

MINUTES OF REGULAR SESSION –JANUARY 4, 2016

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman Brian W. Murray, Esq.; Selectmen William D. Buckley; William E. Kingkade Jr.; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.

1. Chairman Murray read a statement announcing his intentions to run as a candidate for re-election to the Board of Selectmen.

2. Mr. Buckley moved, seconded by Mr. Kingkade: To sign the warrant, UNANIMOUS.

3. Mr. Buckley moved, seconded by Mr. Kingkade: To amend the Minutes of December 14, 2015 by adding “and Finance Director” to item #9, UNANIMOUS.

4. INVITATION TO SPEAK- None

5. TOWN ADMINISTRATOR’S REPORT

1. Budgets – As we enter the second half of FY16, all Budgets under the jurisdiction of the Board of Selectmen are on target. The Finance Committee will be meeting on January 13, 2016 to begin discussion of the FY17 Budget.
2. Registered Marijuana Dispensary Update – I have been informed by Michael Dundas that Milford Medicinals, Inc. has changes its name to Sage Cannabis, Inc. The reason for the change is that they are applying for two additional dispensary licenses in Massachusetts and the wanted to avoid confusion. They have initiated construction of their dispensary and cultivation facility center at 13 Commercial Way and hope to receive their Certificate of Occupancy by late March. At that point DPH will inspect the facility and they should be planting seeds by late April with an anticipated opening of the Facility by the end of the summer.
3. Algonquin Gas Access Northeast Project - I have been informed by Jon Bonsall of Algonquin Gas that there will be another Open House on Monday, January 25, 2016 from 5:30 PM to 7:30 Pm at the Highfields Golf & Country Club at 42 Magill Drive in Grafton. The purpose of the Open House is to provide updated information to landowners, public officials and interested stakeholders. There is no formal speaking program. Also, Algonquin Gas has filed its initial drafts of Resource Report 1 which sets out the purpose and need for the Access Northeast Project and Resource Report 10 which discusses the various alternatives which have been evaluated to date. We will be posting on the Town Website the Share File information to access these Reports.

4. Fixed Bus Route- I, along with Harold Rhodes, will be meeting with Ed Carr of the MWRTA tomorrow morning to discuss the proposed fixed Bus Route for the Town. Specifically, we will be discussing the cost breakdown for the Route as well as the actual Route itself. In addition, we will be scheduling a Public Meeting at the Senior Center on Thursday, January 28, 2016 at 7:00 PM to solicit the public's input on the Bus Route.
5. FEMA Payment - We have received a payment from FEMA on December 22nd in the amount of \$6,300.00 for the cost of the snow removal on the Library roof necessitated as a result of the January 2015 snow storms. This represents 75% of the total cost.
6. After reviewing correspondence from Police Chief O'Loughlin regarding West Fountain Street Parking Concerns; Mr. Buckley moved, seconded by Mr. Kingkade: To approve the Police Chief's recommendation to post a sign prohibiting parking "During School Events" on West Fountain Street on the westbound lane just west of the driveway at 18 West Fountain Street to a point 40 feet west of the driveway at 26 West Fountain Street, UNANIMOUS.
7. After reviewing correspondence from Police Chief O'Loughlin regarding Beach Street Truck Traffic; Mr. Buckley made a motion regarding the posting of a sign, seconded by Mr. Kingkade for discussion. Mr. Buckley stated that in his opinion, an alternate route for trucks was previously established and a possible Traffic study may need to be looked into. Mr. Kingkade suggested that the Town Engineer and Highway Surveyor obtain a cost estimate for a possible traffic study. Chairman Murray suggested seeking cooperation as they have in the past, from St. Gobain to reroute their truck traffic to avoid Beach Street. After discussion: Mr. Buckley moved, seconded by Mr. Kingkade: To authorize the posting of "Trucks – NO Jake Brakes" signs on Beach Street, UNANIMOUS.
8. At the board's request, Town Administrator Villani provided a revised Job Description of the Assistant Zoning Enforcement Officer and possibly reclassifying the position from a Grade 4 to Grade 6. Mr. Buckley expressed his disappointment and requested going into Executive Session to discuss the Town Administrator's job performance and reset expectations. Chairman Murray ruled the motion out of order as it was not part of the agenda and would consult with Town Counsel.
Mr. Buckley stated that he was in agreement with the proposed revised job description but was not in support of reclassifying the position from a Grade 4 to Grade 6.
Mr. Kingkade stated that going forward, he would like to look at all proposed job upgrades under the jurisdiction of the Selectmen as part of the budget process.
Mr. Buckley moved, seconded by Mr. Kingkade: To approve the revised Job Description for the position of Assistant Zoning Enforcement Officer, UNANIMOUS.

NO MOTION WAS MADE to change the position from Grade 4 to Grade 6.

9. Town Administrator Villani provided a proposed Job Description for a new position of Facilities Director. Mr. Buckley suggested taking the request under advisement and reviewing it with all proposed job upgrades and budgets under the jurisdiction of the Selectmen.
NO MOTION WAS MADE.

10. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the request from Alianca Cultural Portuguesa for a One-Day Wine and Malt License for January 23, 2016, UNANIMOUS.

11. Mr. Buckley moved to go into Executive Session within the next two weeks to discuss Mr. Villani's job performance and to reset expectations of the Town Administrator, seconded by Mr. Kingkade for discussion. Mr. Kingkade noted that if any member of the board had any concerns, this would allow the board members the opportunity to have a conversation with the Town Administrator.

Two in favor, One opposed. (Mr. Murray in opposition). IT IS A VOTE.

12. Mr. Kingkade requested that Mr. Condrey, Manager of the Milford Water Company be invited to a future meeting to discuss the stage 4 water ban as well as the Milford Water Company purchasing water from the Town of Bellingham.

13. Chairman Murray reviewed correspondence from Police Chief O'Loughlin regarding the recent injury on duty sustained by Officer Russell Poissant on January 1, 2016. He extended best wishes and a quick recovery from any injuries.

14. **INFORMATIONAL CORRESPONDENCE**

1. Verizon, re: Fios TV Notice – December 15, 2015
2. Verizon, re: Fios TV Notice – December 22, 2015
3. Town Engineer, re: Monthly Status Report
4. Knights of Columbus, re: "Thank you"

Chairman Murray also reviewed correspondence from:

- the Building Commissioner on the Cristino property 269 Main Street
- Town Counsel Moody -Erickson v. J.E.M Enterprises, LLC, et al and
- Peer Report from Weston & Sampson.

Mr. Buckley requested the following:

- Have we paid Weston & Sampson for the peer review yet?
- A recommendation from Town Engineer as the peer reviews appear to be conflicting
- Since Mr. Buckley is troubled by the time frame in which correspondence was received from the Police Chief regarding the recent injury on duty sustained by

Officer Russell Poissant, he requested that the Police Chief and Town Administrator put a process in place to notify the board before social media has information.

15. Mr. Buckley moved, seconded by Mr. Kingkade: To adjourn the Selectmen's meeting at 7:55PM, UNANIMOUS.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

Jean M. DeTore
Minutes Recorder

Atty. Brian W. Murray, Chairman

William D. Buckley

William E. Kingkade, Jr.