

MINUTES OF REGULAR SESSION –July 27, 2015

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman Brian W. Murray, Esq., Selectmen William D. Buckley and William E. Kingkade Jr.; Town Administrator Richard A. Villani and Minutes Recorder Jean M. DeTore.

1. Mr. Buckley moved, seconded by Mr. Kingkade: To sign the warrant, UNANIMOUS.
2. Chairman Murray requested amending item #4 of the minutes of July 13, 2015 by adding “and pedestrian traffic” after a plan for parking. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the Minutes of July 13, 2015 as amended, UNANIMOUS.
3. INVITATION TO SPEAK – Chairman Murray recognized Jamie Wheelock, a resident of Milford. He stated that, after listening to comments made by the radio station on the hazards of swimming in quarries, in his opinion, the Milford quarries were not the worst place in the world to swim. He further noted that signs could be posted saying: “Swim at your own risk”.
4. Timothy J. McDonough, proposed Manager for Italian American World War Vets of U.S., Inc., 4 Hayward Field, was present seeking a change of manager from Robert Collins. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the change of manager, UNANIMOUS.
5. Ms. Darlene C. Ferreira, Manager of JR’s Diner, 206 East Main Street, was present seeking a change of location to 296 Main Street. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the change of location, UNANIMOUS.
6. Attorney Michael J. Noferi, representing Ms. Pavanee Petnoi, Manager of Mango Tree, Inc., was present seeking a Common Victualler license at 206 East Main Street. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the license subject to completion and approval of all certificates from the Board of Health, UNANIMOUS.
7. Town Engineer Vonnie Reis was present to provide an update on the Godfrey Brook Project. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the Order of Taking for permanent and temporary easements for the Godfrey Brook Culvert Replacement Project as submitted, UNANIMOUS.

Mr. Buckley moved, seconded by Mr. Kingkade: To approve the request from Ms. Reis to process two (2) checks in the amount of \$75.00 each for payment to the Commonwealth of MA-Worcester Registry of Deeds to file the Order of Taking and plans for the Godfrey Brook Culvert Replacement Project, UNANIMOUS.

At the board's request, Town Engineer Reis was asked to meet with the owner of the property at 27 Westbrook Street and provide an agreeable solution to the replanting of trees above the culvert. After a reviewing correspondence provided by Ms. Reis: Mr. Buckley moved, seconded by Mr. Kingkade: To offer the property owner the replanting of new trees above the culvert and within the scope of the project, UNANIMOUS.

8. TOWN ADMINISTRATOR'S REPORT

1. National Grid- Tree Warden, Chuck Reneau, has informed me that they have contracted with Asplundh Tree Service to conduct town wide tree pruning around the overhead distribution lines in Town. There will be approximately 13 tree crews performing the pruning. Company representatives have met with the police chief to review the locations which will require police details. Residents have been notified by National Grid. The work is necessary for reliability and safety. In addition, the wood chips produced from the tree pruning operations will be processed into mulch for use by Town departments. The pruning operations will be ongoing for the next 4 to 6 weeks.
2. Shadow Brook Quarry- We have been asked by the Police Department to post "No Trespassing Signs" in the area of the Shadow Brook Quarry which is owned by the Town. This will assist the Department in enforcing the trespass laws. As you know this land was placed under the jurisdiction of the Conservation Commission. We have received authorization from the Conservation Commission to post the needed signs.
3. IT Update.
4. August Selectmen Meeting Dates- I want to remind everyone that the Selectmen meeting dates for August will be August 3rd and 17th.

Town Administrator Villani updated the board on the upgrades made to the town's Technology to date. He also provided information on the town's current IT structure including the responsibilities of our consultant, Worldband and our town IT personnel. He further supplied information regarding IT models being used in other towns and information regarding the process for the Community Compact application.

After allowing both Mr. Buckley and Mr. Kingkade to voice several concerns and express their opinion regarding the status of Technology; Chairman Murray requested that Town Administrator Villani place the topic of Technology as an agenda item for the August 3, 2015 Selectmen's Meeting. Also, the members may submit any comments for discussion to the Town Administrator prior to the meeting. At that time, they will discuss the structure of the IT Department and the process to hire an IT Director.

After reviewing correspondence from the Milford Police Department recommending to post “No Trespassing Signs” in the area of the Shadow Brook Quarry to assist the Department in enforcing the trespass laws: Mr. Buckley moved for the purpose of discussion, to support the recommendation, but requested a written opinion from Town Counsel Moody on the potential liability to the Town regarding the Shadow Brook Quarries.

Mr. Buckley moved, seconded by Mr. Kingkade: To approve the installation of “No Trespassing” signs at the Shadow Brook Quarries as well as a written opinion from Town Counsel on the potential liability to the Town, UNANIMOUS

Chairman Murray reviewed correspondence from Representative Fernandes regarding a program available through the Department of Environmental Protection that would provide clean debris to fill in quarries. He suggested that the Town Planner and Town Engineer provide their input as to the feasibility of the program for the Milford quarries. Town Administrator Villani noted that he spoke to Ken Willette from Rep. Fernandes’s office. He provided a name of the person to contact to request information on the possibility of filling in the quarries.

9. After reviewing the contract between the Town of Milford and Christopher C. Pilla, newly appointed Town Treasurer: Mr. Buckley moved, seconded by Mr. Kingkade: To amend item #6 changing Town Administrator to Finance Director, and approve as submitted, UNANIMOUS.

10. The board reviewed correspondence from Building Commissioner John Erickson regarding the recent system that was put into place to allow residents to file a complaint either through the Town website, or through a dedicated Neighborhood Task Force phone message system. As of July 1, 2015, two complaints were received through the e-mail system and two complaints were received through the phone system. A report was also included which provided the status, results and actions taken for each complaint. Mr. Buckley commended the Task Force for their efforts and requested that their next focus be for both business and residential properties on Main Street.

11. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the request from the Hospitality and Tourism Management (HTM) Program from Milford High School to amend the permit to obstruct for the Color Run/5K for October 3, 2015 by changing the rain date from October 17, 2015 to October 4, 2015, UNANIMOUS.

12. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the request from Milford Fire for a Permit To Obstruct for the annual MDA Toll Road on September 12, 2015 from 9:00AM-12Noon, UNANIMOUS.

13. Town Administrator Villani reviewed the timeline for posting the position of Benefits Coordinator. He stated that the position was advertised in the Milford Daily News on July 16, 2015. Notice was also posted on the Town website. Twenty (20) applications were received and reviewed, therefore, he recommended Kelly Capece for the position. Mr. Buckley moved, seconded by Mr. Kingkade: To appoint Kelly Capece to the position placed at Grade 3/Step 3 with a starting salary of \$67,018.00 effective August 3, 2015, UNANIMOUS.

14. After reviewing correspondence from Police Chief O'Loughlin regarding syringes being found in public places, Chairman Murray commended the Police Department for their efforts in working with establishments providing advice and training.

15. Mr. Buckley move, seconded by Mr. Kingkade: To accept with regret the letter of resignation from Johnna L. O'Loughlin, UNANIMOUS.

16. Mr. Buckley moved, seconded by Mr. Kingkade: To adjourn the Selectmen's meeting at 8:21PM, UNANIMOUS. ROLL CALL VOTE: Chairman Brian W. Murray, Esq.; Selectmen William D. Buckley and William E. Kingkade Jr. all vote in the affirmative to go into Executive Session to discuss real estate, UNANIMOUS.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

Jean M. DeTore
Minutes Recorder

Atty. Brian W. Murray, Chairman

William D. Buckley

William E. Kingkade, Jr.