

MINUTES OF REGULAR SESSION –APRIL 25, 2016

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman William D. Buckley; and Selectmen Brian W. Murray, Esq.; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore. Selectman William E. Kingkade Jr. was absent.

1. On behalf of the board and the community, Chairman Buckley extended a speedy recovery to Mr. Kingkade's son after a serious operation this past week.
2. Mr. Murray moved, seconded by Chairman Buckley: To sign the warrant, UNANIMOUS.
3. Mr. Murray moved, seconded by Chairman Buckley: To approve the Minutes of April 11, 2016 as submitted, UNANIMOUS.
4. INVITATION TO SPEAK- None
5. Finance Director Zachary Taylor and Town Treasurer Christopher Pilla were present to discuss Long Term Borrowing for Woodland School. Mr. Pilla provided a credit opinion from Moody's Investors service which stated that the town's planned use of reserves towards upcoming capital projects is moderate and offset by plans to continue to fund reserves through conservative budgeting and annual transfers from free cash. It also noted that the strong reserve levels are a key credit strength that provides additional financial flexibility to fund capital needs with available funds and help to maintain a moderate debt burden. After a brief discussion: Mr. Murray moved, seconded by Chairman Buckley: To approve the sale of the \$28,000,000 General Obligation School Project Loan, Chapter 70B Bonds of the Town dated May 2, 2016 (the "Bonds"), to Fidelity Capital Markets, a division of National Financial Services LLC, at the price of \$29,698,774 and accrued interest, if any, UNANIMOUS.
6. Mr. Raynie Lyrio, President of Speed Auto Center Inc., 20 Beaver Street, was present seeking a Class II license. Mr. Murray moved, seconded by Chairman Buckley: To approve a Class 2 License for Speed Auto Center Inc. at 20 Beaver Street pending site plan review and approval by the Planning Board, UNANIMOUS.

7. TOWN ADMINISTRATOR'S REPORT

1. Town Hall Guardrails – We have completed the installation of the new guardrails at Town Hall. The new system, installed by Norfolk Iron Works, complies with the current State Building Code safety standards as to the width between the balusters as well as the height of the railing.

2. Boy Scouts – I would like to acknowledge and thank Jacob Bogner of Boy Scout Troop 4 District Cannon Council for doing landscaping work at the Senior Center. This work was part of Jacob's Eagle Scout Project.
3. IDC Reorganization – I attended the last IDC meeting. They chose to reorganize-the Chairman is Rob Mitchell. Vice Chairman is Peter Scandone. They reviewed membership and attendance. They will prepare goals and objectives.
4. Fixed Bus Route Forum- I would like to remind everyone that a second forum for the proposed Fixed Bus Route will be held tomorrow evening beginning at 6:00 PM at the Town Library. Representatives from the MWRTA as well as Town Department Heads will be present to both provide information and ask questions. We welcome the public to attend.
5. Interim Engineering Services – I have reviewed a proposal from Beals & Thomas to provide interim engineering services on an as needed hourly basis until a new Town Engineer is in place. I have also discussed the funding for these services with the Finance Director. I, along with the Chairman of the Planning Board and Conservation Commission will monitor the services as needed.

8. Town Administrator Villani provided a proposed timeline to appoint a new Town Engineer as follows:

1. Advertise in The Beacon, submitted by April 22, 2016 for a publication date of May 1, 2016. Also, advertise in the Boston Globe; MA Municipal Engineering Association publication as well as the MMA website and Town of Milford website.

2. The application packet submitted by qualified candidates shall include, at a minimum, the following documents and/or information:

- A. Letter of intent, including a statement of reasons why the candidate believes he/she is qualified for the position.
- B. Up to date, comprehensive resume, detailing educational background and experience.
- C. Evidence of educational coursework.

This information is due by May 20, 2016.

3. Week of May 23, 2016 Town Administrator, Planning Board Chairman, Conservation Commission Chairman, Highway Surveyor and members of the Board of Selectmen will review all applications.

4. June 6, 2016 Town Administrator, Planning Board Chairman, Conservation Commission Chairman, Highway Surveyor to recommend three (3) candidates to be interviewed by the Board of Selectmen, Planning Board Chairman, Conservation Commission Chairman and Highway Surveyor. Selectmen to select any additional candidates to be interviewed.

After a brief discussion; Mr. Murray moved, seconded by Chairman Buckley: To accept the proposed timeline and amending Item #4 to read—Week of May 23, 2016, Town Administrator, Planning Board Chairman, Conservation Commission Chairman, Highway Surveyor will conduct

interviews and recommend three candidates (3) to be interviewed by the board. Selectmen to select any additional candidates to be interviewed.

5. Board of Selectmen conduct final interviews. UNANIMOUS. M

9. Town Administrator Villani provided a proposed timeline to appoint the Local Building Inspector as follows:

1. Advertise in the Milford Daily News on April 29, 2016; the MMA and Town of Milford websites and with the Board of Building Regulation and Standards as well as WMRC.

2. The application packet submitted by qualified candidates shall include, at a minimum, the following documents and/or information:

A. Letter of intent, including a statement of reasons why the candidate believes he/she is qualified for the position.

B. Up to date, comprehensive resume, detailing educational background and experience. This information is due by May 13, 2016.

3. Week of May 16, 2016. Town Administrator and Building Commissioner will review applications.

4. Week of May 23, 2016. Town Administrator and Building Commissioner will conduct interviews.

5. June 6, 2016. Recommendation by Town Administrator and Building Commissioner of (3) finalists to the Board of Selectmen.

Mr. Murray moved, seconded by Chairman Buckley: To approve the application process as presented for the Local Building Inspector, UNANIMOUS.

10. After reviewing a request from Renaldo Campos dba Campos Auto Detailing and Accessories, 3 Beach Street, to amend his existing Class II license to Campos Enterprises, Inc. d/b/a Campos Auto Detailing and Accessories: Mr. Murray moved, seconded by Chairman Buckley: To approve the request, UNANIMOUS.

11. Mr. Murray moved, seconded by Chairman Buckley: To approve a One-Day All Alcohol License for Café Sorrento, Sunday, June 12, 2016, 1:00PM-6:00PM, UNANIMOUS.

12. Mr. Murray moved, seconded by Chairman Buckley: To approve a One-Day Wine License for St. Mary of the Assumption Parish, Sunday May 14, 2016-6:00PM-11:00PM, UNANIMOUS.

13. Mr. Murray moved, seconded by Chairman Buckley: To approve a permit to obstruct for Saint Mary's of the Assumption Church Portuguese community of Milford in celebration of Our Lady of Fatima procession beginning at 7:15PM on Sunday, May 15, 2016, UNANIMOUS.

14. Mr. Murray noted that after reviewing the Building Commissioner's monthly report, the number of permits issued is a positive sign of the state of the economy.

15. Chairman Buckley suggested that the members talk to Chief O'Loughlin and review the proposal to use a Municipal Parking Lot for vans prior to discussing at a future meeting.

16. INFORMATIONAL CORRESPONDENCE

1. Verizon, re: FIOS TV Programming Change
2. Xfinity, re: Comcast Digital Preferred and Digital Premier Services

17. Mr. Murray moved, seconded by Chairman Buckley: To adjourn the Selectmen's meeting at 7:53PM, UNANIMOUS.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

Jean M. DeTore
Minutes Recorder

William D. Buckley, Chairman

Brian W. Murray, Esq.

William E. Kingkade, Jr.