

MINUTES OF REGULAR SESSION – MAY 14, 2012

ROOM 03-TOWN HALL

7:00PM

PRESENT: Chairman Brian W. Murray; Selectman Dino B. DeBartolomeis; Town Administrator Louis J. Celozzi; and Minutes Recorder Jean M. DeTore. Selectman William D. Buckley was absent.

1. Mr. DeBartolomeis moved, seconded by Chairman Murray: To sign the warrant, UNANIMOUS.

2. Mr. DeBartolomeis moved, seconded by Chairman Murray: To approve the minutes of May 7, 2012 amending Item #15 by omitting the word “supporting”, UNANIMOUS.

3. Citizen Participation – None.

4. Maximilian Ferro, Architect, The Preservation Partnership, reviewed the bids for the Town Hall exterior painting project. At 7:02PM Mr. Buckley joined the meeting. Mr. Ferro stated that Fox Painting Co., Inc. had submitted the lowest bid at \$86,000.00. However, the company did not submit a current Certificate of Eligibility (Form CQ7) issued by the Division of Capital Asset Management (DCAM) and therefore did not comply with the bid specifications. Town Administrator Celozzi stated that he had requested that Town Counsel Moody review the bids, which he did and he then conferred with the Attorney General’s office, who confirmed that Fox Painting Company, Inc. did not comply. Mr. Ferro then recommended the bid be awarded to Alpha Contracting Associations, Inc. for the bid price of \$123,000.00. He also updated the Board on the Town Hall Masonry project which includes the rebuilding of the granite steps. Bids are due May 30, 2012 and to date, fourteen (14) companies have requested bid specifications. He noted that Milford granite may be difficult to obtain but a similar type would be Texas granite. He further explained that granite would also be used to construct the ramp at the World War I Memorial and would be handicap compliant using a 4” edge in order that wheel chairs cannot fall off rather than railings which would be susceptible to vandalism. Chairman Murray requested that samples of this granite be viewed at a future meeting, as it is his opinion, that Milford’s pink granite is a historical part of the building and monument. Mr. DeBartolomeis requested, as a courtesy, that Mr. Ferro relay his proposal to Michael Nicholson, Chairman of the Commission on Disability.

Town Administrator Celozzi requested the Board’s permission to provide Mr. Ferro’s recommendation, after the due date of May 30, 2012, for the Masonry bid via e-mail. Mr. Ferro also noted that the replacement of the windows at Town Hall with a more energy efficient product, would be the last major aspect of the building to be updated.

Mr. DeBartolomeis moved, seconded by Mr. Buckley: To reject the bid from Fox Painting Co., Inc. for the painting of the exterior of Milford Town Hall for failure to comply with the bid specifications, specifically Section 00660 which clearly states that a bidder must submit a current Certificate of Eligibility (Form CQ7) issued by the Division of Capital Asset Management (DCAM) of the Commonwealth of Massachusetts, for either Painting or General Contracting, UNANIMOUS.

Mr. DeBartolomeis moved, seconded by Mr. Buckley: To award the bid for the painting of the exterior of Milford Town Hall at the contract price of \$123,000.00 to Alpha Contracting Associates, Inc., UNANIMOUS.

5. Chairman Andrej Starkis, and Treasurer Josh Ingemi members of the Milford Community Media Center, Inc., (MC2) accompanied by Bob Kelly of Sean Roberts Associates, cable consultant for the Town of Milford, were present to update the Board on their progress. They also sought the transfer of the remainder of Verizon and Comcast funds --- Fund 26940-\$19,997.34, Fund 26950-\$7,654.76 and Fund 26980-\$48,025.65 for a total of \$75,677.75 to their control in order to continue their negotiations in securing a building site and hiring an Executive Director. Atty. Starkis stated that the hiring of an Executive Director would allow them to develop membership, training, establish a website, create a logo and fine tune the site allowing a smooth transition while continuing broadcasting of the Local Access Stations. Chairman Murray recognized Town Counsel Moody who stated that the present contract with Comcast is currently being negotiated and expires August 23, 2012 and as of that date, will no longer provide PEG access. He noted that except for a few minor revisions, the contract will soon be ready for public hearing and approval. Mr. DeBartolomeis moved, seconded by Mr. Buckley: To approve the transfer of the remainder of the Verizon and Comcast funds to Milford Community Media Center, Inc. (MC2), UNANIMOUS.

