

MILFORD BOARD OF SELECTMEN: AGENDA
October 7, 2019– 7:00PM, ROOM 03, TOWN HALL

- A.) SIGNING OF WARRANT, APPROVAL OF Minutes, September 23, 2019,**
September 26, 2019
Executive Session Minutes, September 23, 2019
- B.) INVITATION TO SPEAK**
- C.) PUBLIC HEARINGS***
- D.) SCHEDULED APPOINTMENTS**
 - 1. Finance Director, re: Capital Plan/Town Meeting Warrant
 - 2. Amy Leone, re: Update Regional Substance Navigation Program
- E.) TOWN ADMINISTRATOR'S REPORT**
- F.) OLD BUSINESS**
- G.) NEW BUSINESS**
 - 1. Town Administrator, re: Recommendation- Assistant Zoning Enforcement Officer
 - 2. Saint Mary of the Assumption, re: One- Day License
 - 3. Saint Mary of the Assumption, re: One- Day License
 - 4. Saint Mary of the Assumption, re: Permit to Obstruct
 - 5. Scouting Organization, re: Food Drive/ Use of Municipal Parking Lot- Permit to Obstruct
 - 6. Highway Surveyor, re: Recommendation, Stop Sign- Industrial Road
- H.) CORRESPONDENCE**
- I.) EXECUTIVE SESSION**
 - 1. Town Counsel, re: Fire Department Collective Bargaining

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

D-1
10-7-19

SPECIAL TOWN MEETING

October 28, 2019
Milford, Massachusetts

COMMONWEALTH OF MASSACHUSETTS

WORCESTER, SS:

To either Constable of the Town of Milford in said County,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the Inhabitants of the Town of Milford, qualified by law to vote in Town Affairs, to meet in the Upper Hall of the Milford Town Hall, 52 Main Street, on the 28th day of October, 2019 A.D. at 7:00 P.M. and then and there to act upon the following articles:

ARTICLE 1: To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to be utilized by the Milford Highway Surveyor and the Town Engineer for any and all items required to ensure that the Town remains in compliance with the Environmental Protection Agency's (EPA) Stormwater – General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems ("MS4s") - Phase II of the Permit, or take any other action in relation thereto.

(Milford Highway Surveyor and Town Engineer)

ARTICLE 2: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Fire Chief for the purpose of purchasing 24 Scott self-contained breathing apparatus bottles, or take any other action in relation thereto.

(Fire Chief)

ARTICLE 3: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be used to replenish the compensated absences fund (Fund 2425), or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 4: To see if the Town will vote to amend Section 4.1 Definitions of the Zoning Bylaw relating to Medical Marijuana Treatment Centers as follows:

By replacing in the definition of Medical Marijuana Treatment Center the words “A not-for-profit entity” with the words “an entity”, or take any other action related thereto.

(Sira Naturals, Inc.)

ARTICLE 5: To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to be utilized by the Milford Highway Surveyor and the Town Engineer, for any and all items required to evaluate, design, repair, and construct any portion of Godfrey Brook that runs from West Street to Water Street (inclusive of the Church Street area), or take any other action in relation thereto.

(Milford Highway Surveyor and Town Engineer)

ARTICLE 6: To see if the Town will vote, pursuant to Massachusetts General Laws chapter 40, Section 5B to dedicate funds received from the Community Host Agreement between the Town of Milford and Sira Naturals, Inc. to the Town Stabilization Fund, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 7: To see if the Town will vote to amend Section 5.1 of the Personnel By-laws by inserting a new Section 5.1A as follows:

“Under special circumstances, positions currently classified as full-time, may need to be filled on a part-time schedule basis. In such instances, the salaried position may be prorated to allow compensation for the part-time employee to be paid on an hourly basis,” or take any other action in relation thereto.

(Personnel Board)

ARTICLE 8: To see if the Town will vote to amend the Zoning Bylaw relating to Crematory uses as noted hereinafter:

BY ADDING in Section 2.3 Use Regulation Schedule references to Crematory uses as follows:

Section 2.3 Use Regulation Schedule

ACTIVITY OR USE	DISTRICT											
	RA	RB	RC	RD	OR	BP	CA	CB	CC	IA	IB	IC
<u>ACCESSORY USES</u>												
Crematory as Secondary Use ¹	O ³³	O ³³	O ³³	O ³³	O ³³	O ³³	O ³³	O ³³	O ³³	O ³³	O ³³	O ³³

³³ A crematory may be permitted as a secondary (i.e. accessory) use to a cemetery upon approval of a site plan by the Planning Board pursuant to Section 1.15 herein.

