

MINUTES OF REGULAR SESSION –JULY 30, 2018

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman Michael K. Walsh; Selectmen William D. Buckley and William E. Kingkade, Jr.; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.

1. Chairman Walsh presented a citation to Greenleaf Garden Club, President Candace Skorupa, as well as several of the members of the Greenleaf Garden Club, who were also in attendance, in recognition of their fifty (50) years as a non-profit organization (founded in 1968) and for their support of many civic development projects in the Town of Milford.
2. Mr. Buckley moved, seconded by Mr. Kingkade: To sign the warrant, UNANIMOUS.
3. Mr. Buckley moved, seconded by Chairman Walsh: To approve the Minutes of July 16, 2018 as submitted. Two in favor, One abstention (Mr. Kingkade abstains) IT IS A VOTE.
4. **Invitation to Speak** - Chairman Walsh recognized several town meeting members who voiced their concerns regarding the removal of Dennis Carroll from the Personnel Board. Mr. Buckley stated that Town Counsel advised the board not to discuss the issue. A letter was submitted to the board regarding their concerns.
5. Mr. Jeovanny Brito was present to request a transfer of the Common Victualler license from Francis Sarmiento d/b/a Sabor Latino Restaurant, 126 Main Street, to Jeovanny Brito. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the transfer, UNANIMOUS.
6. The following candidates: Maureen Giffin; Sanine Potemri; and David Wiggins were interviewed for the position of Human Resource Director. The board allowed each candidate to introduce themselves and provide information on previous work experience as well as input to several questions asked by each board member. After a brief discussion as well as each board member noting that Ms. Giffin had a qualified background for the position: Mr. Buckley moved, seconded by Mr. Kingkade: To offer Maureen Giffin the position of Human Resource Director, UNANIMOUS.
7. TOWN ADMINISTRATORS REPORT
 1. Senior Center Building – The repairs to the Senior Center have been completed both to the interior and exterior of the building. We also received a check on Friday from the insurance company for the owner of the vehicle which caused the damage in the amount of \$34,400.00 which represents one hundred percent of the cost to the Town for the repairs. I want to commend Town Counsel Charles Boddy, Jr. for his efforts in successfully resolving this claim for the Town.

2. Central Street Demolition – As the Board knows, Brighter Horizons Environmental has begun the demolition of the properties at 22 and 30 Central Street. Fencing has been set up and all utilities have been shut off. One of the buildings has been taken down. The second building has foundation walls which need to be removed and a cellar area which needs to be filled. The Highway Department will be providing processed materials to fill this area. It will then be graded from the top of the parking lot to the sidewalk to ensure it is safe and aesthetically pleasing. I will keep the board updated on the progress of this work.
3. LED Streetlights Update- We have installed approximately 925 LED Streetlights. This represents about 54 % of the 1722 lights to be converted. The expected completion date for this project is October 31st. I will continue to update the Board.
4. Milford Youth Center – Each year the MYC receives donations that help make camp available for local youth in need. We would like to extend a huge thank you to the following donors who have contributed so far:
 - \$1,000 - Milford Federal Bank
 - \$1,000 - Milford Rotary Club
 - \$980 – Doug Flutie Foundation
 - \$700 – Jay’s Classic Barbershop Basketball Tourney
 - \$500 - Commerce Bank of Milford, a Division of BerkshireBank
 - \$300 - Homefield Credit Union
 - \$150 - Kimberly Gold (Milford resident)
 - \$150 - Cheryl Grady (Milford resident)
 - \$1,080 – Milford National Bank & Trust Company

The Youth Center also received a \$3,000.00 Grant from the Greater Worcester Community Foundation and the Worcester County Food Bank Fund to End Hunger to purchase a mobile salad serving bar and a mobile electric hot food buffet table to be used to serve nutritious foods to program youths, as well as to youths and families taking part in the Youth Center’s annual holiday dinners and events.

Mr. Buckley requested that Town Administrator send a letter to Highway Surveyor Crisafulli to thank him for the Highway Department’s assistance in the Central Street Demolition.

