

MINUTES OF REGULAR SESSION –MARCH 26, 2018

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman William E. Kingkade Jr.; Selectmen William D. Buckley and Michael K. Walsh; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.

1. Mr. Buckley moved, seconded by Mr. Walsh: To sign the warrant, UNANIMOUS.
  2. Mr. Buckley moved, seconded by Mr. Walsh: To approve the Minutes of March 12, 2018 as submitted, UNANIMOUS.
  3. Mr. Buckley moved, seconded by Mr. Walsh: To approve the Minutes of March 19, 2018 as submitted, UNANIMOUS.
  4. **Invitation to Speak** - None
  5. Ray Auger and Joe Callery were present to ask the board to consider sponsoring the proposed July 4<sup>th</sup> parade with the use of town funds making this an annual event. Mr. Callery noted that he and Mr. Auger consulted with the Police Chief regarding Police Detail. Police Chief O'Loughlin noted that he did not have any issues or concerns but they would need the board's approval to close the road for the parade route. After a brief discussion; Mr. Buckley moved, seconded by Mr. Walsh: To establish a Fourth of July Ad Hoc Committee and appoint Ray Auger and Joe Callery as co-chairs to propose ideas and establish a number of members to serve on the committee, UNANIMOUS.
- Mr. Buckley moved, seconded by Mr. Walsh: To allow the Town Administrator to establish a budget of \$2,000 for the July 4<sup>th</sup> parade, UNANIMOUS.
6. Attorney Warren Heller asked Chairman Kingkade for the opportunity to speak and voice his concerns as a former Personnel Board member. Chairman Kingkade denied the request.
  7. Police Chief O'Loughlin and Sergeant Robert Tusino were present to discuss safety and security for schools, town facilities, public service facilities and potentially vulnerable properties. Chief O'Loughlin provided correspondence which outlined some of the following safety measures currently in place:
    - School Resource Officer
    - Deployment of police portable radio's at every school, the Milford Youth Center and the Milford Public Library
    - Panic button app from Rave-Smart 911 at the Milford Schools
    - Active shooter training for school personnel
    - Active shoot training for police school buildings and other large facilities in Milford
    - Lobby Guard I.D. security check system

- secure doors and implementation of security plans
- red dot location indicator, lockdown location and exterior door locator

Police Chief O'Loughlin stated that in his opinion, the best approach to prevent or address potential incidents of violence in the buildings noted, and after consulting with Sergeant Tusino, who also has experience in addressing these types of serious safety concerns, was to develop a Special Operations Team within the Milford Police Department.

He also provided budgetary information for a Special Operations Team which included the hiring of three (3) additional officers and one (1) police sergeant.

Chairman Kingcade recognized Chris Morin, Chairman of the Finance Committee. Mr. Morin stated that after reviewing the budget information at the "Round Table" this evening, he suggested including the projected five year costs for the hiring of three additional officers and one sergeant for the Special Operations Team as part of the Police Department budget rather than a separate article.

Mr. Buckley moved, seconded by Mr. Walsh: To support the recommendation to include the projected five year costs for the hiring of three additional officers and one sergeant for the Special Operations Team as part of the Police Department budget rather than a separate article and allow the process to continue through the Finance Committee, UNANIMOUS.

Mr. Buckley noted that he had requested additional information from the Chief on another issue and suggested discussing it at the next meeting.

#### 8. TOWN ADMINISTRATORS REPORT

1. Milford Youth Center Grant- I am pleased to report the Youth Center has received a Greater Milford Community Health network Grant (CHNA 6) in the amount of \$54,000.00 to support the finishing of 955 square foot undeveloped space to address the Community Health Improvement Plan I Priority Area 1: Chronic Disease Prevention and Health Promotion. The overall goal is to create healthier communities and prevent chronic disease by improving nutrition and increasing physical activity. I want to congratulate Director Jen Ward and her staff in securing this Grant. The new space will be used in conjunction with the Milford Regional Medical Center to host after school free classes such as martial arts, yoga, Crossfit Training and various "boot camp" style programs. I want to congratulate Director Jen Ward and her staff in securing this Grant.

9. After a brief discussion of the policies and procedures for the annual evaluation of the Town Administrator, it was the consensus of the board to review and submit comments to

the Chairman by April 30, 2018. Mr. Buckley requested that Mr. Villani provide the board with a narrative self-evaluation.

10. Town Administrator Villani provided a copy of the May 14, 2018 Annual Town Meeting warrant. He noted that there are several board meetings before town meeting should the board wish to discuss any articles.

11. After reviewing the Human Resources Director job description, it was the consensus of the board to submit it to the Personnel Board for input and to rate and place the position under Article 2.

Dennis Carroll, Chairman of the Personnel Board invited the board to attend the Personnel Board meeting on Thursday, March 28, 2018.

12. After reviewing correspondence from Town Counsel Moody on the boards decision to transfer the property now owned by the Town, at 23 Princeton Drive, to the former owners so long as such action were legal; Mr. Walsh moved, seconded by Mr. Buckley for discussion to explain the timeline. Mr. Walsh moved, seconded by Mr. Buckley: To authorize the filing of a Motion to Vacate the Judgment upon the former owners, and only the former owners, first providing the full amount of all outstanding taxes, interest and charges on the property and authorize the Treasurer to put the foregoing in motion upon the conditions as recommended by Town Counsel Moody, UNANIMOUS.

Mr. Walsh requested that the Town Treasurer be invited to attend a future meeting and provide a list of any properties in tax lien.

13. After reviewing the three candidates recommended by the "search committee" for Town Counsel, Mr. Buckley moved, seconded by Mr. Walsh: To authorize Town Administrator Villani to enter into contract negotiations with Charles D. Boddy, Jr., UNANIMOUS.

14. Mr. Buckley moved, seconded by Mr. Walsh: To approve the request from Milford Lions Club for a Permit To Obstruct for a Toll Road starting at 9:00AM- 2:00PM on May 12, 2018 with a rain date of Sunday May 19, 2018, UNANIMOUS.

15. Mr. Buckley moved, seconded by Mr. Walsh: To nominate Rochelle Thomson as Inspector of Animals from May 1, 2018 until April 30, 2019, UNANIMOUS.

16. After reviewing correspondence from Paul Mazzuchelli Health Officer, requesting that the Board of Selectmen authorize Town Counsel Moody to represent the Milford Board of Health as Attorney for several pending court cases; Mr. Buckley moved, seconded by Mr. Walsh: To approve the request until June 30, 2018, UNANIMOUS.

17. Mr. Walsh requested that Town Administrator Villani contact the owner of the property at the corner of Routes 85 and 16 to determine where they are in the process of cleaning the appearance of that site.

**18. INFORMATIONAL CORRESPONDENCE - NONE**

19. Mr. Buckley moved, seconded by Mr. Walsh: To adjourn the Selectmen's meeting at 8:36PM, UNANIMOUS. ROLL CALL VOTE: Chairman William E. Kingkade, Jr.; Selectmen William D. Buckley and Michael K. Walsh all vote in the affirmative to go into Executive Session to discuss Fire Chief/vacation days; Town Counsel/Water Rate Case; Litigation Case and Town Administrator/ litigation case.

Respectfully submitted:

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Jean M. DeTore  
Minutes Recorder

MILFORD BOARD OF SELECTMEN

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William E. Kingkade, Jr., Chairman

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William D. Buckley

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Michael K. Walsh