

TOWN OF MILFORD  
Milford, Massachusetts  
**NOTICE OF MEETING**

RECEIVED  
MILFORD TOWN CLERK

Board or Commission Milford Board of Selectmen  
Date and Time of Meeting February 10, 2020 7:00PM  
Place of Meeting Room 03, 52 Main Street

2020 FEB -6 PM 4:02

**VFW Essay Winners**  
**CITATION- Molly Stoker**  
**CITATION- Emily Yocum**  
**CITATION- Natalie DaCunha**

- A.) SIGNING OF WARRANT, APPROVAL OF Minutes, January 27, 2020**  
**Executive Session Minutes, January 27, 2020**
- B.) INVITATION TO SPEAK**
- C.) PUBLIC HEARINGS**  
1. 7:00 PM Mariva, Inc. d/b/a D'Angelo Grilled Sandwiches, re: Application for a New Common Victualler License
- D.) SCHEDULED APPOINTMENTS**  
1. Amazon, re: Invitation to discuss transportation terminals and traffic complaints
- E.) TOWN ADMINISTRATOR'S REPORT**
- F.) OLD BUSINESS**  
1. Town Administrator, re: Update Police Chief Selection Committee
- G.) NEW BUSINESS**  
1. Girl Scouts, re: Permit to Obstruct  
2. Milford Fire Chief, re: Retirement/Discussion Successor Appointment  
3. Greater Milford Social Club, re: One Day All Alcoholic Beverages Licenses
- H.) CORRESPONDENCE**  
1. Marcia Macri, re: Resignation- Milford Cultural Council
- I.) EXECUTIVE SESSION**  
1. Town Administrator, re: Finance Director Contract

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Signature: Rhavelani

Dated: 2/6/20

**Richard Villani**

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**From:** Steve Petak <uh1gun67@yahoo.com>  
**Sent:** Wednesday, January 29, 2020 11:32 AM  
**To:** Richard Villani  
**Subject:** VFW Post #1544 annual scholarship awards

MR. VILLANI..... THIS YEARS THEME WHAT MAKES AMERICA GREAT  
ANNOUNCING THE POST LEVEL WINNERS FOR PATRIOTS PEN ESSAY

MOLLY STOKER POST WINNER DISTRICT 8 WINNER AND FINISHED IN TOP 10 STATE  
OF MASSACHUSETTS FINALS AT THE DOUBLETREE IN LEOMINSTER MASS. 1/26/20  
SHE IS A 6TH GRADE STUDENT AT STACY MIDDLE SCHOOL. PATRIOTS PEN

EMILY YOCUM ALSO A POST LEVEL WINNER PATRIOTS PEN  
SHE IS A 6TH GRADE STUDENT AT STACY MIDDLE SCHOOL.

NATALIE DaCUNHA POST LEVEL WINNER VOICE OF DEMOCRACY 8TH GRADE STUDENT  
MILFORD HIGH SCHOOL

RESPECTFULLY STEPHEN PETAK CMDR. POST # 1544  
MILFORD, MASS.

PLEASE CONTACT ME IF YOU NEED MORE INFORMATION.



## MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303

Fax 508-634-2324

[www.milfordma.gov](http://www.milfordma.gov)

### LICENSE APPLICATION (CHECK ONE)

- ☒ APPLICATION FOR A NEW LICENSE  
☐ TRANSFER OF AN EXISTING LICENSE  
☐ AMENDMENT TO EXISTING LICENSE (Change of operating days/hours, change of location, etc.) describe on reverse

