

MINUTES OF REGULAR SESSION –September 12, 2016

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman William D. Buckley; Selectmen Brian W. Murray, Esq.; William E. Kingkade Jr.; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.

1. Chairman Buckley called for a moment of silence in memory of Barbara Clement, who served as Constable for the Town of Milford. Mr. Murray also stated that Barbara Menna, former Town Accountant has also passed away and expressed gratitude for her hard work and dedication to the Town of Milford.

Chairman Buckley also commended Erika Robertson and Roger Dupris for their efforts in organizing the successful Mickey Ward Bike Ride fundraiser this past weekend.

2. Mr. Murray moved, seconded by Mr. Kingkade: To sign the warrant, UNANIMOUS.

3. Mr. Murray moved, seconded by Mr. Kingkade: To approve the Regular Minutes of August 29, 2016 as submitted, UNANIMOUS.

4. Mr. Murray moved, seconded by Mr. Kingkade: To approve the Executive Session Minutes of August 29, 2016 as submitted, UNANIMOUS.

5. INVITATION TO SPEAK – None

6. Christopher Bullock of Cleargov provided a power point presentation on “Premier”, an enhanced Financial Transparency Platform for Local Municipalities. Mr. Bullock noted that the cost for the program is \$6,000.00. After a discussion, Chairman Buckley requested input from Town Administrator Villani and Finance Director Taylor regarding the fees and services for discussion at the next meeting.

7. Margaret Myatt, a resident of Milford, introduced Carolyn and Rand Barthel who provided a power point presentation expressing their opposition to the proposed Spectra Access Northeast Pipeline Project. Several of the concerns noted were chemicals used through transmission lines, long term exposure to pollutants, possible leakage, rupture and explosion of pipelines. Also information on what citizens can do, landowner issues, landowner rights as well as what towns can do and understanding how to comment in the FERC process. After a brief discussion, it was the consensus of the board to prepare to file as an intervenor and inform the Planning and Engineering Department as well to monitor the FERC process and work with the residents that will be effected.

8. TOWN ADMINISTRATOR'S REPORT

1. 911 Remembrance Plaque – I have been informed the Milford National Bank & Trust Company has donated a 911 Remembrance Plaque to the Town. The Plaque has been installed in front of the Spruce Street Fire Station. I want to thank the representatives of the Bank for their kind donation and also thank Fire Chief Touhey for organizing the relocation of the plaque.
2. Senior Center Entrance Project – I am pleased to report the repairs to the entrance at the Senior Center were completed this weekend. As you know the brick pavers at the entrance way were lifting and posing a safety issue for anyone entering the Center. Four inch concrete was installed making it safer and easier for individuals using the Center. I want to thank Facilities Director, Carlos Benjamin for his actions in finishing this Project in a timely manner.
3. Lowe's Heroes Project – Milford Park Commissioners would like to thank Gail Nielsen and her work crew from Lowe's who chose Louisa Lake as their "Heroes Project". This is a voluntary event which provides Lowe's employees make a positive impact in their community. Dozens of Lowe's employees painted picnic tables and benches, mulched and planted mums, cleaned the parking area and repainted lines. They also replaced two (2) grills. This work resulted in significant improvement to the Louisa Lake picnic areas.
4. DEP Oil Spill and Response Trailer – The Fire Chief has informed me the Department picked up a DEP Oil Spill and Response Trailer which will be housed at the Birch Street Station. The state has positioned a number of these trailers around the Commonwealth to be dispatched at the request of the DEP to handle with a spill in a waterway.
5. Recycle Dividends Program Grant – I am pleased to report the Town of Milford has been awarded a Recycling Dividends grant in the amount of \$13,500.00 through the Sustainable Materials Recovery Program This grant is awarded to Communities that have implemented specific programs and policies proven to maximize reuse, recycling and waste reduction. I want to thank Paul Mazzuchelli for his work in securing this important grant.
6. Bucket Truck Replaced – Through the efforts of Fire Chief Touhey and Highway Surveyor Scott Crisafulli the Town has purchased a new bucket truck to replace the vehicle that was damaged in a fire last February. The vehicle is a 1992 International Chassis with only 33,000 miles. The cost to the Town is \$7,000.00 and will be paid from the self-insurance fund.
7. Decorative Pole – During the storm over Labor Day a decorative pole in front of Town Hall was damaged. Due to an immediate response by our Facilities Director, repairs were made quickly to prevent any injury or further damage.
8. Meeting Dates – A reminder that our next meeting will be next Monday, September 19th. We will not meet on September 26th. We will then meet on October 3, 2016.

