

MINUTES OF REGULAR SESSION –FEBRUARY 8, 2016  
**continued to FEBRUARY 10, 2016**  
**DUE TO SNOWSTORM**  
ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman Brian W. Murray, Esq., Selectmen William D. Buckley; William E. Kingcade Jr.; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.

1. Commander Steve Petak from the VFW was present to inform the board of the most recent awards sponsored by the National VFW. Chairman Murray presented a citation to Nicolas A. Antonellis in recognition of receiving the Voice of Democracy Award for his essay “My Vision for America”. Chairman Murray also noted that Julia M. Sparkes, who was unable to attend tonight’s meeting, received the Patriots Pen Award for her essay “What Freedom Means to Me”.
2. Mr. Buckley moved, seconded by Mr. Kingcade: To sign the warrant, UNANIMOUS.
3. Mr. Buckley moved, seconded by Mr. Kingcade: To approve the minutes of January 25, 2016 as submitted, UNANIMOUS.
4. INVITATION TO SPEAK –None
5. Attorney Paul Marshall Harris representing Milford DCH, Inc., 300 Fortune Boulevard, was present seeking a Class I license. Mr. Buckley moved, seconded by Mr. Kingcade: To approve the request for a Class I license, UNANIMOUS.
6. TOWN ADMINISTRATOR’S REPORT
  1. Purchase Street School – The work at the Purchase Street School has been completed. A new boiler and hot water tank were installed. The repair work on the chimney has also been done.
  2. Snowstorm 2016 – I want to commend the Highway Department, Fire and Police Departments and the Maintenance Staff for their work in cleaning up after the last two (2) storms. Their effort and hard work is most appreciated.
  3. New Veteran’s Signs – I have been informed by Veteran’s Agent, John Pilla, that the new Veteran’s replacement signs are in. They will be reviewing each sign to make sure all spelling is correct and then will meet with the Highway Surveyor to begin installing the new signs.

Chairman Murray requested that Town Administrator Villani extend the board’s gratitude to Veteran’s Agent John Pilla for his efforts.

7. After reviewing correspondence from Chief O'Loughlin regarding the request for placement of a truck loading zone within two parking spaces in front of 174 Main Street, Mr. Kingkade and Mr. Buckley were not in favor. Chairman Murray requested that Town Administrator Villani thank the Chief for his input. If the problem of congestion along Main Street continues, the request may be discussed at a future meeting.

8. After a discussion regarding whether or not to fill the existing vacancies on the Capital Improvement Committee or to sponsor an article at the annual town meeting to disband the committee: It was the consensus of the board to seek input from Town Counsel to draft an article for the board to consider and sponsor at the annual town meeting. Mr. Buckley also suggested that if the committee is disbanded, the current members on the committee be placed in the town's "Talent Bank" and allowed first consideration if a vacancy occurs on the Finance Committee.

9. After reviewing the proposed amendments to the sign by-law, Mr. Buckley moved, seconded by Mr. Kingkade: To remand the Final Draft dated 1-19-16 as submitted to the Planning Board for review and public hearing, UNANIMOUS.

10. Chairman Murray noted that after reviewing the CHNA-6 Grant Proposal for Fixed Loop Route Public Bus Transportation Services in Milford prepared by Town Administrator Villani and Harold S. Rhodes Chairman, Milford Commission on Disability, he would like to obtain the following

- Submittal of the Grant Proposal

- seek input from the Finance Committee to fund an article for annual town meeting

- Harold Rhodes would arrange to hold two (2) additional informational forums

Before submitting the grant, Mr. Buckley requested the following changes to the grant: inserting verbiage to reflect where the town is today by using the words considering and proposed:

- Section 2 page 3 Second Paragraph "Is considering" with Milford Hospital

- the following bus stops are being proposed

- Page 4 barriers to success ..... Funding/sources could include grants, town and state funding

- last page change seniors to ADA

- Section 8 Town of Milford "is considering"

Mr. Buckley moved, seconded by Mr. Kingkade: To authorize the submission of the grant application with the revisions as indicated accurately reflecting where the town is today, UNANIMOUS.

Mr. Buckley requested input from Finance Director Taylor and Town Administrator Villani on the financial ramifications before seeking input from the Finance Committee.

Mr. Rhodes noted that he will work on scheduling additional informational public forums.

Mr. Buckley suggested notifying the Finance Committee, all department heads as well as the school department of any additional scheduled forums.

11. Mr. Buckley moved, seconded by Mr. Kingkade: To sign the letter of non-opposition for Sage Cannabis, Inc. (formerly Milford Medicinals, Inc.) to operate a Registered Marijuana Dispensary in Milford, UNANIMOUS.

12. Mr. Buckley noted that he received a request from the committee for the town meeting improvement process to appoint a member of the Board of Selectmen to act as liaison. Mr. Buckley moved seconded by Mr. Kingkade: To appoint Bill Buckley as liaison for the town meeting improvement process, UNANIMOUS.

13. Mr. Kingkade noted that Town Engineer Vonnie Reis received two quotes to conduct a Heavy Vehicle Truck Exclusion Study for Beach Street indicating that Environmental Partners Group was the lowest quote. Chairman Murray requested that it be placed on the February 22, 2016 agenda for discussion.

14. Mr. Buckley moved, seconded by Mr. Kingkade: To schedule the Annual Town Meeting for Monday, May 23, 2015 at 7:30PM with the Warrant opening Wednesday, February 10, 2016 (due to snow storm) (originally scheduled for February 8, 2016) and closing at 12 Noon on Thursday, March 3, 2016, UNANIMOUS.

15. After reviewing correspondence from Police Chief O'Loughlin regarding a request for a stop sign: Mr. Buckley moved, seconded by Mr. Kingkade: To approve the Police Chief's recommendation to install a Stop sign on Roland Way at the intersection with Beaver Street, UNANIMOUS.

16. Mr. Buckley noted that he did not wish to act on the two additional requests for Traffic Aids (270 Main Street and Pleasant Street) provided by Police Chief O'Loughlin at tonight's meeting because they were not listed on the agenda. He requested that they be placed on the next agenda.

17. Mr. Buckley moved, seconded by Mr. Kingkade: To request that the Town Administrator provide a draft template for a job performance evaluation for Department Heads that would provide the tools for mutually agreed upon goals, UNANIMOUS.

18. Mr. Kingkade provided pictures and a brief explanation of the complaints received from residents on Jason Circle. He stated that residents have difficulty getting in and out of their driveways due to cars parked on both sides of the circle as parents pick up children from the

Milford Catholic Elementary School and cars parked from the Hertz Rent-a-Car. He requested input from the Police Chief to install "No Parking Signs".

**19. INFORMATIONAL CORRESPONDENCE**

1. Town Engineer, re: Monthly Status Report

20. Mr. Buckley moved, seconded by Mr. Kingkade: To adjourn the Selectmen's meeting at 8:23PM, UNANIMOUS. ROLL CALL VOTE: Chairman Brian W. Murray, Esq.; Selectmen William D. Buckley and William E. Kingkade Jr. all vote in the affirmative to go into Executive Session to discuss Town Library Association Contract, Fire Association Collective Bargaining and Finance Director Contract, UNANIMOUS.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

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Jean M. DeTore  
Minutes Recorder

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Atty. Brian W. Murray, Chairman

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William D. Buckley

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William E. Kingkade, Jr.