

MINUTES OF REGULAR SESSION – November 1, 2010

ROOM 03-TOWN HALL

7:00PM

PRESENT: Chairman William D. Buckley; Selectmen Dino B. DeBartolomeis and Brian W. Murray; Town Administrator Louis J. Celozzi; and Minutes Recorder Jean M. DeTore.

1. Mr. DeBartolomeis moved, seconded by Mr. Murray: To sign the warrant, UNANIMOUS.
2. Mr. DeBartolomeis moved to approve the minutes of October 18, 2010. Mr. Murray seconded the motion amending Item #4 of the October 18, 2010 minutes to read: “Mr. Murray suggested a 5 day suspension.” Also on item #5: Mr. Murray amended Goal #1, deleting under Open space and Recreation, “investigating the use of the vacant Shell gas station on Main Street as a park,” as it is listed under Goal #2, UNANIMOUS.
3. Citizen Participation – None.
4. Susan Clark, Community Development Director, met with the Board for the second of three meetings prior to the December 17, 2010 application deadline for the FY11 Community Development Block Grant. She stated that the purpose of tonight’s meeting was to allow the Board of Selectmen to receive input from the community, town boards and officials on projects or activities that are included or should be included in the Community Development Strategy. She submitted revisions that the Board recommended at the October 18, 2010 meeting. Also included were minutes of the October 27, 2010 neighborhood meeting. Ms. Clark stated that this meeting was well attended and property owners in Target Area B - Lawrence, Lee, Taylor, Thayer, Oliver Streets and Nelson Heights all expressed concerns with the failing infrastructure, water and sewer issues, and poor drainage. In addition, Pearl Street was in need of infrastructure repairs as noted by the Highway Surveyor.  
Mr. DeBartolomeis moved, seconded by Mr. Murray: To include, based on the recommendation of Ms. Clark, the concerns of the Target B property owners in the Community Profile section of the Community Development Strategy. Further, after reviewing correspondence from Ms. Clark, the Board amended the Housing Rehabilitation program design to take into consideration the income level of the multifamily owner occupied homeowner, such that if the homeowner is over income then the 50% contribution is required, however, if the homeowner is low moderate income the program pays 100%, UNANIMOUS. Ms. Clark noted that the final meeting will be held November 15, 2010 and Selectmen will be asked to approve the revised CDS that reflects input of the two previous meetings, which will include affirming target area(s) and updating the project list. At the conclusion of this meeting the Board will authorize the activities that will be submitted in the FY11 CDGB.

5. A Public Hearing was held at the request of Massachusetts Electric and Verizon New England, Inc. to relocate Pole #1, Plain Street, in the southerly direction approximately 8', to accommodate a driveway at 81 East Main Street. Crystal Tognazzi, representing Massachusetts Electric, was present. Also in attendance was Christopher Wright, an abutter, who voiced his concerns relative to the proposed location. After a brief discussion: Mr. DeBartolomeis moved, seconded by Mr. Murray: To continue the public hearing until November 15, 2010 allowing Mass Electric and Mr. Wright to reach an agreement for the pole location, UNANIMOUS.

6. Robert Bonnell, Chief Technology Officer for the School Department and Town of Milford and Robert Tremblay, Superintendent of Schools, were present to update the Board on the progress achieved in the first three months.

Town Administrator Celozzi provided the Board with background information on the process involved as well as the need for an Information Technology Officer. He stated that as technology has become more advanced, the need to sustain, support and improve a network for the municipal offices and the school department became more self evident. He also stated that a cost effective method of funding the position was to share the cost/duties between General Government and the School Department. After discussions between the Town Administrator and Superintendent Tremblay, it was determined that the School Department would pay 60% and 40% would be paid by the town, thus eliminating the cost of outside vendors. After consulting with the Finance Committee, the position was approved and posted and Mr. Bonnell was appointed. Supt. Tremblay commended Mr. Bonnell for his outstanding work ethic and performance to date. Mr. Bonnell stated that the first project in July was reviewing and cancelling existing IT service contracts that were no longer needed due to the new position, saving the School Department \$55,600 and General Government \$61,000.

Additional projects completed in the first three months include:

-Town Hall – Installation of wireless internet access; new firewall, antivirus and spyware subscriptions, and content management; reviewing and configuration of server farm; e-mail archiving system; installation of projection system in Room 03; installed refurbished workstations for Dept. of Inspections; Veteran's office and Treasurer's office.

-Police Department-Moved new technology in Dispatch Center; installed new fingerprinting workstation; installed new booking camera system; integrated Police Record Management system and worked with Police, Fire, and Highway Departments to complete new web site content.

-Fire Department- Installed new workstation for Clerk.

Mr. Murray expressed his concern that he was not provided information earlier which outlined the savings as well as the process involved in creating the position.

Mr. Bonnell indicated within the next month that he will prepare a one year plan for the Board's review which will include a proposal for streamlining.

