

MINUTES OF REGULAR SESSION –OCTOBER 7, 2019

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman William D. Buckley, Selectmen William E. Kingkade, Jr. and Michael K. Walsh and Town Administrator Richard A. Villani.

1. Mr. Kingkade moved, seconded by Mr. Walsh: To sign the warrant, UNANIMOUS.
2. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the Regular Session Minutes of September 23, 2019 and Regular Session Minutes of September 26, 2019 as submitted. UNANIMOUS.
3. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the Executive Session Minutes of September 23, 2019 as submitted, UNANIMOUS.
4. **Invitation to Speak – NONE.**
5. The Board next reviewed the October 28, 2019 Special Town Meeting Warrant. Mr. Kingkade moved, seconded by Mr. Walsh: To support all of the Board of Selectmen Articles. UNANIMOUS.
6. Mr. Kingkade moved, seconded by Mr. Walsh: To support all of the Personnel Board Articles. UNANIMOUS.
7. Mr. Kingkade moved, seconded by Mr. Walsh: To support the Treasurer Article 19. UNANIMOUS.
8. Mr. Kingkade moved, seconded by Mr. Walsh: To support the Police Chief Article 32. UNANIMOUS.
9. Mr. Kingkade moved, seconded by Mr. Walsh: To support the Town Engineer Articles 1 and 5. UNANIMOUS.
10. Mr. Kingkade moved, seconded by Mr. Walsh: To support the Fire Chief Articles 2 and 20. UNANIMOUS.
11. Mr. Kingkade moved, seconded by Mr. Walsh: To support the Legal Department Article 22. UNANIMOUS.

12. Mr. Kingcade moved, seconded by Mr. Walsh: To support the Information Technology Department Article 38. UNANIMOUS.

13. Chairman Buckley requested the Board members review the General Government 5 Year Capital Plan which will be placed on the October 21, 2019 Selectmen Agenda. Finance Director Zach Taylor will be present to review the Plan. Mr. Buckley questioned why some Departments did not have full 5 Year Plans. He requested the Town Administrator contact the Senior Center Director, Youth Center Director and IT Director and ask if they have additional items to include in their 5 Year Plans.

14. Amy Leone was present to update the Board on the Regional Substance Navigation Program. She informed the board that there were 105 overdoses and 10 deaths in Milford in 2018 and 62 overdoses and 2 deaths to date in 2019. There is also a 145 % increase in the number of people her organization is interacting with regarding drug addiction. She also advised the Board that she partnered with DA Joe Early's office and was successful in receiving a Federal Grant in the amount of \$1 million develop a Resource Center to combat drug addiction and issues related with drug addiction. They will strive to bring the Police Department Model to other communities.

15. ADMINISTRATOR'S REPORT – October 7, 2019

- A. Special Legislation for Milford Town Meeting Candidates for Reelection and Additional Liquor License for Water Street Meat Market – Representative Murray has informed the Town that the local bill for Milford to authorize the Board of Selectmen to petition the Legislature for special legislation to provide for current town meeting members to become candidates for re-election by giving written notice instead of by filing nomination papers has been signed by the Governor. Any current or existing Town Meeting Member may become a candidate for re-election by giving written notice to the Town Clerk at least thirty days before the election. Also, the Governor has signed the local bill granting an additional liquor license to the Water Street Meat Market. I want to thank both Senator Fattman and Representative Murray for the assistance with the passing of this legislation.
- B. MEMA Payment- Fire Chief Bill Touhey has informed me he received notice that the disaster declaration for the snow storm which occurred on March 13, 2018 has been processed and is scheduled for payment on October 14, 2019. The amount of the payment is \$134,382.17. I want Highway Surveyor Scott Crisafulli, his Assistant, Janice Coogan and the Chief for working to secure this reimbursement.

