store https://store.google.com/us/product/nest_wifi_specs

5/6 Keep me updated about devices, news, tips and offers from Google Store. or enter email address

¹Home size, materials and layout can affect how Wi-Fi signal travels. Larger homes or homes with thicker walls or long, narrow layouts may need extra Wi-Fi points for full coverage. Strength and speed of signal will also depend on your internet provider. ²This is based on only using connected devices at a data rate of 1 Mbps each. Requires sufficient broadband internet connection and connected devices to be located within Wi-Fi coverage area described at [g.co/nestwifi/coverage](https://store.google.com/us/product/nest_wifi_specs). Strength and speed of signal will also depend on your internet provider. The Bluetooth® word mark and logos are registered trademarks owned by Bluetooth SIG, Inc. † To qualify for free shipping at the lowest cost, your order total must be at least \$35 before estimated taxes and after any discounts are applied. Separate, multiple orders cannot be combined to total \$35 or more to receive free shipping. Learn more • 1 Nest Wifi point • 1 power adapter Log in & Sign Up From \$149 or \$24.83/month suggested payments with 6 months special financing. Learn more Buy Nest Wifi Tech Specs 9/29/2020 Nest Wifi Tech Specs - Google Store https://store.google.com/us/product/nest_wifi_specs

6/6 United States Privacy Google Nest Commitment to Privacy Sales Terms Terms of Service Careers Placing an order Shipping options Tracking a package Country availability Repairs Installation Nest Legal Nest Privacy Financing Device recycling Sustainability Gift returns Refurbished Trade-in From \$149 or \$24.83/month suggested payments with 6 months special financing. Learn more Buy Nest Wifi Tech Specs



Town Clerk's Office

Town Hall Room 12

52 Main Street • Milford, MA 01757

Ph: (508) 634-2307 • Fax: (508) 634-2324

aneves@townofmilford.com

Amy E. Hennessy Neves, Town Clerk

TO: The Board of Selectmen

FROM: Amy Hennessy Neves

RE: GRANT FUNDING

DATE: September 30, 2020

Dear Sirs,

I have applied for grant funding through Tech and Civic Life.org and have been tentatively approved for \$14,000. The grant funding would cover certain 2020 expenses incurred between June and December of 2020. The costs would be associated with the safe administration of our Elections which may include but not be limited to such examples as hiring poll workers, additional signage, PPE equipment, polling location/hall rentals, training and election equipment, voter outreach, and supplies and processing fees associate with Early Voting and Voting by Mail.

The acceptance of the above grant funding requires a favorable vote from the Board of Selectmen. I thank you in advance for your support.

Sincerely,

Amy Hennessy Neves

From: Amy Neves
Sent: Friday, September 25, 2020 12:11 PM
To: Zachary Taylor; Richard Villani
Subject: Grant application has been submitted -Will need BOS approval for grant funds if we receive them- approval for funds to be used for below examples

Importance: High

Hi Rick, can you add on the next BOS meeting agenda to approve any funds to Town may receive for an Election Grant that will be used for the following examples below:

Thank you.

Amy

What kind of election expenses do the grant funds cover?

Election offices can use the funds to cover certain 2020 expenses incurred between June 15, 2020 and December 31, 2020. These include, but are not limited to, the costs associated with the safe administration of the following examples of election responsibilities.

Ensure Safe, Efficient Election Day Administration

- Maintain open in-person polling places on Election Day
- Procure Personal Protective Equipment (PPE) and personal disinfectant to protect election officials and voters from COVID-19
- Support and expand drive-thru voting, including purchase of additional signage, tents, traffic control, walkie-talkies, and safety measures

Expand Voter Education & Outreach Efforts

- Publish reminders for voters to verify and update their address, or other voter registration information, prior to the election

- Educate voters on safe voting policies and procedures

Launch Poll Worker Recruitment, Training & Safety Efforts

- Recruit and hire a sufficient number of poll workers and inspectors to ensure polling places are properly staffed, utilizing hazard pay where required
- Provide voting facilities with funds to compensate for increased site cleaning and sanitization costs

- Deliver updated training for current and new poll workers administering elections in the midst of pandemic
- **Support Early In-Person Voting and Vote by Mail**
- Expand or maintain the number of in-person early voting sites
- Deploy additional staff and/or technology improvements to expedite and improve mail ballot processing