- |   |   |
|---|---|
| 1. <input type="checkbox"/> AUCTIONEER                          | 11. <input type="checkbox"/> LIVE ENTERTAINMENT (describe on reverse)                             |
| 2. <input type="checkbox"/> BOARDING HOUSE                      | 12. <input type="checkbox"/> AUTOMATIC AMUSEMENT<br>(Coin-Operated Games)                         |
| 3. <input checked="" type="checkbox"/> BOWLING ALLEY(S)         | 13. <input type="checkbox"/> TRANSIENT VENDORS  |
| 4. <input type="checkbox"/> COMMON VICTUALLER                   | 14. <input type="checkbox"/> CARNIVAL/CIRCUS<br>Location: _____                                   |
| 5. <input type="checkbox"/> FORTUNE TELLER                      | 15. <input type="checkbox"/> CHRISTMAS TREE SALES   |
| 6. <input type="checkbox"/> HAWKERS/PEDDLERS                    | \$ <input type="checkbox"/> VALUE OF GOODS  |
| 7. <input type="checkbox"/> INNOLDERS                           | 16. <input type="checkbox"/> CLASS I (NEW CARS)   |
| 8. <input type="checkbox"/> POOL TABLES                         | <input type="checkbox"/> CLASS II (USED CARS)   |
| 9. <input type="checkbox"/> 2 <sup>ND</sup> HAND/ANTIQUA DEALER | <input type="checkbox"/> CLASS III (JUNK CARS) - Public Hearing Required<br>(Describe on Reverse) |
| 10. <input type="checkbox"/> PAWNBROKER                         | 17. <input type="checkbox"/> WORKERS COMPENSATION IF NEEDED                                       |

### SEE ADDITIONAL INFORMATION REQUIRED BELOW

BUSINESS NAME: D'Angelo Grilled Sandwiches  
BUSINESS ADDRESS: 195 E. Main St.  
DAYS/HOURS OF OPERATION: Mon - Sun 10 AM - 10 PM  
(Some Sunday licenses may require approval of State DPS)

I/We, the undersigned, apply for this license in accordance with the provisions of all Statutes relating thereto. I/We further certify, under penalties of perjury, that, to the best of my/our knowledge and belief, I/We have filed all state tax returns and paid all state taxes required under law.

NAME OF APPLICANT: Mariva, Inc  
MAILING ADDRESS: PO Box 279 W. Bridgewater, MA 02329  
APPLICANT'S DATE OF BIRTH: \_\_\_\_\_

Social Security No. \_\_\_\_\_ or 04-2522583  
Federal Identification No. (Mandatory)

APPLICANT'S SIGNATURE: Dawn Fontaine DATE: 1/27/20  
(Individual or Corporate Officer)  
Type or print name on this line (508) 586-8454  
Daytime Telephone Number

**IMPORTANT:** Read this section carefully. Provide required information on reverse side.

Additional Information Required:

License # Above

- |              |   |
|--------------|---|
| 1            | Provide copy of State and/or County Auctioneer's License                              |
| 3, 8, 12     | Indicate number of alleys, pool tables and number and types of coin-operated games    |
| 6, 9, 10, 13 | Request Town By Laws, which states applicant's responsibility                         |
| 6, 13        | Describe in detail: type, quantity, and cost (to you) of goods to be offered for sale |
| 11           | Describe in detail: type of live entertainment to be licensed                         |
| 14           | Applicant must request and agree to abide by established policy                       |

**CONTINUE APPLICATION PROCESS ON REVERSE SIDE OF THIS FORM**

## DEPARTMENT HEAD REVIEW FORM

1. Name of Business: **Mariva, Inc. d/b/a D'Angelo Grilled Sandwiches**
2. Business Address: **195 East Main Street**  
Assessors ID#: Map 33 Block 0 Lot 5 **CB ZONE**
3. Has applied for: **New Common Victualler License**
4. Selectmen will take action on: **Monday February 10, 2020**
5. Hearing Continued/Postponed/MGL Deadline: \_\_\_\_\_
6. Abutters Notified: N/A Published: \_\_\_\_\_
7. Inquiry Sent To Dept. Heads on: 1/28/2020
8. Please Respond By: 1/31/2020
9. License Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Tabled: \_\_\_\_\_ On \_\_\_\_\_

.....  
**Building Commissioner:** (Zoning, Occupancy, Building/Handicap Access, Restroom Handicap Access, etc.) **OCC LOAD 70, NO VIOLATIONS, ACCESSIBLE BUILDING AND RESTROOMS**