C. Cubs Scout Pack 4 – I want to thank members of Cub Scout Pack 4 for their volunteer in assisting a Milford resident in clearing brush and weeds from his property. The resident was extremely grateful for their help. The scouts who contributed to the cleanup are: Nathan Mandrik, Mathew Naves, Brendon Williams, Bryar Garrett, Raphael Mastroianni, Brayton Denietolis, Jasper Shady, Connor Hayes, Vincent Mastroianni, Cora Mandrik and Vincent Mastroianni. Their Scoutmaster is Tony Mastroianni. I also want to thank Becky Alger, Data Collector, for her work in overseeing the cleanup.

16. The Board asked the Town Administrator to schedule the Scouts and Scoutmaster to attend the next Selectmen meeting to be recognized for their Volunteer work. They also requested a letter of thanks be sent to Becky Alger, Data Collector for her help in organizing the work to be done by the Scouts.

17. The Board asked the Town Administrator to work with the Town Moderator to review the new procedure for current Town Meeting members to become candidates for reelection and to put the process in writing to be handed out at the Special Town Meeting on October 28, 2019.

18. Mr. Kingcade stated that Matt Marcotte has now become certified as a Building Commissioner. The Board agreed to have Mr. Marcotte present at the next meeting.

19. Mr. Walsh expressed his thanks to the Town Administrator and Building Commissioner for their efforts in contacting the owner of the former Gibbs property as the brush and debris have been removed from the property.

20. Mr. Buckley thanked the Town Administrator for doing a great job in keeping the staff focused.

21. Building Commissioner, Matt Marcotte, provided a recommendation to appoint Christopher Williams to the position of Assistant Zoning Enforcement Officer. Mr. Kingcade moved, seconded by Mr. Walsh: To appoint Christopher Williams to the position of Assistant Zoning Enforcement Officer and that he be placed at Level 2/Step 1 with a starting salary of \$22.23 per hour. UNANIMOUS.

22. Mr. Kingcade moved, seconded by Mr. Walsh To approve the request from Saint Mary of the Assumption, 17 Winter Street, for a One-Day Wine and Malt license for October 12, 2019 for a fundraiser from 3PM to 12:00 AM at St. Mary's Parish Hall. UNANIMOUS.

23. Mr. Kingcade moved, seconded by Mr. Walsh To approve the request from Saint Mary of the Assumption, 17 Winter Street, for a One-Day Wine and Malt license for October 19, 2019 for a fundraiser from 8PM to 12:00 AM at St. Mary's Parish Hall. UNANIMOUS.

24. Mr. Kingkade moved, seconded by Mr. Walsh: To approve a Permit To Obstruct for St Mary of the Assumption, 17 Winter Street, to hold a religious procession in honor of Our Lady as the Patroness of Brazil on Saturday, October 12, 2019 at 7 PM. UNANIMOUS.

25. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the request from Dale Winkler, Cubmaster, Pack 4 to use the Municipal Parking Lot next to the Milford Food Pantry on Saturday, November 9, 2019 from 11:00AM to 5:00PM to conduct their annual Scouting for Food Drive. UNANIMOUS.

26. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the request from Highway Surveyor, Scott Crisafulli, to install a Stop Sign on Industrial Road at the intersection of Birch Street. UNANIMOUS.

27. Mr. Kingkade asked the Town Administrator to provide a list of businesses with all alcohol liquor licenses that are not currently being used.

**28. INFORMATIONAL CORRESPONDENCE - NONE**

29. Mr. Kingkade moved, seconded by Mr. Walsh: To adjourn the Selectmen's meeting at 7:45PM, UNANIMOUS. ROLL CALL VOTE: Chairman William D. Buckley and Selectmen William E. Kingkade, Jr. and Michael K. Walsh all vote in the affirmative to go into Executive Session to meet with Town Counsel to discuss Fire/Collective Bargaining.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

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Richard A. Villani  
Minutes Recorder

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William D. Buckley, Chairman

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William E. Kingkade, Jr.

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Michael K. Walsh