Amy E. Hennessy Neves

Town Clerk

Town Clerk's Office

Town of Milford

52 Main Street (Room 12)

Milford, MA 01757

508.634.2307

508.634.2324 (fax)



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MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303

Fax 508-634-2324

www.milford.ma.us.com

PERMIT TO OBSTRUCT APPLICATION

- 1) Read appropriate By-Law on reverse side (Article and Section is identified below)
- 2) An Insurance Certificate (\$1,000,000/\$3,000,000) is required, worded as follows:
THE TOWN OF MILFORD IS AN ADDITIONAL INSURED.
- 3) If requesting a Permit to hang a Sign or Banner, first obtain a permit for the **Sign or Banner** itself from the Building Commissioner. Attach a copy of that permit.
- 4) If a Banner overhanging a public street is to be attached to a building, you must obtain permission from the property owner.
- 5) Applicant shall engage a responsible individual to hang banner: **town employees are prohibited from engaging in this activity.**
- 6) Submit complete application, including Insurance Certificate and any other required documents, to Selectmen's Office at least **two weeks prior to date requested below.**

Detach and retain top section for future use; Complete and submit bottom section to Selectmen's Office

NAME OF ORGANIZATION Valencia Council # 80, Knights of Columbus

MAILING ADDRESS: PO Box 402

Milford, MA 01757

CONTACT PERSON: John J Ciesla

PHONE # 703-895-3929 (Cell)

CHECK ONE:

- ☐ PERMIT TO OVERHANG PUBLIC WAY (Article 13, Section 5)
☒ PERMIT TO OBSTRUCT A PUBLIC WAY (Article 12, Section 3)
☐ PERMIT TO OBSTRUCT SIDEWALK (MERCHANDISE DISPLAY) (Article 13, Sec. 6)

DESCRIBE IN DETAIL WHAT YOU PLAN TO DO:

The Milford Council Knights of Columbus again plans to participate in its annual "Tootsie Roll Drive". The proceeds collected from this drive benefit the physically and mentally handicapped in Massachusetts. We are requesting permission to hand out Tootsie Rolls and collect donations at the intersection of routes 16 and 109.

INDICATE EXACT LOCATION (Street(s) & Number(s), EXACT DAY(S) AND DATE(S), TIMES OF DAY, AND ALL OTHER RELEVANT INFORMATION:

At the intersection of routes 16 and 109 on Saturday, October 10th from 8:30 AM to 2:00 PM

John J Ciesla

October 2nd, 2020

Signature of person authorized to apply for permit

Date

[Signature]
Police Chief's Signature

10-2-2020
Date

Comments:

TOWN OF MILFORD BY-LAWS

ARTICLE 12, Section 3: OBSTRUCTING OF WAY: Any person who intends to erect, repair, or take down any building on land abutting on any way which the Town is required to keep repaired, and desires to make use of any portion of said way for the purpose of placing therein building materials or rubbish, shall give notice thereof to the Selectmen. Thereupon, the Selectmen may grant a permit to occupy such portion of said way, to be used for such purposes as, in their judgment, the necessity of the case demands and the security of the public allows; such permit, in no case, to be for a period of longer than ninety (90) days and to be on such conditions that, during the whole of every night from sunset to sunrise, sufficient lighted lanterns shall be so placed as to effectually secure all travelers from liability of coming in contact with such building materials or rubbish.

The Selectmen may, before granting such permit, require such persons to furnish a satisfactory bond to save the Town harmless for any damages which may arise from such use of the street and to insure the faithful compliance with the conditions of said permit.

ARTICLE 13, Section 5: SIGNS. Whoever shall establish or maintain over any street or highway any sign, sign-board or advertising device without a permit from Selectmen, shall be punished by a fine not exceeding Five Dollars. Such permit shall be granted if such sign, sign-board or device is safely and securely made, fastened, supported and maintained, does not interfere with the public use of such street or way, is not affixed to any tree, tree-guard or other object within the limits of the street or way, and is not of a dangerous character.

