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**MINUTES OF REGULAR SESSION – June 22, 2020**  
**ROOM 03 – TOWN HALL**  
**7:00 PM**

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PRESENT: Chairman William E. Kingkade, Jr., Selectmen Michael K. Walsh and Thomas J. O’Loughlin and Town Administrator Richard A. Villani.

Also present: IT Director, Chris George, Town Counsel Charles D. Boddy, Jr. and Finance Director Zach Taylor.

1. Mr. Walsh moved, seconded by Mr. O’Loughlin: To sign the warrant, UNANIMOUS.
2. Invitation to Speak – Jamie Wheelock of 1 Cunniff Avenue said he was happy Geri Eddins, Cultural Council Chair, requested two members be removed for failing to attend meetings. He also suggested the Board adopt a Policy for all Boards and Commissions to rotate Chairmanships.
3. Attorney Henry Levin was present on behalf of YUGD, LLC dba JP Wine and Spirits of 134 South Street to discuss their application for the transfer of a Retail Packages Wine and Malt Beverages License. There is also a Pledge of the License. The new manager will be Kailashben Patel who also attended the Hearing. Mr. Walsh moved, seconded by Mr. O’Loughlin: To approve the application for the transfer of the Retail Packages Wine and Malt Beverage License and the Pledge of the License. UNANIMOUS.
4. A Public Hearing was held at the request of National Grid and Verizon New England, Inc. regarding Plan #29690927 for 25 Taylor Street to install a new pole to provide electrical power to 25 Taylor Street. Mr. Michael Parent representing National Grid was present. Also present were Lillia Flores and Alex Flores residents of 25 Taylor Street. Mr. Walsh moved, seconded by Mr. O’Loughlin: To approve the above Plan as submitted, UNANIMOUS.
5. The Town Administrator read a COVID 19 Report update from Fire Chief Mark Nelson: There is no new MEMA information for COVID-19. Milford Regional Medical Center has one1 positive COVID-19 patient and no COVID patients in ICU. The Fire Department started participating again virtually in Emergency Preparedness Committee meetings. The Hospital remains in a modified disaster mode. Patients diagnosed from 6-8 weeks ago are starting to return to hospital with symptoms. They are trying to find out more information. Ventilators are being returned to National Stockpile. They briefly discussed the possibility of emergency dispensary sites for mass vaccinations. Fire and ambulance personnel remain

healthy. Fire inspections are underway for restaurants and residential smoke and carbon monoxide alarm inspections. They received their small gown order to help replenish stock. No additional cases have been added to public safety address list. He received the grant information and plan to apply with the Police Department for up to \$50,000.00. He next read a report from Police Chief Pighetti who advised the Board that that all personnel are healthy. PPE is fine. Compliance with the Governor's Orders has been good. They are getting some calls regarding people not wearing masks on the trail. The Louisa Lake Parking lot is open with no issues. He has received some calls regarding complaints at restaurants. Police calls have increased somewhat. He also read a report from Director of Public Health, Jackie Murphy. We continue to witness cases of COVID-19 in Milford and at the Milford Regional Medical Center decline, due to our community-wide conscientious work. Thankfully, most residents and businesses continue to follow guidelines to stay healthy themselves and keep their neighbors and customers healthy. The Board of Health appreciates community calls about, for instance, large gatherings or businesses prematurely open, that we can respond to promptly. To be clear, the Board of Health looks forward to a more open community as well. However, we know that progressing too quickly could lead to drastic increases in cases, as other states are experiencing. Additionally, the Board of Health continues to monitor infectious disease transmission locally and work with other local boards of health and the state department of public health in tracking and communicating COVID-19 related issues. Presently and going forward, it will be critical that we all maintain our social distance, diligent hygiene, and consistently wear masks to progress through the state's reopening phases. This will also be important for upcoming community events. For example, the Milford High School is looking forward to a graduation ceremony for the class of 2020. Yet, how that is held depends very much on the number of cases and the trend of COVID-19 growth in the community. If we are too bold or hasty, the graduation will have to more strictly distance graduates and their families. However, if Milford maintains their progress in preventing and reducing spread, then graduates and their families will be able to host and attend a more familiar-looking celebration. Finally, the Board of Health is receiving many inquiries and conducting many inspections each week to guide local businesses, municipal departments, and food establishments through reopening questions and regulations. We appreciate our partnerships with the Fire Department and the Building and Inspections Department to ensure the safety of all workers and customers at these newly reopened facilities. The Town Administrator discussed the reopening of Town Hall. The target date is now July 6th. There is a delay in getting the needed Plexiglass due to a high demand. He also updated the Board on the Outdoor Amendment to Liquor Licenses for local restaurants. We have approved 10 so far and have another 4 to review this week. The Annual Town Meeting is set for June 29th. The Team is meeting on Thursday for set up and a walk through in preparation for the actual meeting. IT Director, Chris George said we will have seating in the lobby and outside for the Town Meeting. Town Counsel Boddy said we have received a complaint filed with the AG Office that the Town Meeting will not be done

remotely. We do have outside seating. Mr. O'Loughlin asked if other Town buildings will be opening. The Town Administrator said all will be open except for the Senior Center. Mr. Walsh asked is we could track Community involvement. Chris George indicated we could ask Liz Harkins at Milford TV if she could get ratings. Town Counsel Boddy said we were supposed to test electronic voting at the Town Meeting, but it is not feasible so we will test at the next Town Meeting.