**Town Planner:** (Site Plan/Special Permit; Other Requirements/Stipulations)  
**NO CHANGE IN ACTUAL USE**

**Tax Collector:** (Outstanding Taxes-  
**FY19 PERSONAL PROPERTY \$82.64, FY20 PERSONAL TAXES 80.49**

**Town Treasurer:** (Outstanding Tax Liens) **NONE**

**Fire Chief:** (Information/Comment) **-NEED ANSOL SYSTEM UPDATED-UPDATED EXTINGUISHERS, EMERGENCY LIGHTS, HOOD & DAFFLES NEED TO BE CLEANED, KNOX BOX - NOT READY TO OPEN- FOLLOW UP INSPECTION SCHEDULED FOR FEBRUARY 11, 2020**

**Police Chief:** (Information/Comment) **NO ISSUES OR CONCERNS**  
Criminal Offense Record Info: (CORI) Approved ☐ Disapproved ☐

**Board of Health:** (Information/comment) **BOARD OF HEALTH IS WORKING WITH OWNER**

**Sewer Commission:** (Information/Comment) \_\_\_\_\_

**Milford Water Company:** (Information/comment) \_\_\_\_\_

**Commission on Disability:** (Information/comment) \_\_\_\_\_

**Dept. Head Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

.....  
**Contact Name/Manager:** *Beth Mastroianni* **D.O.B.** **SS #**

**Phone:** 508-586-8456 **e-mail:** \_\_\_\_\_

D-1  
2-10-20

## Richard Villani

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**From:** Cleland, Jeff <clelandj@amazon.com>  
**Sent:** Thursday, February 6, 2020 5:14 PM  
**To:** Richard Villani  
**Cc:** Fein, Matthew  
**Subject:** RE: DBO3 Milford, MA Action Plan  
**Attachments:** G-2133 Amended Site Plan Rev00 [MYLAR SIGNED].pdf

Richard,

I wanted to follow-up on these action items before the week gets away from us. Both Matt and I have been responsive to the Town's requests, emails, and calls since our in-person meeting last month and will continue working with you.

1. Provide detailed information for each vehicle garaged by Amazon in Milford to determine the excise tax being paid to the Town.
  - a. There are 268 Amazon branded vans registered and garaged in Milford. These vans are owned, managed, and maintained by a company named Gelco Trust. The vehicle excise tax is paid at the end of every year for commercial vehicles in order to renew registration and all of those vehicles are up to date. Most of these vans are 2019's.
2. Schedule a meeting with Town Counsel and the Building Commissioner to determine the legality of the sites where Amazon is parking vehicles.
  - a. The lot owners and their legal counsels are requesting the town deals with them directly.
  - b. I have attached the amended site plan for Quarry Square 196 East Main St. The landlord is under the assumption that they received the proper permits from the Town Planner but will reach out to the Planner and Building Commissioner if the attached is not acceptable.
  - c. The response that I received from the LL for 300 Fortune and 9 Industrial is that they believe that we are authorized to use the site, as stated in the opinion letters I sent two weeks ago from their counsel. If the Board disputes this interpretation, the landlord's council requested that it be taken up with them and not Amazon.
3. Provide a detailed Action Plan to the Board of Selectmen specifying your planned response to the complaints made by the Board members and residents of Milford.
  - a. We have been following up almost weekly on the actions taken after the Board meeting as well as the ride-along with Matt and Vincent.
  - b. We provided an action plan that you and the Chairman responded to after the meeting and have continued to work through those issues.
4. Schedule Public Hearings with the Town Administrator to be conducted by the Board of Selectmen, attended by Amazon representatives and local officials from Planning, Legal, Building Inspections, Police and Fire Departments for the purpose of hearing and responding to resident complaints concerning Amazon.
  - a. Matt is currently in the process of hiring a local site lead for this distribution center. Once we have a site lead in place, I think this is the best POC for these special meetings. Would these hearings be separate from the monthly Board of Selectmen meeting or during those?
5. Begin the preparation of a Community Impact Plan to include responsibilities of Amazon to help mitigate the negative impacts to traffic and public safety.
  - a. This is not something we had previously agreed upon. What does begin preparation of a Community Impact Plan mean? The distribution center is operating within an approved traffic study and we have implemented safety measures throughout our entire transportation network. Safety is our top priority and we take that seriously.

I also see that you are requesting our presence at a Feb. 10 Town Board Meeting. We are unavailable to attend this meeting on such a tight timeline. Will there be a March meeting that we can commit to?

