

MINUTES OF REGULAR SESSION – April 8, 2019

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman Michael K. Walsh; Selectmen William D. Buckley, Selectmen William E. Kingkade, Jr. and Town Administrator Richard A. Villani.

1. Chairman Michael K. Walsh opened the meeting for re-organizational purposes. He expressed his thanks to the Town Administrator, members of all Boards and Committees for their work during his term as Chairman. He then turned the meeting over to the Town Administrator for the election of a new Chairman. Mr. Kingkade moved, seconded by Mr. Walsh: To appoint William D. Buckley as Chairman, UNANIMOUS.

Mr. Buckley thanked the members for electing him as Chairman and congratulated Mr. Walsh on his re-election. He stated that he is looking forward to serving as Chairman.

2. The Board presented a Citation to Gerald F. Hennessy for his over 47 years of service to the Town on the Board of Health. State Representative Murray and Bill Fredericks from Senator Fattman's Office also presented Citations to Mr. Hennessy.

3. Mr. Kingkade moved, seconded by Mr. Walsh: To sign the warrant, UNANIMOUS.

4. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the Meeting Minutes of March 18, 2019 as submitted, UNANIMOUS.

5. INVITATION TO SPEAK – NONE.

6. Selectman Kingkade informed the Board that as President of the Milford Special Athletes, their Organization raised \$2,000.00 at their fundraiser held at the Central Tavern on April 7, 2019. He thanked Selectmen Buckley and Walsh for attending.

7. Scott Crisafulli, Chairman of the Public Transportation Advisory Committee and member Brian Long were present to update the Board on the Town Bus System. They informed the Board that ridership continues to increase and is averaging 900 to 1200 riders per month. There was an increase of over 300 riders from 2017 to 2018. They stated the bus system is a great service and is definitely being used. Chairman Buckley stated he has discussed with the group that purchased the bottling plant to consider an MBTA Station on their site. Selectman Kingkade stated his wife takes students on the bus and it is clean and the drivers are friendly and informative. Selectman Walsh stated the bus is important to many people and we should not just focus on the number of riders.

8. Reno Deluzio, Chairman of the Town Meeting Study and Improvement Committee was present to update the Board on the Pre-Town Meeting Forum to be held on Wednesday, May 15, 2019 at 7PM at Upper Town Hall. The Committee will select up to ten (10) Articles for discussion at the Forum.

9. Chairman Buckley stated he would focus on a number of goals as Chairman to include: A. Downtown Revitalization, Façade Program, Zoning Initiatives, B. Maintain Financial Leadership, C. Purchase of the Water Company, D. Public Safety and E. Increase Citizen Participation. He next stated he was appointing Donna Niro as his designee to the Police Chief Selection Review Committee. He stated this will improve diversity on the Committee. Mr. Walsh stated there is no removal process in the Bylaw and he intends to stay and serve on the Committee. Mr. Buckley stated that Town Counsel will have to research this issue. Mr. Kingkade suggested the Board consider hiring another Zoning Officer to help in the Inspections Department. Mr. Buckley stated the goal is to attract and retain new candidates for Town positions.

10. ADMINISTRATOR'S REPORT April 8, 2019

1. Tree City USA Approval - I am pleased to report the Town of Milford's Tree City USA Application has been approved by the Department of Conservation and Recreation and has been sent to the Arbor Day Foundation for final approval. The recognition event will be held May 29, 2019 in Sturbridge. The Cadettes Girl Scout Troop will be attending the Board's next meeting on April 22nd to recognize April 26, 2019 as Arbor Day in Milford and will be giving away tree seedlings to plant and care for.
2. Hydrant Flushing Program The Milford Water Company is continuing its annual hydrant flushing program in Milford which started on Sunday, April 7, 2019. Flushing is scheduled at NIGHT between the hours of 8:00 p.m. and 6:00 a.m. and will continue throughout the month of April/May/June until the entire system has been completed. Hydrant flushing is conducted to remove any accumulated sediment from the water pipes that may impair water quality. The program also provides the opportunity to inspect hydrants to ensure they will operate properly in the event of a fire. During the flushing program you may notice a temporary loss in water pressure and water discoloration. Please run the water first before using for laundry. If you have any questions regarding areas being flushed or problems caused by the flushing program, please contact our office on Dilla Street at (508) 473-5110 between 8 a.m. and 5 p.m. or check our web site at www.milfordwater.com.
3. Records Management Implementation – King Information Systems, Inc. will be starting their work to implement the Records Management System on Monday April 29th. They will begin in the records vault on the first floor of Town Hall. I will update the Board as the project progresses.
4. Town Administrator Evaluation- I will be sending the Board the Evaluation Form used to evaluate the Town Administrator this week. I will also forward my completed Self Evaluation

for the Board's review. We are looking to schedule the evaluation for the next meeting on Monday, April 22, 2019.

5. Local Building Inspector Search Process – As the Board knows HR Director, Maureen Giffin, has been examining how to attract qualified individuals for the Local Building Inspector position. Maureen and Building Commissioner, Matt Marcotte have been working to update the Job Descriptions for the positions in the Inspection Department, including the Local Building Inspector. They will finish the updated descriptions this week. They will then be submitting the description to the Personnel Board for their approval and also to be reviewed by the Selectmen. Maureen has also prepared a Benchmark Salary listing for area Towns to be submitted to the Board.

