

MINUTES OF REGULAR SESSION –SEPTEMBER 9, 2019

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman William D. Buckley, Selectmen William E. Kingkade, Jr. and Michael K. Walsh and Town Administrator Richard A. Villani.

1. Mr. Kingkade moved, seconded by Mr. Walsh: To sign the warrant, UNANIMOUS.
2. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the Regular Minutes of August 19, 2019 as submitted. UNANIMOUS.
3. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the Executive Session Minutes of August 19, 2019 as submitted, UNANIMOUS.
4. Chairman Buckley requested a moment of silence for the passing of longtime “Milfordian” Anthony “Babe” Oliva and Linda L. DeDominick, former Executive Director and current member of the Retirement Board.
5. **Invitation to Speak** – NONE.
6. Great Dragon Corp. D/B/A Tokyo Japanese Steakhouse was scheduled to appear before the Board for a transfer of their Restaurant All Alcohol and Common Victualler License to Superb Cuisine, Inc. D/B/A Tokyo Japanese Steakhouse. The Town Administrator indicated the attorney for Superb Cuisine requested the Hearing be continued as there are issues to be resolved between the parties to the transfer. Chairman Buckley opened the meeting. He asked if anyone was present to be heard on the transfer. Mr. Kingkade moved, seconded by Mr. Walsh to continue the Hearing until Monday, September 23, 2019. UNANIMOUS.
7. Attorney Pat Holland was present on behalf of Central Tavern, Inc. D/B/A Central Tavern, 31 Central Street, Milford, along with Michael B. Aghajanian, the new manager, seeking a transfer of a Restaurant All Alcohol and Common Victualler license from Dulang Enterprises, LLC to Central Tavern. They are also seeking an Entertainment License. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the transfer of license, UNANIMOUS. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the Entertainment License. UNANIMOUS.
8. Caroline O’Connell and David Klein were before the Board representing GC Friday’s Boston, LLC D/B/A TGI Friday’s of 240 Fortune Boulevard, Milford to request a Change of Manager. David Klein will be the new manager. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the Change of Manager, UNANIMOUS.

9. Town Counsel Charles Boddy, Jr. and Treasurer Chris Pilla were present to discuss the possible surplus disposition and offer to sell at a competitive public auction 0.133 acres of land on Birch Street. The Board asked why they did not get an appraisal. They next discussed securing a price opinion from a broker. They decided to continue this matter to their next meeting on September 23, 2019.

10. Town Counsel Charles Boddy, Jr. and Treasurer Chris Pilla were present to discuss property located at 9 Westchester Drive which is currently in Tax Title Foreclosure. The right of redemption expired on September 7, 2019. The former owner of the property has asked for permission to list the property for sale with a broker. Once sold he will pay the amounts due to the Town. Mr. Buckley asked Town Counsel and the Treasurer to look for a workable solution. Mr. Kingkade stated he would like to see the owner receive his equity after the Town receives the back due taxes, interest and penalties. Mr. Kingkade moved, seconded by Mr. Walsh: To grant permission to the former owner to list the property for sale, and if a buyer is found, to return before the Board for approval of the sale. UNANIMOUS.

11. Town Engineer, Mike Dean, was present to update the Board on the status of the EPA Permit MS4 Stormwater. Mike reviewed the timeline with the Board and the work that has been done to date to meet the MS4 requirements. Chairman Buckley suggested Mike meet with the Finance Committee and Finance Director to plan how to finance the work needed to meet the permit requirements. He further suggested it be incorporated into the Town's 5 Year Plan and that Mike be the "driver" of this project.

12. Human Resources Director, Maureen Giffin, was present to discuss a revised Vacation Policy for Article 2 employees. She stated the current policy places the Town at a competitive disadvantage in hiring new employees. If adopted the new policy will provide all new hires with ten (10) days prorated vacation at the time of hire. The Personnel Board will be placing an article on the October 28th Special Town Meeting to amend the Personnel Bylaw to adopt the new policy. Mr. Kingkade moved, seconded by Mr. Walsh: To support the adoption of the proposed vacation policy. UNANIMOUS.

13. Mr. Buckley requested the Town Administrator contact the owner of the former Gibbs Gas Station to request he clean up the property.

14. Mr. Buckley requested the Town Administrator update the Board on the search for a new Assistant Zoning Officer at the next Selectmen meeting.

15. ADMINISTRATOR'S REPORT – September 9, 2019

- A. Town Owned or Leased Vehicles – I was asked to investigate the advisability of the Town purchasing or leasing vehicles to be used by Town Hall employees while on Town business. The total cost for mileage reimbursement for the Assessors, Inspections, Engineering and Board of Health Departments averaged \$8,720.00 per year. We will be providing to the Board at the next meeting results of a Survey to be prepared by the HR Director from area Towns regarding to whom they provide vehicles, repair and maintaining of the vehicles, type of vehicles provided, sharing of vehicles and whether employees are allowed to take the vehicles home at night.
- B. Town Hall Hours – As requested by the Board, HR Director and I met with Department Heads at Town Hall to discuss a change in Town Hall Hours. Due to concerns by the Departments downstairs, we have revised the hours to allow for their opening at 8 AM. I have provided a Memo from Maureen Giffin outlining the reason for the revision and the schedule.
- C. Sacred Heart Bed Cleanup – I met with Parks Director, James Assam and Highway Surveyor Scott Crisafulli to develop a plan to conduct weed control in Town. The Parks Department will be removing the weeds in the front beds at Sacred Heart. The Highway Department will be responsible for removing the brush of the side perimeter, around the river and in front of the Memorial. They will also be removing brush on the western side between the dentist office and the lot. They will put in bark mulch in this area as well as in front of the Memorial. To the left of the Memorial along the 2 foot space aside of the area they will pour concrete. We are working on a Vegetation Control Plan to manage the growth on Main Street and other areas in Town. The Plan should be complete this month. The Plan will include chemical spraying such as emergence and weed killer, weed pulling, tree trimming and mechanical brush cutting. They will develop a Plan to include brush control for each season. They will recommend an employee have a license to spray pesticides and herbicides to lessen the costs of spraying.

