

TOWN OF MILFORD  
Milford, Massachusetts  
**NOTICE OF MEETING**

RECEIVED  
MILFORD TOWN CLERK  
2020 JAN -2 PM 4:13

Board or Commission \_\_\_\_\_ Milford Board of Selectmen \_\_\_\_\_  
Date and Time of Meeting \_\_\_\_\_ January 6, 2020 7:00 PM  
Place of Meeting \_\_\_\_\_ Room 03, 52 Main Street

**A.) SIGNING OF WARRANT**

**B.) INVITATION TO SPEAK**

**C.) PUBLIC HEARINGS**

1. 7:00 PM East Main Street Pizza, re: Application for New Common Victualler License
2. 7:10 PM Viana Bar, Inc. d/b/a Tradicao da Roca, re: Amendment to General on Premise License- Entertainment

**D.) SCHEDULED APPOINTMENTS**

1. Human Resources Director, re: Recommendation of Building Custodian
2. Town Counsel, re: Motor Vehicle Accident- Police Cruiser Repair
3. Town Treasurer/Martin Sayles, re: 13 Camp Street- Vacation of Judgement of Foreclosure
4. Amazon.com-Invitation to discuss transportation terminals and traffic complaints
5. Town Finance Director/Town Treasurer, re: Tax Title Backlog- Root Cause, Corrective and Preventive Actions.

**E.) TOWN ADMINISTRATOR'S REPORT**

**F.) OLD BUSINESS**

1. Building Commissioner, re: 72 Depot Street update on status

**G.) NEW BUSINESS**

1. Finance Director, re: Auditor Contract
2. Greater Milford Social Club, re: One Day All Alcoholic Beverages License
3. Inspectors of Animals, re: Designation

**H.) CORRESPONDENCE**

**I.) EXECUTIVE SESSION**

1. Town Counsel, re: Police Department Grievance
2. Town Counsel, re: Status update Opioid litigation

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Signature  Dated 1/2/20



## MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303

Fax 508-634-2324

[www.milford.ma.us.com](http://www.milford.ma.us.com)

### LICENSE APPLICATION (CHECK ONE)

- ☒ APPLICATION FOR A NEW LICENSE  
☐ TRANSFER OF AN EXISTING LICENSE  
☐ AMENDMENT TO EXISTING LICENSE (Change of operating days/hours, change of location, etc.) describe on reverse

- |  |  |
|--|--|
| 1. _____ AUCTIONEER                          | 11. _____ LIVE ENTERTAINMENT (describe on reverse)                             |
| 2. _____ BOARDING HOUSE                      | 12. _____ AUTOMATIC AMUSEMENT<br>(Coin-Operated Games)                         |
| 3. _____ BOWLING ALLEY(S)                    | 13. _____ TRANSIENT VENDORS  |
| 4. _____ COMMON VICTUALLER                   | 14. _____ CARNIVAL/CIRCUS  |
| 5. _____ FORTUNE TELLER                      | Location: _____  |
| 6. _____ HAWKERS/PEDDLERS                    | 15. _____ CHRISTMAS TREE SALES   |
| 7. _____ INNHOLDERS                          | \$ _____ VALUE OF GOODS  |
| 8. _____ POOL TABLES                         | 16. _____ CLASS I (NEW CARS)   |
| 9. _____ 2 <sup>ND</sup> HAND/ANTIQUE DEALER | _____ CLASS II (USED CARS)   |
| 10. _____ PAWNBROKER                         | _____ CLASS III (JUNK CARS) - Public Hearing Required<br>(Describe on Reverse) |
|  | 17. _____ WORKERS COMPENSATION IF NEEDED                                       |

### SEE ADDITIONAL INFORMATION REQUIRED BELOW

BUSINESS NAME: East Main St Pizza

BUSINESS ADDRESS: 206 East main st

DAYS/HOURS OF OPERATION MON - SUN 9-10

(Some Sunday licenses may require approval of State DPS)

I/We, the undersigned, apply for this license in accordance with the provisions of all Statutes relating thereto. I/We further certify, under penalties of perjury, that, to the best of my/our knowledge and belief, I/We have filed all state tax returns and paid all state taxes required under law.