AND BY ADDING in Section 4.1 of Article VI Definitions the following definition:

“Crematory – A facility used exclusively for the reduction of corpses to ashes by means of incineration,” or take any other action related thereto.

(Pine Grove Cemetery Association)

ARTICLE 9: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Board of Selectmen to upgrade the Audio/Visual System in Upper Town Hall, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 10: To see if the Town will vote to amend its action under Article 62 of the March 16, 1959 Annual Town Meeting and Article 28 of the June 15, 1987 Annual Town Meeting by adding the following:

“Any person appointed as a member, or alternate member, of the Personnel Board shall be a legal resident of the Town of Milford. A member or alternate member who ceases to be a legal resident of the Town shall be removed upon the date of his/her change of primary residence from the Town. A member or alternate member who ceases to be a legal resident of the Town shall notify the Board of Selectmen within fifteen (15) days of the date of his/her change of primary residence from the Town. A member or alternate member may be removed by the Board of Selectmen only for cause after notice and an opportunity to be heard,” or take any other action in relation thereto.

(Michelangelo Bon Tempo, et al.)

ARTICLE 11: To see if the Town will vote pursuant to M.G.L. c. 40 § 15 to transfer the care, custody and jurisdiction of the following 17 Town-owned parcels, totaling 154.52 acres, to the Milford Conservation Commission:

<u>Assessors Map</u>	<u>Block</u>	<u>Lot</u>	<u>Area/Acres</u>
3	0	1	11.50
4	0	14A	10.30
4	0	18	5.00
4	0	20	2.00
6	0	1A	2.30
6	0	2	8.00
6	55	6	2.66
7	0	1	8.50
14	0	5	7.60
15	0	B	18.44
15	0	10A	2.62
15	0	17	53.92
15	0	22A	1.30

16	0	2	1.40
19	0	2	9.59
19	0	15	7.99
29	0	4	1.40

The purpose thereof is to preserve said parcels for water resource protection, open space protection, and conservation purposes, due to their location within the headwaters of the Charles River and the Bio Core area as designated in the Milford Comprehensive Plan, or take any other action in relation thereto.

(Conservation Commission)

ARTICLE 12 : To see if the Town will vote to amend the Zoning Bylaw by rezoning from Rural Residential C [RC] to Business Park [BP] the following 2 parcels of property; Assessor's Map 30 Lots 5 and 7, said parcels being located at 426 and 434 East Main Street respectively, and consisting of a total of approximately 6.64 acres, or take any other action related thereto.

(Joseph Shay, Trustee of SFH Realty Trust)

ARTICLE 13: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be used for payment for medical bills and other expenses incurred resulting from injuries to Police Officers or Fire Fighters to be deposited to the Special Injury Leave Indemnity Funds to be utilized for purposes of paying expenses incurred under G.L. c. 41, section 100 and/or 111F, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 14: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be used for the purpose of replacing the Childrens' Room carpeting at the Milford Town Library, or take any other action relating thereto.

(Library Trustees)

ARTICLE 15: To see if the Town will vote to petition the General Court for the enactment of special legislation in relation to the hiring of a Chief of Police, which legislation would provide substantially as follows:

“SECTION 1: Notwithstanding the provisions of any General or Special Law to the contrary, as to the appointment of any Police Chief in the Town of Milford, the Board of Selectmen shall only appoint from among such list of finalists as recommended by the Police Chief Selection Review Committee so authorized under the General By-Laws of the Town;

SECTION 2: This Act shall take effect upon its passage,” or take any further action in relation thereto.

(Michelangelo Bon Tempo, et al.)

ARTICLE 16: To see if the Town will vote to authorize the Board of Selectmen to issue an invitation for bids, in accordance with the provisions of Massachusetts General Laws Chapter 30B for the sale of the former Purchase Street School, located at 229 Purchase Street in Milford, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 17: To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to be utilized by the Milford Highway Surveyor for the acquisition of a boom flail mower for brush cutting maintenance to be utilized by both the Highway Department and the Parks Department, or take any other action in relation thereto.

(Highway Surveyor)

ARTICLE 18: To see if the Town will vote to amend The Town of Milford Wage and Salary Classification Plan as approved as Article 2 of the May 20, 2019 Annual Town Meeting as follows:

By removing the position of Local Building Inspector from salaried positions Level 1 and inserting it in salaried positions Level 2, or take any other action related thereto.

