

MINUTES OF REGULAR SESSION –APRIL 22, 2013

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman Brian W. Murray; Selectmen Dino B. DeBartolomeis and William D. Buckley; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.

1. Chairman Murray observed a moment of silence in memory of the victims of the Marathon bombing and extended heartfelt sympathy to the families of all the innocent victims. He also observed a moment of silence in memory of Ruth Anne Bleakney, Senior Center Director, who recently passed away. She was a tireless advocate for the seniors of this community and will be sorely missed.
2. Mr. DeBartolomeis moved, seconded by Mr. Buckley: To sign the warrant, UNANIMOUS.
3. Mr. DeBartolomeis moved, seconded by Mr. Buckley: To amend the minutes of April 8, 2013 by combining items 24 and 25 and re-numbering the subsequent items, UNANIMOUS.
4. Citizen Participation – None
5. Ronald A. Pagnini, Jr., Central 31 Realty, LLC, 31 Central Street, along with Atty. David L. Bertonazzi representing Dulang Enterprises, Inc. d/b/a Central Tavern, were present for the Public Hearing for Central 31 Realty LLC, seeking a transfer of the Restaurant, All Alcoholic License, Common Victualler and Entertainment Licenses to Dulang Enterprises, LLC., 31 Central Street, proposed Manager Alfred P. Pighetti Jr. They also seek to pledge the license to Central 31 Realty, LLC. Also in attendance: Paul A. Iacovelli, President/Director; Alfred P. Pighetti, Jr, Treasurer/Secretary (and proposed Manager).

Mr. DeBartolomeis moved, seconded by Mr. Buckley: To approve the three transfers, UNANIMOUS.
Mr. DeBartolomeis moved, seconded by Mr. Buckley: To approve the pledge of license to Central 31 Realty, LLC, UNANIMOUS.
6. Barbara A. Auger, Treasurer provided the board with information relative to the additional resources needed to implement and manage a Flexible Spending Account for eligible employees. Ms. Auger recommended that the board consider the following:
 - ☐ Limit the program to employees working a minimum of 35 hours per week
 - ☐ Add an additional 15 hours to the Treasurer's Office staff.

After a brief discussion: Mr. DeBartolomeis moved, seconded by Mr. Buckley: To establish the Flexible Spending Account effective July 1, 2013 and support the request for an additional 15 hours to the Treasurer's Office staff, UNANIMOUS.

7. Mr. DeBartolomeis moved, seconded by Mr. Buckley: To accept the gift of \$25,000 submitted by an anonymous donor to be used for after School and Summer Camp programs for the Milford Youth Center, UNANIMOUS.

8. Paul L. Mina, President and Jen Maseda, Senior Vice-President of the United Way along with Sidney DeJesus, Director/Milford Youth Center were present to clarify and discuss:

- ☐ the parameters and future direction of the maintenance of the building and town's support towards possible renovations to the Milford Youth Center,
- ☐ the substantial income that would be needed to fund additional staff as a result of growth in programs and the towns support in establishing a working capital for the youth center.

Chairman Murray noted that the Selectmen are supporting an article at the upcoming annual Town Meeting to appropriate funds to hire an architect and/or engineer to provide architectural and/or engineering services and design plans and specifications looking toward the renovations of the Milford Youth Center in the former Armory on Pearl Street. He further stated that additional funding would be sought at the fall special town meeting for the renovations and construction phase. Mr. Mina stated that once a decision has been made, a working capital fund drive could be established in conjunction with the renovations, for example: "Buy a brick" in memory of a loved one. He would provide the board with a summary of his thoughts. He also noted that since there are benchmarks in place, the town would be receiving \$30,000 from the United Way before June 30, 2013.

