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**AMENDED MINUTES OF REGULAR SESSION – NOVEMBER 4,  
2019  
ROOM 03 – TOWN HALL  
7:00 PM**

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PRESENT: Chairman William D. Buckley, Selectmen William E. Kingkade, Jr. and Michael K. Walsh and Town Administrator Richard A. Villani.

1. Mr. Kingkade moved, seconded by Mr. Walsh: To sign the warrant, UNANIMOUS.
2. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the Regular Session Minutes of October 21, 2019 as submitted. At the November 18, 2019 meeting, Mr. Buckley moved to amend the minutes to add that State Representative Brian Murray and Senator Ryan Fattman were present to speak in favor of the proposed Tax Increment Financing Agreement Applications filed by Rentschler Biopharma, Inc. and Interactions, LLC. Also, Kevin Kuros, Regional Director Central Mass Office of Business Development was present and provided a history of the TIF Agreements signed by Milford. UNANIMOUS.
3. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the Executive Session Minutes of October 21, 2019 and October 24, 2019 as submitted, UNANIMOUS.
4. **Invitation to Speak** – Jamie Wheelock requested to speak, but was not recognized by the Chairman.
5. Bruce Bowen, CFO and Justin Jaundoo, Director of Corporate Development from Interactions, Inc. were present along with their Government Tax Incentives Consultant, Lynn Tokarczyk to discuss their application for a Tax Incremental Financing (TIF) and a Personal Property Tax Exemption under the Massachusetts Economic Development Incentive Program. They are a privately held global technology company which builds and delivers omnichannel Intelligent Virtual Assistant applications. They are considering moving to Milford to lease a 52,000 square foot vacant building at 31 Maple Street for their corporate headquarters and technology operations. Their anticipated investment is estimated at \$7 million. They will relocate 200 full time jobs and create 100 new permanent full-time jobs to Milford. They stated they will spend an estimated \$700,000.00 locally in Milford.
6. Karen Savage, Vice President, Diraj Dass, Senior Vice President, John Leozos, Senior Director Engineering, Bob Donovan, Senior Director, Finance and Controller from Rentschler Biopharma, Inc. were present along with their Government Tax Incentives Consultant, Lynn Tokarczyk to

discuss their application for a Tax Incremental Financing (TIF) under the Massachusetts Economic Development Incentive Program. They are a privately held family owned life science company which develops and manufactures transformative medicines to improve the lives of patients with serious or rare diseases. They acquired property at 27 Maple Street in January 2019. They are considering a 24,000 square foot on-site expansion to add a building to create a campus environment. The project investment is estimated at \$55 million which consists of \$46 million in hard and soft construction costs and \$9 million in personal property. They will retain 85 full-time jobs and create 75 new permanent full-time jobs. They stated they will spend an estimated \$1 million locally in Milford.

7. Selectman Kingkade recommend the Board form a negotiating group to discuss the TIF applications from Interactions, LLC and Rentschler Biopharma, Inc. to be comprised of the Town Administrator, Town Counsel and a member of the Board of Selectmen. Chairman Buckley agreed with the recommendation and indicated he will represent the Board. Selectmen Walsh recommended the Finance Director be added to the group. The Board also will consult with the Assessor as needed. It was the consensus of the Board to the formation of the negotiating group. The Board asked the Town Administrator to schedule meetings with the two applicants and the negotiating group.

#### **8. ADMINISTRATOR'S REPORT – November 4, 2019**

A. Cybersecurity Awareness Grant – We submitted an application for the Competitive Cybersecurity Awareness Grant. On October 31st, I received a letter from the Executive Office of Technology Services & Security that Milford has been selected to participate in this Program. This is designed to improve the cybersecurity posture of the Town. It will make end-user training, assessment and simulation tools, which will be administered by the Executive Office of Technology & Security and Proofpoint, available to employees. We will be working with a representative from their office to successfully deploy the Program.

B. Fire Department Assistance with Flags and Banners- I want to thank Fire Chief Touhey and members of the Fire Department for their work yesterday in removing the flags and banners damaged by the severe wind and rain last week and in also reinstalling the flags and banners that were displaced by the storm.

9. The Board asked the Town Administrator to send thank you letters to the Fire Chief and Fireman thanking them for replacing the flags and banners along Main Street which were damaged in the storm.

10. Selectman Kingkade informed the Board that Matt Marcotte is now State certified as the Building Commissioner. He requested the Board finalize his appointment at a December Selectmen meeting and discuss adjusting his salary. Chairman Buckley stated the Board should work with the HR Director and Personnel Board on this matter.

**11.** Selectman Walsh asked the Town Administrator for an update on the letters the Board requested be sent to current Liquor License holders not open for business and not using their licenses. The Town Administrator informed the Board that letters were sent out on October 23<sup>rd</sup> and the Board may want to consider scheduling Hearings.

**12.** Town Counsel Charles D. Boddy, Jr. was present to request the Board for a Vote to send written notice of hearing to the owner of 72 Depot Street and to schedule a hearing pursuant to MGL chapter 139, Section 1 to issue an Order adjudging 72 Depot Street to be a nuisance to the neighborhood, or dangerous, and prescribing its disposition by razing the fire damaged and dilapidated structure making it safe. After a brief discussion: Mr. Kingcade moved, seconded by Mr. Walsh: To issue a notice to schedule a Hearing pursuant to MGL chapter 139, Section 1. UNANIMOUS.

**13.** Mr. Kingcade moved, seconded by Mr. Walsh: To accept the gift of \$210.00 from Mahsa Ghavamian of Canvas n' Cup and that the funds be deposited into the Regional Substance Navigation Program Gift Fund Account number 2624-4830. UNANIMOUS.

**14.** The Board decided to table a request from Geri Eddins, Chairwoman of the Cultural Council to remove members of the Cultural Council who have not attended meetings and to appoint two new members. They requested Town Counsel research the power to remove members.

**15.** Mr. Kingcade moved, seconded by Mr. Walsh: To approve the request from the Milford High School Boosters Club for a Permit To Obstruct for November 28, 2019 from 7:30AM to 9:30AM for their annual Thanksgiving Morning 5K Run/Walk. UNANIMOUS.

**16.** Mr. Kingcade moved, seconded by Mr. Walsh: To approve the request from the Milford High School Varsity Girls Soccer Team for a Permit To Obstruct for November 9 and 10, 2019 from 9:00AM to 5:00PM to sell raffle tickets as a fundraiser in front of Oliva's Market. UNANIMOUS.

**17.** Mr. Walsh informed the Board that the Milford Regional Medical Center had a fundraiser at the former Middle School East on Saturday, November 2, 2019. He asked that letters of thanks be sent to the Police and Fire chiefs for their help in organizing the event.

**18.** Tom Wesley from Waters Corporation was present to request the Board write a letter of support for their application to establish a Subzone for their operation in Milford. He indicated it would have an overall positive economic impact on the Town and surrounding area. It was the consensus of the Board to authorize the Town Administrator to write and send the Letter of Support.

**19. INFORMATIONAL CORRESPONDENCE - NONE.**

**20.** Mr. Kingcade moved, seconded by Mr. Walsh: To adjourn the Selectmen's meeting at 8:36PM, UNANIMOUS.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

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Richard A. Villani  
Minutes Recorder

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William D. Buckley, Chairman

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William E. Kingkade, Jr.

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Michael K. Walsh