(Personnel Board)

ARTICLE 19: To see if the Town will vote to transfer a sum of money from the Sewer Stabilization Fund 83250, to be spent along with funds authorized under Article 32 of the May 2016 Annual Town Meeting, under the jurisdiction of the Sewer Commissioners for the design and construction of a municipal sludge treatment facility, and further to rescind the \$2,000,000 of authorized and unissued bonds, or take any other action in relation thereto.

(Treasurer)

ARTICLE 20: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Fire Chief for the purpose of purchasing and equipping a new Engine 5; and further to determine how said sum shall be raised, whether by transfer from available funds, by borrowing or otherwise, or take any other action in relation thereto.

(Fire Chief)

ARTICLE 21: To see if the Town will vote to amend Section 5.07 of the Personnel By-laws (Maternity) to read as follows:

“5.07 Maternity leave without pay may be granted for up to one (1) year by an employee’s appointing authority. It is the Town of Milford’s policy to adhere to the Family Medical Leave Act (FMLA) and the Massachusetts Parental Leave Act (MPLA), allowing employees up to 12-weeks of unpaid leave for the birth of a child, or placement of a child for adoption or foster care. Employees are required to provide appropriate certification to the Human Resources Director when taking a Maternity, FMLA, or MPLA leave. The full FMLA and MPLA provisions can be found on the Town of Milford website. If an employee has been approved for Maternity Leave which extends beyond the FMLA-provided 12-week period, the employee is required to use accrued paid leave during this time. Once the time is exhausted, remaining time off will be unpaid,” or take any other action related thereto.

(Personnel Board)

ARTICLE 22: To see if the Town will vote to amend Article 9, Section 1 of the General By-laws as follows:

“Section 1 (Bond Requirements) Every contract entered into by the town, exceeding **four thousand dollars** shall be accompanied by a suitable bond for the faithful performance of the same or by deposit of money or security to the amount of such bond, provided however that if the Board of Selectmen find and vote that such bond is unnecessary, such bond need not be obtained.”

and replacing it with:

“Section 1 (Bond Requirements) Every contract entered into by the town, exceeding **forty thousand dollars** shall be accompanied by a suitable bond for the faithful performance of the same or by deposit of money or security to the amount of such bond, provided however that if the Board of Selectmen find and vote that such bond is unnecessary, such bond need not be obtained.”

or take any other action in relation thereto.

(Town Counsel)

ARTICLE 23: To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to be spent under the jurisdiction of the Milford Highway Surveyor for the purpose of replacing Loader #2 with a new loader for snow plowing, snow removal, loading materials, stockpiling materials, and all day to day operations of the Highway Department, or take any other action in relation thereto.

(Highway Surveyor)

ARTICLE 24: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Library Trustees for the purpose of purchasing archival storage for the Paul E. Curran Historical Collections Room, or take any other action in relation thereto.

(Library Trustees)

ARTICLE 25: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the School Committee for the purpose of upgrading the HVAC Equipment and software at the Stacy Middle School which will allow efficient management of the school's HVAC system, or take any other action in relation thereto.

(School Committee)

ARTICLE 26: To authorize the Board of Selectmen to petition the Legislature for special legislation to provide for the grant of an additional license for the sale of all alcoholic beverages to be consumed on the premises, which legislation shall provide substantially as follows:

“Section 1. Notwithstanding Section 17 of Chapter 138 of the General Laws, the licensing authority of the Town of Milford may, upon receipt of a completed application, payment of any applicable fees, after a public hearing and all due process, and in its sole discretion grant one (1) additional license for the sale of all alcoholic beverages to be consumed on the premises, under Section 12 of said Chapter 138 to Taqueria la Estrella, 134 South Main Street, Milford, MA. The license shall be subject to said chapter 138, except Section 17.

Section 2. This act shall take effect upon its passage,” or take any other action in relation thereto.

(Taqueria la Estrella)

ARTICLE 27: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Board of Selectmen for the purpose of achieving Phase 1 of the Town of Milford's Plan for Compliance with the Americans with Disabilities Act, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 28: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Milford Highway Surveyor and/or the Town Engineer, for the purpose of procuring any and all items required to evaluate, repair, and maintain the Milford Pond Dam (a.k.a. Cedar Swamp Pond Dam) as referenced in the Phase I Inspection / Evaluation Report performed and written by Weston & Sampson Engineers, Inc., Dated July 11, 2016, or take any other action in relation thereto.