NAME OF APPLICANT: Christos George Vianbidis

HOME ADDRESS: 327 Pleasantville Rd Rutland MA 01543

APPLICANT'S SIGNATURE: [Signature]  
(Individual or Corporate Officer)

DATE: 12-20-2019

The name signed above must be typed or printed on this line

Weekday Telephone Number \_\_\_\_\_

APPLICANT'S MAILING ADDRESS: 327 Pleasantville Rd Rutland MA 01543

No. & Street

Town

State

Zip

Social Security No. (Voluntary) \_\_\_\_\_

Or

Federal Identification No. (Mandatory) \_\_\_\_\_

**IMPORTANT:** Read this section carefully. Provide required information on reverse side.

Additional Information Required:

License # Above

- |              |   |
|--------------|---|
| 1            | Provide copy of State and/or County Auctioneer's License                              |
| 3, 8, 12     | Indicate number of alleys, pool tables and number and types of coin-operated games    |
| 6, 9, 10, 13 | Request Town By Laws, which states applicant's responsibility                         |
| 6, 13        | Describe in detail: type, quantity, and cost (to you) of goods to be offered for sale |
| 11           | Describe in detail: type of live entertainment to be licensed                         |
| 14           | Applicant must request and agree to abide by established policy                       |

**CONTINUE APPLICATION PROCESS ON REVERSE SIDE OF THIS FORM**

## DEPARTMENT HEAD REVIEW FORM

1. Name of Business: **East Main Street Pizza**
2. Business Address: **206 East Main Street**  
Assessors ID#: **Map 32\_ Block 0\_ Lot 14 B**
3. Has applied for: **New Common Victualler License**
4. Selectmen will take action on: **Monday January 6, 2020**
5. Hearing Continued/Postponed/MGL Deadline: \_\_\_\_\_
6. Abutters Notified:   N/A   Published:
7. Inquiry Sent To Dept. Heads on:   12/24/2019
8. Please Respond By:   12/30/2019
9. License Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Tabled: \_\_\_\_\_ On \_\_\_\_\_

.....  
**Building Commissioner:** (Zoning, Occupancy, Building/Handicap Access, Restroom Handicap Access, etc.) **IC ZONE, OCC. LOAD N/A, ACCESSIBLE BUILDING AND RESTROOM**

**Town Planner:** (Site Plan/Special Permit; Other Requirements/Stipulations) **OK- NO CHANGE OF ACTUAL USE. (IC/IB ZONES)**

**Tax Collector:** (Outstanding Taxes) **NO OUTSTANDING TAXES**

**Town Treasurer:** (Outstanding Tax Liens) **NONE**

**Fire Chief:** (Information/Comment) **SEE ATTACHED:**

**Police Chief:** (Information/Comment) **NO ISSUES OR CONCERNS**

Criminal Offense Record Info: (CORI) Approved ☐ Disapproved ☐

**Board of Health:** (Information/comment) **NO PERMITS ISSUED YET (12/26/2019)**

**Sewer Commission:** (Information/Comment) \_\_\_\_\_

**Milford Water Company:** (Information/comment) \_\_\_\_\_

**Commission on Disability:** (Information/comment) \_\_\_\_\_

**Dept. Head Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

.....  
**Contact Name/Manager:** *Christos George Yiantsidis* **D.O.B.** **SS #**

**Phone:**   774-364-2625   **e-mail:**



# MILFORD FIRE DEPARTMENT

21 BIRCH STREET  
MILFORD, MASSACHUSETTS 01757

WILLIAM J. TOUHEY, JR., CHIEF  
MARK A. NELSON, DEPUTY CHIEF

Telephone: 508-473-1214 • Fax: 508-473-4858 • Inspections: 508-473-2256

Town of Milford  
52 Main Street  
Milford MA 01757

RE: DHRF 206 East Main Street

Attn: Town Administrators office

In regards to the Department Head Review Form at 206 East Main Street, this is approved. However, we received a call recently that they were looking to install a new cooking fire protection system. If they indeed do, this system will need to be installed, tested and signed off by both the Fire and Building Departments prior to them having full cooking capability.

Thank you,

A handwritten signature in dark ink, appearing to read "Matthew R. Denman", is written over a horizontal line.