6. TOWN ADMINISTRATOR'S REPORT

- 2011 Annual Report – Available at the Selectmen's office, School Department, Town Library, and upstairs next Monday, May 21, 2012 at the Annual Town Meeting.
- Financial Team Meeting – As you know, we met this past week. Chairman Murray, Marc Schaen, myself, the Town Treasurer, Town Accountant, Town Counsel and Paul Abbondanza, Financial Analyst to the Finance Committee. We reviewed the articles for the upcoming Annual Town Meeting as well as the funding sources. We also spent time discussing the upcoming Woodland School Building project. I'm pleased to report that the Financial Team members and the Finance Committee are in agreement on the funding sources.

Chairman Murray noted that the Town Report is dedicated to General William F. Draper Park & Statue and that a celebration will be held Sunday, September 23, 2012 at 2PM in Draper

Memorial Park to commemorate the 100th anniversary of the presentation of General Draper's statue to the town.

7. The Board reviewed the Committee Handbook Policy which includes information outlining the roles and responsibilities of a newly appointed committee member as developed by Town Administrator Celozzi. Mr. Celozzi stated that the handbook is intended to be used a guide for all Department Heads, Town Boards and Committees. The handbook provides guidance on: Formation of Committee & Membership; Officers, Meetings, Budgets, Funding, Planning, Reporting Procedures. Also, included are sections relating to the Conflict of Interest Law, the Open Meeting Law, Executive Session procedures, and the Public Records Law.

Mr. Celozzi stated that the handbook is to provide a general knowledge and should point individuals in the right direction if additional assistance is necessary. He also thanked Town Counsel Moody for his review and input on Massachusetts General Laws. Mr. Buckley referred to 2.4 Committee Orientation –in which the last sentence reads: “Such information may be provided by the appointing authority, committee chair or designee.” He would like it to be specific such as “provided by the appointing authority”. Chairman Murray suggested that Mr. Buckley provide his comments to the Town Administrator who will submit the Committee Handbook Policy for the Board's approval at the next meeting.

8. Mr. DeBartolomeis moved, seconded by Mr. Buckley: To accept the generous donation from Marcia and Harold Rhodes to be deposited in the A.M.A.F. Gift Account, UNANIMOUS.

9. After reviewing a list of names from the Talent Bank of individuals who expressed an interest in serving on the Geriatric Authority, Mr. DeBartolomeis moved, seconded by Mr. Buckley: To appoint Joseph C. DiAntonio to a term to expire June 30, 2013, UNANIMOUS.

10. Mr. DeBartolomeis moved, seconded by Mr. Buckley: To approve a permit to obstruct for St. Jude Children's Research Hospital for their Annual Road Block on Sunday, June 3, 2012, Rain Date Sunday, June 10, 2012, UNANIMOUS.

11. Mr. DeBartolomeis voiced his concerns relative to the Main Street/Rt. 16 Reconstruction Project including the use of both “old” and “new” pieces of granite curbing. He was hoping that all new curbing could be installed and that this issue could be discussed with the contractor and through Town Engineer Santora receive assurances that uniformity would be achieved throughout the project. Mr. Buckley also requested that the Highway Surveyor provide daily updates on the project in order to notify travelers of detour routes, etc. Town Administrator Celozzi stated that he has already spoken to Mr. Crisafulli and the use of the radio station to advise citizens of delays, etc. will be used. Mr. Buckley requested that a monthly report from the Town Engineer be provided to the Board.

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12. INFORMATIONAL CORRESPONDENCE

1. Division of Capital Asset Mgt., re: Commonwealth's Search for Lease Space
2. Conservation Commission, re: Annual Stocking of Louisa Lake
3. Town Accountant, re: April FY12 – "Financial Facts"
4. Council on Aging, re: Minutes of April 10, 2012
5. Schedule of Meetings
6. Chief O'Loughlin, re: Secured Communities Implementation

13. Mr. DeBartolomeis moved, seconded by Mr. Buckley: To adjourn the Selectmen's meeting at 8:11PM, UNANIMOUS. ROLL CALL VOTE: Chairman Murray, and Selectmen DeBartolomeis and Buckley vote in the affirmative to go into Executive Session to discuss a grievance submitted by Police Sgt. Michael A. Pighetti, UNANIMOUS.

Respectfully submitted:

Jean M. De Tore
Minutes Recorder

MILFORD BOARD OF SELECTMEN

Atty. Brian W. Murray, Chairman

Dino B. DeBartolomeis

William D. Buckley