

MINUTES OF REGULAR SESSION –August 29, 2016

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman William D. Buckley; Selectmen Brian W. Murray, Esq.; William E. Kingkade Jr.; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.

1. Mr. Murray moved, seconded by Mr. Kingkade: To sign the warrant, UNANIMOUS.
2. Mr. Kingkade moved, seconded by Chairman Buckley: To approve the Minutes of August 15, 2016 as submitted. Two in favor, One abstention (Mr. Murray abstains) IT IS A VOTE.
3. INVITATION TO SPEAK – Mr. Jamie Wheelock, a resident of Milford expressed his concerns regarding the following:
  - his request to post a sign at the “Quarries” to say “No Swimming” instead of “No Trespassing”.
  - letter sent by Citizens for Milford to Town Meeting Members with negative comments regarding the MWRTA bus.
  - accessibility of minutes on the town’s website of the Conservation Commission meetings
  - Posting of various committee meetings such as “Citizens for Milford”

Chairman Buckley requested input from Town Counsel Moody concerning the request for a “No Swimming Sign”. Mr. Murray stated that committees such as “Citizens for Milford” are not required to be posted on the Schedule of Board Meetings calendar.

4. Zachary Taylor, Finance Director and Andrew Diorio, Technology Manager provided the board with a Town of Milford Information Technology Plan for Fiscal Year 2016-Fiscal Year 2019. The plan includes a Mission Statement, Overview of the role and focus of the IT Manager, Technology Support Technician and Town of Milford IT Consultants. It also provides the current infrastructure of the town, plans to maintain security, a security audit, a security breach plan, and testing of Varonis software to evaluate the town’s access to unstructured data and what can be done to improve the security of that data. IT Staff and End User Training, the town’s website, cloud based solutions as well as goals were also listed and discussed. After a brief discussion, Chairman Buckley requested that a column for specific months be inserted in the table on page 21 as well as meeting on a quarterly basis with the board to discuss previous plans, new plans and how things look going forward. Mr. Murray and Mr. Kingkade stated that in their opinion, it was a very comprehensive plan.

5. Zachary Taylor, Finance Director provided a three ring binder which consisted of a five-year capital plan as well as a recommended guideline for department heads to help identify capital assets and determine how they will help the town achieve its goals and objectives.

Mr. Murray stated that the Youth Center may need to request an article for the October Special Town Meeting as a placeholder for the heating system at the Milford Youth Center as it will be contingent upon the start-up of the current heating system as well as an article for air conditioning. Mr. Taylor noted that he would be updating the board on a quarterly basis regarding capital improvements.

Chairman Buckley updated the board on his meetings with Frank Saba, former CEO of Milford Hospital and Police Chief Thomas O'Loughlin and Amy Leone, Individual Therapist /Community Impact proposing the establishment of a grant matching program for opioid treatment.

It was the consensus of the board to sponsor an article at the Special Town meeting to establish a Regional Grant matching program. Mr. Murray suggested sending the Governor a letter requesting the release of those funds.

6. After reviewing correspondence from Zachary Taylor, Finance Director recommending that the town sign the engagement letter from Scanlon and Associates, LLC for audit services for Fiscal year 2016 through 2018, Chairman Buckley would like information regarding when and why towns change auditors and would still like to have a deeper discussion to understand the pros and cons of changing auditors.

## **7. TOWN ADMINISTRATOR'S REPORT**

1. New Sign By-Law – The Attorney General's Office has approved the Town's new Sign By-Law which was passed at the May 23, 2016 Annual Town Meeting. The By-Law's effective date is May 23, 2016. The Building Commissioner is working on a Chart to assist individuals in understanding the new By-Law, most specifically the Temporary Sign sections. He will also prepare a list of Frequently Asked Questions. We will also be reviewing the enforcement of this new By-Law.
2. Storm Water MS4 Permit – The Massachusetts Coalition for Water Resources Stewardship (MCWRS) has jointly filed a Petition for Review of the Final Massachusetts Small Municipal Separate Storm Sewer General Permit (MS4) in the First Circuit of the US Court of Appeals in Boston with the Town of Franklin. The issue on appeal is the standard the EPA seeks to apply to discharges from municipal storm sewers, which collect rainfall from streets, buildings and developed areas. The appeal alleges that certain permit conditions exceed the EPA's authority under the Clean Water Act (CWA). The use of the Courts to challenge EPA actions is a step frequently employed by environmental groups in Massachusetts and across the country. I will keep the Board updated on this Appeal.
3. Bus Route – Milford's fixed Bus Route began running today. We will be monitoring ridership as well as looking to increase public awareness of the availability of the bus. The Transportation Advisory Committee will be meeting regularly to work on improving the bus route for the benefit of its riders.

Mr. Villani noted that he spoke with Carl Damigella from the MWRTA at the end of the day and he stated that everything went well for today's opening run.

Mr. Murray commented on the replacement of the "new" Veterans signs and that he has heard positive feedback and thanked the Veterans Department as well as the Highway Department for their efforts.

8. Mr. Kingkade moved, seconded by Mr. Murray: To insert the message requested by Amy Neves, Town Clerk and Theresa Dias, Tax Collector with the tax bills due November 1<sup>st</sup> to remind registered voters. After reviewing the notice, Mr. Murray requested that the dates be modified to list the actual dates of the 2016 and 2017 elections.

