

MILFORD BOARD OF SELECTMEN: AGENDA

November 5th, 2018 – 7:00PM, ROOM 03, TOWN HALL

A. SIGNING OF WARRANT & APPROVAL OF October 22nd, 2018 MINUTES

B. INVITATION TO SPEAK

C. PUBLIC HEARINGS

1. 7:00 Tax Classification Hearing.

D. SCHEDULED APPOINTMENTS

1. 7:20 HR Director, RE: Clerk/Receptionist position at the Senior Center.
2. 7:30 Sue Edmonds, Library Directory – Update
3. 7:40 Charles Boddy, Jr., Town Counsel, RE: Downtown Revitalization Guidelines

E. TOWN ADMINISTRATOR'S REPORT

F. OLD BUSINESS

1. 8:00 Conservation Commission, RE: Vacancy

G. NEW BUSINESS

1. 8:03 Milford Youth Football and Cheer, RE: Permit to Obstruct.
2. 8:04 Town Administrator, RE: Contract Award Roof Purchase St. School
3. 8:05 Milford Youth Center/Acceptance of Gift

H. CORRESPONDENCE

1. 8:06 MassDOT Highway, RE: Rehabilitation on Route 16

I. EXECUTIVE SESSION

1. 8:07 Discussion with Counsel regarding Police Chief Contract Negotiations and Potential Litigation pursuant to G.L. c. 30A, ss. 21(a)(2), (3) and Suffolk Construction v. DCAM, 449 Mass. 444 (2007).

J. Return To Open Session

1. Discussion, RE: Police Chief Selection By-Law

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



TOWN OF MILFORD BOARD OF ASSESSORS

JENNIFER M. SCLAR, MAA
ASSESSOR/ADMINISTRATOR

52 MAIN STREET
MILFORD, MA 01757
508-634-2306 • FAX 508-634-2324

JOSEPH F. NIRO
CHAIRMAN

JOSEPH F. ARCUDI

JOSHUA M. LIOCE

ASSESSORS@TOWNOFMILFORD.COM
WWW.MILFORDMA.GOV

October 26, 2018

TO: Board of Selectmen
FROM: Jennifer Sclar, Assessor/Administrator
RE: Tax Classification Hearing – FY2019
CC: Rick Villani, Zach Taylor, Paul Abbondanza

The Board of Assessors has prepared a brief presentation for the classification hearing scheduled for November 5, 2018.

We will be discussing the certified values and how they changed from last year, new tax growth, tax rate options and their effect on the average tax bills.

Single family and condo values increased 3-4%. Commercial values increased 5% and industrial values had no change. Multifamily properties had the most significant increases this year ranging from 10-15%. This includes two family, three family and apartment properties.

We will review the impact of offsetting the tax rate by \$1.5 million.

We will ask you to vote on the tax rate shift and whether to adopt the residential exemption, the small commercial exemption and the open space discount.

The presentation will focus on data using a 1.58 shift to commercial, industrial and personal properties. This is the same shift used last year. Additional shift options will be provided for your consideration.

Using the 1.58 shift, the residential tax rate would decrease from \$16.56 to \$16.54 and the commercial rate would decrease from \$31.06 to \$30.88.

Please let me know if you have questions or would like any additional information prepared for the hearing.

TOWN OF MILFORD CLASSIFICATION HEARING

FY2019

Jennifer Sclar, MAA
Assessor / Administrator

Board of Assessors
Joseph F. Niro, Chairman
Joseph F. Arcudi
Joshua M. Lioce

Discussion

Certification and New Growth

Residential Exemption

Valuation Change 2018 to 2019

Small Commercial Exemption

Single Tax Rate Calculation

Open Space Discount

Split Tax Rate Calculation / Impact

Impact of using \$1.5MM on Tax Rate

Valuation by Class /Share of Levy

Motions

Average Tax Bill 2018 to 2019

New Growth

New growth is any property taxable for the first time, exempt to taxable, new construction or additions, new personal property accounts, subdivided land, and condo conversions.

Noteworthy growth this year:

- 22 new sf homes
- 15 new condo units
- Milford Crossing
- Reliant Medical
- 14 lot residential subdivision
- 82 new PP accounts
- 9.2 million utility PP growth

2018 Taxable Value 3,286,267,105

2019 Taxable Value 3,437,207,108 +4.6%

Residential Growth

- Value 28,085,860
- Tax \$465,102

C/I/P Growth

- Value 27,108,706
- Tax \$841,996

2018 Growth \$875,417

2019 Growth \$1,307,098 +49.31%

Valuation Changes 2018 to 2019

Most significant changes this year are multifamily properties.

2017 market conditions (sales, rents, property expenses) were used to indicate economic trends and develop assessed values for 2019.
Value adjustments were approved by the DOR in September.

Property Type	2018 Average Value *rounded to nearest 100	2019 Average Value *rounded to nearest 100	Percent Change
Single Family	305,200	315,000	+ 3.2%
Condominiums	227,800	236,700	+ 4.0%
Two Family	255,600	281,300	+ 10.1%
Three Family	281,500	324,100	+ 15.1%
Apartments	888,000	986,100	+ 11.0%
Vacant Land	129,000	146,000	+ 13.2%
Commercial	815,600	858,800	+ 5.3%
Industrial	1,196,100	1,182,800	- 1.1%

Single Tax Rate Calculation

2019 Levy Limit	\$70,897,896
2019 Levy	\$67,169,907
2018 Levy	\$64,603,228
3.97% Increase	
Excess Levy Capacity	
2019	\$3,727,988.76
2018	\$3,290,233.34

Total Town Budget	\$113,397,082.49
Less estimated receipts	\$ 46,227,175.25
Equals Tax Levy	\$ 67,169,907.24
Divided by taxable value of town	
\$ 3,437,207,108	
Times 1000	
Equals single tax rate	\$19.54 / 1000 of value
Average SF tax \$6,155	Ave Com tax \$16,781

Options - Rate Shift and Impact on Average Assessed Value

	Prior Year				
	2018	2019	2019	2019	2019
Shift	1.58	1.58	1.564	1.54	1.53
Rate	16.56	16.54	16.62	16.75	16.80
Single Family Value	305,200	315,000	315,000	315,000	315,000
Tax Bill	\$5,054	\$5,210	\$5,235	\$5,276	\$5,292
\$ Change	\$192	\$156	\$181	\$222	\$238
% Change	3.94%	3.09%	3.58%	4.39%	4.71%
Shift	1.58	1.58	1.564	1.54	1.53
Rate	31.06	30.88	30.56	30.09	29.90
Commercial Value	815,600	858,800	858,800	858,800	858,800
Tax Bill	\$25,333	\$26,520	\$26,245	\$25,841	\$25,678
\$ Change	\$951	\$1,187	\$912	\$508	\$345
% Change	3.93%	4.68%	3.60%	2.01%	1.36%

Valuation by Class and Share of Levy

Property Class	Valuation	Share of Levy Without Shift	Share of Levy With 1.58 Shift	Totals With Rate Shift 1.58
Residential	2,717,646,322	78.6307%	66.9210%	66.9210%
Open Space	0	0	0	
Commercial	382,160,726	11.2162%	17.5684%	
Industrial	211,667,664	6.5096%	9.7305%	
Personal Property	125,732,396	3.6435%	5.7801%	33.0790%
Totals	3,437,207,108	100.0000%	100.0000%	

Average Tax Bill 2018 vs. 2019

Again, multifamilies have the most significant increase this year.

Property Type	2018 Tax Using FY18 AAV	2019 Average Value	Tax Rate With 1.58 Shift	2019 Tax Bill	Tax Change	% Change
Single Family	\$5,054	315,000	16.54	\$5,210	\$156	3.09%
Condo	\$3,772	236,700	16.54	\$3,915	\$143	3.79%
Two Family	\$4,233	281,300	16.54	\$4,653	\$419	9.92%
Three Family	\$4,662	324,100	16.54	\$5,361	\$698	14.99%
Apartments	\$14,707	986,100	16.54	\$16,310	\$1,603	10.90%
Commercial	\$25,333	858,800	30.88	\$26,520	\$1,187	4.68%
Industrial	\$37,150	1,182,800	30.88	\$36,525	\$-625.14	-1.68%

Somerset	10
Tisbury	18
Barnstable	20
Brookline	20
Truro	20
Wellfleet	20
Watertown	23
Everett	25
Nantucket	25
Provincetown	25
Chelsea	28
Waltham	30
Cambridge	30
Malden	30
Boston	35
Somerville	35

Residential Exemption

The Board of Selectmen can grant an exemption up to 20% of value on all residential properties used as the principal residence of the owner.

This exemption excludes summer homes, rental properties and apartments.

This exemption if adopted would increase the residential tax rate because the residential share of the levy must still be met.

There are only 16 communities out of 351 that adopt this exemption. Typically they have many rentals or summer homes, to offer year round residents tax relief.

Milford has not adopted this exemption in the past.

Small Commercial Exemption

N. Attleborough	5
Auburn	10
Avon	10
Bellingham	10
Berlin	10
Braintree	10
Dartmouth	10
Erving	10
New Ashford	10
Seekonk	10
Somerset	10
Swampscott	10
Westford	10
Wrentham	10

A property tax classification option where a community may exempt up to 10 percent of the value of a Class Three, Commercial parcel. The parcel must be occupied by small businesses of less than \$1 million. In effect, the option shifts the tax burden from parcels occupied by small businesses to those occupied by other commercial and industrial taxpayers. Eligible small businesses have an average annual employment of no more than ten persons. If a multi-tenant property, all businesses must qualify.

80 properties would likely qualify for the exemption this year. 600 properties would have a higher tax rate if the 80 eligible properties receive this exemption. The commercial / industrial tax rate would be \$31.10. The average commercial property not receiving the exemption would have a tax increase of \$187; industrial increase \$260.

The median valued eligible parcel (302,650) would save \$874 with the exemption.

14 out of 351 Towns have adopted this exemption.

Open Space Discount

The levy percentages presented tonight are based on no discount to open space parcels. The Board of Assessors has not classified any property as open space to apply this discount.

