

MINUTES OF REGULAR SESSION –July 25, 2016

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman William D. Buckley; Selectmen Brian W. Murray, Esq.; William E. Kingkade Jr.; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.









1. Mr. Murray moved, seconded by Mr. Kingkade: To sign the warrant, UNANIMOUS.
2. After reviewing the Minutes of July 11, 2016, Mr. Murray requested that Item #18 of the July 11, 2016 minutes read as follows: “Mr. Murray requested that Carolyn and Rand Barthel who are opposed to the Algonquin pipeline be invited to a future Selectmen’s meeting for an informational discussion. Chairman Buckley suggested that Town Engineer Dean review the information from the Barthels and provide a recommendation to discuss before scheduling an appointment with the board in September.” Mr. Murray moved, seconded by Mr. Kingkade: To approve the Minutes of July 11, 2016 as amended, UNANIMOUS.
3. INVITATION TO SPEAK – None
4. Robert DeDominick, Manager of Powerless, Inc. d/b/a The Tradesman, 284 West Street was present seeking a One-Day All Alcoholic license for Sunday, September 4, 2016 as well as a One-Day Entertainment License for a Labor Day Festival. Police Chief O’Loughlin was also in attendance. A discussion ensued regarding the number of detail officers; hours of detail coverage; the requirements for fire vehicle access to the site; crowd control and proper permitting for propane fuel for the food trucks. Chief O’Loughlin stated that the parking requirements are the same as last year’s event.  
Mr. Murray moved, seconded by Mr. Kingkade: To approve the request for a One day All Alcohol License for Sunday, September 4, 2016 from 12Noon – 12:00midnight, UNANIMOUS.  
Mr. Murray moved, seconded by Mr. Kingkade: To approve the request for a One day Entertainment License from 12Noon-11:00PM based on the recommendations made by the Police Chief, UNANIMOUS.

**5. TOWN ADMINISTRATOR’S REPORT**

1. Project Update– The windows at the Treasurer’s Office have been installed and completed.
2. Water Street Paving – I am informed by Highway Surveyor, Scott Crisafulli that the Water Street reclamation project is scheduled to begin tomorrow. It will take three to four days to grind and grade the street. They anticipate applying the binder by next week. Full completion is not expected until September, weather permitting. Significant drainage, sidewalk and curbing work needs to be done as we will be adding four hundred (400) feet of new sidewalk.

3. Tree Pruning Main Street- Tree Warden Chuck Reneau informed me he has begun tree pruning on Main Street this past weekend. Four (4) bucket trucks and eight (8) arborists were on site. This included pruning trees for overhead clearance as well as cutting back trees from buildings and signs. Additional work will be scheduled for a later date to be done at night to include shaping the trees.

6. Chairman Buckley reviewed correspondence from Town Counsel Moody outlining the statute under Massachusetts General Laws c.40B, the Massachusetts Comprehensive Permit Statute. "A city or town can only reject such an application at the outset if that city or town meets certain statutory criteria in terms of affordable housing." Town Administrator Villani noted that as part of MassHousing's review, they solicit comments from the local community. He provided letters and memos from Department Heads and boards who raised concerns regarding the proposed Robsham Village -462-466 East Main Street 40B Site Approval/Project Eligibility Application as follows:

 <b>Planning Board</b>	Sanitary Sewer Line is not available Safety issue due to limited access-only one connection to Route 16 Need for traffic analysis
 <b>Sewer Department</b>	East Main Street Pump Station is not capable of accepting additional flows without being upgraded.
 <b>Milford Public Schools</b>	Uncertainties related to increased student enrollment
 <b>Milford Water Company</b>	Water main will need to be upgraded Need to know what they need for fire flows i.e. gallons per minute
 <b>Milford Fire Department</b>	Concerns on increased call volume and access to the Buildings
 <b>Town Planner</b>	Need for traffic study Application is inconsistent with several of the Commonwealth's Sustainable Development principles Concern about Residential Use of Business Park zoned property.
 <b>Police Chief</b>	Need for traffic volume and traffic control studies. Traffic condition concerns during peak rush hour periods.
 <b>Town Engineer</b>	Potential increased need for Police Services. Concerns regarding how the sewage from the site is going to be designed. Need for updated Habitat Evaluation.

Mr. Kingkade voiced several concerns:

- Fire Department equipment – Can it reach five story buildings
- Police Department – Use of Radio equipment

Mr. Murray suggested also providing an evaluation of the site, the design concept, the financial feasibility of the proposal and the appropriateness of the proposal in relation to local housing needs and strategies as well as information regarding municipal actions previously taken to meet affordable housing needs as outlined in the MassHouse correspondence. He also noted that the Massachusetts Housing Partnership's (MHP) Ch. 40B Technical Assistance Program administers grants to municipalities for up to \$10,000 to engage qualified third-party consultants to work with the Milford ZBA in reviewing the Chapter 40B proposal.

Chairman Buckley suggested that Town Administrator Villani request a financial analysis from the Finance Committee and have the Town Engineer review the 40B statute pertaining to grants and provide information to the board.

