

MINUTES OF REGULAR SESSION –OCTOBER 24, 2017

ROOM 03 – TOWN HALL

6:00PM

PRESENT: Chairman William E. Kingkade Jr.; Selectmen William D. Buckley and Michael K. Walsh; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.

1. Mr. Buckley moved, seconded by Mr. Walsh: To sign the warrant, UNANIMOUS.
2. Mr. Buckley moved, seconded by Mr. Walsh: To approve the Regular Session Minutes of October 16, 2017 as submitted, UNANIMOUS.
3. Chairman Kingkade suggested discussing approval of the October 16, 2017 Executive Session Minutes along with the additional Executive Sessions minutes of October 16, 2017 at the next meeting.
4. Town Administrator Villani provided an update on the Building Commissioner and the Local Building Inspector Position. He stated that Mr. Marcotte has passed the Certification Program for a Local Inspector pending state certification. If appointed Interim Building Commissioner, he has no limitations on issuing permits, etc. and to become a Massachusetts Building Commissioner, he must pass a State test which he can take in November. He would have 18 months to become certified. Mr. Villani further stated that that the Town can seek applicants to fill the vacancy for the Local Building Inspector position as a conditional appointment and the appointee would have six (6) months to apply to take the exam and pass within 6 months thereafter. Mr. Villani recommended proceeding on this due to the need to process permits, and address zoning issues. He further stated that in his opinion it is crucial to have a fully staffed Inspections Department. Town Administrator Villani provided a Timeline and Application Process as well as a Newspaper Ad for the Local Inspector position.

Mr. Buckley moved, seconded by Mr. Walsh: To appoint Matthew Marcotte as provisional Building Commissioner pending state certification with an annual salary of \$85,000, UNANIMOUS.

Mr. Buckley stated that in his opinion, the position of Building Commissioner is a full time job and would like it to be made clear that the appointee cannot hold another full time job.

A discussion ensued regarding the posting of the Local Building Inspector. Mr. Buckley suggested re-classifying the position from part-time to full-time with an annual salary of \$65,000.00.

Mr. Walsh suggested requesting salary ranges from surrounding towns. He further requested a plan from the Inspections Department relative to projects that a full time Building Inspector would be addressing.

5. Mr. Buckley moved, seconded by Mr. Walsh: To establish an annual stipend in the amount of \$5,400 for the newly appointed Water Commissioners, UNANIMOUS.

6. INVITATION TO SPEAK – None

7. At 6:26PM Chairman Kingkade requested a short recess to obtain additional information regarding Personnel Salaries and Compensation.

8. At 6:39PM Chairman Kingkade called the meeting to order.

9. After a brief discussion: Mr. Buckley moved, seconded by Chairman Kingkade to re-classify the part-time Local Building Inspector position to full-time and establish an annual salary of \$65,000. Mr. Buckley requested that Town Administrator Villani meet with the Personnel Board to seek approval of a revised job description as well as the reclassification and salary for the position.

Two in favor, One opposed. (Mr. Walsh in opposition). IT IS A VOTE.

10. Mr. Buckley moved, seconded by Mr. Walsh: To adjourn the Selectmen's meeting at 6:41PM, UNANIMOUS. ROLL CALL VOTE: Chairman William E. Kingkade, Jr.; Selectmen William D. Buckley and Michael K. Walsh all vote in the affirmative to go into Executive Session to discuss the Police Chief's contract and Milford Water Company.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

Jean M. DeTore
Minutes Recorder

William E. Kingkade, Jr., Chairman

William D. Buckley

Michael K. Walsh