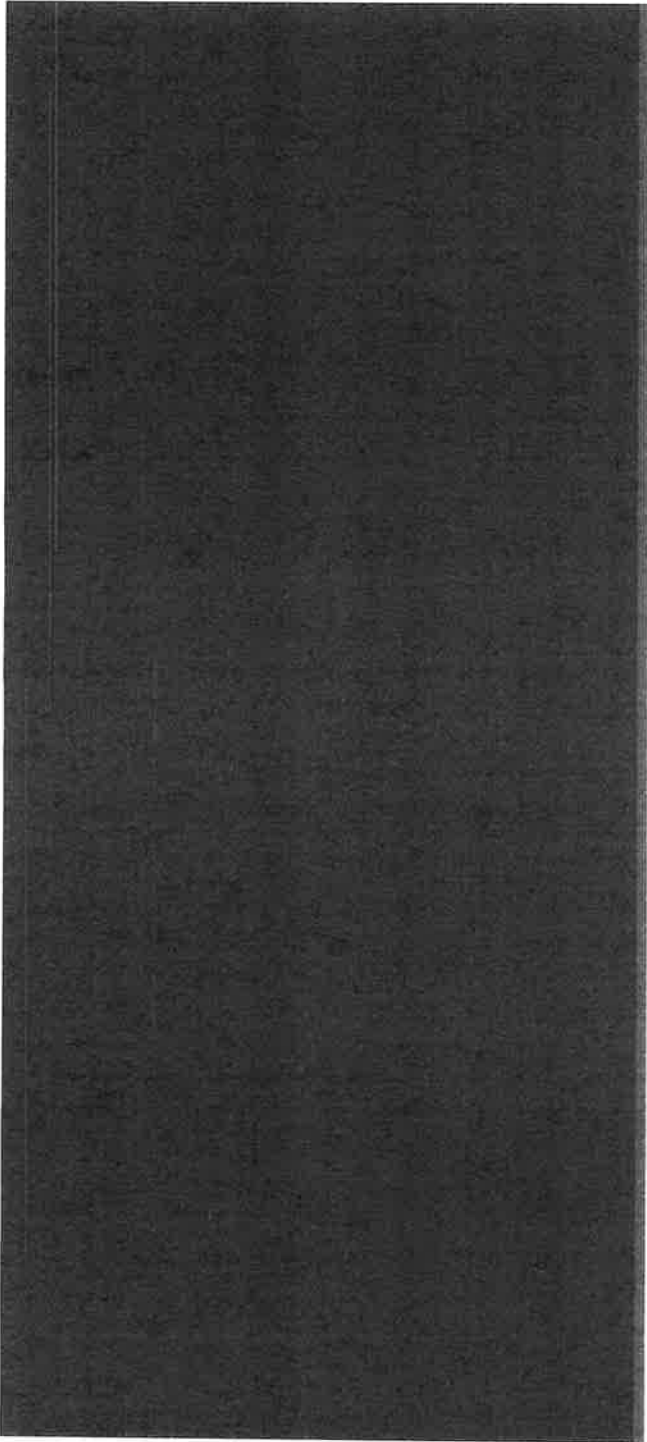
If there were open space the Board of Selectmen could reduce the valuation of these parcels to not less than 75% of their full and fair cash value.

Any discount given to open space would result in a higher residential tax rate, since the discount is absorbed solely by the residential class.

Result of \$1.5M to Reduce Tax Rate

Both tax rates would have increased to \$16.91 and \$31.57 / 1000 of value.

Property Type	FY19 Tax Bill With Offset	Without 1.5 Million Offset Tax Would Be	Difference (Reduction in Impact to Taxpayer)
Single Family	\$5,210	\$5,327	\$117
Condo	\$3,915	\$4,003	\$88
Two Family	\$4,653	\$4,757	\$104
Three Family	\$5,361	\$5,481	\$120
Apartments	\$16,310	\$16,675	\$365
Commercial	\$26,520	\$27,112	\$593
Industrial	\$36,525	\$37,341	\$816

- 
- Residential Exemption
 - Open Space Discount
 - Small Commercial Exemption
 - Rate Shift
 - Acknowledgement of excess
levy capacity:

\$3,727,988.76

Questions

Thank You

D-3
11/05/18



75/25 Downtown Milford Façade Improvement Program

The purpose of the 75/25 Façade Grant is to provide a resource to help businesses and non-residential building owners with their revitalization efforts to stimulate exterior building improvements in a targeted area. Eligible projects will have a positive visual impact in the Downtown District, and shall meet the criteria listed below. Applications which are complete and project-ready shall receive funding priority

The basis for the award and approval of Façade improvement financial assistance under the program will be the following design guidelines. These guidelines can help you make design decisions for your restoration or rehabilitation, your new structure, or your new building addition. They also are intended to maintain the character and spirit of Downtown Milford and to make your project a success.

Façade Improvement Program funds are available on an on-going or rolling basis until existing funds are exhausted.

The program provides declining balance business loans for eligible projects up to a maximum of 75% of the total approved project costs and shall be matched at a ratio of 3 to 1. No other Town funding will count toward match.

Total program funds may not exceed \$20,000.00 per building or \$30,000.00 per applicant. Property owners provide the balance of the total approved project costs. Owners execute a loan agreement, promissory note, and mortgage for the loan, and agree to maintain the completed project for the term of the loan. Other conditions may apply on a project-to-project basis. Property owners are responsible to pay for all necessary permits, licenses, and variances. The property owner must document that the building complies with the state building code and, where applicable, requirements for handicapped accessibility.

Successful applicants may begin improvements after receiving official grant award notification. No improvements begun prior to award notification will be eligible for

reimbursement. Additionally, projects that require Town permits (Building, Electrical, Village Review, Signs, etc.) must be applied for and granted prior to any work commencing. If work proceeds without the required Town permits, Town will withdraw the Façade Improvement grant funds.

Grant Program

For 2018-2019, \$150,000 has been designated as funds for short-term, 10-year, declining balance business loans for façade improvements within **Downtown District as outlined in the latest Beals and Thomas Study. The award cap is \$20,000 per building; \$30,000 per applicant. Applications will be accepted on a rolling basis.** The intent of the grant is to restore the buildings in the area and to promote downtown Milford as a pedestrian friendly area.

Eligible Properties

- ☐ All properties that are located within the boundaries of the **Downtown District as outlined in the latest Beals and Thomas Study.**
- ☐ The applicant must be the property owner or a tenant with written permission from the property owner;
- ☐ The project must meet all state and local building codes and zoning requirements;
- ☐ All façade improvements must follow the principles and guidelines of the Milford Town By-Laws, and the Main Street Milford Design Guidelines to ensure compatibility with the existing downtown, and help to create a uniform and coordinated streetscape that is attractive and functional;
- ☐ Priority will be given to rear façade where entrances are accessible and visible from Public Right of Way or/or public parking lot.
- ☐ All code violations must be corrected prior to the disbursement of funds on any approved application.

Ineligible Properties

- ☐ Properties that the principal use is residential
- ☐ Properties that are tax exempt
- ☐ Properties with any outstanding fees or taxes owed to the Town of Milford

Improvements

Eligible

- ☐ Restoration and rehabilitation of your building's exterior wall(s) which face a public street. Examples include:
 - o Back-alley Entrance Wall
 - o Front Entrance Wall
 - o Signage*
 - o Doors and windows*
 - o Wall treatments (painting, acid washes, etc.)
 - o Details (light fixtures, awnings, etc.)*
 - o Back-alley Accessibility and Paving*?

☐ Building additions that meet local building codes and zoning requirements and the principles and guidelines of the Program.

* Costs associated with these improvements may only be considered for matching grant funds if they are part of an overall building improvement project.

Ineligible

- ☐ Interior improvements, fixtures and furnishings, or roof repair, not visible from the street;
- ☐ Removal of architecturally significant features;
- ☐ Purchase of property;
- ☐ Inventory or operating capital;
- ☐ Any activity completed prior to receiving final approval of grant funds;
- ☐ Properties exclusively used as residences.

Historic Buildings

All structural and decorative elements should be repaired or replaced to match or be compatible with the original materials and design of the building to the greatest extent possible. Buildings, that are an integral element of a historic streetscape, should reflect and complement the character of the surrounding area to the greatest extent possible.

“Buy Local”

Whenever possible, Applicants are strongly encouraged to use local contractors to complete all tasks associated with their renovation. This will not only help garner support to continue this program, but more importantly help boost our local economy.

Award Reimbursement

Reimbursement shall be limited to no more than 50% of the total cost of eligible improvements. All necessary government approvals, building permits, and taxes are not eligible for reimbursement.

Projects approved for grant assistance will be required to submit a written request to release the funds upon completion of the entire project. Copies of all invoices and receipts related to the façade improvements must accompany the request for release of funding. Invoices and receipts shall clearly explain the related work (i.e. \$ for square feet of brick cleaning). The Program Design Committee reserves the right to refuse reimbursement in whole or part for work that:

- ☐ Does not conform to the program design guidelines.
- ☐ Does not conform to the proposal submitted with your application and authorized by the Team.
- ☐ Are not completed within 1 year from the date the project was approved for funding.
- ☐ Did not obtain a required building permit for the work completed.

How to Apply

To be considered for matching grant assistance, please complete the attached façade application and deliver to Main Street Milford at the address listed below. Only applications that contain all required information will be considered for funding.

All applications for assistance will be reviewed by the Program Design Committee to determine the project's compliance with the specific standards contained within this Program Description as well as with other components of the Downtown Master Plan and Design Guidelines.

The Program Design Committee will begin their review of all requests as they are received, and determine which project or projects best meet the Program's objectives. The Committee may then interview the applicant(s) to determine which project(s) will receive matching grant funds to support their proposed project. Following their review, the Committee will notify the applicant(s) of their decision to approve or deny the request.

If your request for financial assistance is approved, you will receive a written notice of the Committee's decision detailing: the amount of funding approved, any terms and/or conditions of the approval, as well as how the funds will be released.

Application Reviews:

First review of applications will begin November 1st

**Town of Milford, MA
52 Main Street
Milford, MA 01757
(508) 634-_____**



75/25 Downtown Milford Façade Improvement Program Application

Please provide information on your proposed project in as much detail as possible. Your signature below indicates your or your firms' intent to apply for matching grant assistance funding and that you have read and understand the program description.

Applicants must answer all items; incomplete applications will be returned. If an item does not apply to your project mark it "N/A".

Applicant(s) Name: _____

Mailing Address: _____

Email Address: _____

Home Phone: _____ Work Phone: _____

Property Owner(s) Name: _____

Mailing Address: _____

Email Address: _____

Home Phone: _____ Work Phone: _____

Project Location: _____

Scope of work to be undertaken (can attach contractor estimates, if available):

Describe the positive impacts your project will bring to Milford:

Total cost of project improvements: _____

Cost of eligible project improvements: _____

Amount of matching grant assistance requested: _____

Number of commercial tenant spaces within the building and square footage of each:

Number of residential tenant spaces within the building and the square footage of each:

Estimated timeframe for project completion: _____

Should your project exceed your estimated project cost, do you have the working capital to complete the project in its entirety? _____

Additional Information – REQUIRED

The following materials will need to accompany your application in order to be considered for matching grant assistance funding:

- ☐ If you are not the property owner, a signed letter from the property owner must accompany this application acknowledging their consent and understanding of the proposed project.
- ☐ Complete detailed list of project revenues and expenses.
- ☐ Two bids from qualified contractors detailing the cost of the work to be done.
- ☐ Drawings detailing all of the work to be completed as part of the project.
- ☐ A description/sample of project materials and colors.
- ☐ Proof of insurance.
- ☐ Must be current on all real estate and personal property taxes.
- ☐ No outstanding amounts owed to the Town of Milford.
- ☐ Copy of current deed.
- ☐ Copy of current insurance certificate.
- ☐ Copies of outstanding mortgages an liens on the property.

