

MINUTES OF REGULAR SESSION –MAY 11, 2015

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman Brian W. Murray, Esq., Selectmen William D. Buckley; William E. Kingkade Jr.; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.

1. Due to technical difficulties, Chairman Murray called the meeting to order at 7:28PM.
2. Mr. Buckley moved, seconded by Mr. Kingkade: To sign the warrant, UNANIMOUS.
3. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the minutes of April 27, 2015 as submitted, UNANIMOUS.
4. Chairman Murray presented a Citation to the Citizens for Milford in recognition of their dedication and commitment to enhancing the beauty of Milford on Beautification Day Saturday, April 25, 2015. John Seaver, Steve Trettel, co-chairs; as well as members Amie Sanborn; Rosemary Trettel; Geri Eddins; Cathy Mitchell; Jennifer DeManche Yohn; Peter and Claudia Scandone; John Tehan were present to accept the citation.
5. INVITATION TO SPEAK –None
6. Anthony Consigli, President of Consigil Construction Company; Scott Lerner, CFO and Lynn Tokarczyk, Business Development Strategies were present and agreed to the Town's (Revised-3) Tax Increment Financing (TIF) Proposal discussed and VOTED at the April 16, 2015 Selectmen's meeting for their proposed construction of a 20,000 square foot office building in Milford. The board signed the TIF agreement contingent upon town meeting approval.
7. TOWN ADMINISTRATOR'S REPORT
  1. Disaster Declaration for Blizzard – As you know the Commonwealth of Massachusetts received a Major Disaster Declaration making federal funding available under FEMA's Public Assistance Program as a direct result of the January 26 -28, 2015 Blizzard. Public Assistance will be made available to local governments for emergency work and permanent repair and replacement of facilities damaged as a result of this Blizzard. Fire Chief Touhey and Finance Director Zachary Taylor attended the FEMA Applicant Briefings to help explain the reimbursement process for receiving Federal funds for eligible expenses incurred as a result of this severe storm. Today, Fire Chief Touhey, Highway Surveyor Scott Crisafulli and I met with two Project Specialists from FEMA for a Kickoff meeting to begin the application process. We will be required to select the 48 hour period when the Town had the greatest expense due to the storms. In addition we can seek reimbursement for "protective measures" taken outside of the 48 hour period.

Protective measures can include use of equipment and overtime to clear the fire hydrants as well as the expense of having the library roof shoveled. We will be meeting with the FEMA representatives again this week to complete the application for reimbursement.

2. Senior Center – The patio and brick repair work is being done at the Senior Center. I expect the work to be completed this week.
3. Milford Pond Update – The dredge is in the water at the boat ramp. They will be replacing the turbidity curtain (used to contain and control silt) and the spillway flashboards which are used to provide controlled release of water. I will be receiving monthly updates as the work progresses.
4. Route 16 Reconstruction Project – Selectmen Kingcade, Town Engineer Vonnice Reis and I, along with State Representative Fernandes attended a hearing on April 30, 2015 with the Boston Region Metropolitan Planning Organization at the State Transportation Building in Boston to discuss the importance of this project to the Town and advocate for the funding through the Transportation Improvement Plan (TIP). Both Senator Fattman and Representative Fernandes also provided letters of support for the project.

8. After reviewing correspondence from Town Engineer Vonnice Reis; Mr. Kingcade moved, seconded by Mr. Buckley: To appoint Edward Ross to the Conservation Commission, UNANIMOUS.

9. Chairman Murray reviewed correspondence from Atty. Michael Noferi, Town Moderator; appointing James J. Buckley Jr. to the Capital Improvement Committee.

Mr. Kingcade asked if the members had any input regarding Article 30 of the Annual Town Meeting Warrant submitted by the Capital Improvement Committee to amend Article 18 of the General By-laws and the future of the committee. Chairman Murray noted that in his opinion, they should wait to see how town meeting votes on the article before discussing the CIC further.

10. Mr. Buckley requested an update from the Town Administrator on the following:

Status of the Task Force – Mr. Villani stated that he along with the Building Commissioner, Health Inspector, Police Office and Fire Inspector walked and inspected several streets in town. He also requested a format on the preparation of reports. Mr. Villani further stated he met with the company that maintains the town's website to determine the cost of a "web hot line" to report zoning violations.

Status of the IT Department – Mr. Villani updated the Board on the Budget for IT for FY16 as well as the IT projects to be done at the Schools, Town Hall, Senior Center and Highway departments.

After a brief discussion: Mr. Buckley suggested formalizing an IT sub-committee with a set number of members.

11. Chairman Murray reviewed correspondence from Town Administrator Villani and Finance Director Zachary Taylor regarding Annual Town Meeting-Funding of Articles. He commended the members of the Financial Team for their recommendations leaving the town with an estimated excess levy capacity for Special Town Meeting in October of \$700,136.00.

12. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the Memorial Day Parade scheduled for Monday, May 25, 2015, UNANIMOUS.

13. Chairman Murray stated that he has been contacted by several town employees relative to the Governor's legislative proposal for Early Incentive Retirement. He noted that this proposal only pertains to State employees **not** Town Employees.

14. Mr. Kingkade suggested inviting Town Clerk Neves to a future meeting to explain the mapping of the voting precincts. He also requested a list of Boards and Committees whose members are appointed by the Selectmen as well as appointed employees.

15. Chairman Murray reviewed correspondence from Metrowest Regional Transit Authority which informed the Town that they voted to approve Milford's request to become a member of the Authority.

**16. INFORMATIONAL CORRESPONDENCE**

1. Town of Northbridge, re: Letter of Thanks
2. Atty. General's Office, re: OUI Last Drink Data
3. Town Engineer, re: Monthly Status Report
4. Fios TV, re: Annual filing – CTV Form 200, 300 and Verizon New England's condensed Financial Statement

17. After reviewing correspondence from Temporary Treasurer Kelly Capece regarding a request made by Mr. Buckley after the presentation of the annual health insurance renewal at the March 9, 2015 for a comparison of rates/benefits of the Town of Milford, Mr. Buckley requested that a copy be provided to all the collective bargaining groups.

5-11-15

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18. Mr. Buckley moved, seconded by Mr. Kingkade: To adjourn the Selectmen's meeting at 8:19PM, UNANIMOUS.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

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Jean M. DeTore  
Minutes Recorder

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Atty. Brian W. Murray, Chairman

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William D. Buckley

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William E. Kingkade, Jr.