Jeff Cleland | Manager, Public Policy | Amazon  
601 New Jersey Ave. NW, Suite 900 | Washington, DC 20001  
C 315.440.0715 | [clelandj@amazon.com](mailto:clelandj@amazon.com)

**From:** Richard Villani <[rvillani@townofmilford.com](mailto:rvillani@townofmilford.com)>  
**Sent:** Tuesday, February 4, 2020 11:50 AM  
**To:** Cleland, Jeff <[clelandj@amazon.com](mailto:clelandj@amazon.com)>  
**Cc:** Fein, Matthew <[mjfein@amazon.com](mailto:mjfein@amazon.com)>  
**Subject:** RE: DBO3 Milford, MA Action Plan

Please see the attached Memo.

*Richard A. Villani*  
*Town Administrator*  
P\* 508-634-2303  
F\* 508-634-2324  
[rvillani@townofmilford.com](mailto:rvillani@townofmilford.com)  
[www.milfordma.gov](http://www.milfordma.gov)

**From:** Cleland, Jeff <[clelandj@amazon.com](mailto:clelandj@amazon.com)>  
**Sent:** Thursday, January 23, 2020 8:59 AM  
**To:** Richard Villani <[rvillani@townofmilford.com](mailto:rvillani@townofmilford.com)>  
**Subject:** Automatic reply: DBO3 Milford, MA Action Plan

Hello,

I am on travel and my response to you may be delayed. I will get back to you as soon as I can.

If your matter requires immediate attention, please contact me on my cell at (315)440-0715. Thank you.

Jeff Cleland



# PLANNING BOARD OF MILFORD, MASS.

TOWN HALL, 52 MAIN STREET  
634-2317

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Joseph Calagione  
John H. Cook  
Patrick J. Kennelly  
Marble Mainini, III  
Lena McCarthy

February 5, 2020

Richard A. Villani, Esq.  
Milford Town Administrator  
Town Hall, 52 Main Street  
Milford, MA 01757

RE: Amazon Sites/Traffic Issues

Dear Administrator Villani:

The Planning Board, at our 2-4-2020 meeting, unanimously voted to provide this letter in response to your 1-31-2020 memo to the Town Planner regarding Amazon Sites/Traffic Issues.

As the Town Planner had relayed in his 12-31-2019 memo to you on this issue, the only two approved Amazon transportation terminals are the former Stop & Shop parking lot at 196 East Main Street approved in late 2018 and in operation since, and the still incomplete "Platinum Park" site at 417 East Main Street that was approved in August of 2019. As noted, beyond these two sites, any other Amazon terminals are zoning violations.

From the Planning Board's perspective, the negative traffic impacts of Amazon deliveries are related more to the yet-to-be-completed traffic mitigation measures, and to the behavior of the delivery van drivers, than to Amazon's business model per-se. Until all of the traffic mitigation items required by the Platinum Park approval are implemented, it is unlikely that updating that traffic study would be productive. However, traffic studies will be required for any future terminals on additional sites, and depending on their location, will likely require more off-site mitigation measures at additional intersections.

As to the zoning opinion letters you mentioned, the Planning Board adamantly disagrees with the misinterpretations presented therein. The Board is in unanimous agreement that only the two sites referenced above have been reviewed and approved under the Town's Zoning By-Law as Transportation Terminals. Written legal opinions should be sought from Town Counsel on these matters.

Respectfully,

Marble Mainini, III, Chairman  
Milford Planning Board



## MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

Phone 508-634-2303 Fax 508-634-2324

William D. Buckley, Chairman

William E. Kingkade, Jr.