ARTICLE 13, Section 6: SIDEWALK OBSTRUCTIONS. Whoever shall use any sidewalk or street for the display of merchandise or other articles of personal property, without first obtaining written permission to do so from the Selectmen, shall be punished by a fine not exceeding Ten Dollars.

E-4
10-5-20

September 21, 2020

Dear Milford Selectmen,

I represent the Scouting organizations of Milford as we begin preparations for this year's *Scouting for Food Drive*.

I would like to request your permission to use the Municipal Parking Lot next to the Milford Food Pantry on Saturday, November 14, 2020, from 11:00am until 5:00pm to conduct our annual *Scouting for Food Drive* to support Milford's Daily Bread Food Pantry.

Please note that social distancing, PPE, group size and other public health guidelines from the State of Massachusetts, BSA Mayflower Council, as well as the Town of Milford will be adhered to so that this important charity effort can be conducted safely. To this end, I am copying the Board of Health on these correspondences.

As has been done in the past, I would like to arrange to put up some signs around town about a week prior to the November 14th donation collection date. They will be removed by the end of the day on the 14th.

Milford Explorer Post 29 will be made aware of the anticipated date to help us out with traffic control as they have done in the past.

Thank you for your support of this Community-building effort!

Should you need to contact me, I may be reached at 508-282-0517 or at dale-winkler@comcast.net.

Thank you.

Sincerely,



Dale Winkler
Assistant Scoutmaster, Troop 4, Milford MA
35 Tanglewood Drive
Milford, MA 01757

cc: Milford Police Chief Michael Pighetti
Milford Explorer Post 29 Advisor Sergeant Carlos Sousa
Milford Department of Inspections
Milford Board of Health



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679
508-634-2303 Fax 508-634-2324
www.milfordma.gov

PERMIT TO OBSTRUCT APPLICATION

- 1) Read appropriate By-Law on reverse side (Article and Section is identified below)
- 2) An Insurance Certificate (\$1,000,000/\$3,000,000) is required, worded as follows:
THE TOWN OF MILFORD IS AN ADDITIONAL INSURED.
- 3) If requesting a Permit to hang a Sign or Banner, first obtain a permit for the **Sign or Banner** itself from the Building Commissioner. Attach a copy of that permit.
- 4) If a Banner overhanging a public street is to be attached to a building, you must obtain permission from the property owner.
- 5) Applicant shall engage a responsible individual to hang banner: **town employees are prohibited from engaging in this activity.**
- 6) Submit complete application, including Insurance Certificate and any other required documents, to Selectmen's Office at least **two weeks prior to date requested below.**

Detach and retain top section for future use; Complete and submit bottom section to Selectmen's Office

NAME OF ORGANIZATION
MAILING ADDRESS:

Milford Street Organization, Inc., Trading for Food
Attn: Dale Winkler
35 Tanglewood Dr., Milford, MA

CONTACT PERSON:
CHECK ONE:

Dale Winkler

PHONE # 508-282-0517

- ☒ PERMIT TO OVERHANG PUBLIC WAY (Article 13, Section 5) \$10.00 Fee
☐ PERMIT TO OBSTRUCT A PUBLIC WAY (Article 12, Section 3) \$5.00 PER DAY Fee
☐ PERMIT TO OBSTRUCT SIDEWALK (MERCHANDISE DISPLAY) (Article 13, Sec. 6) \$5.00 PER DAY Fee

DESCRIBE IN DETAIL WHAT YOU PLAN TO DO:

Utilize Muni Parking lot by Food Paying from
11:00-5:00 on 11/14/20 for Food Drive Sorting
Milford Police Explorer Post 29 to assist w/Trade Control

INDICATE EXACT LOCATION (Street(s) & Number(s), EXACT DAY(S) AND DATE(S), TIMES OF DAY, AND ALL OTHER RELEVANT INFORMATION:

See above

Signature of person authorized to apply for permit

Date

9/21/20

Police Chief's Signature
Comments:

10-2-2020
Date

E-5
10-5-20



OFFICE OF THE TOWN TREASURER
TOWN OF MILFORD, MASSACHUSETTS
52 MAIN STREET, ROOM 18
MILFORD, MA 01757

CHRISTOPHER C. PILLA
TOWN TREASURER

JANET A. FERREIRA
ASSISTANT TREASURER

HELENA DOIRON
ADMINISTRATIVE ASSISTANT

Telephone: (508) 634-2300
Fax: (508) 634-2324
E-Mail: cpilla@townofmilford.com
Web: milford.ma.us

