

MINUTES OF REGULAR SESSION –SEPTEMBER 10, 2018

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman Michael K. Walsh; William E. Kingkade, Jr. and Town Administrator Richard A. Villani. Selectmen William D. Kingkade was absent..

1. Mr. Kingkade moved, seconded by Mr. Walsh: To sign the warrant, UNANIMOUS.
2. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the Minutes of August 20, 2018 as submitted, UNANIMOUS.
3. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the Minutes of August 27, 2018 as submitted, UNANIMOUS.
4. **Invitation to Speak** - None
5. Jen Ward, Youth Center Director, Katie Covell, Assistant Director and Amy Tamagni, Youth Center Chairwoman, were present to update the Board on the activities at the Youth Center. They showed a video displaying activities, including drama club, sports and classes. They also updated the Board on their revenue sources which included donations, fundraising, in kind donations and grants. Jen Ward then provided information on the Youth Commission article to be presented at the Special Town Meeting to install air conditioning in the head house and two rooms downstairs. It will be a ductless efficient system.
6. Chairman Walsh stated the weeds have been cleared and the property mowed on both the lot of the old Gibbs Gas Station and the lot across the street.
7. **TOWN ADMINISTRATORS REPORT**
 1. Hazard Mitigation Plan – We received the formal approval letter from the Federal Emergency Management Association (FEMA). This plan approval now enables the Town to be eligible to apply for FEMA Hazard Mitigation Assistance Programs. The Plan is effective for five (5) years.
 2. LED Streetlights Update- We have installed approximately 1400 LED Streetlights. This represents about 80 % of the 1722 lights to be converted. I am now filing the paperwork for the Town's Energy Initiative rebate application with National Grid. They have reviewed our application as well as conducted a pre-installation survey of the project and determined the Town will qualify for estimated rebate payments from National Grid that will total \$120,650.00 if the install is completed as planned.

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3. Central Street Demolition – Both the Town Engineer and Town Planner are recommending we loam and seed the area at this time as the area needs to be stabilized until the last building is demolished. Creating off street parking at this time would only result in two (2) additional spaces as we would lose at least three existing on street parking spaces. They are working a redesign for all three lots which will result in a net increase of approximately fifty two (52) parking spaces in Lot 3. I also have contacted a company to remove the graffiti on the remaining building.
4. Inspections Department – As the Board members know, we are understaffed at this time in the Inspections Department. Matt Marcotte, Building Commissioner and I have met with Lawrence Hester, a retired certified local building inspector. He is available to work for the Town ten (10) hours per week. He worked for the City of Lawrence for twenty nine (29) years. He has extensive experience in interpreting and administering the Mass Building Code, zoning by-laws and use compliance regulations, issuance of building permits and occupancy certificates. With this experience we believe he could provide much needed assistance to the Department at this time. He will begin working for the Town on Wednesday.
5. Selectmen Meeting Dates for September- The next Selectmen meeting will be next Monday, September 17th. There will **not be** a meeting on September 24th.

8. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the release of the Executive Session minutes as recommended by the Town Administrator in his letter (with minutes attached) to the Board dated September 10, 2018. UNANIMOUS.

9. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the Special Town Meeting Warrant for October 15, 2018. UNANIMOUS.

10. Chairman Walsh read the following statement: At our executive session on September 6, 2018, the Board voted unanimously to rescind its vote of July 30, 2018 to remove Dennis Carroll from the Milford Personnel Board, meaning Mr. Carroll can immediately resume his term on the Board. As Mr. Carroll's litigation case remains pending, the Board will have no further comment at this time.

11. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the request from the Valencia Council #80 Knights of Columbus, for a Permit to Obstruct for a toll road to hand out Tootsie Rolls and collect donations on October 6, 2018 and on Saturday, October 13, 2018 from 8:30AM to 2:00 PM. to benefit the physically and mentally handicapped in Massachusetts. UNANIMOUS.

12. Mr. Kingkade moved, seconded by Mr. Walsh to appoint the Traffic Supervisors to be sworn in for the 2018-2019 school year as listed in the email dated August 20, 2018 from Tricia Peck to the Town Administrator. UNANIMOUS.

13. Mr. Kingkade moved, seconded by Mr. Walsh: To approve a Permit to Obstruct from the Milford Permanent Firefighters Association (in partnership with the Tri-Valley Front Runners) for the Welcome Santa Parade for December 2, 2018 to begin at 4:00PM. UNANIMOUS.

14. Mr. Kingkade moved, seconded by Mr. Walsh: To approve a Permit to Obstruct from the Milford Permanent Firefighters Association (in partnership with the Tri-Valley Front Runners) for a two mile charity road race starting on Birch Street just prior to the Welcome Santa Parade for December 2, 2018 to begin at 3:50PM. UNANIMOUS.

15. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the Town Treasurer, Chris Pilla's request pursuant to MGL ch 60, sec. 77B, that he be formally appointed as the Town's Tax possession custodian. UNANIMOUS. 9-10-18

16. Mr. Kingkade moved, seconded by Mr. Walsh: to remand the proposed zoning article from Kevin Meehan and Rudolph Porotti to rezone land north of East Main Street and easterly of Adams Road to the Planning Board for Hearing. UNANIMOUS.

Mr. Kingkade stated there may be other abutters who may also want to rezone other property in the area.

17. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the request from the First Unitarian Universalist Church of Milford, 23 Pine Street, for a One-Day All Wine and Malt license for September 26, 2018 for a benefit concert from 6:30PM to 9:30PM at the Church. UNANIMOUS.

18. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the request from Dale Winkler, Cubmaster, Pack 4 to use the Municipal Parking Lot next to the Milford Food Pantry on Saturday, November 3, 2018 from 11:00AM to 5:00PM to conduct their annual Scouting for Food Drive. UNANIMOUS.

19. Mr. Kingkade moved, seconded by Mr. Walsh: To approve the First Amendment to the Host Community Agreement with Sira Naturals, Inc. to allow them to operate a second Medical Marijuana Establishment at One Industrial Road in Milford. UNANIMOUS.

20. Mr. Kingkade moved, seconded by Mr. Kingkade: To adjourn the Selectmen's meeting at 7:39PM, UNANIMOUS.

Respectfully submitted:

Richard A. Villani
Minutes Recorder

MILFORD BOARD OF SELECTMEN

Michael K. Walsh, Chairman

William D. Kingkade

William E. Kingkade, Jr.

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