7. After reviewing the revised draft Performance Evaluation Process and Form for the Town Administrator position and Department Heads; it was the consensus of the board to insert due dates in the Town Administrator's Specific Tasks and Objectives and review for final comment at the next meeting. Chairman Buckley also encouraged each member to meet with Mr. Villani quarterly to determine what goals need to be accelerated. Mr. Kingkade suggested providing Mr. Villani with a summary of each board's summary comments.

8. Town Administrator Villani provided the board with a copy of the completed fixed bus route schedule. Chairman Buckley asked what factors were focused on to determine the route. Mr. Villani stated the he met with Highway Surveyor Scott Crisafulli, Police Chief Thomas J. O'Loughlin and Mr. Damigella from the MWRTA focusing on the time limit, disruption of traffic and safety aspects as well as ease of use. He also noted that the August 1, 2016 is at great risk but an August 15, 2016 is proposed due to the need to secure funding.

Mr. Villani updated the board on the first meeting of the Transportation Advisory Committee stating that Highway Surveyor Scott Crisafulli is the Chairman, Brian Long is the Vice Chairman and Michelle Zale is the Minutes Recorder. The next meeting is scheduled for August 31, 2016.

9. Town Administrator Villani provided correspondence regarding the Community Compact application. He stated that to date, the State has not yet begun to accept FY17 applications and has been delayed because of the budget cycle. He further stated that when the application is available, he will provide a copy to the board.

Chairman Buckley suggested looking into other sources of funding to implement the proposed best practices: Information Technology and Transportation.

10. Mr. Kingkade requested that the following message be inserted with the tax bills due November 1<sup>st</sup> to remind registered voters and read as follows:

ATTENTION VOTERS:

The Board of Selectmen voted on August 31, 2015 to change voting locations for Precincts 4 and 6.

Precinct locations:

Precincts 1 & 6 – Senior Center, 60 North Bow Street

Precincts 2&3-Italian American Veterans Hall, 4 Hayward Field

Precincts 4, 5, 7 & 8-Portuguese Club, 119 Prospect Heights

Election Dates: September 8<sup>th</sup> and November 8, 2016

For more information go to: [www.wheredoivotema.com](http://www.wheredoivotema.com)

Any questions please contact the Town Clerk's Office (508-634-2308)

Also the possibility of using the reverse 911 system to remind voters.

He also requested that the following be addressed:

- noise complaints from residents coming from Foster Forbes
- requested a timeline from Highway Surveyor Scott Crisafulli regarding the installation of the new Veterans signs
- update on Howard Street complaint

11. Mr. Murray moved, seconded by Mr. Kingkade: To appoint Jessica LaBrecque to the Milford Cultural Council, UNANIMOUS.

12. Chief O'Loughlin was present to discuss complaints received from residents on Franklin Street regarding parking issues and safety concerns. He also provided correspondence outlining the complaints and recommended amending the no parking areas on Franklin Street to "Tow Zones"; Mr. Murray moved, seconded by Mr. Kingkade: To approve the recommendation of Police Chief O'Loughlin to change the no parking areas on Franklin Street to "Tow Zones", UNANIMOUS.

13. After reviewing the National Grid double pole report, Chairman Buckley requested an age report in the future and also forwarding the report to the Police and Fire Chiefs as well as the Highway Surveyor to identify any high priority locations.

14. Mr. Murray moved, seconded by Mr. Kingkade: To accept with the regret the resignation of Lisa White from the Milford Cultural Council, UNANIMOUS.

15. Chairman Buckley reviewed correspondence from Senator Fattman and Representative Fernandes regarding Governor Baker's further amendment on the REAL ID legislation, which restricts illegal and undocumented aliens from obtaining driver's licenses and identification cards when adopting and implementing the federal identification. The Legislature also adopted language sponsored by Senator McGee that maintains a Massachusetts only license option for those individuals not wishing to provide additional documentation, which is being required for a REAL ID compliant license creating a two-tier system.

Mr. Murray moved, seconded by Mr. Kingkade: To send a letter to Senator Fattman and Representative Fernandes stating that they are in favor of the amendment and thanking them for their efforts on adopting Governor Baker's amendment on the REAL ID legislation, UNANIMOUS.

16. Chairman Buckley reviewed correspondence from The Milford National Bank and Trust Company regarding their decision to donate the lot located at 8 Park Terrace to the Milford Police Department. After a brief discussion, it was the consensus of the board, to have Town Administrator Villani send a formal letter of thanks to the bank for their generous donation and advise them that this requires approval by Town Meeting members at the Special Town Meeting in October.

17. Mr. Murray reviewed correspondence from Carolyn and Rand Barthel who are opposed to the Algonquin pipeline and requested that they be invited to a Selectmen's meeting after Labor Day.

**18. INFORMATIONAL CORRESPONDENCE None-**

19. Mr. Murray moved, seconded by Mr. Kingkade: To adjourn the Selectmen's meeting at 8:32PM, UNANIMOUS. ROLL CALL VOTE: Chairman William Buckley; Selectmen Brian W. Murray, Esq.; William E. Kingkade Jr. all vote in the affirmative to go into Executive Session to discuss strategy in relation to a possible appeal of the MS4 Permit, and the Police Chief's Contract, UNANIMOUS.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

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Jean M. DeTore  
Minutes Recorder

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William D. Buckley, Chairman

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Brian W. Murray, Esq.

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William E. Kingkade, Jr.