Matthew R. Denman  
Lieutenant-Inspector  
Milford Fire Department  
21 Birch Street  
Milford MA 01757  
mdenman@milfordfire.org  
Office: 508.473.2256  
Cell: 508.400.6338  
Fax: 508.473.4858



# MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303

Fax 508-634-2324

[www.milford.ma.us.com](http://www.milford.ma.us.com)

## LICENSE APPLICATION

(CHECK ONE)

- ☐ APPLICATION FOR A NEW LICENSE  
☐ TRANSFER OF AN EXISTING LICENSE  
☒ **AMENDMENT TO EXISTING LICENSE** (Change of operating days/hours, change of location, etc.) *describe on reverse*

- |   |   |
|---|---|
| 1. <input type="checkbox"/> AUCTIONEER                          | 11. <input checked="" type="checkbox"/> LIVE ENTERTAINMENT ( <i>describe on reverse</i> )         |
| 2. <input type="checkbox"/> BOARDING HOUSE                      | 12. <input type="checkbox"/> AUTOMATIC AMUSEMENT<br>(Coin-Operated Games)                         |
| 3. <input type="checkbox"/> BOWLING ALLEY(S)                    | 13. <input type="checkbox"/> TRANSIENT VENDORS  |
| 4. <input type="checkbox"/> COMMON VICTUALLER                   | 14. <input type="checkbox"/> CARNIVAL/CIRCUS<br>Location: _____                                   |
| 5. <input type="checkbox"/> FORTUNE TELLER                      | 15. <input type="checkbox"/> CHRISTMAS TREE SALES   |
| 6. <input type="checkbox"/> HAWKERS/PEDDLERS                    | \$ <input type="checkbox"/> VALUE OF GOODS  |
| 7. <input type="checkbox"/> INNHOLDERS                          | 16. <input type="checkbox"/> CLASS I (NEW CARS)   |
| 8. <input type="checkbox"/> POOL TABLES                         | <input type="checkbox"/> CLASS II (USED CARS)   |
| 9. <input type="checkbox"/> 2 <sup>ND</sup> HAND/ANTIQUE DEALER | <input type="checkbox"/> CLASS III (JUNK CARS) - Public Hearing Required<br>(Describe on Reverse) |
| 10. <input type="checkbox"/> PAWNBROKER                         | 17. <input type="checkbox"/> WORKERS COMPENSATION IF NEEDED                                       |

SEE ADDITIONAL INFORMATION REQUIRED BELOW

BUSINESS NAME: VIANA BAR INC. D/B/A Tradicao da Boca

BUSINESS ADDRESS: 119 EAST MAIN ST MILFORD MA

DAYS/HOURS OF OPERATION MONDAY TO SUNDAY - 5AM TO 1AM (FRI UNTIL 2AM)  
(Some Sunday licenses may require approval of State DPS)

I/We, the undersigned, apply for this license in accordance with the provisions of all Statutes relating thereto. I/We further certify, under penalties of perjury, that, to the best of my/our knowledge and belief, I/We have filed all state tax returns and paid all state taxes required under law.

NAME OF APPLICANT: CASSIA BATISTA VIANA

HOME ADDRESS: 249 PURCHASE ST MILFORD MA

APPLICANT'S SIGNATURE: [Signature] DATE: 12/26/2019  
(Individual or Corporate Officer)

The name signed above must be typed or printed on this line

(508) 933 8147  
Weekday Telephone Number

APPLICANT'S MAILING ADDRESS: 122 EAST MAIN ST Milford MA 01757  
No. & Street Town State Zip

Social Security No. (Voluntary) \_\_\_\_\_ Or \_\_\_\_\_

Real Identification No. (Mandatory) \_\_\_\_\_

**IMPORTANT:** Read this section carefully. Provide required information on reverse side.

Additional Information Required:

License # Above

- |              |   |
|--------------|---|
| 1            | Provide copy of State and/or County Auctioneer's License                              |
| 3, 8, 12     | Indicate number of alleys, pool tables and number and types of coin-operated games    |
| 6, 9, 10, 13 | Request Town By Laws, which states applicant's responsibility                         |
| 6, 13        | Describe in detail: type, quantity, and cost (to you) of goods to be offered for sale |
| 11           | Describe in detail: type of live entertainment to be licensed                         |
| 14           | Applicant must request and agree to abide by established policy                       |

**CONTINUE APPLICATION PROCESS ON REVERSE SIDE OF THIS FORM**

## DEPARTMENT HEAD REVIEW FORM

1. Name of Business: **Viana Bar, Inc. d/b/a Tradicao da Roca**
2. Business Address: **119 East Main Street**  
Assessors ID#: \_\_\_\_\_ Map \_ Block \_ Lot \_
3. Has applied for: **Amendment to General on Premise License- Entertainment**
4. Selectmen will take action on: **Monday January 6, 2020** \_\_\_\_\_
5. Hearing Continued/Postponed/MGL Deadline: \_\_\_\_\_
6. Abutters Notified:   N/A   Published: \_\_\_\_\_
7. Inquiry Sent To Dept. Heads on:   12/26/2019
8. Please Respond By:   12/30/2019
9. License Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Tabled: \_\_\_\_\_ On \_\_\_\_\_