(Highway Surveyor/Town Engineer)

ARTICLE 29: To see if the Town will vote to authorize the Town Meeting Study and Improvement Committee to take all reasonable and necessary steps for the one-time, trial use of (anonymous) electronic voting equipment at the 2020 Annual Town Meeting, or take any other action in relation thereto.

(Town Meeting Study and Improvement Committee)

ARTICLE 30: To see if the Town will vote to amend Section 5.8 A, 5.8B and 5.8C of the Personnel By-laws as follows:

by deleting the current Sections 5.8(A), 5.8(B) and 5.8(C) and inserting in their place and stead the following new Sections 5.8(A), 5.8(B) and 5.8(C):

“VACATION LEAVE

5.8(A) To be eligible for vacation leave, an employee shall have been employed on a permanent, full-time basis, for a period of not less than three (3) continuous months.

The vacation year shall be the period January 1 – December 31. An employee who has resigned, retired, or otherwise separated from service within a given vacation year shall be paid for any unused vacation leave accrued at the time of separation.

YEAR 1: As reflected in the chart below, all new hires will receive ten (10) days', pro-rated vacation leave at the time of hire. The actual number of vacation days allocated will be based upon the date of hire up to a maximum of ten (10) days during the initial vacation year. Employees in their first year of employment may begin using vacation days no sooner than three (3) months of their hire date, and only when they have been continuously employed for said period. Newly hired employees may carry up to ten (10) vacation days into the following calendar year following their first date of employment. At least five (5) of these days must be taken no later than June 30th of the new calendar year.

YEARS 2-4: Beginning January 1st of the following calendar year, all employees shall accrue ten (10) days' vacation. These days may be used after initial completion of three (3) months continuous employment.

5.8(B) Vacation leave for subsequent years of continuous employment shall be accrued in accordance with the following schedule, as of January 1st:

Upon completion of Five (5) Years	15 days
Upon completion of Eleven (11) years	20 days
Upon completion of Seventeen (17) years	25 days

YEAR ONE

First month of employment	Year one vacation day allocation	First month vacation days available for use
January	10	April
February	10	May
March	10	June
April	9	July
May	8	August
June	7	September
July	6	October
August	5	November
September	4	December
October	3	January
November	2	February
December	1	March

Vacation entitlement shall not be cumulative from year to year. Said leave shall be taken within the year it is accrued, unless otherwise authorized under Section 5.08c.

An employee shall be eligible for increased vacation leave, as determined above, upon the actual date of his/her 5th, 11th, and/or 17th anniversary of continuous employment, notwithstanding when said date falls within the January – December vacation leave.

Any revisions to the allotted vacation leave for individual employees, up to four (4) weeks of vacation, will be determined by the department head, HR Director, and the appointing authority (where applicable) on a case-by-case basis

5.8(C) Any employee may request, in writing, a carry-over of up to ten (10) unused vacation days into the following calendar year. However, five (5) of the carry over vacation days must be taken no later than June 30th of the new calendar year. Such request must be submitted in writing thirty (30) days prior to the end of the calendar year, and must be approved by the Department Head.

The revised vacation leave policy applies to those hired since January 1, 2019,” or take any other action in relation thereto.

(Personnel Board)

ARTICLE 31: To see if the Town will vote to amend Article 32, Section 3(A) (5) (a) of the General By-laws as follows:

by deleting the current Section 3(A) (5) (a) which reads:

“Good physical condition, including ability to pass physical examination and agility test.”

and inserting in its place and stead the following new Section 3(A) (5) (a):

“Good physical condition, including ability to pass physical examination,” or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 32: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Police Chief for the purpose of purchasing telephone system hardware and software, overtime/off duty accounting software, and police/fire/emergency medical dispatch and communications computer software upgrades, or take any other action in relation thereto.

(Police Chief)

ARTICLE 33: To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$171,927.00 to Line Item 210-5110 of the Police Department personnel services budget for Fiscal Year 2020, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 34: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Milford Youth Commission for the purpose of procuring engineering and design work and proper installation of an HVAC system in the basement of the Milford Youth Center which will provide proper air exchange and dehumidification, or take any other action in relation thereto.

(Milford Youth Commission)

ARTICLE 35: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Vernon Grove Cemetery Board of Trustees for the purpose of repaving all the ways within Vernon Grove Cemetery, or take any other action in relation thereto.

(Vernon Grove Cemetery Board of Trustees)

ARTICLE 36: To see if the Town will vote to amend The Town of Milford Wage and Salary Classification Plan as approved as Article 2 of the May 20, 2019 Annual Town Meeting as follows:

By removing the word “junior” from the title of Building Custodian under Level 1 in hourly rated positions.

or take any other action related thereto.