11. The Board discussed Article 15 on the May Town Meeting Warrant which is to fund an interim Police Chief position, if needed, and after reviewing a Memo from the Finance Director, decided it would pass over the Article.

12. Treasurer Chris Pilla was present to discuss the possible disposition of property on Bowdoin Drive. The property is 0.114 acres in the RB District. It is not a buildable lot. Mr. Kingcade moved, seconded by Mr. Walsh: To declare the property surplus. UNANIMOUS. Mr. Kingcade moved, seconded by Mr. Walsh: To offer the land for sale to the abutters at a competitive auction with a minimum bid of \$6,000.00, with the condition that within three months of sale the parcel be merged with the abutting parcel by the filing, approval and recording of a plan merging the two parcels into a single tax parcel (this condition will ensure that the encroachment issue is perpetually resolved and that the smaller parcel does not, alone, result in a future tax lien foreclosure proceeding). UNANIMOUS.

13. Treasurer Chris Pilla was present to discuss the possible disposition of property on Granite Street. The property is 0.073 acres in the IA District. It is not a buildable lot. It is assessed at \$10,100.00 with taxes owed of \$3,353.00. The Foggiano Club encroaches on this parcel. Mr. Kingcade moved, seconded by Mr. Walsh: To declare the property surplus. UNANIMOUS. Mr. Kingcade then asked if the Town could do a direct disposition of the property.

14. Mr. Buckley then requested the Board discuss the prior votes regarding Bowdoin Drive. He requested Town Counsel send letters to direct abutters. Mr. Kingcade moved, seconded by Mr. Walsh to reconsider the vote to offer the land for sale on Bowdoin Drive. UNANIMOUS. Mr. Kingcade moved, seconded by Mr. Walsh: To offer the land for sale to the abutters by a direct disposition with a minimum bid of \$6,000.00, with the condition that within three months of sale the parcel be merged with the abutting parcel by the filing, approval and recording of a plan merging the two parcels into a single tax parcel (this condition will ensure that the encroachment issue is perpetually resolved and that the smaller parcel does not, alone, result in a future tax lien foreclosure proceeding). UNANIMOUS.

15. Mr. Kingcade moved, seconded by Mr. Walsh to offer the land for sale on Granite and Railroad Streets to the abutters by a direct disposition with a minimum bid of \$5,000.00, with the condition

that within three months of sale the parcel be merged with the abutting parcel by the filing, approval and recording of a plan merging the two parcels into a single tax parcel (this condition will ensure that the encroachment issue is perpetually resolved and that the smaller parcel does not, alone, result in a future tax lien foreclosure proceeding). UNANIMOUS.

16. Treasurer Chris Pilla was present to discuss the offer of Milford Stone Company, Inc. to purchase on Rear Cedar Street and I-495. Mr. Walsh asked that the matter be tabled to the April 22nd meeting to have the Planning Board Chairman, Conservation Commission Chairman and Town Engineer present to discuss and answer questions. Mr. Buckley asked if this land allows water to go into the aquifer? He asked to have Town Engineer, Mike Dean, at the next meeting to provide the board with information as to the makeup and topography of the land. Is it granite? Is it helping our watershed? Mr. Kingkade stated he is not willing to sell this land. The Board agreed to have the Town Engineer attend the April 22nd meeting.

17. The Board reviewed an application for the Downtown Façade Program for properties at 89 Main Street. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the application. UNANIMOUS.

18. The Board reviewed applications for the Downtown Façade Program for property at 164 and 208 Main Street. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the applications. UNANIMOUS.

19. Mr. Kingkade moved, seconded by Mr. Walsh to approve the renewal of all Second Hand Licenses for 2019 as listed on the sheet provided to the Board. UNANIMOUS.

20. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the recommendation of Police Chief, Thomas J. O'Loughlin to install a crosswalk in the area of East Main Street and Cook Street. UNANIMOUS.

21. Mr. Kingkade moved, seconded by Mr. Walsh: To accept the gift of \$100.00 from Jeffrey G. Hannum and Nicole Hannum in memory of Lyn Lovell. UNANIMOUS.

22. Mr. Kingkade moved, seconded by Mr. Walsh: To accept the resignation of Danielly S. Morais-Fonseca as Administrative Assistant to the Town Administrator. UNANIMOUS.

23. Mr. Kingkade moved, seconded by Mr. Walsh: To accept the resignation of Thomas Reilly from the Cultural Council. UNANIMOUS.

24. The Board reviewed the Police Chief Annual License Establishments Activity Report from January 1, 2019 through March 31, 2019 and had no concerns regarding the Report.

25. Mr. Kingkade moved, seconded by Mr. Walsh: To adjourn the Selectmen's meeting at 8:40 PM, UNANIMOUS. ROLL CALL VOTE: Chairman William D. Buckley, Selectman William E. Kingkade, Jr. and Selectman Michael K. Walsh all vote in the affirmative to go into Executive Session to discuss Litigation Milford v. Emily Cicconi, Litigation regarding Benjamin Moore and Litigation regarding a Third Party Settlement with Kevin O'Loughlin.

Respectfully submitted:

Richard A. Villani
Minutes Recorder

MILFORD BOARD OF SELECTMEN

William D. Buckley, Chairman

William E. Kingkade, Jr.

Michael K. Walsh