

MINUTES OF REGULAR SESSION –NOVEMBER 6, 2017

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman William E. Kingkade Jr.; Selectman Michael K. Walsh; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore. Selectman William D. Buckley was absent.

1. Mr. Walsh moved, seconded by Chairman Kingkade: To sign the warrant, UNANIMOUS.
2. Mr. Walsh moved, seconded by Chairman Kingkade: To approve the Regular Session Minutes of October 24, 2017 as submitted, UNANIMOUS.
3. Mr. Walsh moved seconded by Chairman Kingkade: To approve the Executive Session Minutes of October 16, 2017 as submitted, UNANIMOUS.
4. Mr. Walsh moved seconded by Chairman Kingkade: To approve the Executive Session Minutes of October 24, 2017 as submitted, UNANIMOUS.
5. INVITATION TO SPEAK – None
6. Joseph M. Antonellis, Attorney for Virginio Sardinha, Jr., GENECSII, 350 East Main Street, was present seeking a change of Manager from Virginio Sardinha, Jr. to Michael A. Hicks as well as a change of beneficial interest. He also provided an application for a Common Victualler license for the establishment.
Mr. Walsh moved, seconded by Chairman Kingkade: To approve the change of Manager, UNANIMOUS.
Mr. Walsh moved, seconded by Chairman Kingkade: To approve the change of beneficial interest, UNANIMOUS.
Mr. Walsh moved, seconded by Chairman Kingkade: To approve the request for a Common Vicualler license, UNANIMOUS.
7. Ms. Aparecida Dornelas was present requesting a transfer of Common Victualler license from Coimbra Restaurant, 55 Water Street, to Sabor Express Restaurante e Doceria. Mr. Walsh moved, seconded by Chairman Kingkade: To approve the transfer, UNANIMOUS.
8. Mr. Segumdo Santiago Pizha Pinguil was present requesting a transfer of Common Victualler license from El Rinconcito Ecuatoriano, 94 Main Street to Restaurant Bahia and Bakery. Mr. Walsh moved, seconded by Chairman Kingkade: To approve the transfer subject to payment of taxes, UNANIMOUS.

9. Karen Sultan, Big Y Store Director and David Murphy Big Y Sales and Merchandising Manager were present to request approval for a common victualler license for Big Y Foods, Inc., 7 Medway Road. Mr. Walsh moved, seconded by Chairman Kingkade: To approve the request for a Common Victualler license, UNANIMOUS.

10. Scott Crisafulli, Highway Surveyor and member Brian Long of the Transportation Advisory Committee provided the board with monthly breakdown of the ridership from January 2017 to September 2017. Mr. Crisafulli noted that the total ridership to date is 10,044. He also noted that a new stop was added for Reliant Medical and when the new Stop & Shop is completed, the stop from Quarry Square "Stop & Shop" will be changed to the new location. He further stated that the MWRTA provided a "used" bus shelter which would be placed at Town Hall. Also, as part of an Eagle Scout project, three benches will be installed: one at Roland Green, one at Shaw's Supermarket and one at the Milford High School.

11. Mr. Roman Avramenko, Bill's Pizza, 126 Main Street, was present requesting a transfer of Common Victualler license from New Roman Catering Co. d/b/a Bill's Pizza to Bill's Pizza, Nabeh Gadalla. Mr. Walsh moved, seconded by Chairman Kingkade: To approve the transfer, UNANIMOUS.

12. Town Administrator Villani provided the board with a proposal from New England Copy Specialists, Inc. for all print and copy activity. Mr. Villani noted that he along with Zachary Taylor, Finance Director; and Andrew Diorio, IT Manager met with Printer/copier companies to review proposals for a print management system. He further stated the goal was to discuss ways to streamline copy tasks, save money, maximize productivity and trace copy activity to the respective user and their department. This program would include the Senior Center, Youth Center, Highway Department and Town Hall and look to include the Library in the future. The Town will pay a monthly cost of about \$1,000 per month which includes maintenance and toner cartridges. Andrew Diorio, IT Manager was also present. He stated that the software would increase security and allow tracking of each print job to each department. Mr. Walsh moved, seconded by Chairman Kingkade: To accept the proposal as presented, UNANIMOUS.

13. TOWN ADMINISTRATOR'S REPORT

1. Town Hall Gas Main – The repairs have now been completed for the gas main at Town Hall. Eversource has replaced the gas line this week. They placed three (3) bollards to protect the main. The repairs to the brick portion of the building and the replacement of the tiles inside the building were finished and the plumber completed the needed repairs last week. I want to thank Joe Zacchilli, Plumbing Inspector and Carlos Benjamin, Facilities Director for their work and oversight on this project.
2. Massachusetts All Hazards Emergency Preparedness Conference – Fire Chief Touhey attended this two (2) Conference presented by the Massachusetts Emergency Management

Agency (MEMA) last week. Topics included Cyber Security, National Weather Service, Basic Sheltering Concepts and a workshop for All-Hazards Preparedness.