(Personnel Board)

ARTICLE 37: To see if the Town will vote to raise and appropriate, or transfer from available funds, \$50,000 to be spent under the jurisdiction of the Tree Warden for the removal of dead, dying or otherwise compromised trees for public safety and to reduce power outages and road closures, or take any other action in relation thereto.

(Tree Warden)

ARTICLE 38: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Information Technology Department for rewiring of the Town Hall information technology systems, or take any other action in relation thereto.

(Information Technology Department)

ARTICLE 39: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Board of Selectmen for the purpose of installing a new floor at the Senior Center, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 40: To see if the Town will vote to amend The Town of Milford Wage and Salary Classification Plan as approved as Article 2 of the May 20, 2019 Annual Town Meeting as follows:

By removing the position of “Local Building Inspector PT” from the hourly rated positions, or take any other action related thereto.

(Personnel Board)

ARTICLE 41: To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to be added to the Town’s Stabilization Account, or take any other action in relation thereto.

(Finance Committee)

ARTICLE 42: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized to off-set operating, capital and debt expenses to fix the tax rate for Fiscal Year 2020, or take any other action in relation thereto.


(Board of Selectmen)

And you are hereby directed to serve this warrant by posting at least fourteen days before said meeting attested copies of this warrant in ten or more public places located in said Milford.

HEREOF, FAIL NOT, and make due return of this warrant with your doings thereon to the Clerk of said Town at the time of said meeting.

Given under our hands at Milford this 26th day of September, 2019

MILFORD BOARD OF SELECTMEN


William D. Buckley, Chairman


William E. Kingkade, Jr.


Michael K. Walsh

A true copy attest:


Mark Calzolaio, Constable



No Judgement, No Shame, Just Truth
Hotline: 508-377-3370

Milford Board of Selectmen
October 07, 2019
Presented by: Amy Leone, MS, MA, LMHC

Overview:

The Regional Substance Navigation Program (RSNP) is a police department based model in which police officers and a therapist help individuals access treatment. Embedded within the Hopedale, Milford, Upton, and Medway Police Department, mental health professionals and recovery coaches from Community Impact respond to individuals struggling with substance use. The RSNP provides a direct linkage with recovery centers, medication assisted treatment programs, and other treatment services to make a successful referral to the correct level of care or agency that can provide further treatment for the individual and their family. We continue to use a four-pronged approach: Intervention, treatment, follow-up, and community partnerships. This is a coordinated and interdependent effort amongst law enforcement and throughout the community.

To Date based on collected Regional statistics:

As of 1/1/18 to 10/1/18 our Greater Milford Area had experienced 73 Overdoses and had 7 overdose deaths (2018 105 overdoses and 10 deaths). Thankfully due to our progressive RSNP efforts in 2019 (1/1/19 to 10/1/19) we have had 62 overdoses and 2 death. It is evident that all of our efforts are increasing the awareness of our willingness and ability to help before those experience an overdose and most importantly preventing unattended overdose death.

Community Awareness of our efforts and Results:

Over the last four months, based on our regional statistics, we have experienced 33 opioid related overdoses and 1 death. This breaks down to:

- ❖ June responding to 12 separate opioid related incidents, (3 were repeated offenders and 1 death)
- ❖ July responding to 8 separate opioid related incidents (1 incident of a repeat offender)
- ❖ August responding to 10 separate opioid related incidents (4 incidents were that of the same individual),

- ❖ September responding to 4 separate opioid related incidents.

To break this down further of these 25 individuals; 8 were females and 17 were males. The majority of the females were between 31-40 and the males were between the ages of 21-30.

On top of the above efforts we have daily interactions with individuals and family members who reach out before experiencing an opioid related overdose but is struggling with the disease of addiction. In the last three months we have interacted with 263 different individuals. This breaks down to:

- In June, 50 individuals who were provided support and resources, 15 of which started with our Recovery Coach,
- In July we 33 individuals who were provided support and resources, 20 of which started with our Recovery Coach,
- In August 29 individuals were provided support and resources and 24 of which started with our Recovery Coach services.
- In September 45 individuals were provided support and resources and 35 of which started recovery Coaching Services

Next Steps: Comprehensive Opioid Abuse Site-based Program

This grant was written originally for the State of Massachusetts but we were 4 minutes late in submitting it. We then were approached with an opportunity to partner with the DA Joseph Early's office for the Federal Grant, **Comprehensive Opioid Abuse Site-based Program**. After countless hours in writing the grant for the State, we already had the gist of the application written. We partnered with DA Early, revamped it based on the grant application and with my shock, Tuesday the grant was awarded to DA Joseph Early's office.