.....  
**Building Commissioner:** (Zoning, Occupancy, Building/Handicap Access, Restroom Handicap Access, etc.) **CB ZONE, 123 OCC. LOAD, NO VIOLCTIONS, BUILDING AND BATH ARE ACCESSIBLE**

**Town Planner:** (Site Plan/Special Permit; Other Requirements/Stipulations)  
**OK- NO CHANGE OF ACTUAL USE**

**Tax Collector:** (Outstanding Taxes) **NO OUTSTANDING TAXES**

**Town Treasurer:** (Outstanding Tax Liens) **NONE**

**Fire Chief:** (Information/Comment) **APPROVED- WILL HAVE TO ABIDE BY CMR 527 SECTION 20.15.6 "CROWD MANAGER" IF OCC. OVER 100 ( BOTH 2015 CODE & 2018 AMENDMENTS)**

**Police Chief:** (Information/Comment) **NO ISSUES OR CONCERNS**

Criminal Offense Record Info: (CORI) Approved ☐ Disapproved ☐

**Board of Health:** (Information/comment) **INSPECTED 12/20/19 TO APPROVE OPENING**

**Sewer Commission:** (Information/Comment) \_\_\_\_\_

**Milford Water Company:** (Information/comment) \_\_\_\_\_

**Commission on Disability:** (Information/comment) \_\_\_\_\_

**Dept. Head Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

.....  
**Contact Name/Manager:** *Cassia Batista Viana* **D.O.B.** \_\_\_\_\_ **1SS #** \_\_\_\_\_

**Phone:**   508-933-8147   **e-mail:** \_\_\_\_\_



# MILFORD POLICE DEPARTMENT

Michael A. Pighetti  
Chief of Police

250 Main Street \* Milford, MA 01757 \* Tel. (508) 473-1113 \* Fax (508) 634-2346

To: Selectman's Office  
From: Officer Paul Pinto  
Date: December 9, 2019  
RE: Cruiser Accident/Insurance Claim

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On August 9, 2019, Officer Todd Fletcher was involved in a motor vehicle accident involving a Milford Police cruiser (#244). Damage was extensive to the front right side with full airbag deployment throughout the vehicle. I have attached a preliminary motor vehicle accident report, written by Sgt. Tusino. Massachusetts CEMLEC Reconstruction Team also responded and conducted an investigation and submitted their report.

I received (3) estimates for the auto body repair:

1) Milford Nissan Collision Center	\$8,138.80
2) Milford Collision	\$7,886.31
3) RJM Custom Auto Body Inc.	\$7,191.91

RJM was awarded the bid for this job. The cruiser repairs were completed on 11/15/2019.

Supplement bill for body damage: RJM \$11,463.45

The **final price** after completing the work is- **\$18,655.36**

Respectfully submitted,

Ptl. Paul Pinto

Cc: Legal Dept.  
File

RJM Custom Auto Body, Inc.

196 West Street  
Milford, MA 01757

Fr 12/1

# Invoice

Date	Invoice #
11/14/2019	9068

Bill To
MILFORD POLICE DEPT 250 MAIN STREET MILFORD MA 01757

P.O. No.	Terms	Project

Quantity	Description	U/M	Rate	Amount
1	PARTS	ea	12,050.96	12,050.96T
1	BODY LABOR	ea	3,709.20	3,709.20
1	PAINT LABOR	ea	717.95	717.95
1	PAINT & MATERIALS	ea	895.00	895.00T
	Mechanical Labor		205.00	205.00
	HAZ WASTE		5.00	5.00
	SUBLET - vehicle lettering		263.13	263.13
	Sales Tax		6.25%	809.12

Phone #	Fax #	E-mail	Total
508-473-8211	508-473-8212	rjmautobodyinc@gmail.com	\$18,655.36
Web Site			www.rjmcustomautobody.com





**OFFICE OF THE TOWN TREASURER**  
**TOWN OF MILFORD, MASSACHUSETTS**  
52 MAIN STREET, ROOM 18  
MILFORD, MA 01757

**CHRISTOPHER C. PILLA**  
TOWN TREASURER

**JANET A. FERREIRA**  
ASSISTANT TREASURER

Telephone: (508) 634-2300  
Fax: (508) 634-2324  
E-Mail: [cpilla@townofmilford.com](mailto:cpilla@townofmilford.com)  
Web: [milfordma.gov](http://milfordma.gov)