9. TOWN ADMINISTRATOR'S REPORT

- ☐ Town Hall Windows Update – The Plans, Specifications and Bid Documents are complete. Publication in the Central Register will be on April 24th, Contractors Pre-Bid Inspection of the premises will be on May 8th. This will consist of Charlie Skaff escorting interested bidders for a walk through. This will minimize disruption of Town Office personnel. Bid Opening will be on May 22nd.
- ☐ Financial Team Meeting – A Financial Team Meeting was held on April 19, 2013. Present at the meeting were the Town Treasurer, Town Accountant, Town Counsel, Chairman of the Board of Selectmen and myself. We reviewed the Articles for the May 20th Town Meeting as well as the funding sources. All the Team Members are in agreement on the funding sources.
- ☐ Update Traffic Lights – Water Street and Route 140 – The traffic lights have been installed. At this time they are in a flashing mode to give the public time to adjust to the fact that they are there. By May 5th they should be adjusted to their correct working order and fully operational.

- ☐ Request to Work Birch Street – I, along with the Fire Chief, Police Chief, Police Lieutenant, Town Engineer, Highway Surveyor, and Director of Sewer Operations met with representatives of RH White Company today regarding their request to perform work on Birch Street to install a sewer line and main for the new assisted living facility. A plan was developed with input from the Town Officials so as to safely handle the flow of traffic while ensuring the Fire Department will be able to respond when needed while work is being done. The work will begin as early as Wednesday, April 24th. The work is expected to last about 5 days for about 10 hours per day.

10. Mr. Villani provided the Board with correspondence outlining the current Technology Assessment and Five Year Technology Plan. He summarized the plan by noting the following:

- ☐ The reports reviewed
- ☐ Communications with Department Heads-
Some of their major concerns are computers, scanners, printers and related equipment are outdated in some departments, viruses are more prevalent at this time, computers freeze up, firewalls are turned off, disaster recovery plan, concern if computers are being backed up.
Most Department Heads feel that Mr. Beaudry is understaffed and understand his difficulty in addressing all of the technology needs for both the School Department and the Town at the present time.
- ☐ Future courses of Action - Mr. Villani recommended that the Board appoint a Technology Committee or Task Force to review and assess the current 5 year plan in depth. After a brief discussion: Mr. DeBartolomeis moved, seconded by Mr. Buckley: To form a Technology Committee consisting of the Town Administrator, Superintendent of Schools, a Department Head, a member of the Finance Committee, Police Chief, Library Director and a citizen from the Town of Milford, UNANIMOUS.
Chairman Murray suggested that after the committee is established and has had a chance to assess the needs town wide, they present their plan to the Board. He also noted that if additional members are needed, they bring it to the board's attention.

11. After a review of the articles for the Annual Town Meeting scheduled for May 20, 2013: Mr. DeBartolomeis moved, seconded by Mr. Buckley: To support all the articles submitted by the Board of Selectmen, Commission on Disability, Atty. Brian W. Murray (hire architect for MYC renovations) and to discuss the remaining articles at a future meeting, UNANIMOUS.

12. Mr. DeBartolomeis requested that Town Administrator Villani send correspondence to Mr. Scott Butera, CEO of Foxwoods Massachusetts Resort, with a copy to Atty. Cezar M. Froelich, Consultant, requesting the status of developing the time frame and solid mitigation plan of all issues discussed at the April 8th meeting along with the schedule for the proposed opening of a store front on Main Street allowing direct communication with the local community.