6. Finance Director Zach Taylor was before the Board to discuss the preparation of a 1/12 budget as the DOR is requesting it as a fallback. The budget prepared for the Town Meeting is 1/12 plus funding for health care, Worker's Compensation, hydrant services and those expenses which normally occur in July. Mr. Walsh moved, seconded by Mr. O'Loughlin: To accept the 1/12 budget plan. UNANIMOUS. Mr. Taylor said we will need transfers to be approved and closing out of Articles at Town Meeting. Mr. Kingkade said there are tensions between the School Committee and Finance Committee which he hoped could be worked out before Town Meeting. There is a dispute over \$200,000.00 removed from the School budget. Zach said he anticipates the School proposing an amendment on the Town Meeting floor. He also said we still have our target figure for excess levy capacity. We are not looking to withdraw money from Stabilization. We will look at the budget again in October.

7. The Board reviewed the Town Administrator's Decisions to issue Temporary Amendment of Liquor Licenses for Acapulco's and Red Heat Tavern. Mr. Walsh moved, seconded by Mr. O'Loughlin: To adopt the Town Administrator's decisions to grant a Temporary Outdoor License to Acapulco's and Red Heat Tavern. UNANIMOUS.

**8. TOWN ADMINISTRATOR'S REPORT – June 18, 2020**

A. Town Hall – ADA Ramp-Parking Lot – I am pleased to report the ADA Ramp and Town Hall Parking Lot are substantially complete. The only items remaining are to provide a top coat to the lot and then stripe the lot. The project also included regrading so as to provide better drainage for the area. I want to commend Town Engineer Mike Dean, Facilities Director Carlos Benjamin and Highway Surveyor Scott Crisafulli for their over sight of this project.

9. Mr. O'Loughlin requested the Police Chief track Opioid/Narcan administration and inform Town Officials, including the Director of the Board of Health of the gender, location where the overdose occurred and administration of Narcan. He would like a text notification. He

also requested a Memo from the Police Chief outlining the protocols for response to overdoses and deaths for the next Selectmen’s meeting.

- 10. Mr. Walsh moved, seconded by Mr. O’Loughlin: To accept with regret the resignation of Fran Small from the Geriatric Authority. UNANIMOUS.
- 11. The Board reviewed a Memo from Geri Eddins, Chair of the Milford Cultural Council, requesting the Board not reappoint Meghan Oliveira and Christopher Vendetti to the Cultural Council as they have not attended a meeting in over a year. Mr. Walsh moved, seconded by Mr. O’Loughlin to not reappoint Meghan Oliveira and Christopher Vendetti to the Cultural Council. UNANIMOUS.
- 12. Mr. Walsh moved, seconded by Mr. O’Loughlin: To appoint Sandra Buckley to the Cultural Council. UNANIMOUS.
- 13. Mr. Walsh moved, seconded by Mr. O’Loughlin: To re-appoint:

Rochelle Thomson	Animal Control	4/30/21	UNANIMOUS
Keith Haynes	Asst. Animal Contr. Off.	4/30/21	UNANIMOUS
Leonard C. Oliveri	Fair Housing Director	6/30/21	UNANIMOUS
Mark Nelson	Emergency Mgt. Dir.	6/30/21	UNANIMOUS
George Cleveland	Deputy Director	6/30/21	UNANOMOUS

**COMMISSION ON DISABILITY (9) 3 YEAR TERMS**

Mr. Walsh moved, seconded by Mr. O’Loughlin: To re-appoint:

Jennifer Walsh	6/30/23	UNANIMOUS
Margaret Myatt	6/30/23	UNANIMOUS
Alexis Forgit	6/30/23	UNANIMOUS

**CONSERVATION COMMISSION (7) 3 YEAR TERMS**

Mr. Walsh moved, seconded by Mr. O’Loughlin: To re-appoint:

Noel G. BonTempo	6/30/23	UNANIMOUS
Michael A. Giampietro	6/30/23	UNANIMOUS

Derek F. Atherton 6/30/23 UNANIMOUS

**COUNCIL ON AGING (9 members-May 21, 2007 Town meeting) 3 YEAR TERMS**

Mr. Walsh moved, seconded by Mr. O’Loughlin: To re-appoint:

Josephine Magliocca 6/30/23 UNANIMOUS

Charles Skaff 6/30/23 UNANIMOUS

Dino B. DeBartolomeis 6/30/23 UNANIMOUS

**FAIR HOUSING COMMITTEE (5) 1 YEAR TERMS**

Mr. Walsh moved, seconded by Mr. O’Loughlin: To re-appoint:

Leonard Oliveri 6/30/21 UNANIMOUS

John Morte 6/30/21 UNANIMOUS

Vacancy 6/30/21

Vacancy 6/30/21

Justin Dulak 6/30/21 UNANIMOUS

**FINANCE COMMITTEE (15) 3 YEAR TERMS**

Mr. Walsh moved, seconded by Mr. O’Loughlin: To appoint:

David E. Levine 6/30/23 2 to 1 Vote

Mr. Kingkade dissenting

And to reappoint:

Michael A. Nicholson 6/30/23 UNANIMOUS

Joyce Lavigne 6/30/23 UNANIMOUS

Andrew Lizotte 6/30/23 UNANIMOUS

Philip Ciaramicoli \*\*Water Comm.\*\* 6/30/23 UNANIMOUS

**GERIATRIC AUTHORITY OF MILFORD (7) 3 year terms**

Mr. Walsh moved, seconded by Mr. O’Loughlin: To re-appoint:

Edward L. Bertorelli	6/30/23	UNANIMOUS
Vacancy	6/30/23	

**HISTORICAL COMMISSION (7) 3 year terms**

Mr. Walsh moved, seconded by Mr. O’Loughlin: To re-appoint:

Ronald Marino	6/30/23	UNANIMOUS
Pamela Fields	6/30/23	UNANIMOUS

**INDUSTRIAL DEVELOPMENT COMMISSION (ALL APPOINTED 6/5/95) (3yr.terms)**

(11 Members )

Mr. Walsh moved, seconded by Mr. O’Loughlin: To re-appoint:

Scott Kaplan	6/30/23	UNANIMOUS
Anthony Pinto, Realtor	6/30/23	UNANIMOUS
Joseph Boczanowski MRH	6/30/23	UNANIMOUS

**MILFORD CULTURAL COUNCIL (22) (AS OF OCTOBER 18, 1999) (3 year terms)**

Vacancy	6/30/23	
Vacancy	6/30/23	

**PERSONNEL BOARD (5+1A)\* (3 YEAR TERM)**

**REGISTRARS OF VOTERS (3 YEAR TERM)**

Mr. Walsh moved, seconded by Mr. O’Loughlin: To re-appoint:

Rosemary Bellacqua	6/30/23	UNANIMOUS
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**ZONING BOARD OF APPEALS (5&3A) \*5 year terms (alternates have 3 yr. Term)**

Mr. Walsh moved, seconded by Mr. O’Loughlin: To re-appoint:

John W. Mastroianni Jr.	6/30/25	UNANIMOUS
Robert Capuzziello- Assoc. #1	6/30/23	UNANIMOUS

**MILFORD YOUTH COMMISSION REORGANIZED JUNE 16, 2003 (9 members) 3 Yr. Term**

Mr. Walsh moved, seconded by Mr. O’Loughlin: To re-appoint:

John Delude	6/30/23	UNANIMOUS
Darlene Delude	6/30/23	UNANIMOUS
Angelo Calagione, Esq.	6/30/23	UNANIMOUS

**14.** Mr. Kingkade read a letter from Scott Keefe, Memorial Sunday Coordinator, postponing the Firefighter Memorial Ceremony scheduled for the first Saturday in June.

**15.** Town Administrator Villani reviewed the bids for the Video Coverage at Town Meeting. Mr. Walsh moved, seconded by Mr. O’Loughlin: To award the contact to Boston Light & Sound, Inc. UNANIMOUS.

**16.** The Board reviewed a recommendation from Town Administrator Villani to place IT Director Chris George at Level V/Step 5 with a starting salary of \$114,091.00 pending approval by the Personnel Board and ratification at Town Meeting. Mr. Walsh moved, seconded by Mr. O’Loughlin: To place IT Director Chris George at Level V/Step 5 with a starting salary of \$114,091.00 pending approval by the Personnel Board and ratification at Town Meeting. UNANIMOUS.

**17.** Town Counsel Charles Boddy was present to discuss a proposed Policy for electioneering at Town Hall. He said he worked on the Policy with Town Clerk, Amy Neves. Selectman O’Loughlin said he stepped off 150 feet and he believes it is too much of a distance. He recommended using the GIS system to map out different distances. He also recommended to not allow politicking or collecting signatures on Town Hall property and sidewalks in front of Town Hall. Mr. Walsh said he would like more information. He suggested Town

Planner, Town Clerk and Town Counsel discuss the matter and try and arrive at a compromise.

**18. INFORMATIONAL CORRESPONDENCE - NONE**

**19.** Mr. Walsh moved, seconded by Mr. O’Loughlin: To adjourn the Selectmen’s meeting at 8:19 PM, UNANIMOUS.

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Richard A. Villani  
Minutes Recorder

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William E. Kingkade, Jr. Chairman

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Michael K. Walsh

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Thomas J. O’Loughlin