Michael K. Walsh

Richard A. Villani

Town Administrator

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### POLICE CHIEF SELECTION REVIEW COMMITTEE MEMBERS

Chairman Board of Selectmen Designee	Donna Niro
Representative Milford Police Association	James Heron
Personnel Board Chairman	Scott Harrison
Police Chief	Michael J. Pighetti
Finance Committee Chairman	Chris Morin
Town Meeting Member Appointed by Moderator	Richard Heller
Town Meeting Member Appointed by Selectmen	Edward Bertorelli
At Large Member Appointed by Moderator	Donato F. Niro
At Large Member Appointed by Moderator	Dino DeBartolomeis
Three Residents of Milford, not Town Officials or Town Meeting Members Appointed by Selectmen	David Brutsch Christopher Fritts Jodie A. Nosiglia

Town Officials to be Recognized – Charles Boddy, Jr., Town Counsel

Maureen Giffin, HR Director

Zach Taylor, Finance Director



February 7, 2020

Dear Mr. Buckley, Mr. Kingkade and Mr. Walsh,

On behalf of the Milford Police Chief Selection Committee, I am proud to present to you and the residents of Milford, the final three candidates for your consideration for the next Police Chief of this community.

The final candidates are the following, unranked, as per the by-law adopted at the October 20, 1998 Milford Town Meeting.

- a. James H. Rhoden Jr. - Major /Commander, Baltimore Police Department, Maryland
- b. Leon M. Krolkowski, Jr. - Chief of Police, New Canaan, Connecticut
- c. Brian L. Reid- Police Captain, Falmouth Police Department, Massachusetts

The Milford Police Chief Selection Committee was appointed by the Milford Board of Selectmen and by the Milford Town Moderator, Attorney Michael Noferi in February of 2019.

Our first meeting was held on March 12, 2019 at the Milford Town Hall. All other meetings were held at the Milford Senior Center. The committee has had 19 meetings during this period.

Our committee undertook a national search for a consultant, following an open and competitive process using a form request for "RFP". Three firms submitted proposals and each firm was given a score after interviews were conducted by the Selection Committee.

The firm of Resource Management Associates from Tinley Park, Illinois received the top score by the committee. The choice of this firm was based on performance and expertise.

The original budget for the committee was \$50,000.00 and later augmented by \$8,400.00 at a Special Town Meeting in December of 2019.

The Milford Police Selection Committee has performed admirably throughout the process. They have been focused, committed and diligent. The process was very consuming, arduous and difficult at times. However, all the members remained principled on their main goal of submitting extremely qualified candidates to the Board of Selectmen.

Our committee member, Jodie Nosiglia, also contributed greatly with her knowledge and expertise.

In summary, a job well done by the committee!

On behalf of the committee, I need to offer high praise, appreciation and many thanks to Attorney Richard Villani and Attorney Charles Boddy for all their professionalism, legal expertise and advice. Also, a thank you to Zachary Taylor.

A truly special thank you to Maureen Giffin for being a significant part of the process. As a Human Service professional for our community, she provided valuable assistance to all of us with her knowledge and assistance.

The Police Chief Selection Review Committee also voted unanimously that the Milford Board of Selectman review in the future the Police Chief Selection By –Law to clarify and amend several areas that are unclear and/or ambiguous.

In closing, thank you for your confidence and support in our committee. We wish you now the very best as you prepare to appoint the next Police Chief for the Town of Milford from the outstanding candidates before you.

Sincerely,

*Dino B. DeBartolomeis*

Dino B. DeBartolomeis,  
Chairman of the Police Chief Selection Review Committee

cc: Edward Bertorelli  
David Brutsch  
Christopher Fritts  
Scott Harrison  
Dr. Richard Heller  
James Heron  
Christopher Morin  
Donato Niro  
Donna Niro  
Jodie Nosiglia  
Michael Pighetti



## MILFORD BOARD OF SELECTMEN

Rosen 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679  
508-634-2101 Fax 508-634-2324

[www.milfordma.gov](http://www.milfordma.gov)

### PERMIT TO OBSTRUCT APPLICATION

- 1) Read appropriate By-Law on revenue aids (Article and Section is identified below)
- 2) An Insurance Certificate (\$1,000,000/\$3,000,000) is required, worded as follows:  
**THE TOWN OF MILFORD IS AN ADDITIONAL INSURED.**
- 3) If requesting a Permit to Hang a Sign or Banner, first obtain a permit for the Sign or Banner itself from the Building Commissioner. Attach a copy of that permit.
- 4) If a Banner overhanging a public street is to be attached to a building, you must obtain permission from the property owner.
- 5) Applicant shall engage a responsible individual to hang banner; town employees are prohibited from engaging in this activity.
- 6) Submit complete application, including Insurance Certificate and any other required documents, to Selectmen's Office at least **two weeks prior to date requested below.**