I am grateful for the 16 years of support from the Board of Selectmen, Milford Police Department and former Chief O'Loughlin, and with the support from our new leadership our programs continue to run, we continue to address the emerging needs and will continue to facilitate change as it is needed in the community. Our next step being Chris' Corner, which details are not solidified yet. We will be holding a press conference Tuesday October 8th at the Milford Police Department regarding our funding.

G-2
10-7-19

TOWN OF MILFORD
APPLICATION FOR ONE-DAY LICENSE
PER MGL, C138, S14

This application must be returned at least two (2) weeks prior to a scheduled Board of Selectmen Mtg.

Name of Organization St. Mary of the Assumption
Address 17 Winter ST, Milford - MA
Contact Person Renata Weekday Telephone 508-473-2000
Signature [Signature] Title Secretary

License is requested for the sale of: (check one) Fee = \$100.00 per day

All-alcoholic Beverages _____ Wine Only _____
Wine & Malt Beverages Only X Malt Beverages Only _____

Purpose of Event Fundraiser

Name of Applicant/Organization St. Mary of the Assumption

Address 17 Winter ST, Milford - MA

Telephone 508-473-2000 Email combrasilmilford@outlook.com

Non-Profit Organization Yes X No _____

Date of Event October 12, 2019

Event will take place at the following location: St. Mary's Parish hall
17 Winter ST, Milford - MA

Between the hours of 3pm - 12am

Is the event held by, or held for the benefit of, a business or non-profit group? Yes X No _____

Will there be a cash bar? Yes X No _____

Is there an entrance fee or donation required? Yes _____ No X

Is the event open to the general public? Yes _____ No X

If the answer to ANY of these questions is YES:

A One-Day Special license is required. License applications must go before the Board of Selectmen. **ALL** alcohol must be purchased by the licensee from a **wholesaler**. (List can be found at www.mass.gov/abcc)

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Milford.

Applicant's Signature: [Signature]

Youth Ctr. Director Signature: _____ (If Applicable)

G-3
10-7-19

TOWN OF MILFORD
APPLICATION FOR ONE-DAY LICENSE
PER MGL, C138, S14

This application must be returned at least two (2) weeks prior to a scheduled Board of Selectmen Mtg.

Name of Organization ST Mary of the Assumption
Address 17 Winter ST, Milford - MA
Contact Person Renata DeOliveira Weekday Telephone 508-473-2000
Signature [Signature] Title Secretary

License is requested for the sale of: (check one) Fee = \$100.00 per day

All-alcoholic Beverages _____ Wine Only _____
Wine & Malt Beverages Only X Malt Beverages Only _____

Purpose of Event Fundraiser

Name of Applicant/Organization St. Mary of the Assumption

Address 17 Winter ST, Milford - MA

Telephone 774-287-2557 Email combrasilmilford@outlook.com

Non-Profit Organization Yes X No _____

Date of Event October 19, 2019

Event will take place at the following location: 17 Winter ST, Milford - MA

(St. Mary's Church Parish Hall)

Between the hours of 8pm - 12am

Is the event held by, or held for the benefit of, a business or non-profit group? Yes X No _____

Will there be a cash bar? Yes X No _____

Is there an entrance fee or donation required? Yes X No _____

Is the event open to the general public? Yes X No _____

If the answer to ANY of these questions is YES:

A One-Day Special license is required. License applications must go before the Board of Selectmen. **ALL** alcohol must be purchased by the licensee from a **wholesaler**. (List can be found at www.mass.gov/abcc)

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Milford.

Applicant's Signature: [Signature]

Youth Ctr. Director Signature: _____ (If Applicable)



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303

Fax 508-634-2324

www.milford.ma.us.com

PERMIT TO OBSTRUCT APPLICATION

- 1) Read appropriate By-Law on reverse side (Article and Section is identified below)
- 2) An Insurance Certificate (\$1,000,000/\$3,000,000) is required, worded as follows:
THE TOWN OF MILFORD IS AN ADDITIONAL INSURED.
- 3) If requesting a Permit to hang a Sign or Banner, first obtain a permit for the **Sign or Banner** itself from the Building Commissioner. Attach a copy of that permit.
- 4) If a Banner overhanging a public street is to be attached to a building, you must obtain permission from the property owner.
- 5) Applicant shall engage a responsible individual to hang banner: **town employees are prohibited from engaging in this activity.**
- 6) Submit complete application, including Insurance Certificate and any other required documents, to Selectmen's Office at least **two weeks prior to date requested below.**