This program is intended to finance high-quality improvements that will improve the appearance and character of downtown Milford. The program is not intended to finance routine repairs or

maintenance that would be required under existing building codes or that does not contribute to the character of downtown Milford.

I certify that the information contained within, and attached hereto, this application is correct and accurate to the best of my knowledge.

Signature of Applicant

Date

***Complete applications and all supporting documents are to be delivered to:**

**Town of Milford, MA
52 Main Street
Milford, MA 01757
(508) 634-_____**



75/25 Downtown Milford Façade Improvement Program Proposal Evaluation Form

Project Location: _____

Applicant(s) Name: _____

Mailing Address: _____

Email Address: _____

Home Phone: _____ **Work Phone:** _____

Date Evaluated: _____

Proposals will be evaluated on "best value" based on the evaluation criteria as stated below. A 1000-point scale will be used to create the final evaluation recommendation. When assessing points, utilize a 1-10 scale which will then be multiplied by the weight assigned.

Points	Guidance
10	Couldn't imagine a better response
9-8	Excellent, insightful response
7-6	More than adequate response
5-4	Adequate response, no special insights
3-2	Inadequate response
1-0	Totally inadequate response
0	No response given

Factor	Weight
Impact of Façade on streetscape-length of frontage on public way(s) and square footage of frontage to be improved. Included in this factor will be the extent of approved exterior improvements as a factor of overall façade size	25%
Private investment, or investments by abutters or others to be leveraged by façade grant funds.	15%
The extent to which the façade improvements maintain the character and spirit of the downtown business district and comply with down town façade guidelines.	20%
The extent that the premises currently comply with and upon completion will continue to comply with local building codes and zoning requirements and the principles and guidelines of the Program.	20%
The extent that the façade improvements are compatible with the existing downtown, and help to create a uniform and coordinated streetscape that is both attractive and functional.	20%

Evaluation

Criteria	Possible Points	Points Awarded	Multiplier (Based upon weight)	Total Points
1. Impact of Façade on streetscape-length of frontage on public way(s) and square footage of frontage to be improved. Included in this factor will be the extent of approved exterior improvements as a factor of overall façade size	0-10		25	
2. Private investment, or investments by abutters or others to be leveraged by façade grant funds.	0-10		15	

Reviewer Notes

Use this sheet to record any notes while you read and evaluate proposals. All notes become part of the XX's procurement history file.



TOWN OF MILFORD
52 MAIN STREET, MILFORD, MASSACHUSETTS
508-634-2317 FAX 508-473-2394

CONSERVATION COMMISSION

October 29, 2018

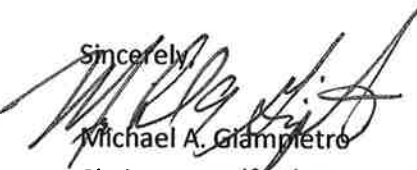
Town of Milford
Board of Selectman
Michael Walsh, Chairman
52 Main Street
Milford Mass. 01757

Dear Michael,

As you know the Conservation Commission received the resignation of long time member Robert Buckley. I had the pleasure to serve with Bob for the past 20 plus years on the Commission and learned a great deal of knowledge on the regulations, the importance of protecting wetlands and the reasons of its existence.

As Chairman, I have reviewed the town file of applicants who are interested in serving on the conservation commission and recommend the appointment of Regan Harrold. His education and experience as Landscape Architect and employment with a civil engineering consulting firm specializing in environmental design and permitting as well as serving on an adjacent town's commission for 3 years will be an asset to the town of Milford's commission.

Sincerely,



Michael A. Giampietro

Chairman, Milford Conservation Commission

Cc Town Administrator



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main Street (Route 16), Milford, MA 01757
508-634-2303 Fax 508-634-2324

APPLICATION FOR APPOINTMENT TO BOARD OR COMMITTEE

If you would like to serve on any of the local government boards whose members are appointed by the Board of Selectmen, please complete this application, providing all information requested, and return to the Board of Selectmen at the above address. Your application will remain on file for **three years**. If you have not had an opportunity for appointment within that time period, please reapply, so that your application can remain current. Thank you for your interest. (All information required on this form should be typed or printed clearly.)

YOUR NAME Regan Harrold

YOUR ADDRESS 10 Ramble Road, Milford, MA

TELEPHONE NO. FOR WEEKDAYS (508) 954-1126 & EVENINGS (508) 954-1126

EMAIL ADDRESS regan.harrold@gmail.com

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD(S) YOU HAVE CHOSEN.

EDUCATION B.S. Landscape Architecture and Plant Sciences, Cornell University

EXPERIENCE Registered Landscape Architect, employed for 12+ years at a local Civil Engineering Consulting firm, specializing in environmental design and permitting.
Prior Commissioner and Chair of the Town of Franklin Conservation Commission. 2011-2013

INTERESTS Running, Hiking, Gardening, Volunteering

Please indicate below if you are a Town Employee or serve on any Town Board.

No. _____

Please place "x" beside the Board(s) on which you are interested in serving:

<input type="checkbox"/> Cedar Swamp Pond Development Committee	<input type="checkbox"/> Historical Commission
<input type="checkbox"/> Commission on Disability	<input type="checkbox"/> Industrial Development Commission
<input type="checkbox"/> Community School Use Committee	<input type="checkbox"/> Memorial Hall Cultural Center Committee
<input checked="" type="checkbox"/> Conservation Commission	<input type="checkbox"/> Milford Cultural Council
<input type="checkbox"/> Council on Aging	<input type="checkbox"/> (formerly Arts Lottery Council)
<input type="checkbox"/> Fair Housing Committee	<input type="checkbox"/> Milford Geriatric Authority
<input type="checkbox"/> Finance Committee	<input type="checkbox"/> Milford Youth Commission
	<input type="checkbox"/> Personnel Board
	<input type="checkbox"/> Zoning Board of Appeals
	<input type="checkbox"/> Other (Describe Below)

FOR OFFICE USE ONLY: Date Rec'd 10/22/18 Recorded ✓ Application Expires 10/22/21
Referred to Board Chair for Review/Comment/Recommendation _____

October 22, 2018

RE:

Conservation Commission Letter of Interest

Chairman Giampietro and members of the Commission,

I am writing to express my interest in joining the Milford Conservation Commission. Within the last year I have recently purchased a home in Milford and would like to contribute to my new community by volunteering my time as a Commissioner.

I am a registered landscape architect and work for a consulting firm which specializes in civil engineering, landscape architecture, land planning, and environmental design and permitting. I have also previously served for three years as a commissioner and chair of the Town of Franklin's Conservation Commission. Given my experience and relevant professional knowledge, I feel I could be a positive addition to the Milford Conservation Commission.

Thank you for your consideration,

Regan Harrold

10 Ramble Road, Milford, MA

regan.harrold@gmail.com

508-954-1126

Cc: Mr. Richard A. Villani, Town Administrator



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main Street (Route 16), Milford, MA 01757
508-634-2303 Fax 508-634-2324

APPLICATION FOR APPOINTMENT TO BOARD OR COMMITTEE

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YOUR NAME Steven Borges

YOUR ADDRESS 11 Oriole dr.

TELEPHONE NO. FOR WEEKDAYS (508) 317 1244 & EVENINGS()

EMAIL ADDRESS StevenL.Borges@gmail.com

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD(S) YOU HAVE CHOSEN.

EDUCATION Business, Marketing

EXPERIENCE Real Estate, Construction

INTERESTS Architecture, building, History, Preservation/Restoration

Please indicate below if you are a Town Employee or serve on any Town Board.

Please place "x" beside the Board(s) on which you are interested in serving:

- | | |
|---|---|
| <input type="checkbox"/> Cedar Swamp Pond Development Committee | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Commission on Disability | <input checked="" type="checkbox"/> Industrial Development Commission |
| <input type="checkbox"/> Community School Use Committee | <input type="checkbox"/> Memorial Hall Cultural Center Committee |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Milford Cultural Council |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> (formerly Arts Lottery Council) |
| <input type="checkbox"/> Fair Housing Committee | <input type="checkbox"/> Milford Geriatric Authority |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Milford Youth Commission |
| | <input type="checkbox"/> Personnel Board |
| | <input type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Other (Describe Below) |

FOR OFFICE USE ONLY: Date Rec'd 3/7/17 Recorded ☒ Application Expires 3/7/20
Referred to Board Chair for Review/Comment/Recommendation ☒



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main Street (Route 16), Milford, MA 01757

508-634-2303 Fax 508-634-2324

APPLICATION FOR APPOINTMENT TO BOARD OR COMMITTEE

If you would like to serve on any of the local government boards whose members are appointed by the Board of Selectmen, please complete this application, providing all information requested, and return to the Board of Selectmen at the above address. Your application will remain on file for **three years**. If you have not had an opportunity for appointment within that time period, please reapply, so that your application can remain current. Thank you for your interest. (All information required on this form should be typed or printed clearly.)

YOUR NAME David Brutsch

YOUR ADDRESS 2 Kalen Circle

TELEPHONE NO. FOR WEEKDAYS (480-239-5428) & EVENINGS ()

EMAIL ADDRESS dbrutsch@gmail.com

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD(S) YOU HAVE CHOSEN.

EDUCATION

EXPERIENCE

INTERESTS

Please indicate below if you are a Town Employee or serve on any Town Board.