D. Complete Streets Program - The Highway Department has entered into the Complete Streets Program with Mass DOT. Complete Streets is a program started in 2016 attempting to facilitate better and safer travel for all users of streets and sidewalks. It provides assistance and incentives for municipalities along with funding for planning and implementing actions. The Town has been awarded \$37,000 to start our Complete Streets Policy and to develop our Prioritization Plan. We will be working with our consultant, Green International Affiliates, Inc. Once that plan is complete, we can start working on project design. Our main goal in this round will be sidewalks. There are a few areas around town that sidewalks should be added such as Cedar St at Plains Park, Purchase St. at Harris Ave. and Fountain St. All these areas are heavily used by pedestrians and school children therefore need to be accessible. Mass DOT will fund up to \$400,000 per year per town. This includes all planning, engineering and construction. This funding may also be used in other areas of transportation including ADA compliance, bus shelters and road rebuilds. There will be a need for stakeholders to participate in our project. Mass DOT recommends other town departments be included. Scott has asked to have a Selectmen also be a stakeholder. This funding is separate from Chapter 90 funding but is used for streets and sidewalks.

E. Special Legislation for Milford – Representative Murray has informed the Town that the local bills for Milford concerning an additional beer and wine license for the Central Street Market and an additional all alcohol license for the Water Street Market and the bill concerning Town Meeting membership and re-election have been passed and engrossed (in final form) in the House of Representatives. The bill for the Central Street Market has also been passed and engrossed in the Senate while the other two bills are pending in the Senate. I want to thank both Senator Fattman and Representative Murray for the assistance with the passing of this legislation. 11. The Board requested the Town Administrator invite Town Engineer Mike Dean to the next meeting to provide an update on Stormwater.

16. Mr. Kingkade moved, seconded by Mr. Walsh to accept, with regret, the resignation of Attorney Brian R. Falk from the Fair Housing Committee. UNANIMOUS.

17. Mr. Kingkade moved, seconded by Mr. Walsh to accept, with regret, the resignation of Marco Carneiro from the Cultural Council. UNANIMOUS.

18. Mr. Kingkade moved, seconded by Mr. Walsh to appoint Christine Daddario to the Cultural Council. UNANIMOUS.

19. Mr. Kingkade moved, seconded by Mr. Walsh to appoint all of the names on the List of Traffic Supervisors requested by the School Superintendent. UNANIMOUS.

20. The Board reviewed a petition submitted by registered voters requesting a Special Town Meeting be scheduled to include an article to amend the Recall Election Bylaw. Mr. Kingkade moved, seconded by Mr. Walsh to schedule a Special Town Meeting on Wednesday October 2, 2019 at 7 PM. UNANIMOUS.

21. Mr. Kingkade moved, seconded by Mr. Walsh: To accept the gift of \$100.00 from Buma Sargeant Funeral Home, Inc. and \$50.00 from UniBank to the July 4th Parade Committee. UNANIMOUS.

22. Tax Collector, Theresa Dias provided a recommendation to appoint Ryan Mabie to the position of Administrative Specialist to the Tax Collector Department. Mr. Kingkade moved, seconded by Mr. Walsh: To appoint Ryan Mabie to the position of Administrative Specialist to the Tax Collector Department and that he be placed at Grade 3/Step 5 under the MACE union contract with a starting salary of \$21.63. UNANIMOUS.

23. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the request from the Valencia Council #80 Knights of Columbus, for a Permit to Obstruct for a toll road to hand out Tootsie Rolls and collect donations on Saturday October 12, 2019 and on Sunday, October 13, 2019 from 8:30AM to 2:00 PM. to benefit the physically and mentally handicapped in Massachusetts. UNANIMOUS.

24. Mr. Kingkade moved, seconded by Mr. Walsh: To award the contract for the Executive Search for a New Police Chief to Resource Management Associates, Inc. UNANIMOUS.

25. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the request from the Milford High School Boosters for a One-Day Wine and Malt License for October 19, 2019 from 12Noon to 9:00PM, UNANIMOUS.

26. Mr. Kingkade moved, seconded by Mr. Walsh: to remand the proposed zoning article from SFH Realty seeking to have real estate on East Main Street added to the existing Business Park Zone. UNANIMOUS.

27. The Board discussed the proposed Zoning Amendment from SFH Realty Trust and Route 85 Corporation to amend Article II, Section 2.3 of the Zoning Bylaws by adding Transportation Terminal as a use by way of a Special Permit from the Planning Board in the Business Park Zone. The Board agreed they needed more information as to the definition of Transportation Terminal. They agreed not to remand to the Planning Board.

28. INFORMATIONAL CORRESPONDENCE - NONE

29. Mr. Kingkade moved, seconded by Mr. Walsh: To adjourn the Selectmen's meeting at 9:17PM, UNANIMOUS. ROLL CALL VOTE: Chairman William D. Buckley and Selectmen William E. Kingkade, Jr. and Michael K. Walsh all vote in the affirmative to go into Executive Session to meet with Town Counsel to discuss Fire/Collective Bargaining.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

Richard A. Villani
Minutes Recorder

William D. Buckley, Chairman

William E. Kingkade, Jr.

Michael K. Walsh