

MINUTES OF REGULAR SESSION –August 3, 2015

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman Brian W. Murray, Esq., Selectmen William D. Buckley; William E. Kingkade Jr.; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.

1. Mr. Buckley moved, seconded by Mr. Kingkade: To sign the warrant, UNANIMOUS.
2. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the minutes of July 27, 2015 as submitted, UNANIMOUS.
3. INVITATION TO SPEAK –Chairman Murray recognized Mr. Micahel P. Visconti, Jr, a Milford resident who expressed several concerns regarding the board’s decision to post “No Trespassing Signs” at the quarries. Mr. Visconti stated that in his opinion, “No Swimming” signs would allow residents to appreciate the beauty and history of the quarries while walking the trails without trespassing and still serve to notify visitors that swimming is not allowed.

Chairman Murray recognized Mr. Jamie Wheelock, a Milford resident. Mr. Wheelock stated that he was opposed to filling in the quarries and suggested changing the “No Trespassing Signs” to “Swim at your own risk,” as he believes other towns have done the same.

4. Attorney Albert A. DeNapoli, representing TGI Fridays, Inc. d/b/a TGI Friday’s, 240 Fortune Boulevard was present seeking a Change of Shareholders. He stated that this request is part of a multi-unit filing across Massachusetts which has been approved by the Alcoholic Beverage Control Commission as stated in their advisory letter of July, 2015. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the change as requested, UNANIMOUS.
5. Mr. Paul Winshman, Manager of Richard’s Food and Drink, Inc. d/b/a Maria’s, 67 Medway Road, was present seeking a change of d/b/a to Bison Burger. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the change of d/b/a, UNANIMOUS.

6. Thomas J. Scanlon, Jr. of Scanlon & Associates, Auditor for the Town of Milford, along with Zachary Taylor, Finance Director and Christopher Pilla, Town Treasurer and Kelly Capece, Benefits Coordinator were present to review the FY14 “Management Letter.” The current year comments and recommendations were discussed for the GASB No. 68 – Accounting and Financial Reporting for Pensions and New OMB Circular as well as prior year comments and recommendations for:

1. Reconciliation – Bank Accounts
2. Payroll Withholdings
3. Self-Insurance Trust Funds

4. Payroll Reporting Period
5. Revolving Fund Accounts
6. Finance Director

After a brief discussion, Mr. Scanlon commended the Department Heads and “Financial Team” for their efforts and noted that looking at the town’s free cash and reserve, their financial philosophy is working.

7. TOWN ADMINISTRATOR’S REPORT

1. State Budget- Fino Field – I was informed by Senator Fattman and Representative Fernandes that the Legislature successfully overrode the Governor’s veto of the line item for \$50,000.00 for improvements to Fino Field. I want to thank both Senator Fattman and Representative Fernandes for their efforts and support.
2. Algonquin Gas: Access Northeast Project – Algonquin Gas has informed the Town they are evaluating proposals to modify and expand its existing interstate natural gas pipeline system to increase energy supply diversity, security and reliability in the northeast. The proposed Project is called the “Access Northeast Project.” The project will make additional supplies of natural gas, expand and improve pipeline transportation facilities necessary to support the needs of regional power generators and natural gas customers. Project representatives are beginning to collect and evaluate information necessary to determine the path of new pipeline facilities with the least overall impact while balancing constructability concerns. A Project Introduction Letter will be mailed to landowners in the vicinity of the Project. Town Counsel and I met with Project Representatives to discuss the Project. No permits have been filed to date. The anticipated in service date is November 2018. I will keep the board advised on this Project.

Mr. Buckley requested more information on the permitting process and maps that outline the pipeline locations.

8. Town Administrator Villani presented correspondence which provided a recommendation for Town IT Structure and Personnel.

After reviewing the outline, Mr. Buckley moved, seconded by Mr. Kingkade: To notify the School Committee of the direction and structure of the Town’s IT Department and change number 1) of the outline process to hire an IT Director to read...Selection Committee – comprised of 1 hiring Manager (Finance Director) and 4 individuals who have current positions in the technology field. Two in favor, One opposed. (Mr. Murray in opposition). IT IS A VOTE.

Mr. Buckley moved to approve the organizational chart, seconded by Mr. Kingkade for discussion. Mr. Kingkade stated that he was in favor of having the IT Director report directly to the Finance Director. He further suggested re-writing the job description of the Finance Director and possibly increasing the salary compensation.

Mr. Buckley moved, seconded by Mr. Kingkade to approve the organization chart allowing the IT Director to report directly to the Finance Director. Two in favor, One opposed. (Mr. Murray in opposition). IT IS A VOTE.

9. Mr. Buckley suggested petitioning the Conservation Commission for information or suggestions for potential walking trails and possible wildlife habitats surrounding the quarries in Milford.

10. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the request from WMRC – First Class Radio to hang a banner over Main Street at 174 & 173 August 10 – August 24, 2015 to promote the 7th Annual Marathon to benefit the Oliva Fund for cancer care at Milford Regional, UNANIMOUS.

11. Mr. Buckley moved, seconded by Mr. Kingkade: To accept the letter of resignation from Brandon Vandel, Network Administrator, UNANIMOUS.

12. INFORMATIONAL CORRESPONDENCE

1. Town Engineer, re: Monthly Status Report

13. . Mr. Buckley moved, seconded by Mr. Kingkade: To adjourn the Selectmen's meeting at 8:24PM, UNANIMOUS.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

Jean M. DeTore
Minutes Recorder

Atty. Brian W. Murray, Chairman

William D. Buckley

William E. Kingkade, Jr.