Detach and retain top section for future use; Complete and submit bottom section to Selection's Office

**NAME OF ORGANIZATION** Girl Scouts of Central and Western Massachusetts - Brownie Troop 64892

MAILING ADDRESS:

34 Woodland Ave.

Milford, MA 01757

**CONTACT PERSON:** Katie Taddeo

PHONE • 508-523-8719

**CHECK ONE:**

PERMIT TO OVERHANG PUBLIC WAY (Article 13, Section 9) \$10.00 Fee

PERMIT TO OBSTRUCT A PUBLIC WAY (Article 12, Section 3) \$5.00 Fee  
PERMIT TO CONSTRUCTION OF STRUCTURE OF EXCESSIVE HEIGHT AND OR OTHER

    X     PERMIT TO OBSTRUCT SIDEWALK (MERCHANDISE DISPLAY) (Article 13, Sec. 6) \$5.00 Fee

**DESCRIBE IN DETAIL WHAT YOU PLAN TO DO:**

We plan to sell girl scout cookies in the parking lot on the left side of the town hall.

2/15/20 12 - 4pm

INDICATE EXACT LOCATION (Street(s) & Number(s), EXACT DAY(S) AND DATE(S), TIMES OF DAY, AND ALL OTHER RELEVANT INFORMATION:

We are looking to add cookies on Saturday February 15, 2020 from 12pm to 4pm in the parking lot of the Town Hall on the left side.

Katherine L Taddeo

Signature of person authorized to apply for permit

1/29/2020

OK!

**Police Chief's Signature**

**Components:**

2003



**MILFORD BOARD OF SELECTMEN**  
 Room 11, Town Hall, 52 Main St. (Room 10), Milford, Massachusetts 01757-2679  
 508-634-2393 Fax 508-634-2324  
[www.townofmilford.gov](http://www.townofmilford.gov)

**PERMIT TO OBSTRUCT APPLICATION**

- 1) Read appropriate By-Law on reverse side (Article and Section is identified below)
- 2) An Insurance Certificate (\$1,000,000/\$1,000,000) is required, worded as follows:  
**THE TOWN OF MILFORD IS AN ADDITIONAL INSURED.**
- 3) If requesting a Permit to hang a Sign or Banner, first obtain a permit for the Sign or Banner itself from the Building Commission. Attach a copy of that permit.
- 4) If a Banner overhanging a public street is to be attached to a building, you must obtain permission from the property owner.
- 5) Applicant shall engage a responsible individual to hang banner. Town employees are prohibited from engaging in this activity.
- 6) Submit complete application (including Insurance Certificate and any other required documents) to Selectmen's Office at least **two weeks prior to date requested below.**

*(Detach and retain top section for future use. Complete and submit bottom section to Selectmen's Office.)*

NAME OF ORGANIZATION  
 MAILING ADDRESS

Milford Girl Scouts

CONTACT PERSON  
 CHECK ONE:

Carolyn Deslaurier-Tate PHONE 508 381 2127



PERMIT TO OVERHANG PUBLIC WAY (Article 13, Section 3) \$50.00 Fee  
 PERMIT TO OBSTRUCT A PUBLIC WAY (Article 12, Section 31 \$50.00 Fee  
 PERMIT TO OBSTRUCT SIDEWALK (MERC HANDSIT DISPLAY) (Article 13, Sec. 61 \$5.00 Fee

DESCRIBE IN DETAIL WHAT YOU PLAN TO DO:

Have a cookie booth sale

INDICATE EXACT LOCATION (Street(s) & Number(s), EXACT DAY(S) AND DATE(S), TIMES OF DAY, AND ALL OTHER RELEVANT INFORMATION:

Town Hall Sunday, March 1, 2020  
10:30 am - 1:30 pm.