TO: Board of Selectmen  
FROM: Christopher Pilla, Town Treasurer  
SUBJECT: 13 Camp Street  
DATE: January 3, 2020

This memo is intended to address the redemption from foreclosure of 13 Camp Street. The current owners will be appearing before your board asking that you vacate the judgment (upon payment in full) in their foreclosure case. The balance owed is \$82,352.02. This amount is made up of unpaid taxes dating back to 2012, penalties and interest, court fees, and legal fees. If the current owners have the amount due, I recommend you vacate the judgement, if they do not have the payment due, I recommend we start the eviction process as their one year right of redemption has expired.

Thank you,

Christopher C. Pilla  
Town Treasurer  
Town of Milford



## MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679  
Phone 508-634-2303 Fax 508-634-2324

William D. Buckley, Chairman  
William E. Kingkade, Jr.  
Larry Dunkin, Town Planner  
Michael R. Walsh  
52 Main Street  
Milford, MA 01757

December 20, 2019  
Richard A. Villani  
Town Administrator

Re: Unlawful Transportation Terminals in Milford, MA

Dear Mr. Dunkin:

The Board of Selectmen have been inundated with complaints concerning the parking and operation of Amazon delivery vehicles within our town

Recent inspections of properties located in Milford revealed zoning by-law violations including the use of these premises as transportation terminals for Amazon. Article 4.1 of the Milford Zoning Bylaws defines a transportation terminal as, "premises for the parking and/or servicing of commercial vehicles." Section 2.2.1 of the Milford Zoning Bylaw prohibits all uses except as set forth in the Use Regulation Schedule. The Use Regulation Schedule prohibits transportation terminals in most zoning districts. In the commercial and industrial districts where transportation terminals are allowed, they are only allowed subject to approval of a site plan review by the Milford Planning Board in accordance with Section 1.15 of the Zoning Bylaw. These premises are presently being used for such purposes without Site Plan Review and approval and therefore in violation of law.

These enumerated violations should not be considered a comprehensive list of the actual violations existing on the site. Further complaints refer to excessive queuing and processions of vans entering and exiting the premises simultaneously, and illegal and hazardous stopping of vehicles in roadways impeding traffic flow.

In response to these complaints and concerns, you are requested to provide the selectmen with your interpretation of parking versus transportation terminal. The Selectmen also request that you review the former Stop & Shop permit to see whether the permit is consistent with a transportation terminal use and Site Plan approval. In addition, please notify the Board of Selectmen of any matter placed before your Board regarding any request for approval of parking terminals for vans or tractor-trailers. Finally, I ask that your Board consider, and report back to Town Counsel and the Board of Selectmen any measures that can be taken to strengthen Milford's ability to respond to and enforce violations.

Thank you for your anticipated cooperation.

Very truly yours,

*Richard A. Villani*

Richard A. Villani, Town Administrator



## TOWN OF MILFORD

52 MAIN STREET, MILFORD, MASSACHUSETTS 01757

508-634-2317 Fax 508-473-2394

ldunkin@townofmilford.com

OFFICE OF PLANNING  
AND ENGINEERING

Larry L. Dunkin, MCRP  
Town Planner

### M E M O R A N D U M

TO: Richard A. Villani, Esq. Town Administrator  
FROM: Larry L. Dunkin, Town Planner  
DATE: December 31, 2019  
SUBJECT: Transportation Terminals

In response to your memo of 12-20-2019 regarding unlawful transportation terminals, permit me to offer the following:

The only two approved “stand-alone” transportation terminals are portions of the former Stop & Shop parking lot at 196 East Main Street approved in late 2018 and in operation since, and the “Platinum Park” site at 417 East Main Street approved in August of 2019, but is yet to be completed. Two somewhat older approved warehouse and distribution centers that each include on-site terminals are 120 Quarry Drive (2004) and 150 Quarry Drive (2007 - Ryder Truck). The Ryder terminal also contains a truck fueling station. In comparison, the Amazon delivery center at 6-12 Industrial Road, approved in June of 2016, includes only a portion of its terminal operation on the same site. Beyond the uses noted above, any other transportation terminal uses constitute zoning violations.

