

MINUTES OF REGULAR SESSION –August 17, 2015

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman Brian W. Murray, Esq., Selectmen William D. Buckley; William E. Kingkade Jr.; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.

1. Mr. Buckley moved, seconded by Mr. Kingkade: To sign the warrant, UNANIMOUS.
2. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the minutes of August 3, 2015 as submitted, UNANIMOUS.
3. INVITATION TO SPEAK –None
4. Chairman Murray noted that Mr. Sumit Patel, Manager of JHM Fortune LLC, d/b/a Quality Inn, 3 Fortune Blvd., submitted an application for a Common Victualler License. Since he was not present at the scheduled time, he would suspend any action until later in the evening.
5. Mr. Mark Fanelli of Fanelli Amusement Company, 47 Barrett Road, Greenville, NH was present seeking a Carnival permit at 154 East Main Street for a fund raiser for the Milford Catholic Elementary School – Parents Guild. A discussion ensued regarding complaints received from residents near the proposed site on a previous carnival vendor relative to generator noise, parking and traffic. After a brief discussion, the board requested the following:
 - A new Certificate of Liability Insurance naming the Town of Milford as an additional insured
 - A parking plan
 - A more detailed site plan indicating the placement of the generator

No action was taken on the request for a Carnival Permit. Chairman Murray suggested that Mr. Fanelli return to the August 31, 2015 meeting to discuss the additional information that was requested.

6. Scott Crisafulli, Highway Surveyor provided an update on several Highway Department projects including the West Spruce Street Culvert project, Water Street project, as well as Nine (9) roads that have been repaved since March. Future projects include repairs to the Fisk Mill and Dilla Street bridges. He also thanked Representative Fernandes and Senator Fattman for their support in obtaining \$250,000 for the Godfrey Brook Repair project. He further noted that some of the money will be used for future FEMA Grant applications and Hazard Mitigation plan.

Chairman Murray commended Mr. Crisafulli on his efforts to provide the required information and receive reimbursement from FEMA for snow removal. He also inquired about the status of the painting of the Main Street crosswalks, spreading new mulch around the town parking lot across from Sacred Heart Church, and looking into a better design for the handicap ramps instead of plastic.

7. TOWN ADMINISTRATOR'S REPORT

1. Fire Department – I was informed by the Fire Chief the Department took possession of their new brush truck on August 13th. They are in the process of loading the hose and equipment on the truck. Training for personnel began today and will continue throughout the week. Due to its pump size it qualifies as an additional engine for the Town. It will also serve as an “extreme weather vehicle” as it will be able to handle deep water and snow and rough terrain.
2. Senior Center – The renovations for the exercise room at the Senior Center are complete. It is a great addition to the services provided at the Center.
3. Hazard Mitigation Plan – I am informed by Town Engineer Vonnie Reis, she has submitted a Grant Application to FEMA to update our Hazard Mitigation Plan. The Grant Application is for 75% of the cost of the work. The Town would need to contribute approximately \$11,000.00 in matching funds and in-kind contributions should we receive the Grant. We should know by November if we are chosen.
4. Godfrey Brook- This project is underway. The replacement of the sewer line between Westbrook Street and West Walnut Street is complete. J.A. Polito is working on the Main Street culvert now, but are working on private property. The work on Main Street that will require closing one half of the street and setting up a detour is expected to begin the week of August 31st.
5. Woodland School Bonding – Finance Director, Zach Taylor, Treasurer Chris Pilla, Benefits Coordinator, Kelly Capece and I met with Bond Counsel to discuss bonding for Woodland School. Zach will be recommending a Bond Anticipation Note (BAN) to be issued in the amount of \$17 million. He will be bringing this forward to the Board in September.
6. Milford Pond- The dredging of Milford Pond is approximately 40 % complete. The Contractor will start operating seven (7) days per week in order to be able to complete the dredging before winter.
7. Town Engineer- I am pleased to report that Town Engineer, Vonnie Reis, has been elected to the Board of Directors for the Massachusetts Coalition for Water Resources Stewardship. This is a group that is working towards affordable and reasonable solutions to the NPDES MS4 permit and RDA issues. Vonnie has also joined the Stormwater

Committee of the Water Environment Federation which is a national group that influences water and stormwater.

