

MINUTES OF REGULAR SESSION –AUGUST 31, 2015

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman Brian W. Murray, Esq., Selectmen William D. Buckley and William E. Kingcade Jr.; Town Administrator Richard A. Villani and Minutes Recorder Jean M. DeTore.

1. Mr. Buckley moved, seconded by Mr. Kingcade: To sign the warrant, UNANIMOUS.
2. Mr. Buckley moved, seconded by Mr. Kingcade: To approve the Minutes of August 17, 2015 as submitted, UNANIMOUS.
3. INVITATION TO SPEAK – Lena McCarthy, a resident of Milford, voiced her concerns regarding the proposed change of voting locations for Precincts 4 and 6. She also requested that the board postpone a decision until other people have had the opportunity to give their opinion.
4. Officer Russell Poissant, representing Milford Catholic Elementary School-Parents Guild, was present seeking approval for a Carnvial Permit for Fanelli Amusement Company, 47 Barrett Road, Greenville. At the August 17, 2015 meeting, Chairman Murray requested a new site plan with a more detailed parking plan, location of the generator, and a new Certificate of Liability Insurance naming the Town of Milford as an additional insured. Since the previous meeting, all of the above have been received along with a request to change the location of the carnival from 154 East Main Street to 124 Medway Road. After a discussion: Mr. Buckley moved, seconded by Mr. Kingcade: To issue a permit pending landowner approval and contingent upon the requirements for Police details as itemized by the Police Chief, UNANIMOUS.
5. TOWN ADMINISTRATOR’S REPORT
 1. Milford Pond- The dredging of Milford Pond is progressing. The Contractor will be working on Sundays in order to be able to complete the dredging before winter. The Contractor will be required to submit a request to work in advance for each Sunday they intend to work on the site.
 2. Budgets – All Budgets under the jurisdiction of the Board of Selectmen are on target.
 3. Senior Center- A tree fell on the roof of the Senior Center yesterday. It was removed and the area cleared this morning. There is damage to the roof of the Center which needs to be assessed.
 4. Registered Marijuana Dispensary Update – I have been informed by Michael Dundas of Milford Medicinals that they have received all State approvals and are now moving forward with the construction of the facility at 13 Commercial Way. They expect to start

preliminary demolition work and begin the build out within the next two weeks. The anticipated date to receive their Certificate of Occupancy is mid - January, 2016.

5. Godfrey Brook Project – Main Street Traffic – Beginning tomorrow, September 1st, Polito Construction, the contractor for the Godfrey Brook Project, will be making Main Street (near the brook at Isabella's) a permanent one way for the remainder of the Project which should be approximately one month. Traffic in both directions will be conducted by Police Details near the construction site. Officers will be assigned from 6:00 AM to approximately 6:00 PM Monday through Friday. From 6:00 PM to 6:00 AM, Main Street at Route 140 will be closed to east bound traffic and detoured up Route 140 to Water Street and Back to Main Street. There will also be a detour sign on Route 140, south of Green Street indicating Route 16 East detour right onto Green Street.

6. After reviewing correspondence from Zachary Taylor, Finance Director regarding the board's request to establish a hiring team to assist in the search for the Town's next IT Director to oversee General Government; Mr. Buckley moved, seconded by Mr. Kingkade: To appoint Dennis Carroll, Mark LeBlanc, William Sanborn and Justin Redden to assist in the hiring process. Chairman Murray noted that after reviewing correspondence from Finance Director Zachary Taylor regarding an analysis of Outsourced vs. Employee based IT cost, in his opinion, he questioned the need for hiring an IT director at this time. He suggested that the Finance Director oversee the IT Department as well as using a consultant service. Mr. Buckley and Mr. Kingkade voiced their opinions stating that the town is in need of an IT Director and would like to move forward in appointing a committee to assist in the hiring process. Two in favor, One opposed. (Mr. Murray in opposition). IT IS A VOTE.

7. At the meeting of August 17, 2015, the board reviewed correspondence from Amy E. Hennessy Neves, Town Clerk regarding the possible change of voting locations for precincts 4 and 6. At the request of Chairman Murray, Ms. Neves provided additional information on the cost to notify registered voters as well as the number of households in each precinct. Mr. Kingkade stated that in his opinion, this was the time to make the change. He suggested notifying the public by using all media avenues available such as, radio, cable, the postal service and placing a message on the quarterly tax bills.

Mr. Buckley noted that after reviewing correspondence from the Board of Registrars to reverse the location of Precinct 4 from the Senior Center back to the Portuguese Club, he would support their recommendation.

Mr. Buckley moved, seconded by Mr. Kingkade: To support the recommendation of the Board of Registrars to reverse the location of Precinct 4 from the Senior Center back to the Portuguese Club and Precinct 6 to the Senior Center.

