

MINUTES OF REGULAR SESSION –AUGUST 5, 2019

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman William D. Buckley, Selectmen William E. Kingkade, Jr. and Michael K. Walsh and Town Administrator Richard A. Villani.

1. Mr. Kingkade moved, seconded by Mr. Walsh: To sign the warrant, UNANIMOUS.
2. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the Regular Minutes of July 22, 2019 as submitted. UNANIMOUS.
3. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the Executive Session Minutes of July 22, 2019 as submitted, UNANIMOUS.
4. **Invitation to Speak – NONE.**
5. Chairman Buckley reviewed a Memo from Town Engineer, Mike Dean, updating the Board on the status of installing an advanced green light at the intersection of Medway Road and Beaver Street. He stated the intersection has a history of left turns being nearly impossible to navigate and it is difficult to turn safely. He is requesting a detailed construction schedule from the developer of the Plaza to install the signal.

ADMINISTRATOR’S REPORT – August 5, 2019

- A. Algonquin Gas System Maintenance Activities – I was asked to update the Board on work being done by Algonquin Gas to monitor its pipelines for segments which require attention and address them in a timely fashion in order to protect the public and to ensure Algonquin’s compliance with federal pipeline safety regulations. The internal inspections of the pipeline using internal pipeline tools to pass through the pipe and measure and record “anomalies” along the pipe structure which may represent defects such as corrosion, gouges, and dents should be completed by August 12, 2019. I was also provided with a copy of the notice sent to abutters. Jon Bonsall will continue to update me as the work progresses.

- B. ADA Grant Opportunity – I want to inform the board the Massachusetts Office on Disability (MOD), has opened the **Municipal Americans with Disabilities Act (ADA) Improvement Grant Program** application and selection process for FY20. Eligible applicants include any Massachusetts city or town. These grants will support capital improvements specifically dedicated to improving programmatic access and/or removing barriers encountered by persons with disabilities in Applicant facilities throughout the Commonwealth. **Project Grants** of up to \$250,000 will be awarded to successful Applicants to remove barriers and create and improve accessible features and programmatic access for persons with disabilities throughout the Commonwealth. I have met with the Parks Director, James Asam, Superintendent of Schools Kevin McIntyre and Business Superintendent, Kathy Perry to discuss submitting Grant applications. We are in the process of preparing three (3) Grant applications with the assistance of Mitch Ruscitti of Tillrock Consulting seeking grants for projects designated by the Parks, School and Town.
- C. Water Company Acquisition Update – I am informed by Attorney Jed Nosal, Counsel for the town on the Water Company acquisition that case has been fully briefed and all testimony is concluded. The case is now pending before the Department of Public Utilities. He anticipates that it will take the DPU 3 to 4 months to issue a decision. I will provide a Memo to the Finance Committee Chairman as well as our three Water Commissioners with this update.

6. Mr. Kingkade moved, seconded by Mr. Walsh: To schedule the date for the Special Town Meeting for October 28, 2019 and open the warrant this evening and close at 12Noon on September 12, 2019, UNANIMOUS.

7. Chairman Buckley stated the Town has worked hard to develop a 5 Year Capital Plan and receives input from each Department for the Plan. The Plan is to be executed in a fair way and unless there is an emergency one department should not jump ahead of other departments.

8. Mr. Kingkade moved, seconded by Chairman Walsh: To approve the request from Lynn Principe for a Permit to Obstruct for a 5k Road Race on October 12, 2019. UNANIMOUS.

9. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the request from Italian American War Veterans Post #40, 4 Hayward Field, for a One-Day All Alcohol license for August 24, 2019 from 10AM to 10:00PM for a Wedding Reception. UNANIMOUS.
10. Mr. Buckley moved, seconded by Mr. Walsh: To approve the request from Italian American War Veterans Post #40, 4 Hayward Field, for a One-Day All Alcohol license for September 7, 2019 from 10AM to 10:00PM for Team MickyWard Charities, UNANIMOUS.
11. Mr. Kingkade requested a future Agenda item be looking into providing vehicles for Board of Health and Inspection employees and to see if we should purchase or lease vehicles.
12. Mr. Kingkade requested a future Agenda item be evaluating the changing of Town Hall hours to remain open late one night a week and close earlier on Friday.
13. Mr. Kingkade requested the scheduling of an all Boards meeting. Chairman Buckley suggested requesting each Board provide topics to the Selectmen to be discussed at the meeting.
14. Mr. Kingkade requested an update on the filling of the Local Building Inspector and Assistant Zoning Officer positions. Town Administrator stated the jobs have been posted and interviews of two candidates for the Local Building Inspector position were held. Interviews for the Assistant Zoning Officer position are scheduled for next week.
15. Chairman Buckley requested the Board begin discussions with the Finance Committee to address increasing parking and office space at Town Hall. He would like this as part of the Five Year Capital Plan. He recommended a feasibility study as this would include land acquisition.
16. Chairman Buckley reviewed a letter from MassDOT to the Town Administrator regarding a two way Beaver Street. He asked the Town Administrator to provide copies of any correspondence from Senator Fattman and Representative Murray concerning this topic.
17. **INFORMATIONAL CORRESPONDENCE - NONE**

18. Mr. Kingkade moved, seconded by Mr. Walsh: To adjourn the Selectmen's meeting at 7:30PM, UNANIMOUS. ROLL CALL VOTE: Chairman William D. Buckley and Selectmen William E. Kingkade, Jr. and Michael K. Walsh all vote in the affirmative to go into Executive Session to meet with Town Counsel to discuss the Verizon contract and Fire/Collective Bargaining.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

Richard A. Villani
Minutes Recorder

William D. Buckley, Chairman

William E. Kingkade, Jr.

Michael K. Walsh