9. Department Head Meeting - Met with the following Department Heads on Thursday, September 8, 2016 to discuss Procurement Law update and Department Head Evaluation Process as well as:
- Town Counsel-Discussed Public Records Law update
 - Benefits Coordinator-Workplace Poster requirements, New Hire and Exit Interview Process, Attendance Submission Process and Forms
 - IT Manager-Ticket System and
 - Finance Director-Capital Plan Process

Mr. Murray requested that an invitation to attend a future Selectmen's meeting be extended to Virginia Brenna to thank her for helping to obtain the 911 Remembrance Plaque and her efforts throughout the years.

9. Mr. Murray moved, seconded by Mr. Kingkade: To amend Town Administrator Villani's contract to include a Stipend in the amount of \$2,500.00 for duties as the Dog Hearing Officer, UNANIMOUS.

10. Town Administrator Villani discussed the following proposed articles for the October 24, 2016 Special Town Meeting:

- Creation of a special leave indemnity fund for payment of medical bills for Police and Fire injured on duty and funding the account.
- \$28,000 as additional funding to maintain a regional abuse outreach and intervention program for JAG and the Police Department
- Appropriate money for the Rt. 16 Main Street TIP rebuilding project

After a discussion, it was the consensus of the board to establish an amount for the Police and Fire IOD account, determine the extent of land takings for the Rt. 16 Main Street rebuilding project and obtain additional information from Amy Leone regarding the additional \$28,000 to fund the regional abuse outreach and intervention program.

11. After reviewing correspondence from the Woodland School Building Committee and the recommendation of Police Chief O'Loughlin requesting the installation of a sign at the intersection of North Vine Street and Congress Street "NO LEFT TURN 7AM to 9AM and 1:00PM to 3:00PM; Mr. Murray moved, seconded by Mr. Kingkade: To approve the request, UNANIMOUS.

12. After reviewing correspondence from Ms. Paula Mullahoo requesting that the town accept a granite bench that was designed in honor of Atty. David Morganelli for his vision of the Farmers Market donated by the Morganelli/DiGregorio families: Mr. Murray moved, seconded by Mr. Kingkade: To accept the granite bench and place it at town hall, UNANIMOUS.

13. After reviewing correspondence from Attorney Ernest P. Pettinari, representing The Gutierrez Company requesting a proposed amendment to the Zoning Bylaw; Mr. Murray moved, seconded by Mr. Kingkade: To remand the proposed amendment to the Zoning Bylaw for public hearing, UNANIMOUS.

14. Town Administrator Villani noted that since the information required had not been received for the request for a One Day All Alcoholic Beverage License from the Italian American Veterans Club, it was the consensus of the board to place the request on the next meeting agenda.

15. After reviewing correspondence from Town Counsel Moody regarding Public Records Law Amendments and the requirement within the law that there be a Records Access Officer (RAO); Mr. Murray moved, seconded by Mr. Kingkade: To appoint Town Administrator Villani as the Records Access Officer (RAO), UNANIMOUS.

16. INFORMATIONAL CORRESPONDENCE None

17. Chairman Buckley thanked Josh Lioce for distributing signs supporting the Local Police Department.

18. Mr. Murray moved, seconded by Mr. Kingkade: To adjourn the Selectmen's meeting at 8:49PM, UNANIMOUS. ROLL CALL VOTE: Chairman William Buckley; Selectmen Brian W. Murray, Esq.; William E. Kingkade Jr. all vote in the affirmative to go into Executive Session to discuss Collective Bargaining-Firefighters, update on Water Company negotiations and Police Union-Civil Service, UNANIMOUS.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

Jean M. DeTore
Minutes Recorder

William D. Buckley, Chairman

Brian W. Murray, Esq.

William E. Kingkade, Jr.