TO: Board of Selectmen

FROM: Christopher C. Pilla, Town Treasurer

SUBJECT: Surplus disposition and offer to sell Town-owned land at Bandy Lane,
Lot 40-18-30 0.05 Acres of RB Zoned Land

DATE: October 5, 2020

Dear Honorable Selectmen,

The Town is the owner of a parcel of land, comprising 0.05 acres, located on Bandy Lane in Milford. The land was originally configured as part of a subdivision plan. The parcel was laid-out in the form of a "stub" street to connect Bandy Lane to West Fountain Street. This was never developed because the Town used the Land in between for what is currently Milford High School. The parcel is in the RB Zoning District and comprises approximately 0.05 acres of land. The parcel of land, is, generally, not buildable by itself, and an abutter expressed a desire to purchase it.

A survey of Town departments indicated no municipal need for this parcel. The sale of this lot will place an otherwise unviable parcel back on the tax rolls.

I ask you to consider taking two votes:

1. A vote to declare the parcel surplus.
2. A vote to offer the land for sale to the abutters through a direct disposition competitive bid, with the condition that within three months of sale the parcel be merged with the abutting parcel by the filing, approval and recording of a plan merging the two parcels into a single tax parcel (this condition will ensure that the smaller parcel does not, alone, result in a future tax lien foreclosure proceeding. (Minimum bid to be set by the Board of Selectmen).

Thank you for your consideration.

Very truly yours,

A blue ink signature of Christopher C. Pilla.

Christopher C Pilla
Town Treasurer
Town of Milford

40
MAP

18
BLOCK

30
LOT

1 of 1
CARD

Town of Milford

Total Card / Total Parcel

APPRaised:	9,000 /	9,000
USE VALUE:	9,000 /	9,000
ASSESSed:	9,000 /	9,000

PROPERTY LOCATION

No	Alt No	Direction/Street/City
		BANDY LN, MILFORD

OWNERSHIP

Owner 1:	TOWN OF MILFORD
Owner 2:	
Owner 3:	
Street 1:	52 MAIN ST
Street 2:	
Twn/City:	MILFORD
St/Prov:	MA Cntry
Postal:	01757
Own Occ:	N
Type:	

PREVIOUS OWNER

Owner 1:	CARBONI ALFRED -
Owner 2:	TR OF CARBONI RLTY -
Street 1:	461 EAST MAIN ST
Twn/City:	MILFORD
St/Prov:	MA Cntry
Postal:	01757

NARRATIVE DESCRIPTION

This Parcel contains .054 ACRES of land mainly classified as VACANT MUN

OTHER ASSESSMENTS

Code	Descrip/No	Amount	Com. Int
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PROPERTY FACTORS

Item	Code	Description	%	Item	Code	Description
Z	RB	RESIDENTI	100	water	1	TYPICL
o				Sewer		
n				Electri		
Census:				Exmpt		
Flood Haz:						
D				Topo		
s				Street		
t				Gas:		

LAND SECTION (First 7 lines only)

Use Code	Description	LUC Fact	No of Units	Depth / PriceUnits	Unit Type	Land Type	LT Factor	Base Value	Unit Price	Adj	Neigh	Neigh Infl	Neigh Mod	Infl 1	%	Infl 2	%	Infl 3	%	Appraised Value	Alt Class	%	Spec Land	J Code	Fact	Use Value	Notes
930	VACANT MUN		2371		SQUARE FESITE			0	3.8	1.00	7	1.00		UNBLD	-90					9,010						9,000	

IN PROCESS APPRAISAL SUMMARY

Use Code	Land Size	Building Value	Yard Items	Land Value	Total Value
930	0.054			9,000	9,000

Total Card	0.054			9,000	9,000
Total Parcel	0.054			9,000	9,000
Source:	Market Adj Cost	Total Value per SQ unit /Card:	N/A	/Parcel:	N/A