13. Mr. DeBartolomeis moved, seconded by Mr. Buckley: To approve the request from the Milford Performing Arts Center for a One-Day Wine and Malt License for April 27, 2013 6:00PM to 11:00PM, UNANIMOUS.
14. Mr. DeBartolomeis moved, seconded by Mr. Buckley: To approve the request from the Girls Scouts Central & Western Mass for a Permit To Obstruct/Yard Sale at the Main/East Main Street Municipal Parking lot across from Sacred Heart Church for May 18, 2013 9:00AM-12Noon with a rain date of June 8, 2013, UNANIMOUS.
15. Mr. Villani provided correspondence requesting approval for the salary placement of the newly appointed Town Engineer, Vonnie Maureen Reis. He stated that based on her qualifications, in his opinion and that of Town Engineer Santora , Ms. Reis, with the approval of the Personnel Board on Saturday, April 13, 2013 should be placed at Grade 6, Step 4 (\$84,638), FY13 salary schedule. Mr. DeBartolomeis moved, seconded by Mr. Buckley: To place Ms. Reis at Position Grade 6, Step 4 at an annual salary of \$84,638.00, UNANIMOUS.
16. John Erickson, Building Commissioner provided correspondence requesting the approval to increase the hours of the Local Building Inspector from the current 19 hour work week to a 25 hour work week, and to extend the same benefits that are received by the other part time inspectors in the office which include Holiday, Sick, Vacation and Health Insurance benefits, effective July 1, 2013. He stated that the increased activity of the Department of Inspections shows no indication of returning to previous levels. After a brief discussion: Mr. DeBartolomeis moved, seconded by Mr. Buckley: To approve the request, UNANIMOUS.
17. Mr. DeBartolomeis updated the board on the status of a proposed handicap fishing platform at Louisa Lake. He stated that at the 2012 October Special Town Meeting, the article seeking funds for a handicap fishing platform at Louisa Lake was passed over. Since that time, he has been working with a sub-committee comprised of Mike Nicholson, Chairman/Handicap Commission, Scott Crisafulli, Highway Surveyor, John Erickson, Building Commissioner and Michael Santora, Town Engineer. The handicap platform will be constructed by utilizing private funds and in-kind contributions by town officials. The Committee will report to the Selectmen within a month of the proposed plan.
18. The Board reviewed correspondence from Vincent Squiciari, Chairman/Council On Aging requesting to name the Milford Senior Center as the "Ruth Anne Bleakney Senior Center". Mr. DeBartolomeis moved, seconded by Mr. Buckley: To approve the request, UNANIMOUS.
19. The Board reviewed correspondence from Police Chief Thomas J. O'Loughlin regarding a liquor violation at the Hoboken Club. Mr. DeBartolomeis moved to schedule a hearing for May 6, 2013 to consider whether or not it is appropriate to modify, suspend, or revoke the license issued, Mr.

Buckley seconded for discussion. Mr. Buckley stated that in his opinion a hearing is an opportunity to educate the license holder on the rules and regulations, UNANIMOUS.

20. INFORMATIONAL CORRESPONDENCE

1. Tax Collector, re: License Payment Agreements
2. Finance Committee, re: Minutes of March 13, 2013; March 20, 2013
3. Dr. Michael F. Fitzpatrick, re: BVVRSD-Vote to Rescind Debt Authorization
4. Massachusetts Office of Business Development, re: Notice of Decertification of Biomeasure, Inc.
5. John Seaver, re: Application for appointment
6. Dudley Board of Selectmen, re: Chapter 70
7. Schedule of Meetings

21. The Board reviewed correspondence from Paula Fortin, Tax Collector on the status of license payment agreements for outstanding taxes. After a brief discussion, it was the consensus of the Board to request that Town Administrator Villani contact the license holders and determine if a new payment agreement plan is necessary.

22. Mr. DeBartolomeis moved, seconded by Mr. Buckley: To appoint John Seaver to the Armory Renovation Committee, UNANIMOUS.

23. Mr. DeBartolomeis moved, seconded by Mr. Buckley: To adjourn the Selectmen's meeting at 8:38PM, UNANIMOUS. ROLL CALL VOTE: Chairman Murray, Selectmen DeBartolomeis and Buckley vote in the affirmative to go into Executive Session to discuss Firefighter Association Collective Bargaining issues, UNANIMOUS.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

Jean M. DeTore
Minutes Recorder

Atty. Brian W. Murray, Chairman

Dino B. DeBartolomeis

William D. Buckley