Carolyn Deslaurier-Tate

2/12/20

*(Attach Chief's Signature)*  
 Comments:

*(Date)*

**TOWN OF MILFORD BY-LAWS**

**ARTICLE 12, Section 3: OBSTRUCTING OF WAY:** Any person who intends to erect, repair, or take down any building on land abutting on any way which the Town is required to keep repaired, and desires to make use of any portion of said way for the purpose of placing therein building materials or rubbish, shall give notice thereof to the Selectmen. Thereupon, the Selectmen may grant a permit to occupy such portion of said way, to be used for such purposes as, in their judgment, the necessity of the case demands and the security of the public allows; such permit, in no case, to be for a



## MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 53 Main St. (Route 16), Milford, Massachusetts 01757-3039  
508-434-2103 Fax 508-434-2124

[www.milfordma.gov](http://www.milfordma.gov)

### PERMIT TO OBSTRUCT APPLICATION

- 1) Read appropriate By-Laws on removal date (Article and Section is identified below)
- 2) An Insurance Certificate (\$1,000,000/\$3,000,000) is required, worded as follows:  
**THE TOWN OF MILFORD IS AN ADDITIONAL INSURED.**
- 3) If requesting a Permit to hang a sign or banner, first obtain a permit for the sign or banner itself from the Building Commissioner. Attach a copy of that permit.
- 4) If a banner overhanging a public street is to be attached to a building, you must obtain permission from the property owner.
- 5) Applicant shall engage a responsible individual to hang banner: town employees are prohibited from engaging in this activity.
- 6) Submit complete application, including Insurance Certificate and any other required documents, to Selectmen's Office at least two weeks prior to date requested below.

*Detach and retain top section for future use. Complete and submit bottom section to Selectmen's Office.*

NAME OF ORGANIZATION  
MAILING ADDRESS:

Girl Scouts troop 11276

c/o Brenda Wheelock

Linscott Ave, Milford MA 01757

CONTACT PERSON:  
CHECK ONE:

Brenda Wheelock

PHONE: 508-234-2248

☐ PERMIT TO OVERHANG PUBLIC WAY (Article 12, Section 3) \$10.00 Fee

☒ PERMIT TO OBSTRUCT A PUBLIC WAY (Article 12, Section 3) \$5.00 Fee

☐ PERMIT TO OBSTRUCT SIDEWALK MERCHANDISE DISPLAY (Article 12, Sec. 6) \$5.00 Fee

DESCRIBE IN DETAIL WHAT YOU PLAN TO DO:

Sell Girl Scout cookies in the lower parking lot of town hall.

INDICATE EXACT LOCATION (Street(s) & Number(s)), EXACT DAY(S) AND DATE(S), TIME OF DAY, AND ALL OTHER RELEVANT INFORMATION:

Saturday, March 7, 2020 11AM - 3PM

Town Hall Parking lot (lower)

Brenda Wheelock

Signature of person authorized to apply for permit

1/29/2020

Date

Police Chief's Signature  
City Member

Date

52  
2-10-20



# MILFORD FIRE DEPARTMENT

21 BIRCH STREET  
MILFORD, MASSACHUSETTS 01757

WILLIAM J. TOUHEY, JR., CHIEF  
MARK A. NELSON, DEPUTY FIRE CHIEF

Telephone: 508-473-1214 • Fax: 508-473-4858 • Inspections: 508-473-2256

February 5, 2020

Honorable Board of Selectmen  
Mr. William Buckley, Chairman  
Milford Town Hall  
52 Main Street  
Milford, MA. 01757

Dear Mr. Chairman,

I am writing today to inform you of my intention to retire from the Milford Fire Department effective May 16, 2020. I have given considerable thought to this decision and feel the time is right. This was a very difficult decision to make as I have truly enjoyed my 42 years with the department. Over my career I was fortunate to work alongside many outstanding firefighters and officers. Additionally, having had the opportunity to serve with my father, brother and son has been a wonderful experience.

I leave knowing that the department is in good hands. We are fortunate to have a number of qualified members ready to advance in rank and assume new positions. Moving forward, I am available to assist the Board in any way to fill the Fire Chief's position.

In closing, I would like to thank the Board of Selectmen for allowing me the opportunity to serve as Fire Chief. The support from the Board, various committees and department heads has made my time as Chief very rewarding.

Respectfully Yours,

A handwritten signature in dark ink, appearing to read "William J. Touhey, Jr.", is written over a horizontal line.