Detach and retain top section for future use; Complete and submit bottom section to Selectmen's Office

NAME OF ORGANIZATION SAINT MARY'S PARISH

MAILING ADDRESS:

17 WINTER ST

MILFORD MA 01757

CONTACT PERSON: FR. THIAGO DA SILVA

PHONE # 508-473-2888

CHECK ONE:

- ☐ PERMIT TO OVERHANG PUBLIC WAY (Article 13, Section 5)
☒ PERMIT TO OBSTRUCT A PUBLIC WAY (Article 12, Section 3)
☐ PERMIT TO OBSTRUCT SIDEWALK (MERCHANDISE DISPLAY) (Article 13, Sec. 6)

DESCRIBE IN DETAIL WHAT YOU PLAN TO DO:

HOLD A RELIGIOUS PROCESSION IN HONOR OF OUR LADY AS THE
PATRONESS OF BRAZIL

INDICATE EXACT LOCATION (Street(s) & Number(s), EXACT DAY(S) AND DATE(S), TIMES OF DAY, AND ALL OTHER RELEVANT INFORMATION:

FROM THE CHURCH ON WINTER ST TO TURN ^{RIGHT} ON GRANITE ST. AT SUMNER ST TO
TURN RIGHT TO MAIN ST. TURN RIGHT ON MAIN ST AND TURN BACK ONTO WINTER
STREET RETURNING TO THE CHURCH. THIS WILL BE SATURDAY, OCTOBER 12, 2019 AT THE
BEGIN 50 MASS WHICH STARTS AT 7 PM.

Rev. Thiago M. Da Silva
Signature of person authorized to apply for permit

9/27/2019
Date

[Signature]
Police Chief's Signature
Comments:

9/30/19
Date

TOWN OF MILFORD BY-LAWS

ARTICLE 12, Section 3: OBSTRUCTING OF WAY: Any person who intends to erect, repair, or take down any building on land abutting on any way which the Town is required to keep repaired, and desires to make use of any portion of said way for the purpose of placing therein building materials or rubbish, shall give notice thereof to the Selectmen. Thereupon, the Selectmen may grant a permit to occupy such portion of said way, to be used for such purposes as, in their judgment, the necessity of the case demands and the security of the public allows; such permit, in no case, to be for a period of longer than ninety (90) days and to be on such conditions that, during the whole of every night from sunset to sunrise, sufficient lighted lanterns shall be so placed as to effectually secure all travelers from liability of coming in contact with such building materials or rubbish.

The Selectmen may, before granting such permit, require such persons to furnish a satisfactory bond to save the Town harmless for any damages which may arise from such use of the street and to insure the faithful compliance with the conditions of said permit.

ARTICLE 13, Section 5: SIGNS. Whoever shall establish or maintain over any street or highway any sign, sign-board or advertising device without a permit from Selectmen, shall be punished by a fine not exceeding Five Dollars. Such permit shall be granted if such sign, sign-board or device is safely and securely made, fastened, supported and maintained, does not interfere with the public use of such street or way, is not affixed to any tree, tree-guard or other object within the limits of the street or way, and is not of a dangerous character.

ARTICLE 13, Section 6: SIDEWALK OBSTRUCTIONS. Whoever shall use any sidewalk or street for the display of merchandise or other articles of personal property, without first obtaining written permission to do so from the Selectmen, shall be punished by a fine not exceeding Ten Dollars.

6-5
10-7-19
September 26, 2019

Dear Milford Selectmen,

I represent the Scouting organizations of Milford as we begin preparations for this year's *Scouting for Food Drive*.

I would like to request your permission to use the Municipal Parking Lot next to the Milford Food Pantry on Saturday, November 9, 2019, from 11:00am until 5:00pm to conduct our annual *Scouting for Food Drive*.

As has been done in the past, I would like to arrange to put up some signs around town about a week prior to the November 9th donation collection date. They will be removed by the end of the day on the 9th.

Milford Explorer Post 29 will be made aware of the anticipated date to help us out with traffic control as they have done in the past.

Thank you for your support of this Community-building effort!

Should you need to contact me, I may be reached at 508-282-0517 or at dale-winkler@comcast.net.

Thank you.