8. Town Administrator Villani reviewed correspondence dated June 13, 2018 provided by Finance Director Zachary Taylor regarding the Geriatric Authority’s request to modify the Terms of the Debt Forgiveness Agreement. Mr. Villani noted that at the May 21, 2018 Selectmen’s meeting, the board voted to accept the second option proposed for reimbursement of surplus bond proceeds transferred from the Geriatric capital project to the Woodland School capital project. After further consideration, the Geriatric Authority voted to make a request to the Board of Selectmen to reconsider the vote and allow them to choose the amortization option. He further explained that the impact to changing options provides a better long-term savings to the Geriatric Authority from

an interest stand point. The benefit to the Town would be providing an immediate short term gain to the Town in FY19's local receipt estimations. Mr. Buckley moved, seconded by Mr. Kingkade: To amend the original vote to accept the second option proposed and allow for the amortization option presented for reimbursement of surplus bond proceeds transferred from the Geriatric capital project for reimbursement of surplus bond proceeds to the Woodland School capital project, UNANIMOUS.

9. Town Administrator Villani provided the time line for the appointment of Administrative Assistant to the Town Administrator. He noted that it was advertised in the Milford Daily News and posted on the Town website. Forty (48) applications were received and provided to the board for review. After reviewing the applications, he selected five (5) candidates to be interviewed. After contacted, three (3) of the candidates declined the interview. Danielly Morais Fonseca and Meghan J. Oliveira were interviewed. Mr. Villani noted that based on her resume and experience as well as her interview, he recommended Danielly Morais Fonseca for the position. Mr. Kingkade suggested interviewing with Ms. Fonseca either on an individual basis or as a full board. After a brief discussion it was the consensus of the board to schedule a meeting to interview Ms. Fonseca for Thursday, August 2, 2018 at 6:00PM.

10. Mr. Kingkade stated that after discussing with Town Counsel the vote made by the Board of Selectmen to remove Dennis Carroll from the Personnel Board made at the June 25, 2018 meeting; as well as the vote made at the July 16, 2018 meeting to place the matter for discussion on a future agenda; Mr. Kingkade made a motion to rescind the vote made at the June 25, 2018 to remove Dennis Carroll from the Personnel Board. Mr. Buckley seconded for discussion. Mr. Buckley noted also that after discussion with Town Counsel, the board would follow the guidelines given by Town Counsel to rescind the vote, UNANIMOUS.

After further discussion: Mr. Kingkade moved, seconded by Mr. Buckley: To remove Dennis Carroll from the Personnel Board. Two in favor, One opposed. (Mr. Walsh in opposition). IT IS A VOTE.

11. Mr. Buckley moved, seconded by Mr. Kingkade: To re-appoint Michael Diorio to the Retirement Board for a three year term from July 1, 2018 – June 30, 2021, UNANIMOUS.

12. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the request from the Italian Veterans, 4 Hayward Field, for a One-Day All Alcohol license for September 30, 2018 from 12Noon to 4:00PM in the club parking lot for the Plains Reunion, UNANIMOUS.

13. Mr. Buckley moved, seconded by Mr. Kingkade: To schedule the date for the Special Town Meeting for October 15, 2018 and open the warrant this evening and close at 12Noon on September 6, 2018, UNANIMOUS.

14. After reviewing the request for proposals for the position of Labor Counsel that was advertised in Lawyers Weekly and posted on the Town website: Mr. Kingkade moved, seconded by Buckley: To appoint Attorney Patrick Holland with a monthly stipend of \$800.00, UNANIMOUS.

15. INFORMATIONAL CORRESPONDENCE - NONE

16. Mr. Buckley moved, seconded by Mr. Kingkade: To adjourn the Selectmen's meeting at 8:59PM, UNANIMOUS.

Respectfully submitted:

Jean M. DeTore
Minutes Recorder

MILFORD BOARD OF SELECTMEN

Michael K. Walsh, Chairman

William D. Buckley

William E. Kingkade, Jr