

MINUTES OF REGULAR SESSION –OCTOBER 2, 2017

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman William E. Kingkade Jr.; Selectmen William D. Buckley and Michael K. Walsh; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.

1. Chairman Kingkade called for a moment of silence for all the victims of the recent mass shooting in Las Vegas.
2. Mr. Buckley moved, seconded by Mr. Walsh: To sign the warrant, UNANIMOUS.
3. Mr. Buckley moved, seconded by Mr. Walsh: To approve the Regular Session Minutes of September 18, 2017 as submitted, UNANIMOUS.
4. Mr. Buckley moved, seconded by Mr. Walsh: To approve the Regular Minutes of September 28, 2017 as submitted, UNANIMOUS.
5. Chairman Kingkade requested discussing approval of the September 28, 2017 Executive Session Minutes in Executive Session.
6. **Invitation to Speak** - Jamie Wheelock, a resident of Milford, expressed his disappointment regarding the opportunity to speak at the Invitation to Speak at prior meetings. He also voiced his concerns regarding the RFP for the former Middle School East School.

7. TOWN ADMINISTRATOR'S REPORT

1. Recycle Dividends Program Grant – I am pleased to report the Town of Milford has been awarded a Recycling Dividends grant in the amount of \$10,400.00 through the Sustainable Materials Recovery Program. This grant is awarded to Communities that have implemented specific programs and policies proven to maximize reuse, recycling and waste reduction. I want to thank Paul Mazzuchelli for his work in securing this important grant.
2. 319 Stormwater Project – I want to inform the Board and the public that work has commenced on the Lower Hucklebery Brook Stormwater Treatment and Wetland Park. The Town received a grant in April of 2015 of \$225,290 representing 60% of the total cost of \$376,038.00. The remainder of the funds were appropriated at Town Meeting. The scope of this project is to design and construct a treatment wetland at the corner of Sumner and Dilla Street to capture and treat runoff from the Purchase Street and Fountain Street drainage basin. I will keep the Board updated as the Project progresses.
3. Town Hall Gas Main – The Plumbing Inspector has informed me he is coordinating with EverSource as they have to replace the gas line. In addition, we are getting quotes to do the repairs to the brick portion of the building as well as for repairs needed inside the building including tile replacement. We have also put the insurance carrier for the owner of the vehicle on notice.

8. After reviewing the Policies and Procedures for the Annual Evaluation of the Town Administrator; Mr. Buckley requested changing the Performance Ratings to the following numerical system:

- 3 = Exceeds Expectations
- 2 = Meets Expectations
- 1 = Falls Below Expectations

Also under Tasks and Objectives:

Item #4) Communication/Cooperation Between Town Departments

ADD Specific emphasis to be placed on improving communication between Inspections Department and Assessors' Office.

9. After reviewing the Request for Proposals for the sale of the former Milford Middle School East building; Mr. Buckley requested the following changes:

1. Page 3 of the RFP - delete the word small in Item #2
2. Delete Item #3
3. Page 7 –Submission requirements: Add - Architectural Conceptual Plans

He also requested discussing the updated draft at the next meeting.

10. Mr. Buckley requested that Town Administrator Villani submit an Emergency Transfer to the Finance Committee for the purchase of barricades to place to secure the gas line and safety of all Town Hall Employees due to the recent damage done from a motor vehicle accident.

11. Mr. Buckley moved, seconded by Mr. Walsh: To set the salary for the Water Department General Manager at a range of \$80,000 - \$118,000, UNANIMOUS.

12. It was the consensus of the board to discuss establishing the rate for the Water Commissioners stipends at the next meeting.

13. Chairman Kingkade suggested establishing the process and deadline date of October 12, 2017 for submission of applications for the position of Water Commissioner.

14. The board reviewed correspondence from Police Chief O'Loughlin and the request made for parking signs for The Central Barbershop; Mr. Buckley moved seconded by Mr. Walsh: To approve the recommendation of the Police Chief to place "2 Hour Parking Limit" signs from the curb cut for the driveway at 160 Central Street to the corner of Central Street and North Bow Street, UNANIMOUS.

15. After reviewing the Special Town Meeting Warrant for October 30, 2017; Mr. Buckley moved, seconded by Mr. Walsh: To approve the warrant after deleting Article #15, UNANIMOUS.

16. The board reviewed correspondence from Police Chief O'Loughlin and the request to remove the Handicap Space located at 12 Grove Street. Mr. Buckley moved, seconded by Mr. Walsh: To approve the recommendation of the Police Chief to amend the Traffic Rules and Regulations to remove the Handicap Space located at 12 Grove Street, UNANIMOUS.

17. Mr. Buckley moved, seconded by Mr. Walsh: To approve the request from the Vernon Grove Cemetery Trustees to expend up to \$800.00 from the Avis Pond Fund FOR THE REPAIRS TO THE Kasparian stone which was damaged during a burial, UNANIMOUS.

18. Mr. Buckley moved, seconded by Mr. Walsh: To approve the request from the Milford High School Boosters for a One-Day Wine and Malt License for October 14, 2017 from 12Noon to 10:00PM, UNANIMOUS.

19. After reviewing correspondence from the Metropolitan Area Planning Council hoping that the Town will continue its participation on the Council by appointing a representative for a three-year term; Mr. Buckley moved, seconded by Mr. Walsh: To appoint Town Engineer Michael Dean as the TIP contact, UNANIMOUS.

20. Mr. Buckley moved, seconded by Mr. Walsh: To approve the request from the Milford High School Boosters for a One-Day Wine and Malt License for October 14, 2017 from 11:00AM-6:00PM, UNANIMOUS.

21. After reviewing the Real Estate Lease Charles River Street Radio Tower Site between the Town of Milford and First Class Radio Corp., it was the consensus of the board to meet with the Manager of WMRC to obtain more information and discuss changing the terms of the lease.

22. After receiving a letter from Marcia Andreano regarding her resignation from the Council on Aging, it was the consensus of the board to send a letter of appreciation for her dedication to the Town of Milford.

23. Mr. Buckley moved, seconded by Mr. Walsh: To appoint Dino B. DeBartolomeis to the Council on Aging for a term to expire 6/30/20, UNANIMOUS.

24. INFORMATIONAL CORRESPONDENCE None

25. Mr. Buckley moved, seconded by Mr. Walsh: To adjourn the Selectmen's meeting at 7:42PM, UNANIMOUS. ROLL CALL VOTE: Chairman William E. Kingkade, Jr.; Selectmen William D. Buckley and Michael K. Walsh all vote in the affirmative to go into Executive Session to discuss Milford Water Company negotiations and possible land acquisition.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

Jean M. DeTore
Minutes Recorder

William E. Kingkade, Jr., Chairman

William D. Buckley

Michael K. Walsh