William J. Touhey, Jr.  
Fire Chief



## MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

Phone 508-634-2303 Fax 508-634-2324

William D. Buckley, Chairman  
William E. Kingkade, Jr.  
Michael K. Walsh

Richard A. Villani  
Town Administrator

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### Fire Chief

As the Board knows, Fire Chief William Touhey has announced his retirement after forty-two (42) years of service in the Milford Fire Department to be effective in May, 2020. Bill has served as Deputy Chief for approximately thirteen (13) years and was appointed Chief in May of 2014. He has been a dedicated and exemplary Fire Chief and a good friend to fellow Town Workers as well as the Towns people of Milford. He will be most difficult to replace.

However, we do need to replace him.

A review of the appointment files for both John Touhey and the Chief prior to him, John Taddei shows two distinct methods of appointment used by the Board.

Chief Touhey was appointed by the Board of Selectmen in lieu of an Interview Process. As the Deputy Chief, the then Board determined he was qualified to assume the role of Chief and voted to appoint him Chief, based on his qualifications and his being second in command as Deputy Chief. This procedure was also used to appoint Fire Chief William Touhey.

Our current Deputy Chief, Mark Nelson has served as Deputy Chief since May 2014. The promotion of the Deputy Chief to Chief has the advantages of preserving continuity and harmony within the Department. It also lets each member of the Department know that he or she will be provided the opportunity to rise through the ranks to the highest office in the Department.

Should the board decide to conduct Interviews for the Fire Chief position as it did for the appointment of Chief Taddei, then the Board would need to:

- A. Update the Current Job Description
- B. Establish a required qualifications process to include education and experience
- C. Establish an internal process for qualified Fire personnel within the Department
- D. Appoint an Interview Panel to question candidates and make a recommendation to the Board.

I would await direction from the Board.

5-3  
2-10-20

# MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679  
508-634-2303 Fax 508-634-2324  
[www.milfordma.gov](http://www.milfordma.gov)

## APPLICATION FOR A ONE DAY LICENSE PER MGL, C138, S14

### APPLICANT/HOST INFORMATION:

Name or Organization: Greater Milford Social Club  
Type of Organization (Individual/Non-Profit Corp./For-Profit Corp.) \_\_\_\_\_  
Organization Address: 28 Granite St

### DETAILS OF EVENT:

Type of Event (i.e. banquet/fundraiser/party) Fundraiser  
Where will it be held 28 Granite St  
Who owns the premises Milford Club LLC Premise Phone# 508-353-7607  
Date(s) of Event 2-16-20 + 2-29-20 + 3-14-20 + 3-28-20  
Hours of Event 11-11pm 4-12 11-11pm 4-12  
Expected # of people 60 Admission Charge \_\_\_\_\_  
Type of License: All Alcohol (Non-Profits Only) \$100 ☒ or Beer & Wine Only \$100 \_\_\_\_\_  
Alcohol will be sold or given away (check one) Sold ☒ Given Away \_\_\_\_\_  
Is the event open to the general public (check one) Yes \_\_\_\_\_ No ☒

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Milford.

Applicant Signature: [Signature]

Town Official Signature of Approval (if applicable) \_\_\_\_\_  
(If using a Town Facility)

[Signature]  
CHIEF OF POLICE



H-1  
2-10-20

**Richard Villani**

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**From:** geri@eddins.net  
**Sent:** Monday, February 3, 2020 9:58 AM  
**To:** Richard Villani  
**Cc:** 'Bryan Cole'  
**Subject:** Resignation of Member from Cultural Council

Good morning,

I would like to let you know that Marcia Macri sent an email to me and the other members of the Cultural Council on January 24 resigning her position on the Council.

Marcia has been a member of the Council since June 2018, and we are grateful to her for her service.

I request that you ask the Board of Selectmen to accept her resignation at their next meeting.

Many thanks!

Geri

Geri Eddins, Chair  
Milford Cultural Council  
Email: [CulturalCouncil@TownofMilford.com](mailto:CulturalCouncil@TownofMilford.com)  
Web: [milfordma.gov/milford-cultural-council](http://milfordma.gov/milford-cultural-council)