Please place "x" beside the Board(s) on which you are interested in serving:

☐ Cedar Swamp Pond Development Committee
☐ Commission on Disability
☐ Community School Use Committee
☒ Conservation Commission
☐ Council on Aging
☐ Fair Housing Committee
☐ Finance Committee

☐ Historical Commission
☐ Industrial Development Commission
☐ Memorial Hall Cultural Center Committee
☐ Milford Cultural Council
(formerly Arts Lottery Council)
☐ Milford Geriatric Authority
☐ Milford Youth Commission
☐ Personnel Board
☐ Zoning Board of Appeals
☐ Other (Describe Below)

FOR OFFICE USE ONLY: Date Rec'd 4/24/17 Recorded ✓ Application Expires 4/24/20
Referred to Board Chair for Review/Comment/Recommendation ✓



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main Street (Route 16), Milford, MA 01757
508-634-2303 Fax 508-634-2324

APPLICATION FOR APPOINTMENT TO BOARD OR COMMITTEE

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YOUR NAME Justin Dulak

YOUR ADDRESS 18 Mechanic St, Milford, MA 01757

TELEPHONE NO. FOR WEEKDAYS (774) 573 7262 & EVENINGS (774) 573 7262

EMAIL ADDRESS justin.dulak@gmail.com

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD(S) YOU HAVE CHOSEN.

EDUCATION

- Diploma, Milford High School
- Bachelor of Arts, History, Suffolk University

EXPERIENCE

- Suffolk University Student Government Association Finance Committee, Three years
- Suffolk University College Democrats: President, Vice-President, Treasurer
- Current Employment: Executive Assistant to the Superintendent, Sudbury Public Schools

INTERESTS

Education, History, Politics (local, state and federal), environmental protection,
advocacy for the mentally/physically handicapped

Please indicate below if you are a Town Employee or serve on any Town Board.

Please place "x" beside the Board(s) on which you are interested in serving:

- | | |
|--|---|
| <input type="checkbox"/> Cedar Swamp Pond Development Committee | <input checked="" type="checkbox"/> Historical Commission |
| <input checked="" type="checkbox"/> Commission on Disability | <input type="checkbox"/> Industrial Development Commission |
| <input checked="" type="checkbox"/> Community School Use Committee | <input checked="" type="checkbox"/> Memorial Hall Cultural Center Committee |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Milford Cultural Council |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> (formerly Arts Lottery Council) |
| <input type="checkbox"/> Fair Housing Committee | <input type="checkbox"/> Milford Geriatric Authority |
| <input checked="" type="checkbox"/> Finance Committee | <input checked="" type="checkbox"/> Milford Youth Commission |
| | <input type="checkbox"/> Personnel Board |
| | <input type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Other (Describe Below) |

FOR OFFICE USE ONLY: Date Rec'd 9/12/16 Recorded ☒ Application Expires 9/12/19
Referred to Board Chair for Review/Comment/Recommendation _____

Community Access Monitor



This is to certify that:

Justin Dulak

*has successfully completed the two-day training
provided by:*

*The Massachusetts Office
on Disability*



Granted: November 13, 2017

A handwritten signature in dark ink, appearing to read "D. D'Arcangelo".

David D'Arcangelo, Director

Liz Fernandes

From: Justin Dulak <justin.dulak@gmail.com>
Sent: Monday, December 11, 2017 8:25 AM
To: Liz Fernandes
Subject: Re: Talent Bank
Attachments: Dulak CAM Cert.pdf

Good Morning Liz,

Sorry for the month-plus delay, I just received my Community Access Monitor training certificate in the mail last week. If you could please ensure that it's added to my talent bank form, I would very much appreciate it.

Have a great day!

Best,

Justin Dulak

On Thu, Oct 26, 2017 at 4:43 PM, Liz Fernandes <lfernandes@townofmilford.com> wrote:

Hi Justin,

You can send the form and I will attached to your talent bank form.

Regards,

Liz Fernandes
Town of Milford

Selectmen's Office

Administrative Services Coordinator

508-634-2303 (P) * 508-634-2324 (F)
www.milfordma.gov



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main Street (Route 16), Milford, MA 01757
508-634-2303 Fax 508-634-2324

APPLICATION FOR APPOINTMENT TO BOARD OR COMMITTEE

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YOUR NAME Dean C. Harrison

YOUR ADDRESS 41 Taft St.

TELEPHONE NO. FOR WEEKDAYS (508) 869-4030 & EVENINGS Same

EMAIL ADDRESS dcharrison822@gmail.com

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD(S) YOU HAVE CHOSEN.

EDUCATION Master Degree in Education.

EXPERIENCE 25 year business career in sales and marketing.
15 years as teacher at 6th/6th Grade Language Arts @ Stacy Middle School

INTERESTS Finance, Planning, Building,

Please indicate below if you are a Town Employee or serve on any Town Board.

Please place "x" beside the Board(s) on which you are interested in serving:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Cedar Swamp Pond Development Committee | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Commission on Disability | <input checked="" type="checkbox"/> Industrial Development Commission |
| <input checked="" type="checkbox"/> Community School Use Committee | <input type="checkbox"/> Memorial Hall Cultural Center Committee |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Milford Cultural Council |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> (formerly Arts Lottery Council) |
| <input type="checkbox"/> Fair Housing Committee | <input type="checkbox"/> Milford Geriatric Authority |
| <input checked="" type="checkbox"/> Finance Committee | <input type="checkbox"/> Milford Youth Commission |
| <input checked="" type="checkbox"/> Planning Committee | <input type="checkbox"/> Personnel Board |
| | <input checked="" type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Other (Describe Below) |
| | <u>Building Committee.</u> |

FOR OFFICE USE ONLY: Date Rec'd 1/12/18 Recorded ☒ Application Expires 1/12/21
Referred to Board Chair for Review/Comment/Recommendation ☒



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main Street (Route 16), Milford, MA 01757
508-634-2303 Fax 508-634-2324

APPLICATION FOR APPOINTMENT TO BOARD OR COMMITTEE

If you would like to serve on any of the local government boards whose members are appointed by the Board of Selectmen, please complete this application, providing all information requested, and return to the Board of Selectmen at the above address. Your application will remain on file for **three years**. If you have not had an opportunity for appointment within that time period, please reapply, so that your application can remain current. Thank you for your interest. (All information required on this form should be typed or printed clearly.)

YOUR NAME Vincent R. Kiejzo

YOUR ADDRESS 17 Joan Circle, Milford, MA 01757

TELEPHONE NO. FOR WEEKDAYS (508) 331-4480 & EVENINGS(508) 331-4480

EMAIL ADDRESS VKiejzo@verizon.net

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD(S) YOU HAVE CHOSEN.

EDUCATION B.A., M.Ed. Elementary Education

EXPERIENCE Grade 2 Teacher, Memorial Elementary School, 2013-Present
American Red Cross Lifeguarding Instructor, Water Safety
Instructor, CPR/First Aid Instructor, Milford High School Pool, 2001-Present

INTERESTS Instructional Technology Specialist, Milford Public Schools, 2012-2013

Please indicate below if you are a Town Employee or serve on any Town Board.

Teacher, Memorial Elementary School

Please check below the Board(s) on which you are interested in serving:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Capital Improvement Committee | <input checked="" type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Cedar Swamp Pond Development Committee | <input checked="" type="checkbox"/> Industrial Development Commission |
| <input type="checkbox"/> Commission on Disability | <input checked="" type="checkbox"/> Memorial Hall Cultural Center Committee |
| <input checked="" type="checkbox"/> Community School Use Committee | <input checked="" type="checkbox"/> Milford Cultural Council |
| <input checked="" type="checkbox"/> Conservation Commission | (formerly Arts Lottery Council) |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Milford Geriatric Authority |
| <input type="checkbox"/> Fair Housing Committee | <input checked="" type="checkbox"/> Milford Youth Commission |
| <input type="checkbox"/> Finance Committee | <input checked="" type="checkbox"/> Personnel Board |
| | <input checked="" type="checkbox"/> Zoning Board of Appeals |
| | <input checked="" type="checkbox"/> Other (Describe Below) |

Any committee/board where I may be useful

FOR OFFICE USE ONLY: Date Rec'd 3/30/16 Recorded ☒ Application Expires 3/30/19
Referred to Board Chair for Review/Comment/Recommendation ☒



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main Street (Route 16), Milford, MA 01757
508-634-2303 Fax 508-634-2324

APPLICATION FOR APPOINTMENT TO BOARD OR COMMITTEE

IF YOU WOULD LIKE TO SERVE ON ANY OF THE LOCAL GOVERNMENT BOARDS WHOSE MEMBERS ARE APPOINTED BY THE BOARD OF SELECTMEN, PLEASE COMPLETE THIS APPLICATION, PROVIDING ALL INFORMATION REQUESTED, AND RETURN TO THE BOARD OF SELECTMEN AT THE ABOVE ADDRESS. YOUR APPLICATION WILL REMAIN ON FILE FOR **THREE YEARS**. IF YOU HAVE NOT HAD AN OPPORTUNITY FOR APPOINTMENT WITHIN THAT TIME PERIOD, PLEASE REAPPLY, SO THAT YOUR APPLICATION CAN REMAIN CURRENT. THANK YOU FOR YOUR INTEREST. (ALL INFORMATION REQUIRED ON THIS FORM SHOULD BE TYPED OR PRINTED CLEARLY.)

YOUR NAME Michael A. Lalime
YOUR ADDRESS 39 F Eastview Drive
TELEPHONE #'s FOR WEEKDAYS 508-353-5524 & EVENINGS 508-353-5524
EMAIL ADDRESS michael_lalime@yahoo.com

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD YOU HAVE CHOSEN.

EDUCATION

Master of Public Administration, Framingham State University 2013
Bachelor of Arts/ History, Worcester State College, 1995
Commonwealth of Massachusetts Provisional Teaching Certificate 1995

EXPERIENCE

NO Governmental Experience
LIVED IN MILFORD my entire conscious life
Worked for the past 5 years at a group home in Milford as Manager
INTERESTS *10 years prior working at this group home as staff.*

History, government, travel...actually it can truly be said that I am interested in everything!

PLEASE INDICATE BELOW IF YOU ARE A TOWN EMPLOYEE OR SERVE ON ANY TOWN BOARD.