Sincerely,



Dale Winkler

Assistant Scoutmaster, Troop 4, Milford MA
35 Tanglewood Drive
Milford, MA 01757

cc: Acting Police Chief, Milford, MA
Milford Explorer Post 29, Sergeant Carlos Sousa, Advisor - csousa@milfordpolice.org
Department of Inspections, Erika Robertson -- erobertson@townofmilford.com
Milford Parks Department, Mike Bresciani



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303

Fax 508-634-2324

www.milford.ma.us.com

PERMIT TO OBSTRUCT APPLICATION

- 1) Read appropriate By-Law on reverse side (Article and Section is identified below)
- 2) An Insurance Certificate (\$1,000,000/\$3,000,000) is required, worded as follows:
THE TOWN OF MILFORD IS AN ADDITIONAL INSURED. *In progress*
- 3) If requesting a Permit to hang a Sign or Banner, first obtain a permit for the **Sign or Banner** itself from the Building Commissioner. Attach a copy of that permit.
- 4) If a Banner overhanging a public street is to be attached to a building, you must obtain permission from the property owner.
- 5) Applicant shall engage a responsible individual to hang banner: **town employees are prohibited from engaging in this activity.**
- 6) Submit complete application, including Insurance Certificate and any other required documents, to Selectmen's Office at least **two weeks prior to date requested below.**

Detach and retain top section for future use; Complete and submit bottom section to Selectmen's Office

NAME OF ORGANIZATION
MAILING ADDRESS:

*Milford Scouting For Food
35 Tanglewood Drive
Milford, MA 01757*

CONTACT PERSON:
CHECK ONE:

Dale Winkler

PHONE # *508-232-0517*

- ☐ PERMIT TO OVERHANG PUBLIC WAY (Article 13, Section 5)
☒ PERMIT TO OBSTRUCT A PUBLIC WAY (Article 12, Section 3)
☐ PERMIT TO OBSTRUCT SIDEWALK (MERCHANDISE DISPLAY) (Article 13, Sec. 6)

DESCRIBE IN DETAIL WHAT YOU PLAN TO DO:

- * Scouting For Food Drive on November 9th; Food Sorting @ Pantry
- * Will utilize Municipal Parking Lot abutting Food Pantry from 11:00-5:00 (Section a-f)
- * Police Explore Post (and Chief) has been notified of request for traffic control.

INDICATE EXACT LOCATION (Street(s) & Number(s), EXACT DAY(S) AND DATE(S), TIMES OF DAY, AND ALL OTHER RELEVANT INFORMATION:

November 9th 11:00 AM - 5:00 PM. Municipal Lot next to Food Pantry.

Signature of person authorized to apply for permit

Date

Police Chief's Signature
Comments:

Date

5-6
10-7-19



Town of Milford
Highway Department
Scott J. Crisafulli, Highway Surveyor

MEMO

To: Board of Selectmen

Attn: Rick Villani, Town Administrator

From: Scott J. Crisafulli, Highway Surveyor

Re: Stop Sign at Industrial Rd and Birch Street.

Date: October 3, 2019

I have recently noticed there is no stop sign on Industrial Rd. at the intersection of Birch St. There is not one in our Traffic Rules and Orders that I am aware of. With the increased traffic due to Amazon deliveries, I would like to recommend a stop sign be installed as soon as possible. The Highway department will also install a stop bar with your approval.

Richard Villani

From: Pighetti, Michael <MPighetti@milfordpolice.org>
Sent: Thursday, October 3, 2019 3:20 PM
To: Richard Villani
Subject: RE: Stop Sign, Industrial Rd.docx

I am in agreement. That intersection has become very busy with all the commercial vehicle traffic.

Thank you

From: Richard Villani <rvillani@townofmilford.com>
Sent: Thursday, October 3, 2019 3:14 PM
To: Pighetti, Michael <MPighetti@milfordpolice.org>
Subject: FW: Stop Sign, Industrial Rd.docx

Chief: Could you please review Scott's Memo and let me know if you are in agreement with the placing of the Stop Sign.

Rick

Richard A. Villani
Town Administrator
P*508-634-2303
F*508-634-2324
rvillani@townofmilford.com
www.milfordma.gov

From: Scott Crisafulli <SCrisafulli@townofmilford.com>
Sent: Thursday, October 3, 2019 12:44 PM
To: Richard Villani <rvillani@townofmilford.com>
Subject: Stop Sign, Industrial Rd.docx

Rick,

Attached is a memo concerning a stop sign on industrial Rd.

Regards,

Scott J. Crisafulli
Highway Surveyor
Milford Highway Department
30 Front St.
Milford MA 01757
P:508-473-1274
F:508-634-2348