

MINUTES OF REGULAR SESSION –SEPTEMBER 28, 2017

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman William E. Kingkade Jr.; Selectmen William D. Buckley and Michael K. Walsh; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.

1. Chairman Kingkade stated that he attended a birthday party for Milford resident Arthur Nicholas Russo. He noted that on behalf of the Board of Selectmen, he presented a Citation to Mr. Russo in recognition of his 100th birthday.

2. Chairman Kingkade stated that he wished to publicly thank Town Counsel Moody, Finance Director Zachary Taylor and Town Administrator Villani for the incredible team effort in coordinating meetings to discuss the acquisition of the Milford Water Company prior to the Special Town Meeting vote of September 26, 2017. He further stated that he was proud to be part of this Board of Selectmen.

Mr. Buckley and Mr. Walsh thanked Town Meeting members as well as Town Counsel Moody, Finance Director Zachary Taylor; Town Administrator Villani; Chris Morin, Finance Committee Chairman and the Brown and Rudnick team for their efforts.

3. Town Counsel Moody provided a copy of the specifications for RFP for Interim General Manager of the Milford Water Department. A discussion ensued regarding a proposed salary range. Mr. Buckley recommended a salary range of \$80,000 - \$118,000 but negotiable. It was the consensus of the board to take the **salary range** under advisement.

Mr. Buckley moved, seconded by Mr. Walsh: To approve the Specifications for an RFP for Interim General Manager of the Milford Water Department dated September 19, 2017 as presented by Town Counsel, UNANIMOUS.

4. Town Counsel Moody provided a copy of the current Water Company Employee pay rates as well as the Town of Milford Sewer and Highway Department Employee rates for comparison. He proposed the following Article for the October 30, 2017 Special Town meeting: “that the Town vote to set the rates of pay, based upon a forty (40) hour work week, for positions under the Board of Water Commissioners of Milford for Fiscal Year 2018.” After a brief discussion; Mr. Buckley moved, seconded by Mr. Walsh: To approve the submission of the article with a +2.50 increase above the current hourly rate, UNANIMOUS.

5. Town Counsel Moody suggested scheduling a meeting for the current employees of the Milford Water Company to meet with the following Department Heads: Town Counsel, Town Administrator, Benefits Coordinator, Town Treasurer and Retirement Board Administrator to review benefits.

6. Town Counsel Moody suggested notifying the Milford Assessors of the pending transfer as well as the Town of Hopkinton, including recognition of our obligation for PAYMENT IN LIEU OF TAXES (PILOT).

7. After reviewing the current Water Company Rules and Regulations; Mr. Buckley moved, seconded by Mr. Walsh: To adopt the current Water Company Rules and Regulations as recommended by Town Counsel dated: February 22, 2017, UNANIMOUS.

8. After reviewing the Milford Water Company metered service water rates effective November 27, 2013: Mr. Buckley moved seconded by Mr. Walsh: To adopt the Milford Water Company's rates and rate setting system, as recommended by Town Counsel, UNANIMOUS.

9. Chairman Kingkade requested input from Town Counsel Moody regarding the process for appointing Water Commissioners and determining the expiration of terms on the town election ballot. Town Counsel Moody noted the terms will be staggered and that it would be up to the individual to determine if he or she would be seeking a one, two or three year term.

10. A discussion ensued on the appointing process for Water Commissioners. Mr. Buckley made a motion to establish a stipend equal to that of the Assessor's. THERE WAS NO SECOND. Mr. Buckley withdrew the motion and suggested that the Board take the matter under advisement. He also requested that Town Administrator Villani provide a copy of the stipends under Article 3 for comparison.

11. Mr. Buckley moved, seconded by Mr. Walsh: To adjourn the Selectmen's meeting at 7:58PM, UNANIMOUS. ROLL CALL VOTE: Chairman William E. Kingkade, Jr.; Selectmen William D. Buckley and Michael K. Walsh all vote in the affirmative to go into Executive Session to discuss the proposed Agreement for Purchase and other issues relating to the Purchase and Sales Agreement of the Milford Water Company.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

Jean M. DeTore
Minutes Recorder

William E. Kingkade, Jr., Chairman

William D. Buckley

Michael K. Walsh