N/A

PLEASE CHECK BELOW THE BOARD(S) ON WHICH YOU ARE INTERESTED IN SERVING:

- | | |
|---|---|
| <input type="checkbox"/> CABLE TV COMPLAINT COMMITTEE | <input checked="" type="checkbox"/> HISTORICAL COMMISSION |
| <input type="checkbox"/> CAPITAL IMPROVEMENT COMMITTEE | <input type="checkbox"/> INDUSTRIAL DEVELOPMENT COMMISSION |
| <input type="checkbox"/> CEDAR SWAMP POND DEVELOPMENT COMMITTEE | <input checked="" type="checkbox"/> MEMORIAL HALL CULTURAL CENTER COMMITTEE |
| <input checked="" type="checkbox"/> COMMISSION ON DISABILITY | <input checked="" type="checkbox"/> MILFORD CULTURAL COUNCIL |
| <input type="checkbox"/> COMMUNITY SCHOOL USE COMMITTEE | (FORMERLY ARTS LOTTERY COUNCIL) |
| <input checked="" type="checkbox"/> CONSERVATION COMMISSION | <input type="checkbox"/> MILFORD GERIATRIC AUTHORITY |
| <input type="checkbox"/> COUNCIL ON AGING | <input type="checkbox"/> MILFORD YOUTH COMMISSION |
| <input type="checkbox"/> FAIR HOUSING COMMITTEE | <input type="checkbox"/> PERSONNEL BOARD |
| <input type="checkbox"/> FINANCE COMMITTEE | <input checked="" type="checkbox"/> ZONING BOARD OF APPEALS |
| | <input type="checkbox"/> OTHER (DESCRIBE BELOW) |

FOR OFFICE USE ONLY: DATE REC'D 6/6/18 RECORDED ✓ APPLICATION EXPIRES 6/6/21

REFERRED TO BOARD CHAIR FOR REVIEW/COMMENT/RECOMMENDATION _____



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main Street (Route 16), Milford, MA 01757
508-634-2303 Fax 508-634-2324

APPLICATION FOR APPOINTMENT TO BOARD OR COMMITTEE

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YOUR NAME Meghan Oliveira
YOUR ADDRESS 16 Blanchard Road Milford, MA 01757
TELEPHONE NO. FOR WEEKDAYS (978-606-8821) & EVENINGS (978-606-8821)
EMAIL ADDRESS MJO1015@gmail.com

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD(S) YOU HAVE CHOSEN.

EDUCATION Bachelors degree of Criminal Justice Administration

EXPERIENCE Three years experience in a municipal setting
Working with the general public.

INTERESTS I'm interested in making the Milford community a
place that residents are proud of residing in.

Please indicate below if you are a Town Employee or serve on any Town Board.

Please check below the Board(s) on which you are interested in serving:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Capital Improvement Committee | <input checked="" type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Cedar Swamp Pond Development Committee | <input type="checkbox"/> Industrial Development Commission |
| <input type="checkbox"/> Commission on Disability | <input checked="" type="checkbox"/> Memorial Hall Cultural Center Committee |
| <input type="checkbox"/> Community School Use Committee | <input checked="" type="checkbox"/> Milford Cultural Council |
| <input checked="" type="checkbox"/> Conservation Commission | (formerly Arts Lottery Council) |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Milford Geriatric Authority |
| <input type="checkbox"/> Fair Housing Committee | <input checked="" type="checkbox"/> Milford Youth Commission |
| <input checked="" type="checkbox"/> Finance Committee | <input type="checkbox"/> Personnel Board |
| | <input checked="" type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Other (Describe Below) |

FOR OFFICE USE ONLY: Date Rec'd 11/2/15 Recorded ☒ Application Expires 11/2/18
Referred to Board Chair for Review/Comment/Recommendation ☒

Meghan J. Oliveira

16 Blanchard Rd.

Milford, MA 01757

Telephone: 978-606-8821

Email: MJO1015@gmail.com

Objective: To obtain a position that will enable me to use my strong organizational skills, educational background, and ability to work well with people.

Experience:

10/12-Present **Town of Framingham**, Framingham, MA

Program Administrator

- Weekly payroll using KRONOS, accounts payable.
- Keeping track of employee calendars, time off requests and overtime.
- Data entry of daily work orders and daily logs.
- Ordering of supplies and equipments; managing purchase orders.
- Keeping an organized and efficient office environment.
- Accounts Payable, creating requisitions using Munis.
- Providing customer services on phones and in person.

05/12-10/12 **Massachusetts Parole Board**, Natick, MA

Administrative Support (Full Time-Temporary Position)

- Provides administrative support to director of human resources, including filing, data entry assignments/projects.
- Maintains personnel filing and updates employee data changes in HR/CMS.
- Reconcile of weekly payroll, overtime, GPS pay and travel for employees.
- Operates switchboard and does outgoing/incoming mail as needed.
- Utilizes Microsoft Excel to organize data and prepare reports.

Education:

09/2007-01/2012 **Salem, State University**, Salem, MA

Bachelor of Criminal Justice

- Dean's List
- Alumni Scholarship Award; Fall 2010

Skills/Training:

- Oracle, HR/CMS, KRONOS, Munis, Accounts Payable
- Microsoft Word, Excel, Access, Outlook, and PowerPoint
- Completion of MCPPO seminars and passing exam scores – Public Contracting Overview and Design and Construction Contracting



*The Commonwealth of Massachusetts
Office of the Inspector General
One Ashburton Place, Boston, MA 02108*



Massachusetts Certified Public Purchasing Official Program

Hereby presents this certificate to

Meghan Fierimonte

For successful completion of the seminar

Public Contracting Overview

Boston, Massachusetts

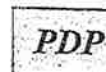
April 23 - 25, 2013

Glenn A. Cunha
Inspector General



20 CPE Credits --"In accordance with the standards of the National Registry of CPE Sponsors, CPE credit has been granted based upon a 50 minute Hour."
The Commonwealth of Massachusetts Office of the Inspector General is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE sponsors. State Boards of Accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.learningmarket.org.
Sponsor ID#103866.

Field of Study: Specialized Knowledge and Applications
Instructional / Delivery Method: Group-Live



Qualifies for 20 Professional Development Points based on the State Plan for Professional Development.



Qualifies for 17 MCPPO points toward recertification.





MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main Street (Route 16), Milford, MA 01757
508-634-2303 Fax 508-634-2324

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YOUR NAME Domingos Roda

YOUR ADDRESS 110 Prospect Hts

TELEPHONE NO. FOR WEEKDAYS (508) 294-8126 & EVENINGS()

EMAIL ADDRESS droda@sumcoeco.com

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD(S) YOU HAVE CHOSEN.

EDUCATION BSCET- Wentworth Institute of Technology- 1990 see resume

EXPERIENCE See Resume

INTERESTS

Please indicate below if you are a Town Employee or serve on any Town Board.

Please place "x" beside the Board(s) on which you are interested in serving:

- | | |
|---|--|
| <input type="checkbox"/> Cedar Swamp Pond Development Committee | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Commission on Disability | <input type="checkbox"/> Industrial Development Commission |
| <input type="checkbox"/> Community School Use Committee | <input type="checkbox"/> Memorial Hall Cultural Center Committee |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Milford Cultural Council |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> (formerly Arts Lottery Council) |
| <input type="checkbox"/> Fair Housing Committee | <input type="checkbox"/> Milford Geriatric Authority |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Milford Youth Commission |
| | <input type="checkbox"/> Personnel Board |
| | <input type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Other (Describe Below) |

FOR OFFICE USE ONLY: Date Rec'd 10/15/15 Recorded ✓ Application Expires 10/15/21
Referred to Board Chair for Review/Comment/Recommendation _____



16 Front Street - Suite 209, Salem, MA 01970
T: 978.744.1515 F: 815.572.5022
info@sumcoeco.com
www.sumcoeco.com

DOMINGOS RODA

PROFESSIONAL EXPERIENCE

SumCo Eco-Contracting, Salem, MA — Project Manager/Estimator, April 2012 to July 2014 and June 2015 to Present

SumCo specializes in constructing all phases of ecological improvement projects.

- Manages multiple, concurrent ecological construction projects.
- Responsible for all assigned project activities, including project management, submittals, methodology, construction supervision, health and safety, subcontractor coordination and closeout.
- Assists with bid preparation, including site assessments, construction strategy and pricing.

D&F Afonso Builders, Milford, MA — Project Manager/Estimator, March 2007 to April 2012 and July 2014 to June 2015

- Retained to estimate and lead major infrastructure improvement projects throughout Massachusetts.
- Reviewed all in house projects, made recommendations and gave final approval for construction starts.
- Managed day to day operation of in house staff including laborers, operators, and administrative personnel.
- Prepared RFP's, negotiated and awarded contracts to third party vendors, subcontractors, engineers and architects.
- Consistently exceeded margin goals and client expectations.

Eastland Partners, Natick, MA — Estimator/Operations Manager, February 2004 to February 2007

- Managed all phases of residential and commercial developments from pre-construction estimates through final.
- Delivery (budgets of up to \$15M).
- Implemented third party subcontracting program within the company and successfully completed several projects in the Boston area (budgets up to \$10M and total outside contracts exceeding \$25M)

Toll Brothers, Wayland, MA — Land Development Manager New England Division, May 2000 – January 2004

- Prepared due diligence reports for National Home Building Company.
- Prepared and tracked development budgets on multiple projects simultaneously.
- Prepared RFP's to subcontractors, analyzed proposals, negotiated contracts and managed project schedules (budgets to \$10M).

Gray Excavation, Mendon, MA — Estimator, February 1997 – April 2000

- Prepared all estimates and proposals utilizing multiple software packages including Agtek, Insite, Microsoft Project and Excel.
- Negotiated with owners, vendors and subcontractors for best pricing and terms.
- Completed multiple projects in the Metro-West area on time and within bottom line expectations (budgets to \$8M).

CERTIFICATIONS/AFFILIATIONS

OSHA & Emergency Response (HAZWOPER)

EDUCATION

B.S. in Civil Engineering Technology, Wentworth Institute of Technology, 1990



MILFORD BOARD OF SELECTMEN
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508-634-2303 Fax 508-634-2324

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YOUR NAME Christopher N. Vendetti

YOUR ADDRESS 49 Bowdoin Drive, Milford MA 01757

TELEPHONE NO. FOR WEEKDAYS (508) 615-7125 & EVENINGS (508) 615-7125

EMAIL ADDRESS cnv01469@juno.com

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD(S) YOU HAVE CHOSEN.

EDUCATION - Bachelor of Science, Communications from Worcester State College, May 2005

EXPERIENCE - 10 years at one company, MEDITECH. Experience ranges from International General Financial Implementation/Client Service Specialist, General Financial Promotional Writer, Project Management, and Internal Auditing.

INTERESTS - Current Events, Small Town Events, Accounting, Statistics, Blogging, Reading Classic Books

Please indicate below if you are a Town Employee or serve on any Town Board.

Please check below the Board(s) on which you are interested in serving:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Capital Improvement Committee | <input checked="" type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Cedar Swamp Pond Development Committee | <input type="checkbox"/> Industrial Development Commission |
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| <input type="checkbox"/> Community School Use Committee | <input checked="" type="checkbox"/> Milford Cultural Council |
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| <input checked="" type="checkbox"/> Council on Aging | <input type="checkbox"/> Milford Geriatric Authority |
| <input checked="" type="checkbox"/> Fair Housing Committee | <input type="checkbox"/> Milford Youth Commission |
| <input checked="" type="checkbox"/> Finance Committee | <input type="checkbox"/> Personnel Board |
| | <input checked="" type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Other (Describe Below) |

FOR OFFICE USE ONLY: Date Rec'd 10/19/15 Recorded ☒ Application Expires 10/19/18
Referred to Board Chair for Review/Comment/Recommendation ☒

Christopher Vendetti

49 Bowdoin Drive
Milford, MA 01757
Cell: 508-615-7125
Cnv01469@juno.com

Energetic, highly motivated individual seeking business growth opportunity. Ability to effectively work in a team environment or individually. Quick learner and conscientious team member.