Transportation terminals are currently permitted uses in all Industrial zones, and in CB and CC Commercial zones, and are subject only to site plan approval. Site plan review is a “regulation vs. prohibition” of proposed as of right uses wherein the Planning Board is limited to shaping a development by reviewing the arrangement of buildings, parking, circulation, etc., on a property, with no discretion as to determining the propriety of the use itself. Site plan review is actually not mentioned in the state Zoning Act, but over the years it has become an accepted, practical method of assuring the best fit of a proposed development onto a site. However, a full range of discretion is available to a special permit granting authority. This “regulation vs. prohibition” conundrum can only be overcome by establishing certain uses as special permit uses within the Zoning Bylaw itself.

Therefore, to strengthen the Town’s regulatory capacity to deal with transportation terminals in the future, the Planning Board is proposing a Zoning Bylaw amendment to establish all transportation terminals as Planning Board special permit uses. It would also require a special permit by the Planning Board for warehouses that include transportation terminal uses and/or

distribution uses for the temporary storage and redistribution of goods. All such special permit applications would be required to include a full transportation study prepared by a traffic engineer. The Planning Board will conduct a public hearing at their 1-7-2020 meeting to consider the proposed Zoning Bylaw amendment. Once finalized the proposed amendment will be submitted for inclusion on the Spring Annual Town Meeting Warrant. The first legal notice was published in the Milford Daily News on 12-24-2019, so any new applications for such uses must now apply for a special permit rather than simple administrative site plan approval.

As noted in your memo, the Zoning Bylaw defines a transportation terminal as a "premises for the parking and/or servicing of commercial vehicles" and defines a warehouse as the "indoor storage of goods for distribution, but not for sale on the premises". In practice, some warehouses may function primarily as long-term storage facilities, without the rapid turnover of whatever is being stored, while others may be much more short-term re-distribution operations with a rapid turnover of items. While these examples involve trucks of various sizes, they would only additionally be considered transportation terminals if the trucks were stored, serviced or refueled on the same site as the warehouse. Other sites may operate as stand-alone transportation terminals that only serve warehouses located at entirely separate sites.

Warehouse and distribution centers that include transportation terminals at the same location cause less disruption of overall (town-wide) traffic patterns than those that are not combined, as Milford has witnessed with the Amazon facility on Industrial Road having its terminal located off-site in Quarry Square. Had the Industrial Road site been large enough to accommodate the entire Amazon terminal operations, we would be seeing far less traffic disruption than we are now. When the transportation terminal in Quarry Square was proposed after the Stop & Shop supermarket and other retailers relocated to Milford Crossing, the Planning Board was severely limited under its administrative site plan review authority to fully regulate it. Rather, the Planning Board was warranted to approve the transportation terminal proposal, being limited to confirming the reallocation of unused parking spaces from the store vacancies to comparable numbers of van and driver vehicle spaces. The portions of the Quarry Square Plaza currently used as a transportation terminal appear to be in conformance with the approved change-of-use site plan.



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William D. Buckley, Chairman  
William E. Kingkade, Jr.  
Michael K. Walsh

Richard A. Villani  
Town Administrator

---

December 20, 2019

Matthew Marcotte, Building Commissioner  
52 Main Street  
Milford, MA 01757

Re: Unlawful Transportation Terminals in Milford, MA

Dear Commissioner Marcotte:

The Board of Selectmen want enforcement action taken against all illegal transportation terminals within the Town. I would also like a report of complaints received by the Building Commissioner and/or Building Department concerning complaints about amazon.com trucks, delivery vehicles, drivers, parking, etc.

Please take immediate action regarding enforcement and provide the Selectmen with a report of complaints no later than Tuesday, December 24, 2019.

Thank you for your anticipated cooperation.

Very truly yours,

A handwritten signature in cursive script, reading "Richard A. Villani".

Richard A. Villani, Town Administrator



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Phone 508-634-2303 Fax 508-634-2324

William D. Buckley, Chairman  
William E. Kingkade, Jr.  
Michael K. Walsh

Richard A. Villani  
Town Administrator

---

December 20, 2019

Michael A. Pighetti, Chief of Police  
250 Main Street  
Milford, MA 01757

Re: Traffic enforcement assistance

Dear Chief Pighetti:

I write today to enlist the assistance of your Department in enforcing a zero-tolerance for stopping, parking, or obstructing public ways with commercial vehicles. The Board of Selectmen have been inundated with complaints concerning the parking and operation of Amazon delivery vehicles within our town, including the queuing and processions of vans through intersections on red lights, and the illegal and hazardous stopping of vehicles in roadways impeding traffic flow. Please ask that particular enforcement attention be given to Route 109, Beaver Street including around the Mobil gas station, and Industrial Way.