Mr. Murray moved, seconded by Mr. Kingkade: To insert the following modified message with the tax bills due November 1<sup>st</sup> to remind registered voters and read as follows:

ATTENTION VOTERS:

The Board of Selectmen voted on August 31, 2015 to change voting locations for Precincts 4 and 6.

Precinct locations:

Precincts 1 & 6 – Senior Center, 60 North Bow Street

Precincts 2&3-Italian American Veterans Hall, 4 Hayward Field

Precincts 4, 5, 7 & 8-Portuguese Club, 119 Prospect Heights

Election Dates: November 8, 2016 and April 4, 2017

For more information go to: [www.wheredoivotema.com](http://www.wheredoivotema.com)

Any questions please contact the Town Clerk's Office (508-634-2308) UNANIMOUS

9. Mr. Murray moved, seconded by Mr. Kingkade: To appoint the following:

LIMITED DUTY CONSTABLES

(For Traffic Control only)

Mary Jo Bently	6/30/17
Lauris Connolly	6/30/17
Peggy Farrell	6/30/17
Manny Fonseca	6/30/17
Anthony Donald Iacovelli	6/30/17
Toussaint Jackson	6/30/17
Susan Kozlowski	6/30/17
Nadine Ladeau	6/30/17
Gloria Linnell	6/30/17
Larry Lowther	6/30/17
Sharon Maclean	6/30/17
Donna Mason	6/30/17
Francis O'Neill	6/30/17
John Sherillo	6/30/17

Mr. Murray moved, seconded by Mr. Kingkade: To appoint the following:  
LIMITED DUTY CONSTABLES  
(For Traffic Control only)

**Subs**

Richard Brogioli	6/30/17
Sherry Reeves	6/30/17
Christine Wyspianski	6/30/17

UNANIMOUS.

10. After reviewing correspondence from Chief O'Loughlin regarding the signage that is in place to address public safety concerns when the Middle School East was in operation; he recommended that the "No Parking" signs on Sumner Street on the Middle School East side, from Main Street to Granite Street be removed and the existing "No Parking" signs remain on Winter Street. Mr. Murray moved, seconded by Mr. Kingkade: To approve the recommendations of Police Chief O'Loughlin, UNANIMOUS.

11. Mr. Murray moved, seconded by Mr. Kingkade: To approve the request from the Italian-American War Veterans for a One-Day All-Alcohol License for September 10, 2016 from 10:00AM-8:00PM for the Mickey Ward Fundraiser, UNANIMOUS.

12. Mr. Murray moved, seconded by Mr. Kingkade: To remand the following proposed zoning amendments to the Planning Board for review and public hearing:

1. Amend Section 3.8 of the Zoning Bylaw relating to the height of fences
2. Amend Section 2.5 of the Zoning Bylaw relating to employee parking in required yards.
3. Amend Section 1.15 of the Zoning Bylaw relating to site plan review for change of use.
4. Amend the Zoning Bylaw by rezoning 18 parcels located between Exchange and Fayette Streets from CA Central Commercial to OR Office Residential, UNANIMOUS.

Mr. Murray also requested more information on the proposed amendment of Section 3.8 of the Zoning Bylaw relating to the 8' height for fences.

13. After reviewing the request from National Grid for a Grant of Easement at Woodland School which would allow access for power to the new turf field; Mr. Murray moved, seconded by Mr. Kingkade: To sign the Grant of Easement, UNANIMOUS.

14. Mr. Murray moved, seconded by Mr. Kingkade: To accept with the regret the resignation of Shelly A. Leclaire from the Personnel Board, UNANIMOUS.

15. The Board reviewed the Last Drink Report from the Attorney General's Office relative to licensed establishments where defendants convicted of operating under the influence had their last drink. They requested that the information be forwarded to Pinz of Milford, Applebee's, Dulang Enterprises, Inc. dba Central Tavern and Turtle Tavern in order that they become aware of the issue and address it accordingly.

16. The board reviewed correspondence from John Pilla, Veterans Agent informing them that the veterans' monument located on the grounds of the Milford Court House has been restored. He would like to have a small get-together to showcase the monument that has been there for many years. It was the consensus of the board to have Mr. Villani contact Mark Tosti, Facilities Manager/Milford Court House, as well as Virginia Brenna, and anyone she would like to invite to be part of a re-dedication ceremony.

17. Mr. Murray reviewed correspondence received from MassHousing regarding the Robsham Village Project Eligibility/Site Approval. He stated that the letter puts the developer on notice that the development of the site will require compliance with all state and federal environmental laws, regulations and standards applicable to existing conditions and to the proposed use related to building construction, stormwater management, and wastewater collection and treatment and that the applicant should expect that the Municipality will require evidence of such compliance prior to the issuance of a building permit for the Project and will need to provide detailed information for the proposed water and sewer infrastructure.

**18. INFORMATIONAL CORRESPONDENCE**

1. Evergreen Center, re: "Thank You" note for permit to host Multicultural Appreciation Festival
2. Town Engineer, re: Monthly Report

19. Mr. Murray moved, seconded by Mr. Kingkade: To adjourn the Selectmen's meeting at 8:46PM, UNANIMOUS. ROLL CALL VOTE: Chairman William Buckley; Selectmen Brian W. Murray, Esq.; William E. Kingkade Jr. all vote in the affirmative to go into Executive Session to discuss update on Water Company negotiations, UNANIMOUS.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

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Jean M. DeTore  
Minutes Recorder

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William D. Buckley, Chairman

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Brian W. Murray, Esq.

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William E. Kingkade, Jr.