Chairman Murray stated that in his opinion, this decision was not a smart way to spend money on postage to notify residents. He also questioned what determined walking distance of a

precinct and the lack of research noting that the numbers do not justify the change of precincts. He further suggested sending a survey to obtain input.

Two in favor, One opposed. (Mr. Murray in opposition). IT IS A VOTE.

8. Town Administrator Villani provided the board with correspondence from Algonquin Gas Transmission, LLC which included a **Fact Sheet ("FAQ")** that provides background information about this proposed Project, a **Map** of the proposed geographic area under evaluation which includes portions of the States of New York, Connecticut, Rhode Island and Massachusetts. Chairman Murray recognized Ted Grevers, a resident of Milford, who voiced his concerns regarding a recent survey that he received from Algonquin Gas Transmissions, LLC regarding a Proposed Access Northeast Project. Chairman Murray requested a copy of the correspondence and any contact information.

Town Administrator Villani informed the board that Algonquin Gas has scheduled a landowner meeting at the Doubletree Hotel on September 14, 2015. Mr. Villani will be meeting with the Right-a-Way supervisor along with Town Engineer Reis and Town Planner Dunkin.

Mr. Buckley requested that Town Administrator Villani provide guidance to Algonquin Gas by informing them of any town requirements and asking Town Counsel if the town has any say in the matter. He also requested the following:

- Spectra Energy's corp safety and environmental record: Specifically, individual fines and judgments imposed by regulatory agencies against Spectra Energy and affiliate companies) in US and Canada.
- Individual list of incidents by location for Spectra Energy and affiliate companies that resulted in Injuries, loss of life and property damage
- The size of pipe, facilities and line operating pressure
- Specific locations of transmission and distribution network proposed
- Risk Assessment-for construction and sustaining this project and High Consequence Areas (HCA's)
- Mitigation plan-for construction and sustaining this project
- Application and Permit requirements – In which phase is Spectra?

9. Mr. Buckley requested that Town Administrator Villani request an update from the Task Force on Main Street properties.

10. Mr. Buckley moved, seconded by Mr. Kingkade: To approve a One-Day Wine and Malt License for Portuguese/Brazilian Catholic Community, 17 Winter Street, Saturday, October 10, 2015 5:00PM – 12:00Midnight, UNANIMOUS.

11. After reviewing correspondence from Vonnie Reis, Town Engineer regarding the results of the Request for Qualifications (RFQ) for the preliminary design and preparation of a FEMA Grant proposal for the West Spruce Street Culvert section on the Godfrey Brook Project;

Mr. Buckley moved, seconded by Mr. Kingkade: To award the contract to Environmental Partners Group (EPG) for \$38,000.00, UNANIMOUS.

12. Mr. Kingkade brought up the issue of establishing a Human Resources Department after reading the Personnel Board minutes of August 27, 2015 concerning the Wage and Compensation survey that was sent to area towns including Milford. Only six towns have Personnel Boards. He further stated that he would be willing to support a transitional plan to phase out the Personnel Board and establish a Human Resource Department. Chairman Murray suggested that Mr. Kingkade compile a proposal with cost information, etc. for discussion at a future meeting.

13. Mr. Buckley moved, seconded by Mr. Kingkade: To accept the \$7,700.00.00 gift from the Ardagh Group to be deposited in the Milford Fire Department Gift Account, UNANIMOUS.

14. Mr. Buckley moved, seconded by Mr. Kingkade: To accept with regret the resignation of Demetra Edwards from the Commission on Disability, UNANIMOUS.

15. Chairman Murray noted that he requested the correspondence provided by Thomas J. O'Loughlin, Police Chief, Vonnie Reis, P.E. Town Engineer and Larry L. Dunkin AICP Town Planner regarding Residential Uses Downtown, Building Inventory and Parking demand for informational purposes. He further noted that the above could be placed on a future agenda for discussion as well as combining any other proposal for downtown.

16. After reviewing correspondence from Zachary A. Taylor, Finance Director regarding Capital Planning for FY2016, Chairman Murray requested that Mr. Taylor indicate what he defines as a Capital item.

17. Mr. Kingkade informed the board that he attended the following events which provided a positive experience:

Elia Fontecchio - Fund Raiser

Celebration and Dedication of a New Torah for Chabad House

18. INFORMATIONAL CORRESPONDENCE

1. Marc Schaen, Chairman Finance Committee, re: Capital Planning Process

19. Mr. Buckley moved, seconded by Mr. Kingkade: To adjourn the Selectmen's meeting at 8:40PM, UNANIMOUS. ROLL CALL VOTE: Chairman Brian W. Murray, Esq.; Selectmen William D. Buckley and William E. Kingkade Jr. all vote in the affirmative to go into Executive Session to discuss Police Department Collective Bargaining, UNANIMOUS.

8/31/15

Page __ of __

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

Jean M. DeTore
Minutes Recorder

Atty. Brian W. Murray, Chairman

William D. Buckley

William E. Kingkade, Jr.