The Selectmen also ask for your support of the Building Department in the issuance of violation notices and citations. They ask that, from time to time, and as needed, a police officer be available to deliver notices with a member of the Building Department.

Very truly yours,

Richard A. Villani, Town Administrator



**OFFICE OF THE TOWN TREASURER**  
**TOWN OF MILFORD, MASSACHUSETTS**  
52 MAIN STREET, ROOM 18  
MILFORD, MA 01757

**CHRISTOPHER C. PILLA**  
TOWN TREASURER

**JANET A. FERREIRA**  
ASSISTANT TREASURER

Telephone: (508) 634-2300  
Fax: (508) 634-2324  
E-Mail: [cpilla@townofmilford.com](mailto:cpilla@townofmilford.com)  
Web: [milfordma.gov](http://milfordma.gov)

TO: Board of Selectmen

FROM: Christopher Pilla, Town Treasurer

SUBJECT: Foreclosure Backlog

DATE: January 3, 2020

This memo is intended to address the concerns raised regarding the Town's accumulated foreclosure listing and to provide a defined plan for corrective and preventative action.

**Problem statement:** The Town tax possession listing has accumulated to 74 properties. There has not been clear and timely communication to appropriate government officials to address the matter. Also, a combination of the no clear policy and a lack of a process to address these properties and no defined roles and responsibilities for appropriate Town Officials is the identified root cause of the back log.

**Corrective action:** We are working with various town officials to determine which properties owned by the Town should be reviewed and recommended to be placed under the jurisdiction of the Conservation Commission. Any such properties will be included in Articles to be proposed at the May 2020 Annual Town Meeting for Town Meeting vote. Any remaining properties not recommended to be placed under Conservation Commission jurisdiction will be presented to all Town Officials for feedback to determine if there is a potential for municipal use. Any such feedback will be communicated to the Board of Selectmen with a proposal to use an auctioneer to assist in the sale of all properties for which there is no municipal use. We would like to start this process immediately and set a tentative auction date for the auction sometime in May 2020.

**Preventative action:** We have been working to develop a policy for your Board to consider that would ensure the long-term stability of a procedure for current and future government officials to follow. This policy clearly defines ownership of the tax possessions custodian with various duties to fulfill along with a defined timeline. The Board will then Vote to formally adopt the Policy.

We look forward to discussing this topic in more detail at your upcoming meeting.

Thank you,

Christopher C. Pilla  
Town Treasurer



Town of Milford  
Highway Department  
Scott J. Crisafulli, Highway Surveyor

MEMO

January 2, 2020

To: William Buckley, Chairman, Board of Selectmen  
Matt Marcotte, Building Inspector  
Rick Villani, Town Administrator  
Cc: Charles Boddy, Town Counsel

Per the request for the Highway Department to demolish and remove part of the building located at 72 Depot St. Milford, the following must be accomplished:

The building has three water services running to it, one of which feeds the fire sprinkler system. The waterlines will have to be capped before demolition can begin. The waterlines can be dug up and capped by the Highway Department with no cost to the town. Be advised that the building will no longer have any water service after for sprinklers or other.

The building has a large electrical service and a gas service that must also be shut off and disconnected before the demolition can begin. Both services can be disconnected upon request to National Grid and Eversource. I have reached out to the utilities to see whether they need authorization from the property owner.

The following are other concerns the town will have to address before the building can be demolished:

1. The interior of the building must be inspected by the Fire Department and Building Department before we can attempt to tear it down.
2. There is a two-foot by four-foot hole in the masonry wall at the northwest corner of the building leading me to believe there is a squatter living in the building.
3. Any contaminants such as asbestos, oil, gas, paint, etc. that cannot be dumped at a landfill must be removed from the building prior to demolition.
4. There is asbestos on the west end of the building that must be remediated by a licensed hazardous waste removal company prior to demolition. There may be more asbestos on the roof section of the building that is not visible from the ground. I am currently soliciting quotes for removal.
5. I noticed vehicles parked inside the bays.
6. There are Water Company wells located feet from the structure that the Water Company requires to be protected from any possible contamination from contents of the building.
7. We will need permission to access the Water Company land and the railroad's land in order to demolish the building. I requested any mitigation measures they require.
8. A Notice of Intent and a plan to demolish the building must be given to the Planning Board and Conservation Commission.
9. After the front portion of the building is removed there will be nothing stopping the rest of the building from collapsing. I need an engineering analysis performed to determine what precautions need to be taken.
10. The Fire Department must also inspect the building for any flammable materials that could ignite while demolishing the building. We will need them on site during demolition for dust control and possible fire.