Chairman Murray requested that Town Administrator Villani send a letter of congratulations to Town Planner Reis recognizing her election to the Board of Directors for the Massachusetts Coalition for Water Resources Stewardship and her initiative to join the Stormwater Committee of the Water Environment Federation.

Chairman Murray provided the board with correspondence in which he requested that Zachary Taylor, Finance Director, provide a projected cost analysis of all projected personnel, including supervisory, envisioned in the new technology department, including benefits. He also requested an estimate of what the cost would be for an entire outsourcing of technology services pursuant to an RFP process.

Mr. Buckley stated that in his opinion, he would not like to lose sight of filling the IT Director position.

Mr. Kingcade stated that he had reviewed several complaints from the residents of Beach Street regarding vibrations to their houses from trucks. He requested that Town Engineer Reis look into this and determine if there was any end result to this ongoing situation. He also asked if there were any vibration tests done and if there are any industry standards. Chairman Murray requested that Mr. Kingcade send his questions to the Town Administrator who would then forward them to the Town Engineer.

8. Mr. Buckley moved, seconded by Mr. Kingcade: To approve the date of October 26, 2015 for a Special Town Meeting, UNANIMOUS.

9. Mr. Buckley moved, seconded by Mr. Kingcade to open the warrant for the Special Town Meeting this evening and close it at 12:00 noon on Thursday, September 24, 2015, UNANIMOUS.

10. Mr. Buckley moved, seconded by Mr. Kingcade: To approve the request submitted by Café Sorrento, 143 Central Street for a One-Day All Alcohol License for Sunday, September 20, 2015 for a Clam Bake for the Maine Building Fund, UNANIMOUS.

11. Mr. Buckley moved, seconded by Mr. Kingcade: To approve the request submitted by the Italian War Veterans Post 42, 4 Hayward Field for a One-Day All Alcohol License for Saturday, September 12, 2015 for the annual Micky Ward Fund Raiser, UNANIMOUS.

12. Mr. Buckley moved, seconded by Mr. Kingkade: To accept the \$50.00 gift from the Milford Permanent Firefighters Association to be deposited in the Milford Fire Department Gift Account, UNANIMOUS.

13. Mr. Buckley moved, seconded by Mr. Kingkade: To accept the \$100.00 gift from State of Massachusetts District 3 Haz Mat Team to be deposited in the Milford Fire Department Gift Account, UNANIMOUS.

14. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the request submitted by the Milford Performing Arts Center, 150 Main Street for a One-Day Wine and Malt License for Friday, September 18, 2015, UNANIMOUS.

15. Mr. Buckley moved, seconded by Mr. Kingkade: To appoint Janet Ferreira to the position of Assistant Town Treasurer effective August 18, 2015, UNANIMOUS.

16. After reviewing correspondence from Amy E. Hennessy Neves, Town Clerk regarding the possible change of locations for voting precincts: Chairman Murray requested the following:

- Budget cost (How would funding be obtained)...Is a Town meeting article required.
- How many voters are prohibited from voting at the Senior Center
- Reach out to Precinct 6 voters to get their input on the changing of voting location

17. After reviewing correspondence from National Grid regarding a status of double poles, Mr. Buckley requested an aging report.

18. The board acknowledged letters of resignation from Catherine C. Guido and Nicholas J. Guido from the Renewable Energy Committee.

19. INFORMATIONAL CORRESPONDENCE

None

20. Chairman Murray noted that since Mr. Patel from the Quality Inn was not in attendance, the application for a Common Victualler license could be addressed at a future meeting, if necessary.

21. Mr. Buckley moved, seconded by Mr. Kingkade: To adjourn the Selectmen's meeting at 8:11PM, UNANIMOUS.

Respectfully submitted:

Jean M. DeTore
Minutes Recorder

MILFORD BOARD OF SELECTMEN

Atty. Brian W. Murray, Chairman

William D. Buckley

William E. Kingkade, Jr.