

MINUTES OF REGULAR SESSION –JUNE 4, 2018

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman Michael K. Walsh; Selectmen William D. Buckley and William E. Kingkade, Jr; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.

1. Mr. Buckley moved, seconded by Mr. Kingkade: To sign the warrant, UNANIMOUS.

2. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the Minutes of May 21, 2018 as submitted, UNANIMOUS.

3. **Invitation to Speak** - None

4. Police Chief Thomas J. O’Loughlin; Jose Goncalves, President; and Victor Cerqueira, member of the Portuguese Club; met with the Board to review the procedures that will be followed at the July 21 and 22, 2018 Annual Portuguese Picnic. Chief O’Loughlin stated that he had met with the officers of the Portuguese Club after last year’s picnic to address any issues of concern and also several times throughout the year. He noted that Police detail coverage will be the same as required in the past and additional staffing has been requested from the Massachusetts State Police. Entertainment will cease by 12:15AM on July 21st and 10:45PM on July 22nd. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the One-Day All Alcoholic License (2), Saturday, July 21, 2018 12:00Noon to 1:00AM and Sunday, July 22, 2018 12:00 Noon to 11:00PM; the Live Entertainment License for July 21st from 7:30PM – 12:15AM and July 22nd from 7:00PM-10:45PM; and the Parade Permit for July 22, 2018, UNANIMOUS. (NB: All in accordance with the thirteen (13) stipulations provided by the Police Chief).

5. Town Engineer Michael Dean provided correspondence and an update for the proposed building demolition services for 22 and 30 Central Street.

He stated that:

1. The buildings have been inspected by a Licensed Site Professional (LSP), Robert Berger, from Capital Environmental, LLC.
2. Testing has been performed on the building materials, asbestos was found in some of the building materials.
3. The asbestos has since been abated, removed properly by the environmental team
4. The structures are now ready for demolition
5. Request for Quotes (RFQ) were sent out to demolition companies

1. Brighter Horizons Environmental, Inc., 201 West Main Street, Ayer, MA \$49,650.00; **2.** Crescio Trucking Co., Inc.; PO Box 512, Billerica, MA \$62,850.00; **3.** JDC Demolition, Inc., 60 Gerard Street, Boston MA **DID NOT BID.**

Demolition quote includes demolition of the buildings, filling the site with structural fill/soil and grading of the site and demolition will begin around the middle of July 2018. He further noted that following the demolition, the town may want to loam and seed the area for aesthetic purposes.

Mr. Dean stated that after reviewing both proposals he recommended awarding the contract to Brighter Horizons Environmental, Inc. in the amount of \$49,650.00.

Mr. Buckley moved, seconded by Mr. Kingkade: To award the contract to Brighter Horizons Environmental, Inc., 201 West Main Street, Ayer, MA in the amount of \$49,650.00, UNANIMOUS.

6. Chairman Walsh recognized Senator Fattman and Representative Murray. Senator Fattman stated that he has included the amount of \$150,000 in the senate budget for economic development projects to revitalize the downtown area in Milford. Representative Murray noted that he included in the house budget, \$50,000 for improvements to Fino Field and \$50,000 towards the opioid crisis. He also noted that he has filed a bill to allow Community Benefit Districts.

7. TOWN ADMINISTRATORS REPORT

1. ADA Self-Evaluation and Transition Plan – I want to update the Board on the progress of developing the ADA Plan. Our consultant has completed the onsite assessments for all Town buildings and is finishing the assessment for the schools and Town parks and recreation areas. He has also completed a draft Report for all Town buildings. Once the final report is completed they will prepare the final Self-Evaluation and Transition Plan which will specify structural and non-structural methods to barrier removal of physical obstacles that limit accessibility and include cost estimates. The Plan will be presented to the Selectmen and Commission on Disability. We have also received a letter from Lieutenant Governor Karen Polito congratulating the town for selecting and completing the ADA Plan Best Practice.
2. Selectmen Meeting Schedule- The upcoming meeting schedule is as follows- June 25th, July 16th and July 30th.
3. Milford Crossing Entrance/Exit at Route 109 – The Do Not Enter signs were installed at the site about a week ago. Town Engineer, Mike Dean, has spoken with Joseph Frawley at MassDOT. He has also received the Traffic impact Analysis that was performed for the redevelopment of Milford Crossing. He has sent that report to Mr. Frawley along with plans of the sequencing for this intersection the Town has on record. Mr. Frawley will review this information to determine if MassDOT can assist the Town for the proper sequencing of the lights to include an advanced green light to allow for a left turn onto Beaver Street.

8. Chairman Walsh requested postponing the Town Administrator's evaluation until the next meeting.

9. Mr. Villani provided an update from the 4th of July Parade Committee noting that we have received and accepted gifts from eight (8) different donors in the amount of \$1,150.00 as well as a donation to the Fire Department in the amount \$50.00.

Mr. Buckley moved, seconded by Mr. Kingkade: To accept the gifts as presented for the 4th of July parade, as well as the gift from Ronald and Linda Jencks in the amount of \$50.00 to the Fire Department, UNANIMOUS.

10. After reviewing correspondence from Police Chief O'Loughlin regarding Selectmen Kingkade's request for no parking on one side of Goodrich Court; Mr. Buckley moved, seconded by Mr. Kingkade: To approve the recommendation of the Police Chief to post a "No Parking – Tow Zone" on the southerly curb side of the street from North Bow Street to the end of Goodrich Court at #16, and forward a letter informing the residents on Goodrich Court of the posting of signs, UNANIMOUS.

11. Mr. Kingkade requested postponing committee appointments/re-appointments until the June 25, 2018 meeting. He also requested that copies of talent bank applications be provided for the board's review.

12. Town Administrator Villani reviewed correspondence provided by Town Engineer Dean regarding Sanylah Crossing. Mr. Buckley moved, seconded by Mr. Kingkade: To accept the deed from Sanylah Crossing, a Definitive Residential Subdivision, with **open space** parcels to be deeded to the Town/Conservation Commission, preserving 29.4 acres of woodland, UNANIMOUS.

13. The members of the Board and Town Administrator Villani congratulated and extended best wishes to Jean M. DeTore, Administrative Assistant to the Town Administrator, on her retirement. Mr. Buckley suggested that Town Administrator Villani take the minutes of the Selectmen's meeting as a "pilot program" after Ms. DeTore's retirement.

Mr. Villani requested posting the position of Administrative Assistant to allow for an overlap in time to train the new employee.

It was the consensus of the board to review the job description at the next meeting.

14. Chairman Walsh reviewed correspondence from the Citizens for Milford thanking the Selectmen and everyone in town Hall for supporting their efforts to honor Milford's fallen heroes at the recent Medal of Liberty Ceremony.

15. **INFORMATIONAL CORRESPONDENCE - NONE**

16. Mr. Buckley moved, seconded by Mr. Kingkade: To adjourn the Selectmen's meeting at 7:58PM, UNANIMOUS. ROLL CALL VOTE: Chairman Michael K. Walsh; Selectmen William D. Buckley and William E. Kingkade, Jr. all vote in the affirmative to go into Executive Session to discuss collective bargaining for Dispatchers.

Respectfully submitted:

Jean M. DeTore
Minutes Recorder

MILFORD BOARD OF SELECTMEN

Michael K. Walsh, Chairman

William D. Buckley

William E. Kingkade, Jr