7. Lts. Carnith & Krystal Boring of the Milford Salvation Army were present seeking the Board's continued support and outlining their need for volunteers during these difficult financial times. They voiced their appreciation to the community for their support and indicated that they talk to people in the community everyday to educate them as to the services that the Salvation Army provides and the need for volunteers for the many programs such as the kettle drive, after school programs, office coverage and donations that are needed for the Thanksgiving and Christmas programs. They urged the community to continue to support the Salvation Army in their fundraising efforts as more people are now in need of services.

#### 8. TOWN ADMINISTRATOR'S REPORT

- Monthly Financial Update All budgets under the jurisdiction of the Board of Selectmen are on target.
- I wish to remind the Board, that the Tax Classification hearing is scheduled for November 15, 2010 at 7:15PM. If there is anything, in particular, that the members need from the Assessor/Administrator let me know as soon as possible.
- I also would like to remind the Board that the EPA is on the agenda that same evening. I had the opportunity to review the Stormwater Management Regulations with Senator Brown when he stopped by the office on 10/27/10 as part of a campaign appearance. He was very receptive and I was encouraged by our discussion.
- Senior Volunteer Tax Relief Program - I have the final registration figures which include:
  - 44 applications being distributed
  - 31 applications returned
  - 27 accepted and eligible for 25 positions

In response to the Board's request, I have spoken to Assessor/Administrator Hogan to see if the Board of Assessors will fund two additional positions.

9. Mr. DeBartolomeis moved, seconded by Mr. Murray: To approve the request for the annual Veterans Day Parade, Thursday, November 11, 2010, UNANIMOUS.

10. Mr. DeBartolomeis moved, seconded by Mr. Murray: To approve the request to dispose of Surplus Vehicles submitted by Thomas J. O'Loughlin, Chief of Police, UNANIMOUS.

11. Mr. DeBartolomeis moved, seconded by Mr. Murray: To approve a One-Day Wine and Malt License for Alianca Cultural Portuguesa, Saturday, November 20, 2010-5:00PM-12Midnight, UNANIMOUS.

12. Mr. DeBartolomeis moved, seconded by Mr. Murray: To approve the request from the Scouting for Food Coordinator for the use of the Municipal Parking Lot located next to the Food Pantry from 11:30AM to 5:00PM for their Food Drive on Sunday, November 7, 2010, UNANIMOUS.

13. Mr. DeBartolomeis moved, seconded by Mr. Murray: To approve the request from Trinity Episcopal Church to obstruct the sidewalk on Exchange Street for the Steeple Restoration Project for a period of two weeks during the month of November, UNANIMOUS.

14. In response to correspondence from Larry L. Dunkin, AICP/Town Planner and Chairman of the Industrial Development Commission, the Board agreed to schedule a joint work session with the members of the Industrial Development Commission to discuss the possibility of moving forward with Phase I of the Veterans Memorial Drive proposal.

15. INFORMATIONAL CORRESPONDENCE

1. Dept. of Inspections, re: September 2010 Monthly Report
2. COMCAST, re: Programming Changes
3. Council on Aging, re: Minutes of 9/14/10
4. Priscilla Hogan, Assessor/Administrator, re: Midtown Family Fitness-Decertification
5. Tony Niro, re: Resignation/Upper Charles Trail Committee
6. Julia E. Kehoe, Commissioner/DTA, re: Milford Office Closing
7. Town Administrator, re: Liberty Mutual-July 4<sup>th</sup> Celebrations
8. COMCAST, re: Annual License Fee
9. Town Administrator, re: Liquor License Quota Information
10. Schedule of Meetings
11. Commission on Disability, re: Vacancy/Recommendation
12. Ronald Jencks, re: Application for Appointment

Invitations

1. Veterans Dept., re: Annual Parade- November 11, 2010

16. The Board accepted Tony Niro's resignation from the Upper Charles Trail Committee with regret. and requested that a letter of appreciation be sent to him.

17. The Board requested that a copy of the information provided by Town Administrator Celozzi regarding funding of July 4<sup>th</sup> Fireworks celebrations by Liberty Mutual be forwarded to Mr. Michael Visconti.

18. Mr. DeBartolomeis moved, seconded by Mr. Murray: To appoint Theresa M. Calcagni to the Commission on Disability, UNANIMOUS.

19. Mr. Murray requested that the Armory Renovation Committee make a presentation at a future meeting regarding the feasibility study.

20. Mr. DeBartolomeis moved, seconded by Mr. Murray: To adjourn the Selectmen's meeting at 8:35PM, UNANIMOUS. ROLL CALL VOTE: Chairman Buckley, Selectmen DeBartolomeis and Murray vote in the affirmative to go into Executive Session to discuss Collective Bargaining

issues for the Fire Department as well as the Employment Contracts of the Police, Fire Chief, and Town Administrator. We will not return to Open Session.

Respectfully submitted:

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Jean M. De Tore  
Minutes Recorder

MILFORD BOARD OF SELECTMEN

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William D. Buckley, Chairman

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Dino B. DeBartolomeis

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Brian W. Murray, Esq.