Responsible • Excellent Interpersonal Skills • Organized

EDUCATION

Worcester State College,
Bachelor of Science, Communications, May 2005

MEDITECH, Framingham, MA

Feb, 08 – Present

Promotional Writer, RFP Coordination, Product Specialist General Financials

- Coordinating the activities of cross-functional project teams to keep projects on schedule

- Maintains records/history for each development project

- Writing a variety of promotional materials and corporate collateral such as customer stories, brochures, product briefs, and Web content

- Developing interview questions and conducting interviews for the purpose of creating the above communication vehicles

- Supported products include Accounts Payable, Materials Management, Fixed Assets, General Ledger, and Human Resources

Oct, 14 – Present

Volunteer Internal Auditor

- Following the directions of and support the Lead Auditor

- Reporting to the Management Representative appointed by Top Management

- Reviewing MEDITECH's documented procedures and records for accuracy and validity

- Documenting audit findings using appropriate templates and standards

- Maintaining records of audit work evidence

- Notifying auditees of any critical audit findings immediately

- Suggesting corrective actions for process weaknesses identified during audits

- Reporting audit findings and corrective actions to lead auditor and management team

- Performing follow-up audits to verify that accepted corrective actions were implemented successfully

- Providing documents for external auditing and/or guiding external auditors

- Interacting with staff members (auditees) during an audit in a friendly and non-threatening manner

- Being objective, impartial, and confident in assembling and presenting the audit report

- Maintaining knowledge of quality system standards and requirements

- Ensuring knowledge of auditing procedures and methods is current

MEDITECH, Canton, MA

Sept, 05 – Jan, 08

General Financial International Implementation Applications Specialist

- Acting as the primary contact for clients



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main Street (Route 16), Milford, MA
01757 508-634-2303 Fax 508-634-2324

APPLICATION ON FOR APPOINTMENT TO BOARD OR COMMITTEE

If you would like to serve on any of the local government boards whose members are appointed by the Board of Selectmen, please complete this application, providing all information requested, and return to the Board of Selectmen at the above address. Your application will remain on file for three years. If you have not had an opportunity for appointment within that time period, please reapply, so that your application can remain current. Thank you for your interest. (All information required on this form should be typed or printed clearly.)

YOUR NAME Michael P. Visconti, Jr.

Submitted on December 08, 2016

YOUR ADDRESS: 7 Muriel Lane, Milford, MA 01757

TELEPHONE NOS. FOR WEEKDAYS: 508-478-0020 & EVENINGS: 508-478-0020

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD(S) YOU HAVE CHOSEN.

EDUCATION BS/BA from Suffolk U.

EXPERIENCE:

INTERESTS Volunteering my services to the town of Milford

Please indicate below if you are a Town Employee or serve on any Town Board.

Town Meeting member for 40 + years

Please check below the Board(s) on which you are interested in serving:

☐ Cable TV Complaint Committee
☐ Capital Improvement Committee
☐ Cedar Swamp Pond Development Committee
☐ Commission on Disability
☐ Community School Use Committee
☒ Conservation Commission
☐ Council on Aging
☐ Fair Housing Committee
☐ Finance Committee

☐ Historical Commission
☐ Industrial Development Commission
☐ Memorial Hall Cultural Center Committee
☐ Milford Cultural Council
(Formerly Arts Lottery Council)
☐ Milford Geriatric Authority
☐ Milford Youth Commission
☐ Personnel Board
☐ Zoning Board of Appeals
☐ Other (Describe Below)

FOR OFFICE USE ONLY: Date Rec'd

12/8/16

Recorded

✓

Application Expires:

12/8/19

review/Comment/Recommendation

Referred to Board Chair for

Revised 7/8/05



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303

Fax 508-634-2324

www.milford.ma.us.com

PERMIT TO OBSTRUCT APPLICATION

- 1) Read appropriate By-Law on reverse side (Article and Section is identified below)
- 2) An Insurance Certificate (\$1,000,000/\$3,000,000) is required, worded as follows:
THE TOWN OF MILFORD IS AN ADDITIONAL INSURED.
- 3) If requesting a Permit to hang a Sign or Banner, first obtain a permit for the **Sign or Banner** itself from the Building Commissioner. Attach a copy of that permit.
- 4) If a Banner overhanging a public street is to be attached to a building, you must obtain permission from the property owner.
- 5) Applicant shall engage a responsible individual to hang banner: **town employees are prohibited from engaging in this activity.**
- 6) Submit complete application, including Insurance Certificate and any other required documents, to Selectmen's Office at least **two weeks prior to date requested below.**

Detach and retain top section for future use; Complete and submit bottom section to Selectmen's Office

NAME OF ORGANIZATION: Milford Youth Football & Cheer

MAILING ADDRESS: P.O. Box 634
Milford, MA 01757

CONTACT PERSON: Stacey Marshall

PHONE # 508-951-2601

CHECK ONE:

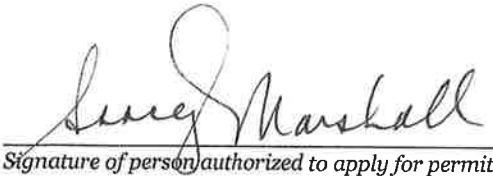
- ☐ PERMIT TO OVERHANG PUBLIC WAY (Article 13, Section 5)
☐ PERMIT TO OBSTRUCT A PUBLIC WAY (Article 12, Section 3)
☒ PERMIT TO OBSTRUCT SIDEWALK (MERCHANDISE DISPLAY) (Article 13, Sec. 6)

DESCRIBE IN DETAIL WHAT YOU PLAN TO DO:

In the event that the Milford Youth Cheerleaders U12 & U14 teams qualify at Regional competition on 11/17/18, we would like permission to fundraise (collect money) outside on the sidewalks of approved businesses.

INDICATE EXACT LOCATION (Street(s) & Number(s), EXACT DAY(S) AND DATE(S), TIMES OF DAY, AND ALL OTHER RELEVANT INFORMATION:

See attached list of dates and locations.


Signature of person authorized to apply for permit

10/29/18
Date


Police Chief's Signature
Comments:

10/31/18
Date

TOWN OF MILFORD BY-LAWS

ARTICLE 12, Section 3: OBSTRUCTING OF WAY: Any person who intends to erect, repair, or take down any building on land abutting on any way which the Town is required to keep repaired, and desires to make use of any portion of said way for the purpose of placing therein building materials or rubbish, shall give notice thereof to the Selectmen. Thereupon, the Selectmen may grant a permit to occupy such portion of said way, to be used for such purposes as, in their judgment, the necessity of the case demands and the security of the public allows; such permit, in no case, to be for a period of longer than ninety (90) days and to be on such conditions that, during the whole of every night from sunset to sunrise, sufficient lighted lanterns shall be so placed as to effectually secure all travelers from liability of coming in contact with such building materials or rubbish.

The Selectmen may, before granting such permit, require such persons to furnish a satisfactory bond to save the Town harmless for any damages which may arise from such use of the street and to insure the faithful compliance with the conditions of said permit.

ARTICLE 13, Section 5: SIGNS. Whoever shall establish or maintain over any street or highway any sign, sign-board or advertising device without a permit from Selectmen, shall be punished by a fine not exceeding Five Dollars. Such permit shall be granted if such sign, sign-board or devise is safely and securely made, fastened, supported and maintained, does not interfere with the public use of such street or way, is not affixed to any tree, tree-guard or other object within the limits of the street or way, and is not of a dangerous character.

ARTICLE 13, Section 6: SIDEWALK OBSTRUCTIONS. Whoever shall use any sidewalk or street for the display of merchandise or other articles of personal property, without first obtaining written permission to do so from the Selectmen, shall be punished by a fine not exceeding Ten Dollars.

Locations:

Liquor World
9 Medway Rd
Milford MA

Shaw's
93 Prospect Street
Milford Ma
01757

Oliva's Market
83 E Main Street
Milford MA 01757

Dunkin Donuts (3 Locations)

- 1) 31 Main Street
Milford MA
- 2) 350 E Main Street
Milford MA
- 3) 35 Medway Road
Milford MA

Honey Dew Donuts (2 Locations):

- 1) 118 Prospect St
Milford MA
- 2) 140S Main Street
Milford MA

Dates/ Times:

11/18 Sunday 7 am - 5pm
11/21 Wednesday 3pm - 9pm
11/23 Friday 7am – 9pm
11/24 Saturday 7am – 9pm
11/25 Sunday 7am – 5pm
11/26 Monday through Friday 11/30 3pm – 9pm

DATE (MM/DD/YYYY)
07/28/2018

ACORD

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
SADLER & COMPANY, INC.
P.O. BOX 5866
COLUMBIA, SOUTH CAROLINA 29250-5866

CONTACT NAME: Sports Dept
PHONE (A/C, No. Ext): 800-622-7370 | FAX (A/C, No): 803-256-4017
E-MAIL ADDRESS: ayf@sadlersports.com
PRODUCER CUSTOMER ID#:

INSURED
AMERICAN YOUTH FOOTBALL, INC. AND
AMERICAN YOUTH CHEER AS MEMBERS OF
Baystate Youth Football & Cheerleading Conference
c/o Suzanne Lucien
1400 Worcester Street
Natick, MA 01760

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: SCOTTSDALE INSURANCE COMPANY	
INSURER B: NATIONWIDE LIFE INSURANCE	
INSURER C: NATIONAL CASUALTY COMPANY	
INSURER D:	

Application ID: 237310

COVERAGES

CERTIFICATE NUMBER

REVISION NUMBER

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	X		KRS0000007367500	06:11PM ET 07/23/2018	12:01AM ET 06/30/2019	EACH OCCURRENCE \$1,000,000 DAMAGE TO PREMISES RENTED TO YOU (Ea occurrence) \$1,000,000 PREMISES MEDICAL PAYMENTS \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE NONE PRODUCTS- COMP/ OP AGG \$1,000,000 LEGAL LIAB TO PARTICIPANTS \$1,000,000
C	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			KKO0000007367700	06:11PM ET 07/23/2018	12:01AM ET 06/30/2019	COMBINED SINGLE LIMIT (Ea Accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
A	<input checked="" type="checkbox"/> SEXUAL ABUSE / MOLESTATION			KRS0000007367500	06:11PM ET 07/23/2018	12:01AM ET 06/30/2019	EACH OCCURRENCE \$1,000,000 AGGREGATE \$2,000,000
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION			N/A	N/A	N/A	EACH OCCURRENCE N/A AGGREGATE N/A
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER / MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
B	PARTICIPANT ACCIDENT			JXS0000028824700	06:11PM ET 07/23/2018	12:01AM ET 06/30/2019	EXCESS MEDICAL \$100,000 DEATH + SPECIFIC LOSS \$10,000 DEDUCTIBLE \$500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: COVERED SPORTS NOTE: The maximum number of players cannot exceed 36 players per team. Tackle Football - Ages 9 & Under (22 teams), Tackle Football - Ages 12 & Under (52 teams), Tackle Football - Ages 15 & Under (37 teams), Cheer / Dance / Step / Majorette Squads / Inspiration - Class 1 (no charge) (64 teams), Cheer / Dance / Step / Majorette Squads / Inspiration - Class 2 (4 teams), Cheer / Dance / Step Squads / Inspiration - Class 3 (1 teams)

MEMBER LEAGUES: See Attached

The certificate holder is added as an additional insured, but only with respect to the liability arising out of the operations of the insured above.