3. Hazard Mitigation Plan Update- On October 3, 2017 the third Working Group Meeting with or consultant GZA for our Hazard Mitigation Plan Update was held in Room 3.
4. Departments represented were Police Chief, Thomas J. O'Loughlin, Fire Chief William Touhey, Town Engineer Mike Dean, Town Planner Larry Dunkin, Highway Surveyor, Scott Crisafulli, David Condrey from the Water Department and myself. The actual Hazard Mitigation Plan is now about 95% complete. We have scheduled the second and final Public Hearing and Working Session for Thursday, November 9th at 12:30 PM in Room 3. The Federal Emergency Management Agency (FEMA) will then review the Plan and it will then be presented to the Selectmen for review and approval. As the Board knows, (FEMA) did approve an award of \$32,985.00 to be used to update our Multi Hazard Mitigation Plan.
5. I-495/I-90 Interchange Improvement Project – State Representative Brian Murray informed me that MassDOT has scheduled two (2) Public Information Hearings to allow residents, commuters and other stakeholders to become acquainted with the current stage of this project. The hearings are on November 15, 2017 at 7 PM at the Hopkinton middle School, 88 Hayden Rowe Street, Hopkinton and on November 16, 2017 at 7PM at Westborough Town Hall, 34 West Main Street, Westborough.

Representative Murray also informed the Town that the Governor has signed the Milford Liquor License bill for the approval of an All-Alcoholic Beverages Pouring License for the property located at 198 East Main Street, the site of the former Truffles Restaurant.

Representative Murray further informed me that the House has “engrossed” the Special legislation proposing to ensure that the Town Administrator and Finance Director positions be members at large at Town Meeting. It will now move to the Senate for hearing.

14. Chairman Kingkade requested discussing the appointments to the Zoning Board of Appeals and the Industrial Development Commission at the next meeting when a full board is present.
15. A brief discussion ensued regarding the proposed Self-Evaluation and Transition Plan ADA plan. Mr. Villani stated that there is a grant in the amount \$30,000, the School Department will contribute a portion of \$19,250 and there is a balance from prior CDBG grant monies which will fund the balance. Mr. Walsh moved, seconded by Chairman Kingkade: To approve the contract between the Town of Milford and Center for Living & Working, Inc. in the amount of \$58,850 for the Self-Evaluation and Transition Plan, UNANIMOUS.
16. Chairman Kingkade requested that the Building Commissioner provide an update on the status of a property located off Depot Street.

17. Mr. Walsh moved, seconded by Chairman Kingkade: To approve the request from Depot Street Tavern, 45 Depot Street, for a One-Day All-Alcohol license for November 19, 2017 from 3:00PM to 7:00PM, UNANIMOUS.
18. Mr. Walsh moved, seconded by Chairman Kingkade: To post the Invitation To Bid for the Emergency & Non-Emergency Repair Service for on-call mechanical and facilities repair for Milford Water System, UNANIMOUS.
- 19 Mr. Walsh moved, seconded by Chairman Kingkade: To approve the request from Sacred Heart of Jesus Parish, 5 East Main Street, for a One-Day Wine only license for November 8, 2017 from 6:00PM to 10:00PM, UNANIMOUS.
20. After reviewing correspondence from the Metrowest Regional Transit Authority, pursuant to Massachusetts General Law, Chapter 161B, Sections 3 & 5, each Chief Elected Executive Official of a city or town is a member of the Authority, is that municipality's representative to the Authority's Advisory Board and may in writing appoint a designee to act for her/him on the Advisory Board, Chairman Kingkade request placing this on the November 16, 2017 agenda for discussion.
21. Mr. Walsh moved, seconded by Chairman Kingkade: To accept the \$50.00 gift from Gary and Martha Sanborn to be deposited in the Historical Commission Gift Account, UNANIMOUS.
22. Mr. Walsh moved, seconded by Chairman Kingkade: To accept the \$100.00 gift from The New England Center for Children to be deposited in the Fire Department Gift Account, UNANIMOUS.
23. Mr. Walsh moved, seconded by Chairman Kingkade: To approve the request from Milford Performing Arts Center, 150 Main Street, for a One-Day Wine and Malt license for December 1 and December 2, 2017 from 6:30PM to 10:30PM, UNANIMOUS.
24. Chairman Kingkade requested that Town Administrator Villani obtain information regarding the possibility of allowing elected officials to enroll in the town's Health Insurance Program at a 100% rate paid by the elected official.
25. After reviewing correspondence from the Attorney General's office, regarding OUI Last Drink Information, the board noted that it was encouraging to see very few establishments from the town of Milford listed on the report.
26. Mr. Walsh moved, seconded by Chairman Kingkade: To adjourn the Selectmen's meeting at 7:51PM, UNANIMOUS. ROLL CALL VOTE: Chairman William E. Kingkade, Jr.; and Selectman Michael K. Walsh vote in the affirmative to go into Executive Session to discuss the Water Company; Central Street Properties and Collective Bargaining/Dispatchers.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

Jean M. DeTore
Minutes Recorder

William E. Kingkade, Jr., Chairman

William D. Buckley

Michael K. Walsh