The Highway Department can demolition the building and have it hauled to a landfill once all the concerns are addressed. We will need to rent an excavator to demolish and load the building. We have been quoted \$3,000 for a one-week rental. I have received a quote for \$2,500 per 100-yard trailer to haul material away and dump in a landfill. I estimate we will need 5 trailers which may change one way or another when we know the construction and contents inside the building. The demolition and removal of debris should take about 5 days from when it is started.

Please contact me to coordinate our next steps for demolition.

Scott J. Crisafulli, Highway Surveyor



## Charles Boddy

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**From:** Charles Boddy  
**Sent:** Thursday, December 26, 2019 11:19 AM  
**To:** Matt Marcotte; Christopher Williams  
**Cc:** Scott Crisafulli; 'William Buckley'; William E. Kingkade; Michael K. Walsh; Richard Villani  
**Subject:** 72 Depot Street

I met with Scott Crisafulli this morning and we toured the site to assess our needs for a demolition of the dangerous structure some time before 1/6 and after 1/1. The work is feasible. However, Matt, we need to get a few things Accomplished first:

- 1.) We need to get inside for a brief tour to determine whether asbestos is present that will require remediation. I suggest reaching out to owner for permission, and accessing the interior through the large plywood nailed to the exterior near the southwest corner;
- 2.) Scott will get price quotes for the rental of the demolition equipment and for hauling away the debris;
- 3.) Matt needs to confirm that the gas, electric, water and sewer are disconnected/shut off, so we can do the demolition. If they are not, the Building Department needs to get them shut off;
- 4.) Scott will need to review demolition plan at the Building Department to see what part of the building maintains structural integrity.

I think that is it for now. Please coordinate between yourselves.  
Charles



**TOWN OF MILFORD, MASSACHUSETTS  
DEPARTMENT OF MUNICIPAL FINANCE  
FINANCE DIRECTOR**

**ZACHARY A. TAYLOR**  
FINANCE DIRECTOR

**THOMAS BROWN**  
TOWN ACCOUNTANT

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January 6, 2020

TO: Board of Selectmen Chairman William Buckley

RE: Audit Engagement FY19

Chairman Buckley

As you know, the last three-year audit contract has expired. Given the timing of approaching a monumental decision to purchase the water company I feel it is important to engage a one-year contract with Scanlon and Associates prior to looking to bid a new three-year audit contract. We will need to have updated Financial Statements and Management Letter for FY19 as soon as possible. Scanlon's firm is prepared to start the audit in as little as 3 weeks. The same cost as previous engagements will be honored. I will also be asking for an inventory audit as part of this engagement that has not happened in the past. Specifically, I will be looking for not only physical verification of sampled fix assets but equally as important, the testing of internal control procedure related to the accountability of inventory. I will be available at your meeting to discuss further.

Thank you

Zachary Taylor  
Finance Director

5-2  
1-6-20

## MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303

Fax 508-634-2324

[www.milfordma.gov](http://www.milfordma.gov)

### APPLICATION FOR A ONE DAY LICENSE PER MGL, C138, S14

#### APPLICANT/HOST INFORMATION:

Name or Organization: Greater Milford Social Club

Type of Organization (Individual/Non-Profit Corp./For-Profit Corp.) \_\_\_\_\_

Organization Address: 28 Granite St Milford, MA

#### DETAILS OF EVENT:

Type of Event (i.e. banquet/fundraiser/party) Fundraiser for New Hope-Womens Shelter

Where will it be held 28 Granite St Milford, MA

Who owns the premises Milford Club LLC Premise Phone# 508-353-7607

Date(s) of Event 1-19-20

Hours of Event 2pm - 11pm

Expected # of people 50-75 Admission Charge \$20

Type of License: All Alcohol (*Non-Profits Only*) \$100 ☒ or Beer & Wine Only \$100 \_\_\_\_\_

Alcohol will be sold or given away (check one) Sold ☒ Given Away \_\_\_\_\_

Is the event open to the general public (check one) Yes \_\_\_\_\_ No ☒

*I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Milford.*

Applicant Signature: [Signature]

Town Official Signature of Approval (if applicable)  
(If using a Town Facility)

[Signature]  
CHIEF OF POLICE