CERTIFICATE HOLDER

CANCELLATION

RELATIONSHIP:
Property Owner/ Lessor

Town of Milford
52 Main Street
Milford, MA 01757

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE (company A)

Scott Furbard

AUTHORIZED REPRESENTATIVE (company B)

John Sunkley

Coverage is only extended to U.S. events and activities

** NOTICE TO TEXAS INSURED: The insurer for the purchasing group may not be subject to all the insurance laws and regulations of the State of Texas.

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ACORD 25 (2014/01)

The ACORD name and logo are registered marks of ACORD

NOTEPAD:	INSURED NAME: Baystate Youth Football & Cheerleading Conference	ISSUE DATE (MM/DD/YY) 07/28/2018 06:37:00 PM ET
Member Leagues: Attleboro White Hawks; Brockton Raiders; Canton Football; Easton Tigers; Foxboro Youth Football & Cheerleading; Framingham Youth Football & Cheerleading; Franklin Panthers Youth Football; King Philip Youth Football & Cheer; Mansfield Youth Football & Cheer; Milford Youth Football & Cheerleading; Milton Youth Football & Cheer; Natick Youth Football & Cheerleading; Needham Junior Football, Inc.; Newton Mustangs Youth Football & Cheer; North Attleboro Junior Football; Norwood Youth Football & Cheer; Quincy Youth Football; STOYAC; Walpole Youth Football & Cheer; Wellesley Youth Football; Weymouth Youth Football & Cheerleading		

ATTACHED TO AND FORMING A PART OF POLICY NUMBER	ENDORSEMENT EFFECTIVE DATE (12:01 A.M. STANDARD TIME)	NAMED INSURED	AGENT NO.
KRS0000007367500	07/23/2018	Baystate Youth Football & Cheerleading Conference	

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED OWNERS AND/ OR LESSORS OF PREMISES, SPONSORS OR CO- PROMOTERS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

The policy is amended to include as an additional Insured any person or organization of the types indicated by an "X" in any boxes shown below, but only with respect to liability arising out of your operations:

☒ Owners and/ or lessors of the premises leased, rented, or loaned to you, subject to the following additional exclusions:

- a. This insurance applies only to an "occurrence" which takes place while you are a tenant in the premises;
- b. This insurance does not apply to "bodily injury" or "property damage" resulting from structural alterations, new construction or demolition operations performed by or on behalf of the owner and/ or lessor of the premises;
- c. This insurance does not apply to liability of the owners and/ or lessors for "bodily injury" or "property damage" arising out of any design defect or structural maintenance of the premises or loss caused by a premises defect.

With respect to any additional insured included under this policy, this insurance does not apply to any negligence of such additional insured.

☒ Sponsors

☒ Co- Promoters

☒ Any individual person(s) or organization(s) listed below

COACHES, OFFICIALS AND VOLUNTEERS
WHILE ACTING WITHIN THE SCOPE OF THEIR DUTIES
FOR THE INSURED.

KR- GL-56 (4-07)

G-2
11/5/18

CONTRACT AWARD

TOWN OF MILFORD

REQUEST FOR QUOTES

DESCRIPTION – NEW ROOF AT PURCHASE STREET SCHOOL

AWARDING AUTHORITY – BOARD OF SELECTMEN

DATE – NOVEMBER 5, 2018

BIDDER NAME/ADDRESS	QUOTE AMOUNT
1. ATA, S CONSTRUCTION INC 12 Water Street, Milford, MA 01757	\$26,500.00
2. LDG HOME IMPROVEMENT INC 18 Spring Street, Milford, MA 01757	\$29,950.00
3. YUPA'S CONSTRUCTION INC 34 South Bow Street, Milford, MA 01757	\$21,900.00

Contract Award - After reviewing all three (3) proposals the decision was made to award the Contract to YUPA'S CONSTRUCTION INC., as the most responsible vendor, based upon their quote.

6-3
11/5/18



United Way
of Tri-County



TOWN OF MILFORD, MASSACHUSETTS

MILFORD YOUTH CENTER

24 Pearl St., Milford, MA 01757

(508) 473-1756 Phone

(508) 381-0759 FAX

milforyouthcenter@comcast.net

www.milforyouthcenter.net



November 1, 2018

Dear Town Administrator and Board of Selectmen,

I am writing to you on behalf of the Milford Youth Commission to inform the Board of the request to accept a gift from Vermont Mutual Insurance Group Charitable Giving Fund and Ms. Susan L. Chicoine. The Milford Youth Center recently received a grant for \$1,000 to support our nutrition and physical fitness programs! Due to the support of the community, local organizations and businesses, the Youth Center is able to continue to provide for our community and its youth members!

Thank you for your time,

Jen Ward
Director
Milford Youth Center



TOWN ACCOUNTANT

52 Main Street, Milford, MA 01757
Phone: 508-634-2309 * Fax: 508-634-2324

Email to Accountant

Email to Town Admin.

GIFT ACCEPTANCE FORM

Donor Name Vermont Mutual Insurance Group Charitable Giving Fund Address 86 State St. PO Box 188
City, State, & Zip Montpelier, VT 05601 Phone 802-223-2341

Name of Gift 2018 Vermont Mutual Insurance Group Charitable Giving Fund Grant

Purpose Nutrition and fitness programming

Total Amt. of Gift 1000.00

Contact Person Ms. Susan L. Chicoine

☒ Attached is a copy of correspondence received

☐ There was no written correspondence with this gift

☐ The Board of Selectmen/School Committee have been notified of this gift and have approved of the expenditures for the purpose stated

Board of Selectmen

Chairman

School Committee

Chairman

Contact Person _____

Town Accountant Use

Assigned Account Number _____

Date Received _____

41-1
11/05/18



October 16, 2018

PRINCIPALS

Theodore A Barten, PE
Margaret B Briggs
Dale T Raczynski, PE
Cindy Schlessinger
Lester B Smith, Jr
Robert D O'Neal, CCM, INCE
Andrew D Magee
Michael D Howard, PWS
Douglas J Kelleher
AJ Jablonowski, PE
Stephen H Slocumb, PE
David E Hewett, LEED AP
Dwight R Dunk, LPD
David C Klinch, PWS, PMP
Maria B. Hartnett

ASSOCIATES

Richard M. Lampeter, INCE
Geoff Starsiak, LEED AP BD+C
Marc Bergeron, PWS, CWS

3 Mill & Main Place, Suite 250
Maynard, MA 01754
www.epsilonassociates.com

978 897 7100
FAX 978 897 0099

Michael K. Walsh, Chair
Board of Selectmen
Town of Milford
52 Main Street
Milford, MA 01757

**Re: Rehabilitation on Route 16, from Route 109 to Beaver Street, Milford, MA
Project File No. 608045**

Dear Mr. Walsh:

The Massachusetts Department of Transportation, Highway Division (MassDOT Highway) proposes a roadway project, the key objective being to reconstruct/rehabilitate Route 16 (East Main Street) in Milford, MA to improve traffic safety, operations, and mobility for all modes of travel from the Route 109 (Medway Road)/Prairie Street intersection to Beaver Street/Fortune Blvd, including realignment to improve sight distance, pavement widening, sidewalk reconstruction, Americans with Disabilities Act (ADA)-compliant ramps, and shoulders for bicycle accommodations. CDR Maguire and Epsilon Associates are working with MassDOT on this project and it is currently in the early stages of design.

The existing project roadway is an approximately 0.8 mile stretch through a commercial section of Milford. The roadway is two lanes in both directions with a small shoulder on each side. Intermittent sidewalk areas exist on both sides of the roadway.

The project will consist of redesigning and repaving the existing roadway in order to achieve greater safety and traffic flow efficiency within the project area. Traffic signals at the intersections of Route 16 with Route 109 and Beaver Street/Fortune Boulevard will be upgraded. Following a Road Safety Audit, a roadway diet may be implemented. To allow for various transportation methods, new sidewalks will be installed to complete the sidewalk network and bicycle friendly shoulders will be provided in both directions. Corresponding new signage will be implemented. Guardrail will be installed as needed.

The project is proximate to isolated and bordering vegetated wetlands and a perennial stream. The project will remain primarily in the easement of the existing roadway;

October 16, 2018

2

minor impacts to right-of-way may be required. Upon advancement of project design, the appropriate permits will be obtained.

MassDOT Highway Division request that your Department review the enclosed materials at its earliest convenience and solicit comments on this project.