PREVIOUS ASSESSMENT

Tax Yr	Use	Cat	Bldg Value	Yrd Items	Land Size	Land Value	Total Value	Asses'd Value	Notes	Date
2020	930	FV		0	.054	9,000	9,000		Year End Roll	12/2/2019
2019	980	FV		0	.054	9,000	9,000		Year End Roll	11/21/2018
2018	980	FV		0	.054	8,800	8,800		YER	11/29/2017
2017	980	FV		0	.054	8,800	8,800	8,800	Year End Roll	12/22/2016
2016	980	FV		0	.054	8,800	8,800	8,800	year end	12/4/2015
2015	980	FV		0	.054	8,300	8,300	8,300	Year End Roll	11/21/2014
2014	980	FV		0	.054	7,800	7,800	7,800	Year End Roll	11/6/2013
2013	980	FV		0	.054	8,700	8,700	8,700	Year End Roll	11/7/2012

SALES INFORMATION

Grantor	Legal Ref	Type	Date	Sale Code	Sale Price	V	Tst	Verif	Notes
CARBONI ALFRED,	49258-73		7/11/2012	DIVORCE/COUR		1	No	No	TOWN TAKING
	5035-295+		6/8/1970	OTHER			No	No	

BUILDING PERMITS

Date	Number	Descrip	Amount	C/O	Last Visit	Fed Code	F. Descrip	Comment
------	--------	---------	--------	-----	------------	----------	------------	---------

ACTIVITY INFORMATION

Date	Result	By	Name
------	--------	----	------

Sign: VERIFICATION OF VISIT NOT DATA

Total AC/HA: 0.05443 Total SF/SM: 2371 Parcel LUC: 930 VACANT MUN Prime NB Desc GD-VG

Total: 9,010 Spl Credit: Total: 9,000

Disclaimer: This Information is believed to be correct but is subject to change and is not warranted.

Database: AssessPro - Milford2020

anno

2021



USER DEFINED

Prior Id # 1:	
Prior Id # 2:	
Prior Id # 3:	
Prior Id # 1:	
Prior Id # 2:	
Prior Id # 3:	
Prior Id # 1:	
Prior Id # 2:	
Prior Id # 3:	
ASR Map:	
Fact Dist:	
Reval Dist:	
Year:	
LandReason:	
BldReason:	
CivilDistrict:	
Ratio:	

!4685!