Written comments should be submitted to:
Ms. Patricia A. Leavenworth, P.E., Chief Engineer
Attn: Carrie Lavallee, Project Manager
Massachusetts Department of Transportation
Ten Park Plaza, Room 6340
Boston, MA 02116

A copy of the comments should be sent to:
Epsilon Associates
Attn: Alyssa Jacobs
Senior Consultant
3 Mill & Main Place, Suite 250
Maynard, MA 01754

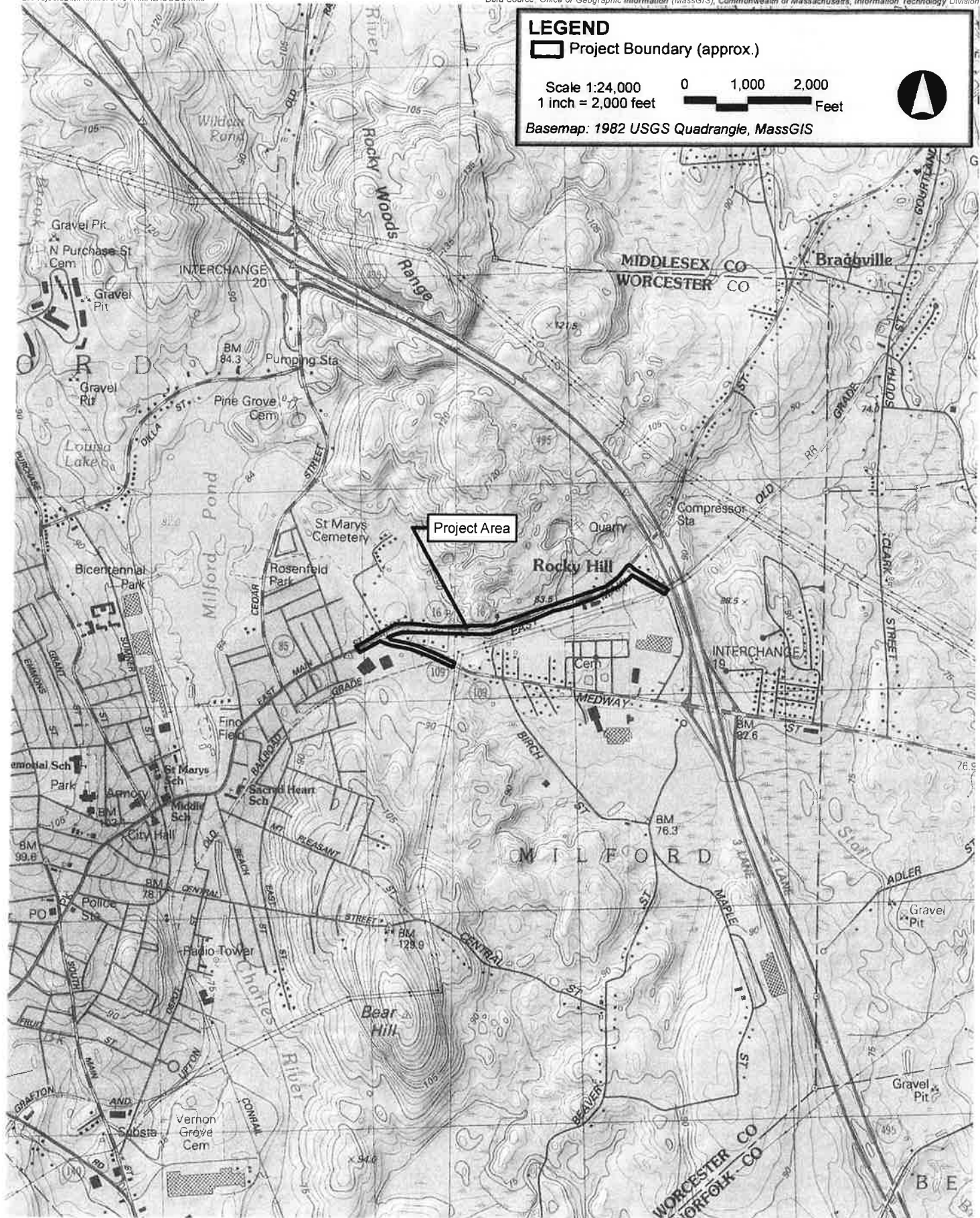
If you have any questions regarding the proposed project, please feel free to contact me at 978-897-7100 or ajacobs@epsilonassociates.com.

Sincerely,



Alyssa Jacobs, PWS
Senior Consultant & Manager,
Ecological Sciences Group

Att: Locus Map
c: Carrie Lavallee, MassDOT Highway Division
Mr. Gregory Blake, CDR Maguire Inc.



Route 16 Milford, Massachusetts

J-1
11/05/18

the complaint, the name of the Responsible Party(ies), and the disposition or the status of the matter.

NOTE: Adopted STM October 24, 2011, Article 4
Approved by Atty. Gen. January 24, 2012

ARTICLE 32

POLICE CHIEF SELECTION BY-LAW

1. INITIAL ACTION

When a vacancy in the position of police chief exists, or is anticipated to exist by reason of resignation, retirement, dismissal, permanent total disability, or non-renewal of the incumbent, the Board of Selectmen shall cause to be assembled a Police Chief Selection Review Committee, as is set forth in Section 2 of this By-Law, within thirty (30) days of notification of said determination.

2. POLICE CHIEF SELECTION REVIEW COMMITTEE

A Police Chief Selection Review Committee shall be comprised of the following nine (9) members (actually (12) members by the October 20, 1998 vote)"

- A. Chairman of the Board of Selectmen, or his/her designee;
- B. Representative of the Milford Police Association, elected by said Association, provided he/she is not a candidate for said chief's position;
- C. Chairman of the Personnel Board, or his/her designee, who shall be a member of the Personnel Board;
- D. Chief of Police, if available, or if unavailable, the senior officer by rank and years of service on the Milford Police Department who is not, also, an applicant for the vacancy;
- E. Chairman of the Finance Committee of the Town of Milford, or his/her designee, who shall be a member of the Finance Committee;
- F. Two (2) Town Meeting members, one to be appointed by the Town Moderator, and one to be appointed by the Board of Selectmen;
- G. Two (2) at-large members, selected by the Town Moderator, who shall be residents of the Town of Milford and who also shall be:
 - 1. An active or retired state or federal law enforcement officer; or
 - 2. A personnel administration professional; or
 - 3. A professor or assistant professor of police science or criminal justice at a recognized institution of higher education;
- H. Three residents of Milford, not Town officials or Town Meeting members, appointed by the Board of Selectmen.

The Board of Selectmen shall notify in writing each member above designated and shall notify the Town Moderator that he is to publicly solicit applications for the two (2) at-large members and the two (2) town meeting members as provided in Sections 2.F. and

2.G. herein by notice published not fewer than twice in the local newspaper. If the Town Moderator receives no such applications, he shall be empowered to appoint the at-large members from among the membership of the Annual Town Meeting, and he shall appoint one additional Town Meeting member, and the Board of Selectmen shall appoint one Town Meeting member.

3. DUTIES OF THE POLICE CHIEF SELECTION REVIEW COMMITTEE

It shall be the duty of the Police Chief Selection Committee to:

- A. Establish minimum criteria for the position of police chief, including but not limited to the following:
- (1) Demonstrated leadership ability
 - (2) Administrative ability, which shall include
 - (a) Budget preparation or financial planning
 - (b) Personnel evaluation and supervision
 - (c) Knowledge of modern police record keeping
 - (3) A minimum of 10 years law enforcement experience, including the following:
 - (a) Patrol
 - (b) Investigative techniques
 - (c) Traffic
 - (d) Crime prevention and control
 - (e) Law enforcement communication systems
 - (f) Public relations
 - (g) Case preparation and prosecutorial function (experience)
 - (h) Good knowledge of computers
 - (4) Minimal Education Requirement
 - (a) Bachelors Degree or the equivalent in police science or criminal justice is preferred
 - (b) Continuing police related education or training
 - (5) Physical and Mental Fitness
 - (a) Good physical condition, including ability to pass physical examination and agility test;
 - (b) Good mental condition, including ability to pass law enforcement psychological screening tests.
 - (6) Character - Applicants shall be of good moral character and shall not have been convicted of any criminal offense, other than minor traffic violations.
- B. Engage in the following selection process:
- (1) Invite and recruit applications locally and nationally
 - (2) Review applications
 - (3) Conduct preliminary oral interviews of selected candidates
 - (4) Select six (6) finalists and require of each:
 - (a) Physical examination
 - (b) Psychological examination
 - (c) Agility test
 - (5) Upon the successful completion of the physical, psychological and agility tests, the Committee shall conduct or cause to be conducted of at least four (4) of the finalists the following:
 - (a) In depth background investigation to be conducted by a recognized professional investigating service
 - (b) Oral interviews
 - (6) Select and recommend three (3) to (5) finalists to the Board of Selectmen. Such recommendation shall be in writing and shall address all of the above criteria, unranked.
 - (7) The Board of Selectmen shall appoint a Chief of Police as soon as is reasonably possible after receipt of said recommendations.

4. TERM OF POLICE CHIEF - INITIAL TERM

The Chief of Police appointed in accordance with this By-Law by the Board of Selectmen shall serve for a term set by the Board in accordance with law.

5. TERMINATION

The Board of Selectmen may remove the Chief of Police from office only for just cause and only after a hearing, at which hearing a stenographic record shall be made of the proceedings. At any such hearing the Chief of Police shall be entitled to be represented by counsel, at his/her own expense, and present evidence on his/her own behalf.

NOTE: Enacted May 18, 1998 ATM, Article 18;
Amended October 20, 1998 STM, Article 24.

ARTICLE 33

WETLANDS ADMINISTRATION BYLAW

SECTION 1. MEMBERSHIP

The Town shall have a Conservation Commission consisting of seven (7) members appointed by the Board of Selectmen for a term of three (3) years each.

SECTION 2. PURPOSE

The purpose of this By-Law is to protect the wetlands, related water resources and adjoining land areas in the Town of Milford by controlling activities likely to have a significant or cumulative effect upon the important public values of those areas, which include, without limitation, the following: public or private water supply, ground water supply, flood control, erosion and sedimentation control, storm damage prevention, protection of surrounding land and other homes or buildings, prevention of pollution of ground water or surface water, fisheries, wildlife habitat, recreation and historic natural scenic character of wetland resources area, water courses, lakes and ponds (collectively, the "values protected by this By-Law").

The Conservation Commission shall have the duties and powers specified in the General Laws, including, but not limited to, Chapter 40, Sections 5 and 8C as amended, and Chapter 131, Section 40, as amended. Such duties and powers include, but are not limited to, the following:

- a. the promotion and development of the natural resources and protection of watershed resources of the Town;
- b. the researching of local land areas and the coordination of the activities of unofficial bodies organized for similar purposes;
- c. the advertising, preparation and distribution of books, maps, charts, plans and pamphlets which in its judgment it deems necessary for its work;
- d. the receiving of gifts, bequests or devises of personal property or interests in real property in the name of the Town subject to the approval of the Selectmen;
- e. the acquisition, in the name of the Town, by option, purchase, lease or otherwise, the fee in such land or water rights, conservation restrictions, easements or other contractual rights as may be necessary to acquire, maintain, improve, protect, limit the future use of, or otherwise conserve and properly utilize open spaces in land and water areas within the Town, and the management and control of same;
- f. the regulation and protection of wetlands, related water resources and adjoining land areas in the Town of Milford, including the authority to regulate or prohibit the removal, filling, dredging or altering of any area likely