PRINT

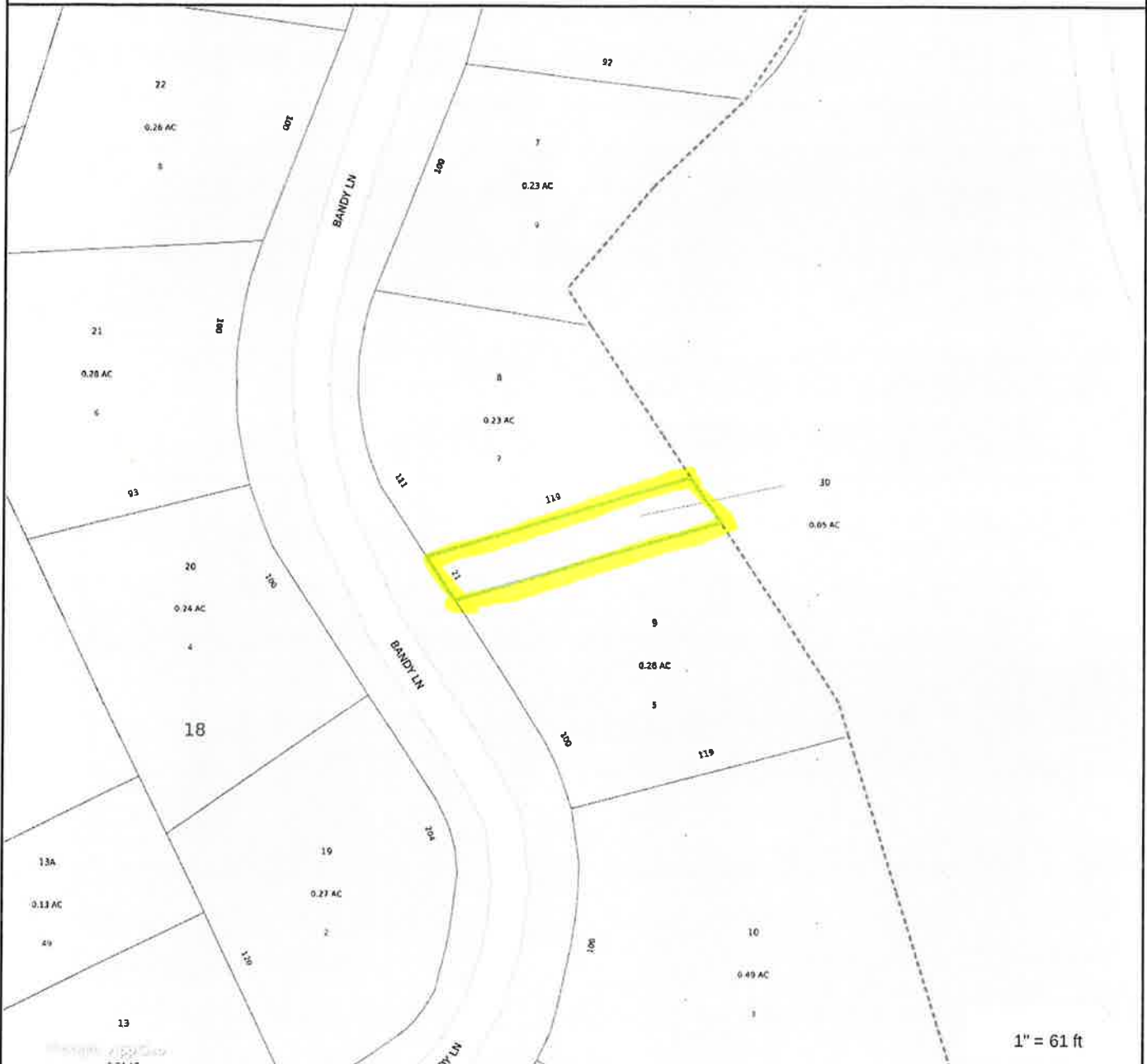
Date Time
01/15/20 22:44:18

LAST REV

Date Time
10/31/19 13:11:20

jen
4685

40-18-30

**Property Information**

Property ID 40-18-30
Location BANDY LN
Owner TOWN OF MILFORD



**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

Town of Milford, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated March 2018
Data updated 11/16/2018

H-1
10-5-20

September 17, 2020

Justin Dudak
Chair, Milford Commission on Disability

Dear Justin,

I need to resign from my position on the Milford Commission on Disability. My husband and I will be moving to Maine in the coming weeks. I have enjoyed serving on the Commission over the years and will the participation.

Good luck and success in the upcoming projects.

Sincerely,

Margaret Myatt

Subject: **Draper Park Memorial Committee**
Date: 9/17/2020 9:32:11 PM Eastern Standard Time
From: heller.dvm@verizon.net
To: milfordchief@aol.com

Selectman Tom O'Laughlin'

I have been aware for sometime that Peter Scandone is the Chairman of the Ad hoc Draper Park Memorial Committee.

I served with Peter on the Town Meeting Study Committee for several months. Peter had to resign from our committee as he had moved from the Town of Milford. I do not understand how he has become a Chairman of a Committee in a town that he does not live.

I would appreciate this issue being rectified. I know Peter is a hard working individual, but there must be a Milford resident that can fill the role of chairman.

Also, I spoke to Jim Adam, Director of Milford Parks Department last Spring regarding the removal of all the trees in Draper Park.

Needless to say it came as a total surprise to me and many Milfordians. I even called Richard Villani, Executive Secretary to the Board of Selectmen, and he was not aware of the tree removal in Draper Park. During our conversation I asked Jim about the benches which were donated by individuals and businesses when Draper Park was refurbished many years ago. Mr. Asam told me the benches were going to be removed and possibly utilized elsewhere. My family paid and donated a bench in honor of Paul Curran. At the time it was our understanding that the benches would be maintained and kept for a long period of time. I feel that the benches should be restored and maintained as an integral part of the Memorial Park, as all the names inscribed on the granite tablets.

Unfortunately people are trying to rewrite history all over the United States, I hope that Milford does not try to do the same.

I would appreciate if you could address these above issues and try to correct them.

Truly yours,

Richard A.Heller DVM